



**Subject:** *Municipal Housing Strategy - Second Report*  
**To:** CAO for Planning Advisory Committee, Dec 12, 2023  
**Date Prepared:** December 6, 2023  
**Related Motions:** C23(383)  
**Prepared by:** John Woodford, Director of Planning & Development  
**Approved by:** John Woodford, Director of Planning & Development

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### Summary

At their November meeting, Council approved the formation of a Municipal Housing Working Group to aid in the development of a Municipal Housing Strategy. Staff have now prepared a draft terms of reference for the Working Group for consideration and approval.

### Financial Impact Statement

\$1800 has been added to the 2024-25 draft budget to cover meeting & travel expenses for public members.

### Recommendation

Approve the Housing Working Group Terms of Reference.

### Recommended Motion

*Planning Advisory Committee recommends that Council:*

- *Approve the terms of reference for the Municipal Housing Working Group as presented in the Staff Report dated December 6, 2023.*

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## Background

In November 2023 Council approved the establishment of a Municipal Housing Working Group to aid in developing a Municipal Housing Strategy. Staff have now prepared a terms of reference to formalize the mandate and membership for the working group.

There was also discussion at the November PAC regarding the composition of the working group and as a result staff made some adjustments.

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## Terms of Reference

Posted with this report is a draft terms of reference for PAC's consideration.

Of note is the composition of the committee:

The Municipal Housing Working Group shall consist of:

- 3 Councillors
- 2 members representing the East Hants Development Community
- 2 members representing the Non-Profit Housing Community
- 1 member representing the East Hants Chamber of Commerce
- 1 public member at large
- Director of Planning & Development - Non-Voting
- 1 staff member representing Economic & Business Development - Non-Voting

A third councillor was added to enable each region of East Hants to be represented. In addition, the Chamber of Commerce has been added as a key stakeholder. Also added, as a non-voting member, is the Manager of Economic & Business Development.