



Operations and Maintenance Coordinator - East Hants Sportsplex

Are you passionate about sports and recreation and thrive in a dynamic environment? Do you enjoy being part of a team and contributing to a diverse community? If so, the **East Hants Sportsplex** is the place for you!

Due to an upcoming retirement, we are hiring an Operations and Maintenance Coordinator at the East Hants Sportsplex.

The Operations and Maintenance Coordinator oversees the maintenance activities of the facility and ice plant, as per the Technical Safety Act and Power Engineer Regulations of Nova Scotia. This includes oversight of building systems, preventative maintenance software, building automation, ice plant/refrigeration, HVAC, electrical, security, and fire suppression. This role supervises a team of facility operators and ice technicians.

Qualifications:

- High school diploma or equivalent plus a one (1) year certificate in a related field such as mechanical, facilities management, building systems or electronics.
- Fourth Class Power Engineer with Valid NS Department of Labour 2nd Class Refrigeration License.
- Demonstrated experience in team leadership.
- Five (5) years' relevant technical experience in ice plant operations.
- Experience in ammonia refrigeration systems; Experience operating automated or computerized control systems.
- Experience developing Standard Operating Procedures, Safe Work Practices, and other maintenance-related documentation.
- Arena Operator Level 1 or willingness to obtain.
- Experience in building maintenance, heating, ventilations or air conditioning (HVAC) is considered an asset.
- Ability to contribute to a positive, customer service-oriented culture, and able to work cooperatively with others.
- Ability to work a rotating schedule around the operational hours of a Sports Event Facility, including evenings and weekends.
- Clean Criminal Records Check and Child Abuse Registry Check.
- Understanding of Diversity, Equity, Inclusion and Belonging in a customer focused environment

Working Environment:

- This role is based in a sporting and events environment, noise and crowds can be a common occurrence.

What we can offer:

- A culture of teamwork, trust, and service excellence.
- Working with a team that is passionate about serving a community.
- A commitment to personal and team professional development.
- The excitement of being part of supporting sports, recreation, and events in a fast-growing community.

- Benefits package including Health, Dental, LTD, Life Insurance, AD&D Insurance, Registered Pension Plan, Employee Assistance Program, Staff membership East Hants Aquatic Centre, training opportunities.

Annual salary: \$67,684 - \$84,604

Deadline to apply: May 8, 2026. Resumes will be reviewed as received.

For a complete job description and information on how to apply, please visit easthants.ca/employment

If you require an accommodation to assist in the application process, please contact Human Resources at jobs@easthants.ca or (902) 883-6216.