



**Subject:** Proposed Revisions to Council Policy - Municipal Tax Assistance Program  
**To:** Corporate and Residential Services Committee  
**Date Prepared:** September 9, 2026  
**Prepared By:** Wade Tattrie, CPA, CA, Director of Finance  
**Approved By:** Kim Ramsay, CPA, CMA, Chief Administrative Officer

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### Summary

There are a few changes staff are recommending to the Municipal Tax Assistance Program Policy. These are noted in the red-lined version of the draft policy attached to the agenda. Some are minor clarification changes including those made to sections 2.3 and 2.4.

The proposed changes to section 2.5 are meant to limit the amount the amount of assistance to \$1,200 per application per year (increased by CPI annually), effective April 1, 2026.

The proposed changes to section 2.7 are meant to clarify what taxes the assistance program is based on.

The proposed changes to Table B for the next fiscal year of 2027/2028 are meant to adjust the USR exemption amounts - as the previous rates were no longer appropriate.

### Financial Impact Statement

The proposed changes will have a minor financial impact on the total Tax Assistance Program.

### Recommendation

Staff recommend that the Corporate and Residential Services Committee recommend to Council, that Council approve the noted changes.

### Recommended Motion

**Council Meeting (Policy) - September 15, 2026**

*Move that the Corporate and Residential Services Committee recommend that Council give notice of intent to approve amendments to Council Policy "Municipal Tax Assistance Program" as attached to the Executive agenda dated September 15th, 2026.*

**Regular Meeting of Council - September 23, 2026**

*Move that the Corporate & Residential Services Committee recommend that Council approve the amendments to Council Policy "Municipal Tax Assistance Program" as attached to the Executive agenda dated September 15, 2026.*

## Discussion

Summary Information from the previous years (2025) MTAP results are reflected in the table below.

| <b>\$ Range of MTAP Assistance Granted</b> | <b># of Approved Applicants</b> | <b>Total \$ Amount</b> |
|--------------------------------------------|---------------------------------|------------------------|
| Up to \$300                                | 178                             | \$ 47,708              |
| \$300 to \$499                             | 125                             | \$ 47,108              |
| \$500 to \$800                             | 41                              | \$ 25,743              |
| \$800 to \$999                             | 6                               | \$ 5,441               |
| \$1,000 to \$1,250                         | 8                               | \$ 8,936               |
| \$1,250 to \$1,925                         | 1                               | \$ 1,924               |
| <b>Totals</b>                              | <b>359</b>                      | <b>\$ 136,860</b>      |

## Attachments

A draft of the revised policy is attached.