



PURPOSE

The purpose of the Solid Waste Tipping Fee Policy is to:

1. Provide transparency related to fees charged at the East Hants Waste Management Centre; and
2. Provide Institutional, Commercial, and Industrial (IC&I) customers with a schedule that will support their efforts to make informed decisions.

SCOPE

Solid waste fees are applied to all Institutional, Commercial, and Industrial (IC&I) customers, based on the schedule outlined below.

This policy also includes fee schedules for the collection of solid waste, recyclables, and organics from schools within the boundaries of East Hants. This policy does not address the level of taxation on residential properties required to support the waste management system within the municipality.

The Department of Infrastructure & Operations is responsible for the recommendation of all fees and the delivery of all services related to this policy.

DEFINITIONS

Term	Definition
East Hants Waste Management Centre (EHWMC)	Municipally-owned and operated waste management facility located at 1306 Georgefield Road.
Source-Separated Waste	Regular garbage that is properly sorted (no recyclables, organics, or other banned items)
Mixed Waste	Regular garbage that is found with more than 10% (by volume) contamination, such as recyclables, organics, wood, metal or other banned items.
Source-Separated Construction Materials	Construction materials that do not include regular garbage, recyclables, organics, or other banned materials. This rate would be applied to any construction material the facility provides a designated drop-off location.
Mixed Construction Materials	Construction material loads that contain more than 10% (by volume) contamination, such as regular garbage, recyclables, or organics, or other banned items.
Organics	Food waste, leaf & yard waste, branches, and bushes, and other material of plant or animal origin.
Recyclables	Paper (fibre) or container recyclables (properly sorted)
Treated Wood	Wood that is chemically-treated (i.e. pressure treated and/or creosote)



Term	Definition
Mixed Recyclables	Recyclable loads that contain more than 10% (by volume) contamination, such as co-mingled paper & containers, garbage, organics/soiled recyclables, or other banned materials.
Municipal Residential Dwelling Unit Fee	This is an annual fee charged to all residential dwelling units provided solid waste curbside collection services; this fee is not limited to curbside collection services and includes waived fees at the East Hants Waste Management Centre if directly hauled to the facility by the property owner/occupant.

POLICY

POLICY STATEMENT

Fees are applied to all loads not covered under the municipal Residential Dwelling Unit fee. It is the policy of the Municipality of East Hants that the following fees will be charged for waste materials delivered to the East Hants Waste Management Centre:

Solid Waste Fees 2022 - 2024 (RECOMMENDED 2024 - 2026)

	April 1 2022 to March 31 2023		April 1 2023 to March 31 2024		April 1 2024 to March 31 2025	April 1 2025 to March 31 2026
	Gate Fees	Account Fees	Gate Fees	Account Fees	Price/Tonne	Price/Tonne
Source-Separated Solid Waste	\$137	\$134	\$139	\$136	\$143	\$147
Mixed Waste	\$274	\$268	\$278	\$272	\$286	\$294
Source-Separated Construction & Demolition (C&D)	\$68	\$66	\$70	\$68	\$75	\$78
Mixed Construction & Demolition (C&D)	\$98	\$95	\$100	\$97	\$115	\$118
Treated Wood					\$140	\$144
Tires	\$82	\$80	\$84	\$82	\$84	\$86
Recyclables	\$103	\$100	\$105	\$102	\$190	\$195
Mixed Recyclables					\$286	\$294
Metal	\$46	\$45	\$47	\$46	\$50	\$52
Organics	\$103	\$100	\$105	\$102	\$120	\$126



Solid Waste Fees 2017 to 2022 (RECOMMENDED 2024 - 2026)
Chignecto Central Regional Centre for Education

	April 1 2022 to March 31 2023	April 1 2023 to March 31 2024	April 1 2024 to March 31 2025	April 1 2025 to March 31 2026
Green Cart	\$1.54	\$1.57	\$1.77	\$1.82
Garbage Bag	\$4.64	\$4.70	\$4.81	\$4.95
Recycling Bag/Bundle	\$4.87	\$4.97	\$7.80	\$7.80

Construction & Demolition Exemption Protocol

Tipping fees may be waived for Construction & Demolition material if the property being demolished is either a property owned by the Municipality of East Hants or is providing a public service by a registered not-for-profit organization that was using the site for public service that would have normally been managed by the Municipality if that not-for-profit organization did not exist.

Any organization requesting an exemption to Tipping Fees under this protocol must submit a request, in advance of the work taking place, to the Manager of Solid Waste whom will gather the full details and a request for consideration will be presented from the Director of Infrastructure & Operations to the Chief Administrative Officer. Organizations making a request should allow for at least one week for the request to be considered.

Extenuating Circumstance Exemption Protocol

If there is an extenuating circumstance identified that is not captured in this policy and is deemed an infrequent scenario, a request can be made by either the Director of Infrastructure & Operations or through Council to the Chief Administrative Officer to waive a tipping fee charge. The intent of this protocol is to allow for the Municipality to act on unique circumstances if it is deemed to be in the best interest of the Municipality and acting in accordance with the Municipalities Core Values.



Dangerous or Unightly Premises Exemption Protocol

Tipping fees will not be charged to commercial haulers that are hired to clean up or transport material from a property which has been determined, by the Municipality, to be dangerous or unsightly; whether or not an Order of Council has been issued to clean-up the property. Clean-up orders or directives from Municipal Departments or Council will be provided to the Waste Management Centre upon issuing. All commercial haulers hired to clean-up or transport material from a property that has been determined to be dangerous or unsightly, must present documentation from the Municipality to Municipal staff at the Waste Management Centre indicating what property the waste has been collected from. All commercial haulers hired to clean-up a dangerous or unsightly premises are required to follow all waste separation procedures.

Special Event Exemption Protocol

Tipping fees may be waived for Special Event material if the property is either a property owned by the Municipality of East Hants or is providing a public service by a registered not-for-profit organization that was using the site for a special event that would have normally been managed by the Municipality if that not-for-profit organization did not exist.

Any organization requesting an exemption to Tipping Fees under this protocol must submit a request, 30 business days in advance of the event taking place, to the Manager of Solid Waste. The request must include details such as: date of event, event type, community to be served, and a solid waste management plan for the event. The Manager of Solid Waste will gather the full details and a request for consideration will be presented from the Director of Infrastructure & Operations to the Chief Administrative Officer. Organizations making a request should allow 30 business days for this process. Organizations that do not complete this exemption process will be charged fees at the Waste Management Centre.



ROLES AND RESPONSIBILITIES

Title/Role	Responsibilities
Manager of Solid Waste - Policy Editor	<p>The Policy Editor is a person having managerial and policy-making responsibility related to the writing, compilation and revision of content and will:</p> <ul style="list-style-type: none"> • Ensure policies in their care and control are always up-to-date, reviewed annually or sooner if necessary • Draft new or edit existing policy content • Be able to interpret and explain policy content • Ensure policy documents are branded and any supporting documents, i.e., applications forms are also branded and content consistent with the policy • Ensure policy content is relevant and accurate • Seek and secure approval recommendation of the policy from the Policy Owner • Seek and secure approval of the policy from the appropriate Approver; and, • Provide the final approved policy document to the Assistant Municipal Clerk
Director of Infrastructure & Operations - Policy Owner	<p>The Policy Owner will:</p> <ul style="list-style-type: none"> • Provide oversight to ensure policies in their care and control are always up-to-date, reviewed annually or sooner, if necessary, by the assigned Policy Editor • Be able to interpret and explain policy content • Provide oversight to ensure policy documents are branded and any supporting documents, i.e., application forms are also branded and content consistent with the policy • Provide oversight to ensure policy content is relevant and accurate • Review the policy and make recommendation for approval to the appropriate Approver; and, • Ensure that the final approved policy document has been provided to the Assistant Municipal Clerk
CAO & Council - Approver	<p>The Approver will:</p> <ul style="list-style-type: none"> • Review Policy recommendations for approval consideration (approve, reject or edit); and, • Notify the Policy Editor, Policy Owner and Assistant Municipal Clerk of decision
Assistant Municipal Clerk	<p>The Assistant Municipal Clerk will:</p> <ul style="list-style-type: none"> • Facilitate an annual Policy Review; and, • Ensure final approved policies are maintained, stored and posted where appropriate
Employees	<p>The Employees will:</p> <ul style="list-style-type: none"> • Ensure the policy is administered on a daily basis as outlined; and • Will notify the Policy Editor of any errors or omissions



RELATED DOCUMENTATION

Related forms, processes, procedures and other documents that support the policy.

Document Name	Document ID	Document Type
IO-400 Solid Waste Resource Collection & Disposal	IO-400	Bylaw
Tipping Fee Policy - Regarding Dangerous or Unightly Premises		Council Policy

VERSION LOG

Version Number	Amendment Description	Amendment/Policy Editor	Amendment/Policy Owner	Approver	Approval Date
1.0	Amalgamation of previous solid waste fees policies and update of fee schedule to Council for approval	Manager of Solid Waste	Director of Operational Services	Council	May 2012
1.1	Addition of Exemption Protocol for C&D as per motion C15 (95)	Director of Infrastructure & Operations	Director of Infrastructure & Operations	Council	May 2015
2.0	Manager of Solid Waste	Director of Infrastructure & Operations	Council	Council	March 29, 2017
3.0	Addition of Dangerous & Unightly Exemption protocol to this policy. Addition of Special Event Exemption protocol to policy	Manager of Solid Waste	Director of Operational Services	Council	March 27, 2019
4.0	Updated Tipping Fee Schedule for April 1/22 to March 31/24	Manager of Solid Waste	Director of Operational Services	Council	March 30, 2022
5.0		Manager of Solid Waste	Director of Operational Services	Council	



EAST HANTS

Solid Waste Tipping Fee Policy

MEH-OPS-CP-1

Council Administrative

CERTIFICATION

I, Kim Ramsay, Municipal Clerk for the Municipality of East Hants, hereby certify that this policy was duly approved.

Kim Ramsay
Municipal Clerk