

**Subject:** FW: Notice: Annual General Meeting & Proposed By-law Changes

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From: NSFM Communications <[communications@nsfm.ca](mailto:communications@nsfm.ca)>

Date: 2025-08-19 9:00 a.m. (GMT-04:00)

To:

Subject: Notice: Annual General Meeting & Proposed By-law Changes

Good Morning,

This correspondence is addressed to all elected municipal officials.

At the June 27 meeting of the Board of Directors, the Board discussed a series of prospective by-law changes. These proposed changes will be presented for the membership's consideration at the upcoming **Annual General Meeting**:

November 6, 2025 @ 1:30 pm  
Commonwealth Board Room  
The Westin Nova Scotian Hotel  
1181 Hollis Street, Halifax, Nova Scotia

**Article 10 – By-Law Amendments** of the NSFM By-laws provides for the following:

- a) These by-laws may be amended at the Annual General Meeting or a Special Meeting, on a motion passed by two thirds (2/3) of votes cast or, in the event of a motion proposed by way of E-Voting, on a motion passed by two thirds (2/3) of the votes cast by way of E-Voting subject to the satisfaction of the requirements of Art. 6.6 (d)(ii).*
- b) Notice of proposed amendments to the by-laws must be provided at least twenty-eight (28) days prior to the date on which they are to be discussed.*

Pursuant to subsection 10 (b) of the By-laws, **this information provides a minimum 28-days notice period of the proposed by-law changes**, for which there are sixteen (16) separate Motions being proposed.

### **Summary of Changes**

The attached **By-law Changes Document** outlines in detail the changes being proposed. The vast majority are designed to clarify, simplify, or update the by-laws.

One change we would like to draw your attention to is **Motion #5** which will change the composition of the Board of Directors by removing the representative of the Association of Municipal Administrators Nova Scotia (AMANS) and reducing the size of the Board from 17 to 16. The reasons the Board is proposing this are:

- AMANS and NSFM are separate and distinct organizations and this is a structure that no longer makes sense, given their unique roles

- The NSFM Board feels there are better avenues and more effective ways to utilize to communicate and strengthen our relationship with AMANS
- The Executives of both organizations have discussed this and are committed to work on a path forward for collaboration, communication, and cooperation

### Online Information Session

NSFM will be hosting an online **Information Session** on **Tuesday September 16 @ 4:00 pm** to review the prospective by-law changes with the membership. A meeting invite will be sent to you in the near future.

### Please find attached the following:

- Motions #1 through #16 for each proposed by-law change
- A copy of the current NSFM by-laws illustrating all changes being proposed

Motions will be moved, seconded, and discussed prior to a vote. Any questions, please contact [imorrison@nsfm.ca](mailto:imorrison@nsfm.ca).

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### NOVA SCOTIA FEDERATION OF MUNICIPALITIES

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*NSFM is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaw. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities who have been here for over 400 years.*

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