



Corporate & Residential Services Committee Executive Committee

January 17, 2023

A meeting of the Corporate & Residential Services Committee was held on the above date in the Council Chamber.

Walter Tingley, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:03 a.m. All members of Council were present, with the exception of Deputy Warden Perry and Councillor Rhyno who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Janice Taylor, Manager of Finance
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

LAND ACKNOWLEDGEMENT

Councillor Tingley respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA

CRS23(1)
January On the motion of Councillors Mitchell and Hebb:

Moved that the Agenda of all sub-committee meetings held January 17, 2023 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS23(2)
January On the motion of Councillors Greene and Mitchell:

Moved that the minutes of the Corporate & Residential Services Committee held December 13, 2022 be approved.

MOTION CARRIED

COUNCIL PROCEDURAL POLICY

The CAO presented the report titled “*Council Procedural Policy Updates*”, dated January 5, 2023. A copy of the report was attached to the agenda and available to all committee members. [2:00]

CRS23(3)
January On the motion of Councillors Mitchell and Greene:

Moved that the Corporate & Residential Services Committee recommends that Council give notice of intent to approve the Council Procedural Policy as attached to the Executive Committee agenda dated January 17, 2023.

MOTION CARRIED

CRS23(4)
January On the motion of Councillors Mitchell and Greene:

Moved that the Corporate & Residential Services Committee recommends that Council approve the Council Procedural Policy as attached to the Executive Committee agenda dated January 17, 2023.

MOTION CARRIED

2023/2024 BUDGET PRESENTATION, TAX ANALYSIS & BUSINESS PLANS

The Director of Finance and Manager of Finance presented a report titled “*Budget and Tax Analysis 2023/2024*”, dated January 17, 2023. A copy of the report was attached to the agenda and available to all committee members. [6:33]

The CAO began presenting the report titled “*Operational Business Plans 2023/2024*”, dated January 17, 2023. A copy of the report was attached to the agenda and available to all committee members.

The presentation of the *Business Plans* will continue at the next Budget meeting scheduled for January 24th, 2023.

ADJOURNMENT

CRS23(5)
January On the motion of Councillors Hebb and Greene:

Moved that the Corporate & Residential Services Committee adjourn at 11:59 a.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services
Date: January 18, 2023

Approved by: Sue Surette, Director of Finance
Date: January 18, 2023



Planning Advisory Committee Executive Committee

January 17, 2023

A meeting of the Planning Advisory Committee was held on the above date in the Council Chamber.

Councillor Mitchell, as Chair of the committee, called the meeting to order at 1:30 p.m. All members of Council were present, with the exception of Deputy Warden Perry and Councillor Rhyno who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Lee-Ann Martin, Planner & Development Officer
- Ms. Debbie Uloth, Project Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

Public Member:

- Mr. Sam Balcom

Regrets:

- Ms. Candace Stephens, Public Member

APPROVAL OF MINUTES

PAC23(1)
January

On the motion of Councillors Greene and Hebb:

[00:40]

Moved that the minutes of the Planning Advisory Committee meeting held December 13, 2022 be approved.

MOTION CARRIED

WITHROW'S FARM MARKET LTD. - DISCHARGE OF DEVELOPMENT AGREEMENT

The Planner presented the report titled "Withrow's Farm Market Limited Discharge Agreement", dated January 4, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(2)
January

On the motion of Warden Roulston and Councillor Hebb:

Moved that the Planning Advisory Committee recommends that Council approve the discharge agreement for lands located at 1040 Highway 214, Belnan, to enable the subject property to be regulated by the provisions of the Land Use Bylaw.

MOTION CARRIED

[PLN20-001 ELMSDALE LUMBER COMPANY LTD. - REDESIGNATION AND REZONING FOR CONTAINERIZED BIOCHAR PRODUCTION FACILITY](#)

The Project Planning presented the report titled “Elmsdale Lumber Company Limited - Proposed Biochar Facility”, dated January 10, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(3)
January

On the motion of Councillors Hebb and Tingley:

Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a public information meeting to consider an application from Elmsdale Lumber Company Limited to permit a containerized biochar production facility.

Committee had their questions answered by staff.

Six (6) voting in favor. Four (4) voting against. Warden Roulston, Councillors Moussa, Garden-Cole and Mitchell voting nay.

MOTION CARRIED

[PLAN UPDATE - COMMUNITY ENGAGEMENT REPORT](#)

The Project Planner presented the report titled “Plan Update - Community Consultation Update and Draft Planning Documents”, dated January 12, 2023. A copy of the report was attached to the agenda and available to all committee members. [36:54]

PAC23(4)
January

On the motion of Warden Roulston and Councillor Greene: [64:07]

Moved that the Planning Advisory Committee recommends that Council direct staff to revise the draft letter to provide clear information to the public as to the restrictions that these zones make and what they should do if they have concerns with that and if they would wish to change it to a different zone.

MOTION CARRIED

MIXED USE CENTRE ZONE REVIEW - FINAL REPORT

The Director of Planning & Development presented the report titled “Mixed Use Centre Review”, dated January 10, 2023. A copy of the report was attached to the agenda and available to all committee members. [65:30]

PAC23(5)
January On the motion of Councillors Garden-Cole and Hebb:

Moved that the Planning Advisory Committee recommends that Council give second reading to amendments to the Municipal Planning Strategy and Land Use Bylaw which change the Mixed Use Centre (MC) Designation and Zone by restricting the height of new buildings in a prescribed area to 3 storeys; and require a minimum of 50% of the ground floor area of all new buildings be commercial.

PAC23(6)
January On the motion of Councillors MacPhee and Tingley:

Moved that Motion PAC23(5) be amended to limit the new height restrictions to the west side of Highway 2 in Enfield.

Five (5) voting in favor. Five (5) voting against. Warden Roulston, Councillors Garden-Cole, Greene, Hebb and Public Member Balcom voting nay.

AMENDMENT LOST DUE TO A TIE

Committee had their questions answered by staff.

Seven (7) voting in favor. Three (3) voting against. Councillors MacPhee, Tingley and Mitchell voting nay.

MOTION CARRIED

For clarification, Motion PAC23(5)

Moved that the Planning Advisory Committee recommends that Council give second reading to amendments to the Municipal Planning Strategy and Land Use Bylaw which change the Mixed Use Centre (MC) Designation and Zone by restricting the height of new buildings in a prescribed area to 3 storeys; and require a minimum of 50% of the ground floor area of all new buildings be commercial.

ADJOURNMENT

PAC23(7)
January *The Planning Advisory Committee Meeting adjourned at 3:11 p.m.*

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: January 19, 2023



Parks, Recreation & Culture Committee Executive Committee

January 17, 2023

A meeting of the Parks, Recreation & Culture Committee was held on the above date in the Council Chamber.

Councillor Garden-Cole, as Vice-Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 3:24 p.m. All members of Council were present, with the exception of Deputy Warden Perry and Councillor Rhyno who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Jo Swinemer, Community Development Coordinator
- Ms. Corrine Giles, Community Recreation Coordinator
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

APPROVAL OF MINUTES

PRC23(1)
January On the motion of Councillors Mitchell and Greene :

Moved that the minutes of the Parks, Recreation & Culture Committee held December 13, 2023 be approved.

MOTION CARRIED

BY-LAW F-400-8, AN AMENDMENT TO BYLAW F-400 TAX EXEMPTION BY-LAW

The Community Development Coordinator presented the report titled “*Bylaw F-400-8, an amendment to Bylaw F-400, Tax Exemption Bylaw*”, dated January 6, 2023. A copy of the report was attached to the agenda and available to all committee members.

PRC23(2)
January On the motion of Councillors Greene and Moussa:

Moved that the Parks, Recreation and Culture Committee recommend to Council that Council give first reading to By-law F-400-8, an amendment to

By-law F-400, Tax Exemption By-law, and be amended to reflect the following changes:

- **Remove Property # 01855654, Northfield Community Club**
- **Add Property # 00838918, Lions Memorial Park Society**
- **Update Property Ownership for Property # 04720601 from Upper Nine Mile River Community Hall Association to East Hants Ground Search & Rescue.**

MOTION CARRIED

INSURANCE GRANT

The Director of Parks, Recreation & Culture and Community Recreation [12:00] Coordinator presented the report titled “Not- For-Profit Insurance Grant Program”, dated January 5, 2023. A copy of the report was attached to the agenda and available to all committee members.

PRC23(3) On the motion of Warden Roulston and Councillor Green:
January

Moved that the Parks, Recreation and Culture Committee recommend to Council to direct staff to prepare a Not-For-Profit Insurance Grant Policy, and remove the requirement for municipal recognition, and that 100% of insurance policy costs up to a maximum of \$1,500, and remove insurance funding from existing municipal grant programs and update applicable policies to be brought back to council.

MOTION CARRIED

PRC23(4) On the motion of Councillors Greene and Moussa :
January

Moved that the Parks, Recreation & Culture Committee move to an in-camera session at 3:39 p.m.

MOTION CARRIED

CENTRE RAWDON HALL UPDATE

The Parks, Recreation & Culture Committee returned to open meeting at 4:31 p.m. Councillor Garden-Cole, as Vice Chair, reported that the committee met in-camera to receive an update on the Centre Rawdon Community Hall land issue and the following motion resulted:

PRC23(5) On the motion of Warden Roulston and Councillor Hebb: [00:40]
January

Move that the Parks, Recreation and Culture Committee recommend to Council that staff be authorized to set up another community meeting to meet with the residents of Centre Rawdon to discuss the possible options around the Centre Rawdon Hall.

MOTION CARRIED

ADJOURNMENT

PRC23(6)
January

On the motion of Councillors Mitchell and Moussa:

Moved that the Parks, Recreation & Culture Committee adjourn at 4:32 p.m.

MOTION CARRIED

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: January 18, 2023