



## Director of Finance

Are you looking for a senior leadership opportunity where you can be part of building the future in a fast-growing community? If you are, consider joining our team at the **Municipality of East Hants!**

Due to an upcoming retirement, the **Municipality of East Hants** is recruiting for a **Director of Finance**.

### **About Us**

**East Hants** is a vibrant and fast-growing community with a unique offering of urban and rural living, bordering the Halifax Regional Municipality. East Hants is home to one of the youngest and fastest growing populations in Atlantic Canada with over 27% of the population being under age 25, and the second-highest population growth in Nova Scotia in 2021, behind the Halifax Regional Municipality. The main Municipal office is located at the Lloyd E. Matheson Centre in **Elmsdale, NS**.

With the **Municipality of East Hants**, you can have a rewarding career, modern facilities to work in, an innovative continuously improving workplace, and a flexible work culture with a focus on work-life balance.

### **The Opportunity**

As a member of the Senior Management team reporting directly to the **Chief Administrative Officer**, the **Director of Finance** is accountable for leading a team of finance and accounting professionals in the overall management and direction of all financial affairs for the Municipality. The **Director of Finance** also provides strategic advice to the CAO and Council, and acts as Municipal Treasurer.

The Finance team is responsible for taxation, water utility financials, accounting, and treasury management for the Municipality. The department produces annual audited financial statements, the Treasurers Report, the Annual Operating Budget, the Five-Year Capital Budget and communication around key strategies of the department. Services provided to residents and businesses by the Finance team include reception services, tax and water billing and collections, administration of the property tax program, and fire department bookkeeping services.

The successful candidate will ideally be available to start on or around **May 1, 2023**.

### **About You**

You are a Chartered Professional Accountant with at least five (5) years' experience managing in a finance/accounting environment with direct oversight of and coaching a team of people for at least three (3) of those years.

You are a relationship and team builder, and can provide strategic advice and effective support to both your team and a municipal Council. You thrive in a work culture and environment that is changing and adapting along with the growth and needs of our Municipality.

Ideally, you have Municipal or public service-related experience, but it's not a deal breaker if you have a strong background of financial leadership and transferrable skills.

You have demonstrated experience with internal control procedures, collection methods, accounting and audit theories, principles and practices. You are comfortable interpreting various acts and regulations such as the Assessment Act, Water Utility legislation, and the Municipal Government Act.

Comfort with technology in this role is a must, including MS Office Suite and financial systems. If you have SAP experience, that would be a plus!

## **How to Apply**

**For a complete job description and information on how to apply, please visit [easthants.ca/employment](http://easthants.ca/employment).**

Applications will be reviewed by: **February 28, 2023** (ad will remain posted until position is filled).

Interviews will take place through the month of March 2023.

If you require an accommodation to assist in the application process, please contact Human Resources at [jobs@easthants.ca](mailto:jobs@easthants.ca) or (902) 883-6203.