



EAST HANTS

Are you looking for a new opportunity where you can be part of building the future in a growing community? If you are, East Hants is the place to be!

The Municipality of East Hants is an employer of choice offering diverse career growth, modern facilities, a fun and innovative continuous improvement culture, and a Flexible Work policy to promote work-life balance. The main Municipal office is located at the Lloyd E. Matheson Centre in Elmsdale, NS.

We are recruiting for a Planning and Development Technician to join our team.

The Planning and Development Technician is responsible to coordinate administrative duties related to subdivision and development control, coordinate civic addressing for the municipality, provide GIS support and to work with our team on a variety of planning projects.

Qualifications:

- University Degree in Geography or related field, with a Diploma in Geographic Information Systems or related field
- Minimum of two (2) years relevant experience
- Working knowledge of Microsoft Office Suite and GIS
- Experience with Esri's ArcGIS suite including Pro, Online and Enterprise
- Strong interpersonal, technical, and public relation skills
- Advanced written and oral communication skills
- Detail-oriented and strong organizational skills
- Eligibility for membership in the Municipal Development Officers Association of Nova Scotia, Atlantic Association of Geomatics and Planning and Canadian Association of Certified Planning Technicians considered an asset
- Must possess a valid driver's license
- Equivalent combination of education and experience will be given consideration

Salary Range: \$51,187 - \$63,984

Deadline to apply: April 26, 2023

For a complete job description and information on how to apply, please visit easthants.ca/employment

If you require an accommodation to assist in the application process, please contact Human Resources at jobs@easthants.ca or (902) 883-6203.