



Subject: *Council Procedural Policy update*
To: Corporate & Residential Services Committee
Date Prepared: September 29, 2026
Prepared by: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Approved by: Adam Clarkson, Acting Chief Administrative Officer

Summary

In 2025, the East Hants Arena Association (EHAA) dissolved and the municipality assumed operations of the East Hants Sportsplex. There is no longer a need to reflect the EHAA in the Council Procedural Policy as a Board or Committee requiring Council appointed membership. As a result, the Council Procedural Policy has been updated to remove any reference to the EHAA for consideration.

This is also an opportunity for Council to undertake their annual review, if Council would like to make any other changes to their procedures.

Financial Impact Statement

None

Recommendation

That the Corporate & Residential Services Committee recommends that Council give notice of intent and approve the amendments to the Council Procedural Policy.

Recommended Motion

Regular Meeting of Council (Policy & In-Camera) - October 20, 2026:

Move that the Corporate & Residential Services Committee recommends that Council give notice of intent to approve the amendments to the Council Procedural Policy as attached to the Executive Committee agenda dated October 20, 2026.

Regular Meeting of Council - October 28, 2026:

Move that the Corporate & Residential Services Committee recommends that Council approve the amendments to the Council Procedural Policy as attached to the Executive Committee agenda dated October 20, 2026.

Background

In 2025, the East Hants Arena Association (EHAA) dissolved and the municipality assumed operations of the East Hants Sportsplex. There is no longer a need to reflect the EHAA in the Council Procedural Policy as a Board or Committee requiring Council membership. As a result, the Council Procedural Policy has been updated to remove any reference to the EHAA for consideration.

Discussion

Staff recommend updates to the following sections:

Removal of Section ~~4.1.2.18 East Hants Arena Association~~

Removal of Section ~~4.1.3.11 The East Hants Arena Association shall consist of the following voting members:-~~

- ~~• One (1) member of Council to serve as an Executive member~~
- ~~• One (1) member of Council to serve as a Board member~~

- ~~One (1) non-voting staff liaison~~

Attachments

Council Procedural Policy - October 2026 Draft