



Information Systems Technician

We've been actively searching to fill a new role in our Information Services team. We have received interest from some great IT professionals about this opportunity, but we haven't filled the job yet, because we're waiting for YOU to apply!

The Municipality of East Hants offers diverse career opportunities, modern facilities, a continuous improvement culture, and a Flexible Work Policy with a focus on work-life balance. Our main location is the Lloyd E Matheson Centre in Elmsdale, just a few minutes away from the Halifax Stanfield International Airport.

This new role will be responsible for the day-to-day management and support of technology systems and access for the Municipality, including systems administration, cybersecurity initiatives, communications systems, and infrastructure and overflow user support. The IS Technician will also work closely with our End User Support Technician, our Senior Systems Analyst, and our Manager of Information Services.

What you can offer:

- You have at least five years of demonstrated experience working with Windows servers and Active Directory, and some familiarity with Linux operating systems.
- A diploma in Information Technology or a post-secondary education related to a similar discipline.
- You are comfortable installing and administering hardware, software, and networks as well as system administration, A/V support and cybersecurity monitoring and response.
- You are a strong relationship builder, and can effectively build trust in order to collaborate with your team, co-workers across the organization, and service partners.
- You are customer-service focused and responsive to inquiries and requests.
- You are a great multi-tasker, with experience managing projects or initiatives to completion, meeting requirements and deadlines.
- You have a solid understanding of Diversity, Equity, Inclusion, and belonging in a customer service-focused environment.
- You have the ability to work on-call after-hours on a rotational schedule (shared with others).

What we can offer:

- Work-life balance focused environment, with a Flexible Work Policy.
- A culture of teamwork, trust, and service excellence.
- A collaborative, solutions-based work environment, with a high degree of autonomy.
- Working with a team that is passionate about serving a community.
- A commitment to personal and team professional development.
- The excitement of being part of building the future in a fast-growing Municipality.
- Benefits package including a Health Care Plan with Virtual Doctor service included, Dental, Disability, Life Insurance, Registered Pension Plan, Employee Assistance Program, Wellness Programs.

Annual Salary: **\$67,684 - 84,604**

Deadline to apply: November 2, 2025

For a full job description and to apply, visit easthants.ca/employment

If you require an accommodation to assist in the application process, please contact Human Resources at jobs@easthants.ca or (902) 883-6203.