



Subject: *Nova Scotia Federation of Municipalities (NSFM) Fall Workshop 2026 - Selection of Delegation*

To: Corporate & Residential Services Committee

Date Prepared: September 2, 2026

Prepared by: Alana Richards, Legislative & HR Administrator

Approved by: Kim Ramsay, Chief Administrative Officer

Summary

The 2026 NSFM Fall Conference will be held November 3-6, 2026, at the Westin Nova Scotian in Halifax, with the theme “Stronger Together: Leadership, Trust & Transformation”.

The conference offers elected officials and municipal staff opportunities for professional development, networking, and information sharing on current municipal issues and emerging trends. Programming will address topics relevant to local government, including leadership and governance, growth and development, infrastructure, housing, workforce development, innovation, collaboration, and public trust.

Financial Impact Statement

\$7,500 approved budget (Registration, Meals, Mileage, Incidentals, Accommodations)

2026 REGISTRATION FEES:

	Before October 6, 2026	October 6, 2026 and after
Member	\$750	\$800
Non-Member	\$825	\$875
Banquet Ticket	\$85	
(for a guest or someone not registered as a delegate)		

*Fees do not include HST

**\$5 per delegate carbon offset fee will be charged

Recommendation

Staff suggest that the Corporate & Residential Services Committee make a recommendation to Council for delegation selection for the 2026 NSFM Fall Workshop.

Recommended Motion

Move that the Corporate & Residential Services Committee, recommend to Council, that Council appoint the following delegates for the 2026 NSFM Fall Conference:

(Enter names here as decided by Committee)

Background

The Municipality of East Hants has historically participated in the Nova Scotia Federation of Municipalities (NSFM) Fall Conference as an opportunity for Council and senior municipal staff to participate in professional development, engage with other municipal leaders, and stay informed on issues affecting local government across the province.

Past practice has been to include the Warden, Chief Administrative Officer and three additional members of Council in the municipal delegation. Funding for five attendees is included in the municipal budget.

Discussion

Past practice has been to include the Warden, Chief Administrative Officer and three additional members of Council in the municipal delegation. For the 2026 NSFM Fall Conference, it is suggested that the Assistant Municipal Clerk be appointed to the delegation in lieu of the CAO, while maintaining the remaining delegation structure of the Warden and three members of Council.

STRATEGIC ALIGNMENT

Attendance at the 2026 NSFM Fall Conference supports Council's 2025-2029 Strategic Plan, by providing opportunities for professional development, knowledge sharing and networking related to the Plan's four strategic priorities: *Sustainable Infrastructure, Corporate Excellence, Strong Community and Economic Prosperity*. Conference participation will support informed decision-making and provide an opportunity to bring relevant knowledge and best practices back to the Municipality.

FINANCIAL CONSIDERATIONS

Funding for five attendees to the 2026 NSFM Fall Conference is included in the approved 2026/27 municipal budget. Conference registration and accommodation costs will be charged to the applicable conference and travel budget accounts. Rooms have been booked in accordance with previous practice for the anticipated delegation. These rooms may be cancelled, if necessary, based on the final delegation selected.

PREVIOUS DELEGATES

The list of delegates for NSFM and FCM events dating back to 2022 is noted below, for information.

Year	NSFM Spring Conference	FCM Conference	NSFM Fall Conference
2022	Warden Roulston Deputy Warden Mitchell Councillor Isenor Assistant Municipal Clerk Sheralee MacEwan	CAO Warden Roulston Deputy Warden Mitchell Councillor Perry	CAO Warden Roulston Councillor MacPhee (withdrew) Councillor Isenor Councillor Tingley
2023	CAO Warden Roulston Councillor Tingley Councillor MacPhee Councillor Isenor	CAO Warden Roulston Deputy Warden Perry Councillor Tingley Councillor MacPhee (withdrew)	CAO Warden Roulston Councillor Tingley Councillor MacPhee (withdrew) Councillor Isenor
2024	CAO Warden Roulston Councillor Perry (withdrew) Councillor MacPhee Councillor Mitchell	CAO Warden Roulston Councillor MacPhee (withdrew) Councillor Tingley Councillor Mitchell Councillor Isenor Councillor Moussa Councillor Garden-Cole (withdrew)	CAO Warden Roulston Deputy Warden MacPhee Councillor Mitchell Councillor Tingley
2025	CAO Warden Roulston Deputy Warden MacPhee Councillor Tingley	CAO Warden Roulston Deputy Warden MacPhee Councillor Merriam Councillor Perry	CAO Warden Roulston Councillor Tingley Councillor MacPhee Councillor Dixon

2026	CAO Warden Roulston Councillor Tingley Councillor Mitchell Councillor Merriam	CAO Warden Roulston Councillor Moussa Councillor Tingley Councillor Mitchell	
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