



**Attorney General
Justice
Office of the Minister**

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May 17, 2023

Via Email: kramsay@easthants.ca

Kim Ramsay
Chief Administrative Officer
Municipality of the District of East Hants
15 Commerce Street, Suite 170, Box 230
Elmsdale, NS B2S 3K5

Dear Kim Ramsay,

Section 44 of the *Nova Scotia Police Act* prescribes that, "Every municipality that establishes a municipal police department pursuant to Section 36, 84 or 85 shall, by by-law, provide for a board of police commissioners". Furthermore, Section 57 states "A municipality receiving services in whole or in part from the Royal Canadian Mounted Police or the Provincial Police shall establish a police advisory board".

This oversight function provides an opportunity for community members to exercise civilian governance relating to law enforcement, and administrative direction required to maintain adequate and effective policing in Nova Scotia.

To ensure compliance with Sections 44 and 57 of the *Police Act*, please provide responses to the following on or before **June 8th, 2023**:

- Confirmation of a municipal by-law establishing the board (pursuant to section 44(1) of the *Act*).
- Whether your board has 5 or 7 members (pursuant to section 44 of the *Act*), and the number of current vacancies.
- Confirmation the board has a chair and vice-chair chosen by the membership (pursuant to section 45(2) of the *Act*).
- Confirmation the board is meeting at least every three months (pursuant to section 49 of the *Act*).

Please send confirmation of information above to Charcy Marchand, Director of Public Safety and Investigations, at Charcy.Marchand@novascotia.ca.

Thank you for your timely attention to this request to ensure Department of Justice is apprised of relevant information related to police governance in Nova Scotia.

Sincerely,

Brad Johns
Minister of Justice and Attorney General