



Sustainability Coordinator - 12-month Term

Are you passionate about creating a sustainable future and want to make a big impact in a growing community? If you are, East Hants is the place to be!

The Municipality of East Hants is an employer of choice offering diverse career growth, modern facilities, a fun and innovative continuous improvement culture, and a Flexible Work policy to promote work-life balance. The main Municipal office is located at the Lloyd E. Matheson Centre in Elmsdale, NS.

We are recruiting a Sustainability Coordinator to join our team for a 12-month term.

The Sustainability Coordinator is responsible to research, identify, and recommend sustainability and climate initiatives and opportunities for the Municipality, manage the application process for sustainability-related funding programs and grants, and coordinate community programs related to green and sustainable initiatives.

What you can bring:

- Bachelor's Degree in Environmental Science, Environmental Studies, Planning, Business, or a related field.
- 3 years of related experience; experience in the public sector would be an asset.
- Equivalent combination of education and experience will be given consideration.
- Thorough understanding of climate change issues and sustainable development within the context of municipal government.
- Ability to prepare written proposals and reports that consider risks, opportunities, and recommendations; Demonstrated experience presenting proposals and reports to a wide variety of audiences.
- Experience conducting comprehensive research and analysis, including policy and legislative interpretation.
- Experience conducting community engagement, including experience engaging with diverse groups of people, rightsholders etc.
- Comfortable working independently on research projects, and providing recommendations on a wide range of topics and issues.
- Self-starter with excellent organizational and time management skills to meet the challenges of a busy work environment.
- This position may be required to attend evening meetings which would qualify for overtime pay.

What we will provide:

- Work-life balance focused environment, with a Flexible Work Policy.
- A culture of teamwork, trust, and service excellence.
- A collaborative, solutions-based work environment, with a high degree of autonomy.
- Working with a team that is passionate about serving a community.
- A commitment to personal and team professional development.
- The excitement of being part of building the future in a fast-growing Municipality.
- Employee Assistance Program.

For a complete job description and information on how to apply, visit easthants.ca/employment

Salary Range: \$67,684 - \$84,604 /annually

Deadline to apply: October 15, 2025

Approximate Start Date: as soon as possible

Approximate End of Term: early January 2027

If you require an accommodation to assist in the application process, please contact Human Resources at jobs@easthants.ca or (902) 883-6216.