



Corporate & Residential Services Committee Executive Committee

September 19, 2023

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:47 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Janice Taylor, Manager of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Business & Legislative Administrator

APPROVAL OF MINUTES

CRS23(80)
September

On the motion of Councillors Greene and Moussa:

Moved that the minutes of the Corporate & Residential Services Committee held on July 18, 2023 be approved.

MOTION CARRIED

NEW EMPLOYEE INTRODUCTIONS

Mike Baird, Building Official Intern

The CAO introduced and welcomed Mike Baird, the new Building Official Intern.

Lee-Ann Nunn, Supervisor of Solid Waste

The CAO introduced and welcomed back Lee-Ann Nunn, the new Supervisor of Solid Waste.

2023 NSFM FALL CONFERENCE - SELECTION OF DELEGATION

The Business & Legislative Administrator presented the staff report titled “2023 NSFM Fall Conference Delegation” dated August, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(81)
September

On the motion of Councillors Tingley and Moussa:

Moved that the Corporate & Residential Services Committee recommends to Council that Council approves the following delegates to the 2023 NSFM Fall Conference:

1. ***CAO Kim Ramsay***
2. ***Warden Eleanor Roulston***
3. ***Councillor Walter Tingley***
4. ***Councillor Carl MacPhee***
5. ***Councillor Tom Isenor***

MOTION CARRIED

CODE OF CONDUCT WORKING GROUP (COCWG) FINAL RECOMMENDATIONS SURVEY

The CAO presented a verbal update on the “Code of Conduct Working Group (COCWG) Final Recommendations Survey” dated September, 2023. The survey and further information was attached to the agenda available to all committee members.

PRESENTATION - COMMUNITY CLIMATE CAPACITY - CLEAN FOUNDATION

Logan Horrocks, Climate Specialist for the Clean Foundation provided a presentation titled “Community Climate Capacity” dated September, 2023. A copy of the report was attached to the agenda and available to all committee members. Discussion was held and questions were addressed by the Clean Foundation.

ADJOURNMENT

CRS23(82)
September

On the motion of Councillors Mitchell and Garden-Cole:

Moved that the Corporate & Residential Services Committee adjourn at 10:16 p.m. to reconvene later in the day

MOTION CARRIED

Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 11:01 a.m. All members of Council were present, with the exception of Councillor Rhyno who excused himself at 10:40 p.m. Councillor Rhyno returned to the meeting at 11:33 a.m.

2021 SOCIO-ECONOMIC STUDY

The Geomatics Coordinator presented the report titled “2021 Socio-Economic Study”, dated September 2023. A copy of the report was attached to the agenda and available to all committee members. Discussion was held and questions were addressed by staff.

CRS23(83) On the motion of Warden Roulston and Councillor Greene:
September

Moved that the Corporate Residential Services Committee go in camera to discuss a contractual issue at 11:27 a.m.

MOTION CARRIED

Committee returned to open session at 11:49 a.m. Deputy Warden Perry, as Chairperson reported that committee met in camera to discuss a contractual issue. No motions are coming forward as a result.

ADJOURNMENT

CRS23(85) On the motion of Councillors Greene and Moussa:
September

Moved that the Corporate & Residential Services Committee adjourn at 11:50 a.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services
Date: September 20, 2023

Approved by: Wade Tattrie, Director of Finance
Date: September 20, 2023



Infrastructure & Operations Executive Committee

September 19, 2023

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Sandra Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 10:40 am. All members of Council were present with the exception of Councillor Rhyno who excused himself at 10:40 p.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Business & Legislative Administrator

APPROVAL OF MINUTES

I023(11) On the motion of Councillors Greene and Mitchell:
September

Moved that the minutes of the Infrastructure & Operations Committee meeting held June 20, 2023 be approved.

MOTION CARRIED

ORGANICS TRANSFER STATION - STATUS UPDATE

The Manager of Solid Waste presented the report titled “*Organics Transfer Station - Status Update*”, dated September 2023. A copy of the report was attached to the agenda and available to all committee members.

I023(12) On the motion of Warden Roulston and Councillor Greene:
September

Move that the Infrastructure & Operations Committee recommend that Council direct staff to bring a report back on options for organics management at the Waste Management Centre, including costing for the December meeting and that the Infrastructure & Operations Committee recommend that Council authorize the CAO to approve use of Solid Waste Reserve funds for the purpose of professional services

fees for organics management options reports, as outlined in this staff report, not to exceed \$10,000.

MOTION CARRIED

IO23(13) On the motion of Deputy Warden Perry and Councillor Mitchell:
September

Moved that the Corporate Residential Services Committee go in camera to discuss a contractual issue at 10:47 a.m.

MOTION CARRIED

Committee returned to open session at 10:58 a.m. Councillor Garden-Cole, as Chairperson reported that committee met in camera to discuss a contractual issue. The following motions are coming forward as a result:

[EXTENDED PRODUCER RESPONSIBILITY FOR PACKAGING & PAPER PRODUCTS - NEW REGULATIONS](#)

IO23(14) On the motion of Deputy Warden Perry and Councillor Greene:
September

Moved that the Infrastructure & Operations Committee recommend that Council direct staff to register the Municipality of East Hants as opting in to the provincial Extended Producer Responsibility for Packaging and Paper Products by the deadline of January 1, 2024.

MOTION CARRIED

IO23(15) On the motion of Deputy Warden Perry and Councillor Greene:
September

Moved that the Infrastructure & Operations Committee recommend that Council direct staff to bring back a report outlining the next phase of the Extended Producer Responsibility for Packaging and Paper Products decisions and impacts to Council in Spring 2024.

MOTION CARRIED

[ADJOURNMENT](#)

IO23(17) On the motion of Councillors Greene and Mitchell:
September

Moved that the Infrastructure & Operations Committee adjourn at 11:01 a.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: September 21, 2023



Planning Advisory Committee Executive Committee

September 19, 2023

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 1:30 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Wade Tattrie, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Community Planner II
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC23(46) On the motion of Councillors Greene and Moussa:
September

Moved that the minutes of the Planning Advisory Committee meeting held July 18, 2023 be approved.

MOTION CARRIED

PLN21-009 FH DEVELOPMENT GROUP INC. - SUPPLEMENTAL REPORT ON EMERGENCY ACCESS

The Community Planner II presented the report titled “*Supplemental Report: FH Development Group Inc. Application - Access*” dated September 13, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(47)
September

On the motion of Councillor Greene and Deputy Warden Perry:

Moved that the Planning Advisory Committee accept the use of the alternative emergency access point as described in the report dated September 13, 2023 and presented to PAC on September 19, 2023; and permit staff to include the requirement in the draft development agreement.

MOTION CARRIED

Twelve (12) voting in favor, one (1) voting against. Councillor Rhyno voting nay.

[COTTAGE COUNTRY - UNSUBSTANTIAL AMENDMENT TO EXISTING DA - TIME LIMITS](#)

The Community Planner II presented the report titled “3230225 Nova Scotia Limited- Unsubstantial Development Agreement Amendment” dated September 13, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(48)
September

On the motion of Deputy Warden Perry and Councillor Moussa:

Moved that the Planning Advisory Committee recommend to Council approve the application by 3230225 Nova Scotia Limited for an unsubstantial amendment to their existing Development Agreement, with the Municipality of East Hants, to permit an extension of the time limits until January 2026; and enter into the amendment within one year of Council’s approval.

MOTION CARRIED

Twelve (12) voting in favor, one (1) voting against. Councillor Hebb voting nay.

[PLN23-004 CRAIG LANGILLE - AMENDMENTS TO MPS AND LUB - FINAL REPORT](#)

The Manager of Planning presented the report titled “Craig Langille - MPS and LUB Amendments” dated September 5, 2023 A copy of the report was attached to the agenda and available to all committee members.

PAC23(49)
September

On the motion of Councillors Greene and Moussa:

Moved that the Planning Advisory Committee recommend to Council Give second reading and approve the proposal from Craig Langille to amend the designation and zone of the subject property at 25 Burgess Road, Shubenacadie; and to extend the Shubenacadie GMA.

MOTION CARRIED

[MOUNT UNIACKE QUARRY EXPANSION - ENVIRONMENTAL ASSESSMENT COMMENTS](#)

The Director of Planning and Development presented the report titled “*Mount Uniacke Quarry Expansion - Environmental Assessment Comments*” dated September 13, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held and questions addressed by staff.

PAC23(50) On the motion of Deputy Warden Perry and Councillor Moussa:
September

Moved that the Planning Advisory Committee direct staff to submit the draft letter including wording that we are against the expansion in the introduction and closing of the letter and include strong language with concerns and background as to why East Hants is not in favour of the Mount Uniacke Quarry Expansion Environmental Assessment to Nova Scotia Environment and Climate Change.

MOTION CARRIED

ADJOURNMENT

PAC23(51) On the motion of Councillors Greene and Hebb:
September

Moved that the Planning Advisory Committee Meeting adjourn at 2:27 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: September 21, 2023



Police Advisory Committee Executive Committee

September 19, 2023

A meeting of the Police Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 9:00 a.m. All members of Council were present, with the exception of Councillor Tingley who joined the meeting at 9:05 a.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Business & Legislative Administrator

Guests Present:

- S/Sgt. Mike Balmaceda, RCMP
- Sgt. Scott MacRae, RCMP

Public Member:

- Public Member Ruth Anne Greenough (arrived at 9:02 a.m.)

Regrets:

- Public Member Greg Densmore

LAND ACKNOWLEDGEMENT

Councillor Rhyno respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDA

PA23(8)
September On the motion of Councillors Greene and Mitchell:

Moved that the Agenda of all sub-committee meetings held September 19, 2023 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

PA23(9)
September

On the motion of Councillors Perry and Mitchell:

Moved that the minutes of the Police Advisory Committee meetings held May 9, 2023 be approved.

MOTION CARRIED

WELCOME & INTRODUCTION OF THE NEW S/SGT. MIKE BALMACEDA

Councillor Rhyno introduced the new S/Sgt. Mike Balmaceda.

RCMP QUARTERLY REPORT

S/Sgt. Balmaceda and Sgt. MacRae presented a report titled East Hants District Municipal Quarterly Report dated September, 2023. A copy of the report was attached to the agenda and available to all Committee members.

The report included an HR Update, Community Policing, Annual Performance Plan (APP), East Hants Operations Update, and Calls for Service Data.

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Balmaceda, and Sgt. Scott MacRae. Warden Roulston assumed the Chair to allow for Councillor Rhyno to ask questions. Councillor Rhyno resumed the Chair.

ADJOURNMENT

PA23(10)
September

On the motion of Councillors Greene and Mitchell:

Moved that the Police Advisory Committee adjourn at 9:45 a.m.

MOTION CARRIED

Approved by: Sheralee MacEwan, Assistant Municipal Clerk

Date: September 20, 2023

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