



Subject: *Council Procedural Policy Update*
To: Corporate & Residential Services Committee
Date Prepared: December 9, 2025
Related Motions: C25(313)
Prepared by: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Approved by: Kim Ramsay, Chief Administrative Officer

Summary

Staff are making a recommendation to update the Council Procedural Policy in response to:

- Motion C25(313) directing staff to *explore requirements for groups to speak to Council or requesting funding to demonstrate organizational support (if acting on behalf of a group)*.
- Provincial regulations related to the legislated Code of Conduct, which results in a hybrid code not being permitted.

Financial Impact Statement

None.

Recommendation

That the Corporate & Residential Services Committee recommends that Council give notice of intent and approve the updates to the Council Procedural Policy.

Recommended Motion

Council (Policy & In-Camera) meeting - December 9, 2025

Move that the Corporate & Residential Services Committee recommends to Council, that Council give notice of intent to approve updates to the Council Procedural Policy as attached to the Executive Committee agenda dated December 9, 2025.

Regular Meeting of Council - December 17, 2025

Move that the Corporate & Residential Services Committee recommends to Council, that Council approve updates to the Council Procedural Policy as attached to the Executive Committee agenda dated December 9, 2025.

Background

Following significant consultation with municipalities in 2022 and 2023 on the code of conduct framework, the Elected Officials Code of Conduct was legislated into effect in the fall of 2024. As a result, Council adopted a hybrid code containing content from both the pre-existing East Hants Code of Conduct which was included in the Council Procedural Policy and the legislated provincial code, in November 2024.

In the fall of 2025, the province released the regulations that requires municipalities to use the legislated provincial code only. As a result, content has been lost and staff are recommending that the lost content be returned to the Council Procedural Policy where it was originally.

In addition, Council Motion C25(313) directed staff to explore requirements for groups to speak to Council or requesting funding to demonstrate organizational support (if acting on behalf of a group). Section 7.1 of the Council Procedural Policy has been updated to meet the intent of Motion C25(313) with respect to applications

to make a presentation. Staff will make a recommendation to update the Municipal Grant Program Policy at a future meeting regarding requests for funding.

The draft Council Procedural Policy highlights the recommended changes.

Attachments

Council Procedural Policy draft December 2025 detailing updates.