



## Corporate & Residential Services Committee Executive Committee

February 14, 2023

A meeting of the Corporate & Residential Services Committee was held on the above date via Zoom. The meeting was livestreamed and recorded.

Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 10:13a.m. All members of Council were present.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surrette, Director of Finance
- Ms. Janice Taylor, Manager of Finance
- Mr. Jordan Baltzer, Accountant & Budget Analyst
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Nathan Hoffmann, Policy Analyst
- Ms. Amy Pyne, Manager, Real Estate and Corporate Projects
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### APPROVAL OF MINUTES

CRS23(15)  
February On the motion of Councillors Mitchell and Greene:

***Moved that the minutes of the Corporate & Residential Services Committee held January 17, 24 and 31, 2023 be approved.***

### **MOTION CARRIED**

CRS23(16)  
February On the motion of Councillors Isenor and Mitchell:

***Moved that Committee take a 10-minute break, to resume the meeting at 10:25 a.m.***

### **MOTION CARRIED**

Deputy Warden Perry called the meeting back to order at 10:27 a.m.

### WATER UTILITY BUDGET

The Manager of Finance presented the report titled “2023-2024 Water Utility Operating Budget”, dated February, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(17)  
February

On the motion of Councillors Garden-Cole and Mitchell:

***Moved that the Corporate & Residential Services Committee recommends that Council approve the East Hants Water Utility Budget Financial Estimates 2023/2024 to 2025/26 as presented.***

#### **MOTION CARRIED**

Ten (10) voting in favor. One (1) voting against with Councillor Rhyno voting nay.

### POLLING DISTRICT REVIEW

The Director of Planning & Development presented the report titled “2022 Polling District Review Report # 6, Phase 2 - Completion”, dated February 6, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(18)  
February

On the motion of Councillors Mitchell and Greene:

***Moved that the Corporate and Residential Services Committee recommends to Council that Council authorize staff to prepare a submission to the NSUARB requesting that the size of Council be set at 11 and that district boundaries follow the preferred option (Fb).***

#### **MOTION CARRIED**

Eight (8) voting in favor. Three (3) voting against with Councillors Rhyno, Garden-Cole and Moussa voting nay.

### WELL/SEPTIC REPORT

The Policy Analyst presented a report titled “Well and Septic Loan Program”, dated February 2, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(19)  
February

On the motion of Councillors Rhyno and Greene:

***Moved that the Corporate and Residential Services Committee recommends to Council that Council authorize staff to bring back a further report (Well/Septic Program) focusing on other funding alternatives and include middle earners.***

#### **MOTION CARRIED**

### CODE OF CONDUCT

The CAO presented a report titled “*Draft Provincial Code of Conduct*”, dated February 8, 2023. A copy of the report was attached to the agenda and available to all committee members. The CAO provided details on upcoming consultation sessions for Council members.

CRS23(20)  
February On the motion of Councillors Hebb and Mitchell:

***Moved that the Corporate & Residential Services Committee In-Camera session be moved to the end of the day.***

**MOTION CARRIED**

### ADJOURNMENT

CRS23(21)  
February On the motion of Warden Roulston and Councillor Greene:

***Moved that the Corporate & Residential Services Committee adjourn at 12:11 p.m.***

**MOTION CARRIED**

Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting back to order at 2:41 p.m. All members of Council were present.

### IN CAMERA

CRS23(22)  
February On the motion of Councillors Mitchell and Hebb:

***Moved that the Corporate & Residential Services Committee move to an In-Camera session to discuss two (2) land issues.***

**MOTION CARRIED**

The Corporate & Residential Services Committee returned to open meeting at 4:36 p.m. Deputy Warden Perry, as Chair, reported that the committee met in-camera to receive an update on the Shubenacadie Community Hall land issue and the following motion resulted:

### SHUBENACADIE COMMUNITY HALL UPDATE

CRS23(23)  
February On the motion of Councillors Greene and Tingley:

***Moved that the Corporate & Residential Services Committee recommend that Council deem the subdivided Shubenacadie Community Hall, PID 45427218, surplus to municipal needs and that Council authorize staff to call for Expressions of Interest from community/non-profit groups to purchase the subdivided Shubenacadie Community Hall, PID 45427218, on***

*an as-is-where-is basis, with submissions to be brought to Council for consideration and direction.*

**MOTION CARRIED**

There was no motion resulting from the second in-camera item.

**ADJOURNMENT**

CRS23(24)  
February

On the motion of Warden Roulston and Councillor Greene:

***Moved that the Corporate & Residential Services Committee adjourn at 4:38 p.m.***

**MOTION CARRIED**

Approved by: Adam Clarkson, Director of Corporate Services

Date: February 15, 2023

Approved by: Sue Surette, Director of Finance

Date: February 15, 2023



## Planning Advisory Committee Executive Committee

February 14, 2023

A meeting of the Planning Advisory Committee was held on the above date via Zoom. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the committee, called the meeting to order at 1:30 p.m. All members of Council were present.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surrette, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Lee-Ann Martin, Planner & Development Officer
- Ms. Debbie Uloth, Project Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

### APPROVAL OF MINUTES

PAC23(8)  
February

On the motion of Deputy Warden Perry and Councillor Moussa:

*Moved that the minutes of the Planning Advisory Committee meeting held January 17, 2023 be approved.*

### MOTION CARRIED

### PLN22-005 POWELL/MARCHAND - REDESIGNATION AND REZONING - EAST UNIACKE - FINAL REPORT

The Planner presented the report titled “Chris Marchand - MPS and LUB Mapping Amendments”, dated February 1, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(9)

On the motion of Warden Roulston and Councillor Greene:

February

*Moved that the Planning Advisory Committee recommends that Council give Second Reading to a proposal for a portion of PID 45143237 to change the designation from Rural Use (RU) to Established Residential Neighbourhood (ER) and the zone from Rural Use (RU) to Established Residential Neighbourhood (R1).*

**MOTION CARRIED**

**[PLN20-006 RAMAR - REDESIGNATION AND REZONING - EAST UNIACKE - FINAL REPORT](#)**

The Planner presented the report titled “Ramar Developments Limited - MPS and LUB Mapping Amendments”, dated February 1, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(10)  
February

On the motion of Councillors Greene and MacPhee:

*Moved that the Planning Advisory Committee recommends that Council give Second Reading and approve the proposal for PID 45157054 to change the designation and zone from Rural Use (RU) to Country Residential (CR).*

Committee had their questions answered by staff.

**MOTION CARRIED**

**[PLAN UPDATE - AGRICULTURAL REGULATIONS JURISDICTIONAL SCAN](#)**

The Project Planner presented the report titled “Plan Update: Agriculture Jurisdictional Scan”, dated February 7, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held. Councillors had their questions answered by staff.

**[ADJOURNMENT](#)**

PAC23(11)  
February

On the motion of Deputy Warden Perry and Councillor Greene:

*The Planning Advisory Committee Meeting adjourned at 2:13 p.m.*

**MOTION CARRIED**

Approved By: John Woodford, Director of Planning & Development

Date: February 16, 2023



## Police Advisory Committee Executive Committee

February 14, 2023

A meeting of the Police Advisory Committee was held on the above date via Zoom. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 9:15 a.m. All members of Council were present.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Guests Present:

- S/Sgt. Cory Bushell, RCMP
- Cpl. Jared Ryan, RCMP
- Sgt. Scott McCrea, RCMP

### Public Members:

- Greg Densmore
- Ruth Anne Greenough
- Crystal Randell

### LAND ACKNOWLEDGEMENT

Councillor Rhyno respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

### APPROVAL OF AGENDA

PA23(1)  
February

On the motion of Warden Roulston and Councillor Greene:

***Moved that the Agenda of all sub-committee meetings held February 14, 2023 be approved and that a discussion regarding the Provincial Code of Conduct discussions be added to the Corporate & Residential Services Committee.***

**MOTION CARRIED**

### APPROVAL OF MINUTES

PA23(2)  
February

On the motion of Councillors Mitchell and Greene:

*Moved that the minutes of the Police Advisory Committee meetings held November 15, 2022 be approved.*

**MOTION CARRIED**

### RCMP QUARTERLY REPORT

S/Sgt. Bushell presented a report titled East Hants District Municipal Quarterly Report dated February, 2023. A copy of the report was attached to the agenda and available to all Committee members.

PA23(3)  
February

On the motion of Warden Roulston and Councillor Mitchell:

*Moved that the Police Advisory Committee recommend to Council, that Council authorizes Staff to move forward in securing the RCMP lease renewal for the Mount Uniacke Library Building.*

**MOTION CARRIED**

The report included an HR Update, Commanding Officer's Priorities, Community Policing, East Hants Operations Update, Calls for Service Data and discussion on consultation for RCMP priorities.

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Bushell, Cpl. Jared Ryan and Sgt. Scott McCrea.

### ADJOURNMENT

PA23(4)  
February

On the motion of Warden Roulston and Councillor Greene:

*Moved that the Police Advisory Committee adjourn at 10:12 a.m.*

**MOTION CARRIED**

Approved by: Sheralee MacEwan, Assistant Municipal Clerk

Date: February 15, 2023

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## Parks, Recreation & Culture Committee Executive Committee

February 14, 2023

A meeting of the Parks, Recreation & Culture Committee was held on the above date via Zoom. The meeting was livestreamed and recorded.

Councillor Rhino, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 2:14 p.m. All members of Council were present.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Aurora Douthwright, Tourism & Events Supervisor
- Ms. Jo Swinemer, Community Development Coordinator
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### APPROVAL OF MINUTES

PRC23(7)  
February

On the motion of Councillors Mitchell and Moussa:

***Moved that the minutes of the Parks, Recreation & Culture Committee held January 17, 2023 be approved.***

**MOTION CARRIED**

### CANADIAN HERITAGE RIVER NOMINATION

The Tourism & Events Supervisor presented the report titled “*Canadian Heritage River Nomination Staff Report*”, dated January 31, 2023. A copy of the report was attached to the agenda and available to all committee members.

PRC23(8)  
February

On the motion of Deputy Warden Perry and Councillor Hebb:

***Moved that the Parks, Recreation and Culture Committee recommends that Council support the Canadian Heritage River nomination and that East Hants provides a letter of support to the Shubenacadie Canal Commission.***

**MOTION CARRIED**

### NOT FOR PROFIT INSURANCE GRANT POLICY & RELATED POLICY UPDATES

The Community Development Coordinator presented the report titled “*Not- For-Profit Insurance Grant Policy*”, dated February 1, 2023. A copy of the report was attached to the agenda and available to all committee members.

PRC23(9)  
February On the motion of Warden Roulston and Councillor Hebb:

***Moved that the Parks, Recreation and Culture Committee recommend to Council to give notice of intent to adopt the proposed Not-For-Profit Insurance Grant Policy and give notice of intent to approve updates to the Community Grant Policy, the Tourism Grant Policy, and the Municipal Grant Program Policy as described in the Not-For-Profit Insurance Grant Policy Report as attached the Executive Committee Agenda dated February 14th, 2023.***

**MOTION CARRIED**

PRC23(10)  
February On the motion of Warden Roulston and Councillor Hebb:

***Moved that the Parks, Recreation and Culture Committee recommend to Council to adopt the proposed Not-For-Profit Insurance Grant Policy and approve updates to the Community Grant Policy, the Tourism Grant Policy, and the Municipal Grant Program Policy as described in the Not-For-Profit Insurance Grant Policy Report as attached the Executive Committee Agenda dated February 14th, 2023.***

**MOTION CARRIED**

### ADJOURNMENT

PRC23(11)  
February On the motion of Councillors Mitchell and Garden-Cole:

***Moved that the Parks, Recreation & Culture Committee adjourn at 2:41 p.m.***

**MOTION CARRIED**

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: February 16, 2023