



Date: March 23, 2023
To: Council
cc: Kim Ramsay, Chief Administrative Office
John Woodford, Director of Planning & Development
From: Kelly Ash, Manager of Development Services/Emergency Management Coordinator
Re: Comfort Centres and Reception Centres/Shelters Funding Policy - Milford Recreation Association

Milford Recreation Association is an approved comfort centre. The facility has submitted an application for funding for the acquisition of a generator and associated wiring as per the Comfort Centres and Reception Centres/Shelters Funding Policy.

All documents have been provided as per the Funding Submission requirements of the policy. The facility is requesting \$10,000 as per the policy.

Previously, Council had indicated that if future funding submissions met the policy requirements, grants could be approved at the Staff level. However, the policy was never updated to reflect that conversation, which is why this memo is coming before Council.

If Council is interested in formalizing the delegation of authority to staff to process future requests, please provide direction. Otherwise, requests will come forward to Council for approval.

Recommended Motion:

It is recommended that Council approve a grant of \$10,000 be awarded to the Milford Recreation Association for the purchase and installation of a generator and associated wiring, to be funded from Comfort Station Reserves.