## NEW EMPLOYEE INTRODUCTION December 19, 2023 – Executive Committee Meeting



Jessica van den Hof - Business & Legislative Administrator

Jessica joined us on December 4<sup>th</sup> in the position of Business & Legislative Administrator covering a maternity leave for the next year. Jessica has a Masters of Arts in English and a paralegal diploma. She has worked in a variety of law firms locally and in Halifax since 2015, specializing in Property and Real Estate law. She has training and experience in various areas of law and legislation, is proficient in several software systems, scheduling, financial support, website content development, meeting management, served in leadership roles and has exceptional customer service skills.