



Subject: *Canoe Procurement*
To: Corporate & Residential Services Committee
Date Prepared: April 10, 2025
Related Motions:
Prepared by: Kim Ramsay, Chief Administrative Officer
Approved by: Kim Ramsay, Chief Administrative Officer

Summary

The [Canoe Procurement](#) Group of Canada is a division of the Rural Municipalities of Alberta (RMA) and is endorsed by the Nova Scotia Federation of Municipalities for use by Nova Scotian Municipalities. Canoe essentially creates standing offers on various goods which Municipal entities can then access; as Canoe has already completed a public procurement process, the entity just has to declare they are using the specific Canoe program they wish to use and then may reach out to one or more suppliers approved for the goods the entity wishes to purchase. The processes used by Canoe are trade agreement compliant.

In consultation with the Procurement Officer, Parks, Recreation and Culture staff have identified the Sports Arena Supply Program as being a program of interest. This program includes a number of resources applicable to the Sportsplex, including ice resurfacers (Zamboni) and refrigeration (Cimco) which align with needs within the Sportsplex. Staff have identified that Zamboni offers an ice resurfacer which best match their operational needs and would like to proceed to purchase a new propane-powered Zamboni through the program.

Updates to Council's Procurement Policy will include a recommendation to consider all Canoe standing offers as we do Provincial standing offers in the existing policy. These updates are expected in early Summer 2025.

Financial Impact Statement

Cost savings and resource impact savings from not having to duplicate procurement efforts.

Recommendation

It is recommended that Council authorize use of the Canoe Procurement Group of Canada to purchase goods and services.

Recommended Motion

Move that the Corporate & Residential Services Committee recommends to Council, that Council authorize the CAO to use the Canoe Procurement Sports Arena Supply Program to purchase goods and services, where the CAO determines that such use provides value to the taxpayer.