



May 14, 2025

Mayor Pam Mood, President
Nova Scotia Federation of Municipalities (NSFM)
Suite 1500,
1809 Barrington Street,
Halifax, NS B3J 3K8

Via Email: info@nsfm.ca

Dear Mayor Mood,

I am writing on behalf of the East Hants Municipal Council to express our deep concerns regarding the accessibility of the mandatory Code of Conduct Online Module for Elected Officials mandated to be completed by April 30, 2025.

As participants in the training, many of our Council members encountered significant challenges in accessing and navigating the module, which could negatively impact the effectiveness and inclusivity of this essential program.

Specifically, the use of Brightspace provided by NSCC over-complicated the training. Specifically, the multiple steps required to register with NSCC and wait for an email with account set-up instructions, setting up an ID and password to access Brightspace was challenging for many. Difficulties with complex navigation, lack of alternative formats, and accessing timely tech support caused unnecessary stress.

The purpose of fostering a comprehensive understanding of the Code of Conduct for all municipal officials is very important. Given the importance of this training, an in-person facilitated training opportunity should have been an option to support elected officials who are not comfortable with technology.

We urge you to keep this in mind when planning future training sessions.

Sincerely,

A handwritten signature in blue ink that reads "Eleanor Roulston". The script is cursive and fluid, with the first name and last name clearly distinguishable.

Eleanor Roulston, Warden

Cc: NSFM Membership