



Regional Economic Partnership Program Application

Please refer to the REPP Guidelines to review the Program Eligibility Criteria and the Evaluation Criteria.

Section 1 - About the Organization

Lead Organization Name *(include legal name and operating name if different)*:

Type of Legal Entity:

Civic Address:

Mailing Address *(if different)*:

Contact Person's Name:

Contact Person Position:

Email Address:

Telephone:

Lead Organization Description and History:

Geographical Coverage: *List all Municipalities and First Nations the activities will occur within*

Existing Agreements: *List all formalized agreements currently in place to support the work on behalf of the region and the expiry (where applicable) such as Intermunicipal Agreements, Memorandum of Understandings, or Council Resolutions.*

Governance: *Provide an overview of your current or proposed governance structure and list all current or proposed board members and their position.*

Full Name:	Title/Position:
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Full Name:	Title/Position:
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Full Name:	Title/Position:
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Team: *Identify key members of the team and titles. Explain their experience and expertise and how they tie into the execution. Understanding the staffing and organizational composition may be dependent on successful application and funding. In this case, ad "New Position" in the Full Name section. In this case it is still important to highlight how they will tie into the execution of the activities.*

Full Name:	Title/Position:
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Full Name:	Title/Position:
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Full Name:	Title/Position:
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Full Name:	Title/Position:
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Full Name:	Title/Position:
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Full Name:	Title/Position:
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Section 2: Activities Details

Refer to Section 2 of the Application Guide for additional information regarding the activities.

Activity 1: Business Navigation and Pathfinding

Please provide a detailed overview of the delivery, including its objectives, target audience, key partner organizations, and any resources or methods to be used. Include a list of potential partner organizations to refer businesses to.

Activity 1: Expected Results

List the expected results (i.e., target number of businesses, outputs, outcomes, deliverables) at completion. Expected results should align with activities.

Activity 1: Reporting Requirements

Please describe how you will track and report on the expected results of this activity. Include the types of data collected and how the information will be used to evaluate impact.

Refer to Section 2 of the Application Guide for additional information regarding the activities.

Activity 2: Business Retention and Expansion

Please provide a detailed overview of the delivery, including its objectives, target audience, and any existing programs or methods to be used.

Activity 2: Expected Results

List the expected results (i.e., target number of businesses, outputs, outcomes, deliverables). Expected results should align with project activities.

Activity 2: Reporting Requirements

Please describe how you track and report on the expected results of this activity. Include the types of data collected, reporting frequency, and how the information is used to evaluate impact.

Refer to Section 2 of the Application Guide for additional information regarding the activities.

Activity 3: Regional Coordination Functions

Please provide a detailed overview of the activities, including its objectives, target audience, target number of businesses, key partner organizations, and any resources or methods to be used. Explain how the activity aligns with the objectives. Highlight how the work will support the provincial strategic sectors and align with work outlined in the 2026-27 provincial budget and business plan.

Activity 3: Expected Results

List the expected results (i.e., highlight current and projected topics for coordination in region, partner organizations involved, outputs, outcomes, deliverables). Expected results should align with activities.

Activity 3: Reporting Requirements

Please describe how you track and report on the expected results of this activity. Include the types of data collected, reporting frequency, and how the information is used to evaluate impact.

Section 3 - Proposed Budget

Rural Business Support Delivery	
Overall	\$
Activity 1: Business Navigation and Pathfinding	
Staffing Costs – wages, benefits, etc.	
Administration	
Training and Professional Development for Staff	
Travel Expenses within Province	
Advertising and Promotion	
Resource Materials	
CRM / Client Tracking System	
Events and Workshops	
Other (<i>provide description</i>)	
SUB TOTAL	
Activity 2: Business Retention and Expansion	
Staffing Costs – wages, benefits, etc.	
Administration	
Training and Professional Development for Staff	
Travel Expenses within Province	
Advertising and Promotion	
Resource Materials	
CRM / Client Tracking System	
Events and Workshops	
Other (<i>provide description</i>)	
SUB TOTAL	
Activity 3: Regional Coordination Functions	
Staffing Costs – wages, benefits, etc.	
Administration	
Training and Professional Development for Staff	
Travel Expenses within Province	
Advertising and Promotion	
Resource Materials	
CRM / Client Tracking System	
Events and Workshops	
Other (<i>provide description</i>)	
SUB TOTAL	
TOTAL	

Note: please complete only the budget lines relevant to your request. Unused rows should be left blank.

Section 4: Disclosures

1. Litigation

Is the applicant involved in any relevant litigation, legal action, suit, or claim pending or underway, or any other proceedings before any court, tribunal, government board or agency?	YES	NO
Are there any judgments outstanding against the applicant?	YES	NO

2. Material Contracts

Is the applicant in default under any contract or any financing arrangement?	YES	NO
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3. Taxes

Is the applicant in arrears in the payment of any income, business or property taxes, sales taxes, or any other form of taxes?	YES	NO
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4. Other Government Funding

Has the applicant received or sought any government funding for the activities?	YES	NO
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If you answered "yes" to any other question, please provide details:

Consent and Certification

1. I understand that the information I have entered here and on all attached documents, as well as any other information collected by the Department of Growth and Development to process this application for funds, is collected in accordance with the REPP Guidelines.
2. I acknowledge that the Freedom of Information and Protection of Privacy Act applies to the information collected through this application.
3. I acknowledge that the information collected through this application may be disclosed to departments or agencies of the provincial and federal governments for the purpose of administering the REPP. I understand that personal information regarding representatives of organizations is not used for administrative purposes at any time during the processing of REPP applications; it is used solely to support my organization's application. Information collected may also be used for policy analysis, research and/or evaluation, promotion, and communication purposes. I further understand that failure to provide all requested information may result in the application not being considered.
4. I acknowledge that the application will be assessed to ensure it complies with applicable provincial and federal laws and regulations.
5. I certify that the information provided is, to the best of my knowledge and ability, complete, true, and correct; and that this will apply to all information I provide in the future in connection with the assessment of this project. Furthermore, I will promptly notify the Department of Growth and Development if any of the information changes.
6. I acknowledge that the Department of Growth and Development may contact any person listed in this application to inquire about me/my organization and/ or this application. I authorize them to make any inquiries required, including obtaining corporate and business information, to assess this application. I authorize the Department of Growth and Development to inquire with any persons, firms, corporations, federal and provincial government departments, agencies, authorities, institutions, and non-profit economic development organizations, and consent to the collection of information.
7. I consent to the Department of Growth and Development using the information supplied here for determining funding approval, policy analysis, research and/or evaluation, as well as promotion and communication of the REPP.
8. I acknowledge that I will be required to execute a contribution agreement with bi-annual reporting as a condition of receiving funds from the Department of Growth and Development.

I have read and understand the above. I have the authority to bind the applicant, and on its behalf, I voluntarily consent to the collection, use, and disclosure of information as described.

Signature of authorized official:

Print name and title of authorized official:

Date:

Section 6 – Required Documentation and Submission Instructions

Provide a copy of this Application Form with Proposed Budget and Statement of Financial Position / Balance Sheet as of March 31, 2026 and submit to REPP@novascotia.ca