

Regional Emergency Readiness Grant 2025 - 2028

Please direct questions to: Andrew Mitton, A/Director Regional Services
(Andrew.Mitton@novascotia.ca) or Jodene Dunleavy, Managing Director Policy and Planning
(Jodene.Dunleavy@novascotia.ca)

Deadline for Year 1 Applications:

About this Funding Program

This funding is provided by the Department of Emergency Management to help Regional Emergency Management Organizations (REMOs) build capacity as regional leaders in Emergency Management.

This program provides capacity building grants to REMOs or a group of municipalities that are in the process of forming a REMO. The funding is designed to be shared between the province and a REMO, taper over three years and support sustainable municipal emergency management operations. For existing REMOs, all projects must be incremental to existing planned activities and funding.

The objectives of the program include:

- Supporting REMOs to meet Provincial Standards for regional EM planning and response
- Increasing local capacity for emergency management coordination
- Encouraging sustainable project and staffing models
- Promoting regional collaboration through shared project and staffing arrangements

REMO Capacity Building Grants are intended to fund short- or long-term projects. The nature of the projects will depend on the maturity of the REMO and priorities based on the province's new REMO standards. Municipalities are expected to contribute to the total cost of the project(s) at a minimum of 25 percent in year one, 50 percent in year two, and 75 percent in year three. REMOs may submit different projects each year, but projects from previous years will not be funded in addition to new projects.

The Provincial contribution will be based on the number of municipal units in a REMO:

Number of Municipal Units	Year 1	Year 2	Year 3
2	\$40,000	\$20,000	\$10,000
3	\$60,000	\$30,000	\$15,000
4	\$80,000	\$40,000	\$20,000
5	\$100,000	\$50,000	\$25,000

The following table provides an example of a project with annual costs of \$75,000 in a REMO that includes 3 municipal units. Project costs will vary among REMOs and from year to year, but each REMO will make a commitment to an increasing contribution over time.

Year	Base Funding – Province of Nova Scotia	Minimum Funding – Municipalities	Total Annual Project Costs
1	\$60,000	\$15,000	\$75,000
2	\$37,500	\$37,500	\$75,000
3	\$15,000	\$60,000	\$75,000

Grants may be used for anything related to strengthening the capacity of the REMO for EM preparedness, response or recovery (e.g., to hire staff or consultants, purchase equipment for the shared EOC, develop governance and operating procedures, fund joint training, etc). REMOs may not use the grant for vehicle purchases or day-to-day operating costs.

After year three, all project costs will be covered by member municipalities. The province will continue to support REMO capacity building through innovation projects that will benefit all municipalities.

Application

Project Name _____

Approximate Project Duration

☒ 1 year

☐ 2 years

☐ 3 years

☐ Ongoing

Please provide an overview of your project. What challenges will this project help the REMO to address? What will be different for the REMO when the project is complete?

Explain how the project will contribute to the REMO meeting the new Provincial REMO Standards (see Appendix A)

How will the REMO demonstrate progress and success?

Vision (what is your collective goal?)	
Planned Actions (what do you intend to do?)	
Performance Indicators (how will you measure the results)	
Target(s)	

Budget

Please specify all costs directly related to the projects, rolling all figures to the nearest dollar.

Item	Estimated cost	Item	Estimated Cost
Administration		Materials and Supplies	
Professional Services		Salaries	
Training		Technology	
Equipment		Other (please specify)	

Sources of Funding

List all contributions to funding the project, filling in only the years that apply.

Note: calculate base provincial funding at \$20,000 per municipal unit for year one, \$10,000 per municipal unit for year 2, and \$5,000 per municipal unit for year three.

Year	Base Funding – Province of Nova Scotia*	REMO Contribution	Contributions from other Partners	Total Annual Project Cost
1	\$			
2	\$			
3	\$			

Will any other funding sources be used for this project? ☐ Yes ☐ No

If yes, please describe the source and how the funds will contribute to project implementation.

Applicant Information

Applicant

Name of REMO/Region _____

Member Municipalities _____

For funding to flow to a REMO, one municipality will need to apply on behalf of the group. Please identify which municipality will be the applying municipality for the purpose of this application:

Applying Municipality _____

Status of REMO

☐ New

☐ Established (bylaws, EM plan, etc.)

Contact Name _____

Contact Role _____

Mailing Address _____

Telephone Number _____

Email Address _____

Details for transfer of funds

Name of Municipality _____

Finance Contact Name _____

Finance Contact Position _____

Telephone Number _____

Email Address _____

Declaration

Applicant

- I certify that I am authorized to submit this request on behalf of my municipality and partner municipalities.
- I acknowledge that funds received from the Department of Emergency Management must be matched by the REMO at minimum amounts per year as outlined on page 1.
- I agree to provide a year report accounting for funds spent and outcomes achieved.
- I confirm that the information provided in this form is complete and accurate to the best of my knowledge.

Applicant's Name _____

Applicant's Signature _____

Date _____

Chief Administrative Officers

To be completed by the CAO of each member municipality:

- I certify that I have reviewed and approve the REMO's proposed project plan and grant application.
- I certify that funds received from the Department of Emergency Management will be matched by the REMO, through each member municipality, over the course of the grant period.

Name _____

Signature _____

Date _____

Name _____

Signature _____

Date _____

Name _____

Signature _____

Date _____

Name _____

Signature _____

Date _____

Name _____

Signature _____

Date _____