Election of Presiding Officer – Deputy Warden (Per Council Procedural Policy)

October 2026

2.3 Election of Presiding Officers

2.3.1 Warden

2.3.1.1 The Warden will be elected at the inaugural meeting of Council, immediately after the Councillors-elect have taken the Oath of Office and signed the Code of Conduct.

2.3.1.2 All nominations will be received verbally, with nominations to be declared closed by the Chair. After nominations have closed, Councillors having let their names stand for election will each have 5 minutes to address Council.

2.3.1.3 Voting will take place via secret ballot with counting to take place by scrutineers approved by Council. After counting, the scrutineers will announce if a majority was achieved by any candidate. No ballots are required if only one person stands for nomination and shall be elected by acclamation.

2.3.1.4 If a majority has not been achieved, then the candidate with the lowest number of votes is dropped from the ballot and an additional vote is held. This process continues until a candidate achieves a majority or until only two candidates remain.

2.3.1.5 If only two candidates remain, if necessary, two votes will take place to determine a majority. If no majority is achieved after two votes, then the Clerk will determine the Warden from the two leading candidates by lot as per Section 12(5) of the *Municipal Government Act (MGA)*.

2.3.1.6 The Warden shall hold office for a term of four (4) years. If the Warden position becomes vacant during the term of Council, the newly elected Warden shall hold office until the end of the Council term.

2.3.1.7 After declaration of the Warden, all ballots related to the election shall be destroyed in the presence of Council, unless otherwise decided by majority vote.

2.3.2 Deputy Warden

2.3.2.1 Election of the Deputy Warden will take place immediately following the election of Warden, and be conducted in the same manner as the election of Warden.

2.3.2.2 The Deputy Warden will hold office for a term of one (1) year.