

Sheralee Mitchell-MacEwan

From: Kim Ramsay
Sent: February 24, 2026 3:02 PM
To: Sheralee Mitchell-MacEwan
Subject: FW: Court Liaison and Administrative Support Position
Attachments: Court Liaison Officer.pdf; Administrative Support Position.pdf

Please post for decision

From: Balmaceda, Michael (RCMP/GRC) <Michael.Balmaceda@rcmp-grc.gc.ca>
Sent: February 24, 2026 11:15 AM
To: Kim Ramsay <kramsay@easthants.ca>
Cc: Desjardins, Danielle <Danielle.Desjardins@novascotia.ca>
Subject: Court Liaison and Administrative Support Position

Kim,

Thank you again for taking my call today.

As discussed, I've attached the documents outlining both the Court Liaison Officer position and the Administrative Support Position.

These roles were originally created as a two-year proof of concept with a very clear purpose: to provide direct administrative support to frontline policing. Both positions were intentionally designed to remove a significant volume of administrative tasks from our frontline members so they can focus more fully on their core policing duties.

As the attached documents demonstrate, the proof of concept has been extremely successful. These positions have meaningfully reduced the administrative burden on frontline officers, improved operational efficiency, and allowed members to perform their duties more effectively and with fewer interruptions from administrative processes.

Given the demonstrated success and the clear operational value these roles bring, I am looking at making both positions permanent components of the East Hants RCMP policing model.

Please let me know if you need any additional information or clarification.

S/Sgt Michael Balmaceda
East Hants RCMP District Commander
136 Highway#2
Enfield, NS, B2T 1C8
(902)883-7077

Verified virus free by MessageLabs