



**Subject:** *Council Used Laptops*  
**To:** Council  
**Date Prepared:** 10/8/24  
**Related Motions:** N/A  
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**Approved by:** Adam Clarkson, Director of Corporate Services

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### Summary

The 24/25 budget includes the lifecycle replacement of laptops for the organization. The transition of the new laptops coincides with the election cycle. In previous replacement years, the residual value has been minimal.

In the past the Council of the day had retained the used laptops once they had been deemed surplus by the organization.

The current laptops have been in use for five years. The CRA depreciation calculation puts the residual value at \$179.59 (excluding any applicable tax). The laptops are Lenovo ThinkPad L590 running Windows 10 Professional and includes Microsoft Office Home and Business Edition 2019.

Council needs to decide if they want to provide the option to purchase the computers at the residual costs. Should Council proceed with providing the option to purchase, they will be fully wiped of all data prior to sale.

Staff plan on retaining a portion of the used laptops in our inventory but can manage if Council chooses to enable the purchase of their surplus units.

It should be noted that the new code of conduct being mandated by the province (not passed Council yet) states “No Member of Council, or person closely connected to a member, shall tender on such items such as the sale of older and extra equipment.” Based on this statement Council may not want to proceed with the option to purchase at the CRA residual value.

### Financial Impact Statement

The CRA depreciation calculation puts the residual value at \$179.59 (excluding any applicable tax).

### Recommendation

For Council discussion and decision.