

Hi Susan,

I'm following up regarding your Freedom of Information request concerning the Shubenacadie Cenotaph. As we continue to process your request internally, I wanted to clarify a few items and ensure we fully understand the scope of what you're seeking.

Below are our responses to three parts of your request that we can address at this time:

**1. Minutes from Council, Committee, and In Camera Meetings related to discussions about the Cenotaph**

- Council and committee meetings are open to the public, and all agendas and minutes are available on our website:  
<https://www.easthants.ca/meeting-minutes-agendas/>
- With respect to in camera (closed) meetings: under the **Municipal Government Act**, these meetings are exempt from disclosure under Freedom of Information. Specifically:

**Section 473(1):**

*“The responsible officer may refuse to disclose to an applicant information that would disclose the minutes or substance of the deliberations of a meeting of the council, village commission or service commissioners or of the members of the municipal body held in private, as authorized by law.”*

- That said, we can confirm that there were no in camera discussions regarding this topic.
- These are the dates of the meetings that may be helpful:
  - October 8, 2024 – Executive Committee
  - October 16, 2024 – Council meeting
  - November 20, 2024 – Council meeting
  - December 10, 2024 – Council (Policy & In Camera) meeting
- The first report that discussed the Shubenacadie Parking Lot was meant for September 2024 but was deferred to October 2024 due to time constraints that day.

The first Council motion specific to the Shubenacadie Parking Lot was in February 2024, but it was more about the operations than creation of a new lot.

SHUBENACADIE PARKING LOT

C24(44) On motion of Councillors Perry and MacPhee:

W. Tattrie

*Moved that Council direct staff include funding for annual operations of a municipal parking in Shubenacadie PID 45330214 (+/- 5,000 sqft) as part of the budget adjustments sheet for Council discussion.*

**MOTION CARRIED**

Are you open to narrowing your request to records from November 2023 on?

**2. Records of Public or Community Consultations with Constituents of District 4**

- The Municipality does not have any records related to public or community consultations for this matter.

**3. Research or Data Regarding the Rules and Regulations on the Relocation of Cenotaphs and War Memorials**

- The Municipality does not hold any records or documentation related to research or data on this topic.

We are still reviewing the remaining parts of your request and will be in touch once that review is complete.

Thank you,



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