

15 January 2025

(Delivered via email)

Dear Members,

**RE: 2025 Membership Dues**

Celebrating the milestones achieved over the past year, your steadfast commitment to the Nova Scotia Federation of Municipalities (NSFM) has been instrumental in strengthening our collective voice and advancing the interests of municipalities across the province.

From signing the new Service Exchange Memorandum of Understanding and activating our new Advisory Committees on Areas of Municipal Interest, to the proclamation of the Municipal Code of Conduct after in-depth consultation and collaboration—your contributions have been essential in shaping policies and initiatives that matter most to our communities.

Our collective efforts have driven impactful changes through key committees, including Climate Change, Equity & Community Wellbeing, Infrastructure, Municipal Autonomy, and Public Safety.

To ensure the continued strength and sustainability of our advocacy, resources, and services, the Board of Directors adopted a policy in 2024 to automatically apply a Consumer Price Index (CPI) adjustment to the overall budget included in membership dues. As a result, membership dues for 2025 have increased reflecting the CPI-driven adjustment.

**This year, municipalities will receive two invoices:**

1. **January 1, 2025 – March 31, 2025:** Payment upon receipt of invoice.
2. **April 1, 2025 – March 31, 2026:** Payment upon receipt of invoice or by April 30, 2025.

While NSFM has traditionally offered flexible payment terms, we've outlined the historical and suggested payment timelines here to provide more clarity. If any municipality would like to discuss alternative payment arrangements, please feel free to reach out to our Director of Finance, Mary Clare Lake, at [mclake@nsfm.ca](mailto:mclake@nsfm.ca)

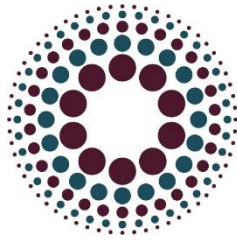
We value your ongoing partnership and look forward to achieving even greater successes together in 2025. By working collectively, we can continue to build stronger, more resilient municipalities and a brighter future for Nova Scotia.

Thank you for your dedication to NSFM and the communities you serve.

Kind Regards,

A handwritten signature in black ink, appearing to read "Pam Mood". The signature is written in a cursive, flowing style with a large initial "P" and "M".

**Mayor Pam Mood**  
**President, Nova Scotia Federation of Municipalities**



NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES

Dear Vendor:

The Nova Scotia Federation of Municipalities (NSFM) is pleased to accept payments via Electronic Funds Transfer (EFT).

Kindly arrange to send all remittances to our financial institution, as indicated below:

Bank: ROYAL BANK OF CANADA

Bank Address: 100-1871 Hollis Street, Halifax NS B3J 0C3

Financial Institution: 003

Transit: 00003

Account Number: 164 164 6

Kindly ensure to forward remittance details including the date of payment, amount paid and the NSFM invoice number via email ([mclake@nsfm.ca](mailto:mclake@nsfm.ca)).

Please do not hesitate to contact to discuss further.

Yours very truly,

Mary Claire Lake, CPA

Director of Finance