



## Corporate & Residential Services Committee Executive Committee

March 21, 2023

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Tingley, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:00 a.m. All members of Council were present, with the exception of Deputy Warden Perry who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Janice Taylor, Manager of Finance
- Mr. Jordan Baltzer, Accountant & Budget Analyst
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Nathan Hoffmann, Policy Analyst
- Ms. Amy Pyne, Manager, Real Estate and Corporate Projects
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Mr. Graham Scott, Manager of Economic & Business Development
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Regrets:

- Ms. Sue Surrette, Director of Finance

### LAND ACKNOWLEDGEMENT

Councillor Tingley respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

### APPROVAL OF THE AGENDA

CRS23(25)  
March

On the motion of Councillors Greene and Mitchell:

***Moved that the Agenda of all sub-committee meetings held March 21, 2023 be approved.***

**MOTION CARRIED**

### APPROVAL OF MINUTES

CRS23(26) On the motion of Councillors Greene and Mitchell:  
March

***Moved that the minutes of the Corporate & Residential Services Committee held on February 14, 2023 be approved.***

**MOTION CARRIED**

### NEW EMPLOYEE INTRODUCTIONS

Bree Carmichael, Finance Administrator

The CAO introduced Bree Carmichael, the new Finance Administrator, for the Municipality of East Hants.

### EMPLOYEE POSITION CHANGES

Geoff MacDonald, Manager of Accounting

The CAO introduced Geoff MacDonald in his new role as the new Manager of Accounting, for the Municipality of East Hants.

### ACCEPTANCE OF DONATIONS POLICY

The Policy Analyst presented the report titled “*Acceptance of Donations Policy Review*”, dated March 10, 2023. A copy of the report was attached to the agenda and available to all committee members. [06:20]

Discussion was held.

CRS23(27) On the motion of Councillors Rhyno and Hebb:  
March

***Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve the Acceptance of Donations Policy, with the caveat that the tax credit receipt be given at \$20 as attached to the Executive Committee agenda dated March 21, 2023.***

**MOTION CARRIED**

Nine (9) voting in favor. One (1) voting against with Councillor MacPhee voting nay.

### SPORTSPLEX FACILITY CONDITION ASSESSMENT

The Manager of Real Estate & Corporate Projects presented the report titled “*East Hants Sportsplex Facility Condition Assessment*”, dated February 28, 2023. A copy of the report was attached to the agenda and available to all committee members. [12:18]

In response to an inquiry, the Director of Parks, Recreation & Culture confirmed that the results will be shared with the East Hants Arena Association Board.

CRS23(28)  
March

On the motion of Councillors Mitchell and Hebb:

***Moved that the Corporate and Residential Services Committee recommend that Council receive as information the Facility Condition Assessment for the East Hants Sportsplex dated December 8, 2022 and as updated January 30, 2023.***

**MOTION CARRIED**

#### **TRANSIT WORKSHOP DATE SELECTION**

The Manager of Economic and Business Development presented a report titled [24:02] “*Transit as a Service Workshop Date Selection*”, dated March 10, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(29)  
March

On the motion of Warden Roulston and Councillor Greene:

***Moved that the Corporate and Residential Services Committee recommends to Council to set the date for the transit workshop for May 18, 2023.***

**MOTION CARRIED**

#### **(IN CAMERA) CONTRACTUAL ISSUE**

CRS23(30)  
March

On the motion of Councillors Greene and Hebb:

***Moved that the Corporate & Residential Services Committee move to an In-Camera session to discuss a contractual issue at 9:32 a.m.***

**MOTION CARRIED**

The Corporate & Residential Services Committee returned to open meeting at 9:42 a.m. Councillor Tingley, as Vice-Chair, reported that the committee met in-camera to discuss a contractual issue. No motions resulted.

#### **ADJOURNMENT**

CRS23(31)  
March

On the motion of Councillors Mitchell and Hebb:

***Moved that the Corporate & Residential Services Committee adjourn at 9:43 a.m. to reconvene later in the day.***

**MOTION CARRIED**

Councillor Tingley, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting back to order at 3:38 p.m. All members of Council were present, with the exception of Deputy Warden Perry.

IN CAMERA SESSION

CRS23(32) On the motion of Councillors Roulston and Greene:  
March

*Moved that the Corporate & Residential Services Committee move to an In-Camera session to discuss two (2) issues at 3:40 p.m.*

**MOTION CARRIED**

The Corporate & Residential Services Committee returned to open meeting at 5:41 p.m. Councillor Tingley, as Vice-Chair, reported that the committee met in-camera to discuss two (2) issues (legal and CAO priorities).

There were no motions resulting from the in-camera items.

ADJOURNMENT

CRS23(33) On the motion of Warden Moussa and Councillor Greene:  
March

*Moved that the Corporate & Residential Services Committee adjourn at 5:42 p.m.*

**MOTION CARRIED**

Approved by: Adam Clarkson, Director of Corporate Services

Date: March 24, 2023

Approved by: Sue Surrette, Director of Finance

Date: March 22, 2023



## Infrastructure & Operations Executive Committee

March 21, 2023

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Sandra Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 11:35 a.m. All members of Council were present, with the exception of Deputy Warden Perry who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Regrets:

- Ms. Sue Surrette, Director of Finance

### APPROVAL OF MINUTES

IO23(1)  
March On the motion of Councillors Greene and Hebb:

***Moved that the minutes of the Infrastructure & Operations Committee meeting held December 13, 2022 be approved.***

### MOTION CARRIED

### HWY 214 ACTIVE TRANSPORTATION PROJECT UPDATE

The Director of Infrastructure & Operations presented the report titled “Active Transportation - Highway 214”, dated March 2023. A copy of the report was attached to the agenda and available to all committee members.

Committee had their questions answered by staff. No motions resulted.

### ADJOURNMENT

IO23(2)  
March On the motion of Councillors Mitchell and Moussa:

***Moved that the Infrastructure & Operations Committee adjourn at 12:00 p.m.***

**MOTION CARRIED**

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: March 23, 2023



## Planning Advisory Committee Executive Committee

March 21, 2023

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the committee, called the meeting to order at 1:30 p.m. All members of Council were present, with the exception of Deputy Warden Perry who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Lee-Ann Martin, Planner & Development Officer
- Ms. Debbie Uloth, Project Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

### Regrets:

- Ms. Sue Surette, Director of Finance

### APPROVAL OF MINUTES

PAC23(12)  
March

On the motion of Councillors Greene and Moussa:

*Moved that the minutes of the Planning Advisory Committee meeting held February 14, 2023 be approved.*

**MOTION CARRIED**

[PLN23-002 ABDUL HABBOUSH - REZONING - ELMSDALE - INITIAL REPORT](#)

The Planner presented the report titled “*Abdul Habboush - LUB Mapping Amendments*”, dated March 8, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(13)  
March On the motion of Councillors Greene and Moussa:

*Moved that the Planning Advisory Committee recommends that Council give First Reading to rezone properties identified as PIDs 45416989, 45421435, 45421427, 45421419, 45421401, and 45421393 located on Pinehill Drive from the Established Residential Neighbourhood (R1) Zone to the Two Dwelling Unit Residential (R2) Zone; and authorize staff to schedule a Public Hearing.*

**MOTION CARRIED**

[PLN22-008 STEVENS GROUP OF COMPANIES - DEVELOPMENT AGREEMENT - ENFIELD - FINAL REPORT](#)

The Manager of Planning presented the report titled “*Stevens Group - Development Agreement for Assisted Living Facility*”, dated March 13, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held regarding development agreement process, as well as, questions regarding the application.

PAC23(14)  
March On the motion of Councillors Hebb and Tingley:

*Moved that the Planning Advisory Committee recommends that Council give final consideration and approve entering into a Development Agreement for an assisted living facility on 410 Highway 2, Enfield; within one year of Council's approval.*

**MOTION CARRIED**

[PLAN UPDATE - FINAL AMENDMENTS AND FIRST READING REPORT](#)

The Project Planner presented the report titled “*Plan Update - Plan Changes and Request for First Reading*”, dated February 27, 2023. A copy of the report was attached to the agenda and available to all committee members. [42:55]

Discussion was held and staff addressed questions.

PAC23(15)  
March On the motion of Councillors Rhyno and Moussa:

*Moved that the Planning Advisory Committee recommends that Council direct staff to bring back a report to a future Planning Advisory Committee*



*meeting, to look at the erosion and floodplain zones; and to include the maps for 2050 and 2100 flood line scenarios; and to look at options (non-permanent structures) for land owners on the shore to maximize opportunities for the land*

**MOTION CARRIED**

**ADJOURNMENT**

PAC23(16) On the motion of Councillors Rhyno and Hebb:  
March

***Moved that the Planning Advisory Committee Meeting adjourn at 3:25 p.m.***

**MOTION CARRIED**

Approved By: John Woodford, Director of Planning & Development

Date: March 23, 2023



## Parks, Recreation & Culture Committee Executive Committee

March 21, 2023

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhino, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 9:55 a.m. All members of Council were present, with the exception of Deputy Warden Perry who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Aurora Douthwright, Tourism & Events Supervisor
- Ms. Jo Swinemer, Community Development Coordinator
- Mr. Scott Preston, Manager of Recreation & Aquatics
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Regrets:

- Ms. Sue Surrette, Director of Finance

### APPROVAL OF MINUTES

PRC23(12) On the motion of Councillors Greene and Hebb:  
March

***Moved that the minutes of the Parks, Recreation & Culture Committee held February 14, 2023 be approved.***

**MOTION CARRIED**

### TOURISM GRANTS

The Tourism & Events Supervisor presented the report titled “2023 Tourism Grant Applications”, dated March 15, 2023. A copy of the report was attached to the agenda and available to all committee members. [00:43]

PRC23(13) On the motion of Councillor Greene and Warden Roulston:  
March

***Moved that the Parks, Recreation and Culture Committee recommends to Council that the Tourism Grant funding recommendations totaling \$33,900 be approved for the following organizations:***

- ***East Hants Historical Society - \$5,000***
- ***Maitland District Development Association - \$17,000***
- ***Walton Area Development Association - \$3,900***
- ***CHArt Society - \$8,000 (with \$800 held back pending completion of Sundial project)***

***And that staff release approved funds as confirmation of external funding sources for proposed projects are received from each group.***

**MOTION CARRIED**

**DISTRICT RECREATION FUND - JANUARY INTAKE**

The Director of Parks, Recreation & Culture presented the report titled “*District Recreation Fund Applications (Intake 1) for 2023*”, dated March 1, 2023. A copy of the report was attached to the agenda and available to all committee members. [8:31]

Discussion was held on each application.

PRC23(14) On the motion of Councillors Greene and Hebb:  
March

***Moved that the Parks, Recreation and Culture Committee recommend that Council approve District Recreation Funding 2023-2024 (intake 1):***

Applicant	Funding Amount
Nine Mile River Community Hall	\$ 3,598
District 3 Total:	\$ 3,598
<b>GRAND TOTAL:</b>	<b>\$ 3,598</b>
Rainbow Community Club	\$ 7,603
District 6 Total:	\$ 7,603
<b>GRAND TOTAL:</b>	<b>\$ 7,603</b>
Enfield Elmsdale & District Lions Club	\$ 22,602
District 10 Total:	\$ 32,602
District 1 Total:	\$ 10,000
District 2 Total:	\$ 7,398
<b>GRAND TOTAL:</b>	<b>\$ 50,000</b>
Gore District Volunteer Fire Department	\$ 9,200

District 11 Total:	\$ 8,544
District 11 Rawdon/Gore - Gore 0.01 Total :	\$ 656
<b>GRAND TOTAL:</b>	<b>\$ 9,200</b>
<b>Totals:</b>	<b>\$ 70,401</b>

**MOTION CARRIED**

Note: Councillor Isenor was not in the room at the time of the vote.

**VOLUNTEER RECOGNITION**

The Director of Parks, Recreation & Culture presented the report titled *“Municipal Volunteer Recognition Nominations & Model Volunteer 2023”*, dated March 1, 2023. A copy of the report was attached to the agenda and available to all committee members. [34:00]

PRC23(15) On the motion of Councillors Greene and Mitchell:  
March

*Moved that the Parks, Recreation and Culture Committee recommends to Council to approve the Shining Star nominees provided to date and that the confidential Model Volunteer Award nomination forwarded by email to Council be approved and designated to represent the Municipality of East Hants at the 2024 Provincial Volunteer Awards.*

**MOTION CARRIED**

In response to an inquiry, the Director of Parks, Recreation and Culture confirmed that promotion will continue seeking nominees.

**CENTRE RAWDON HALL UPDATE**

The Director of Parks, Recreation & Culture presented the report titled *“Centre Rawdon Hall - Insurance Settlement”*, dated March 7, 2023. A copy of the report was attached to the agenda and available to all committee members. [36:50]

In response to an inquiry, the Director of Parks, Recreation and Culture confirmed that staff understands the community interest is in maximizing playground opportunities over park amenities.

PRC23(16) On the motion of Warden Roulston and Councillor Mitchell:  
March

*Moved that the Parks, Recreation and Culture Committee recommend that Council direct staff to move forward with a cash value settlement and hold the funds in a special reserve for playground and park development on the site of the former Centre Rawdon Hall (PID #45149754) with anticipated start date of construction in the summer of 2023 and, that the Centre Rawdon Community Park Development capital project #23-022, as attached to the March 21, 2023 Executive Committee agenda, be approved as an additional capital project for 2023-2024.*

**MOTION CARRIED**

**(IN CAMERA) CONTRACTUAL ISSUE**

PRC23(17) On the motion of Councillors Greene and Mitchell:  
March

*Moved that the Parks, Recreation & Culture Committee move to an In-Camera session to discuss a contractual issue at 10:42 a.m.*

**MOTION CARRIED**

The Parks, Recreation & Culture Committee returned to open meeting at 11:33 a.m. Councillor Rhyno, as Chair, reported that the committee met in-camera to discuss a contractual issue. No motions resulted.

**ADJOURNMENT**

PRC23(18) On the motion of Councillors Mitchell and Moussa:  
March

*Moved that the Parks, Recreation & Culture Committee adjourn at 11:34 a.m.*

**MOTION CARRIED**

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: March 23, 2023