



Corporate & Residential Services Committee Executive Committee

July 19, 2022

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:04 a.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets. Councillor Isenor arrived during break at 10:20 a.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Janice Taylor, Manager of Finance
- Mr. Jordan Baltzer, Accountant & Budget Analyst
- Mr. Geoff MacDonald, Billing Coordinator
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Special Guests:

- Melissa Sheehy-Richard, MLA Hants West

Regrets:

- Ms. Sue Surette, Director of Finance
- John A. MacDonald, MLA Hants East
- Brad Johns, MLA Sackville-Uniacke

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA

CRS22(86)
July

On the motion of Councillors Greene and Moussa:

Moved that the Agenda of all sub-committee meetings held July 19, 2022 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS22(87) On the motion of Councillors Greene and Moussa:
July

Moved that the minutes of the Corporate & Residential Services Committee meeting held June 21, 2022 be approved.

MOTION CARRIED

EMPLOYEE RECOGNITION

Employee Recognitions will be held quarterly starting in October 2022.

MLA/COUNCIL DISCUSSION

Councillor Perry introduced the Special Guest, Melissa Sheehy Richard, MLA Hants West.

Discussion was had between the MLA and Councillors. Various topics were discussed based on the shared priorities for East Hants. Councillor Perry thanked the MLA for attending.

Committee adjourned for a brief break at 10:17 a.m. Councillor Perry, called the Corporate & Residential Services Committee called the meeting back to order at 10:32 a.m.

ANNUAL REPORT/TREASURER'S REPORT

The CAO presented the report titled “*Annual Report and Treasurer’s Report*”, dated July 19, 2022. A copy of the report was attached to the agenda and available to all committee members.

CRS22(88) On the motion of Councillors Hebb and Greene:
July

Moved that the 2021/2022 Annual Report and Treasurer’s Report be accepted as presented.

MOTION CARRIED

SHUBENACADIE ANGLICAN CHURCH - HIGH WATER CONSUMPTION REPORT

The Billing Coordinator presented a report titled “*Shubenacadie Anglican Church & Hall High Water Consumption*”, dated July 12, 2022. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from members of Council.

Warden Roulston assumed the Chair.

Councillor Perry had his questions answered by staff.

Councillor Perry assumed the Chair.

CRS22(89) On the motion of Warden Roulston and Councillor Moussa:

July

Move that the Corporate & Residential Services Committee recommend that Council provide a one-time COVID-19 Relief grant in the amount of \$10,000 from general contingency reserves to the Shubenacadie Anglican Church and Hall for financial assistance as per the Shubenacadie Anglican Church & Hall High Water Consumption report attached to the Executive Committee agenda dated July 19th, 2022.

MOTION CARRIED

CRS22(90) On the motion of Councillors Moussa and Warden Roulston:

July

Moved that the Customer Service Strategy agenda item get moved to the end of the day. (Later decided that this item would be moved to September Executive.)

MOTION CARRIED

ADJOURNMENT

CRS22(91) On the motion of Councillors Rhyno and Hebb:

July

Moved that the Corporate & Residential Committee adjourn at 12:07 p.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services

Date: July 20, 2022

/AM



Infrastructure & Operations Executive Committee

July 19, 2022

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Elie Moussa, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 4:10 p.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Regrets:

- Ms. Sue Surrette, Director of Finance

APPROVAL OF MINUTES

IO22(21) On the motion of Councillor Hebb and Deputy Warden Mitchell:
July

Moved that the minutes of the Infrastructure & Operations Committee meeting held June 21, 2022 be approved.

MOTION CARRIED

UPDATES TO THE MUNICIPAL STANDARDS

The Director of Infrastructure & Operations presented a report titled “*Municipal Standards Update*”, dated July 6, 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(22) On the motion of Councillors Greene and Hebb:
July

Moved that the Infrastructure & Operations Committee recommends that Council approves the revisions to the Municipal Standards as attached to the Executive Committee agenda of July 19, 2022.

MOTION CARRIED

UPDATE REPORT ON THE STATUS OF FLYERS

The Manager of Solid Waste presented a report titled “*Flyer Litter Mitigation Options - Status Update*”, dated July 6, 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(23) On the motion of Councillors Hebb and Greene:
July

Moved that the Infrastructure & Operations Committee recommends that Council receive the report titled “Flyer Litter Mitigation Options - Status Update”, dated July 8, 2022.

MOTION CARRIED

SUMMARY OF IMPACTS FROM NEW PROVINCIAL CONSTRUCTION & DEMOLITION REGULATIONS

The Manager of Solid Waste presented a report titled “*Construction & Demolition Debris Regulation Change Notification*”, dated July 13, 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(24) On the motion of Warden Roulston and Councillor Hebb:
July

Moved that the Infrastructure & Operations Committee recommends that Council send a letter to the Minister of Environment & Climate Change, copy the 3 MLA’s representing East Hants, and copy the Minister of Municipal Affairs & Housing on concerns related to the Construction & Demolition Debris Regulation changes communicated on July 7, 2022.

MOTION CARRIED

IO22(25) On the motion of Warden Roulston and Councillor Greene:
July

Moved that the Infrastructure & Operations Committee recommends that Council direct staff to bring back a report outlining the operations and capital costing estimates based on the four (4) options available to East Hants and a high-level report on second generation landfill under the regulation changes.

MOTION CARRIED

ADJOURNMENT

IO22(26) On the motion of Councillors Greene and Hebb:
July

Moved that the Infrastructure & Operations Committee adjourned at 4:46 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: July 20, 2022

/AM



Planning Advisory Committee Executive Committee

July 19, 2022

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Greene called the meeting to order at 1:35 p.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Lee-Ann Martin, Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

Regrets:

- Ms. Sue Surrette, Director of Finance

APPROVAL OF MINUTES

PAC22(62) On the motion of Deputy Warden Mitchell and Councillor Moussa:
July

Moved that the minutes of the Planning Advisory Committee meeting held June 21, 2022 be approved.

MOTION CARRIED

MARCHAND/POWELL - REDESIGNATION AND REZONING IN MOUNT UNIACKE

The Planner presented a report titled “Chris Marchand - MPS and LUB Mapping Amendments”, dated July 4, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(63) On the motion of Deputy Warden Mitchell and Councillor Perry:
July

Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a Public Information Meeting to consider a proposal for a portion of PID 45143237 to change the designation from Rural Use (RU) to Established Residential Neighbourhood (ER) and the zone from Rural Use (RU) to Established Residential Neighbourhood (R1).

MOTION CARRIED

CUSTOM MILLWORK ATLANTIC INC. - DA FOR STORAGE BUILDING

The Planner presented a report titled “Custom Millwork Atlantic Inc-Development Agreement Application”, dated July 6, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(64) On the motion of Councillors Perry and Moussa:
July

Moved that the Planning Advisory Committee recommends that Council give initial consideration to enter into a Development Agreement for a 1115 m² (12,000 square foot) building development on a property identified as PID 45402955; and authorize staff to schedule a Public Hearing.

MOTION CARRIED

PLAN UPDATE BACKGROUND PAPER - RURAL NORTH (RU-2) ZONE & PLAN UPDATE BACKGROUND PAPER - DRAFT ZONING MAPS

PAC22(65) On the motion of Warden Roulston and Councillor Rhyno :
July

22:05

Moved that the Planning Advisory Committee recommends that Council defer discussion on the Plan Update Background Paper - Rural North (RU-2) Zone and the Plan Update Background Paper - Draft Zoning Maps to a special meeting in September (September 7, 2022).

MOTION CARRIED

PLAN UPDATE BACKGROUND PAPER - MIXED USE CENTRE (MC) ZONE

The Director of Planning and Development presented a report titled “Plan Update - Mixed Use Centre Review”, dated July 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held regarding possible changes to reduce density, height and need for commercial space.

PAC22(66) On the motion of Warden Roulston and Councillor Garden-Cole:
July

Moved that the Planning Advisory Committee move to an In Camera Session at 3:09 p.m.

MOTION CARRIED

The Committee returned to an open meeting at 3:39 p.m. and Councillor Greene as Chair, reported that during an in-camera session, Committee members discussed legal issues.

PAC22(67) On the motion of Councillors Garden-Cole and Perry:
July

Moved that the Planning Advisory Committee recommends that Council direct staff to prepare amendments to the MC designation and zone to require commercial space on ground floors of new buildings and limit the height of new buildings south of the Daycare property to 12.2 m and 3 storeys.

MOTION CARRIED

PAC22(68) On the motion of Councillor Garden-Cole and Public Member Balcom:
July

Moved that the Planning Advisory Committee recommends that Council direct staff to attend to preparing (MC designation and zone) amendments immediately.

MOTION CARRIED

Nine (9) voting in favour, two (2) voting against with Councillors Moussa and Perry voting nay.

PAC22(69) On the motion of Councillors Rhyno and Hebb:
July

Moved that the Planning Advisory Committee take a 5-minute break at 3:42 p.m.

MOTION CARRIED

The Chairperson called the meeting back to order at 3:51 p.m.

[BYLAW P-1400, ROOSTER CONTROL BYLAW](#)

PAC22(70) On the motion of Warden Roulston and Deputy Warden Mitchell:
July

Moved that the Planning Advisory Committee recommend to Council that Council maintain the status quo with regards to rooster regulations.

MOTION CARRIED

Eight (8) voting in favour, three (3) voting against with Councillors Rhyno, Hebb and Garden-Cole voting nay.

PRE-APPLICATION DISCUSSION WITH DEVELOPERS POLICY

The Planner presented a report titled “*Pre-Application Policy*”, dated July 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(71)
July On the motion of Warden Roulston and Councillor Moussa:

Moved that the Planning Advisory Committee recommends that Council gives notice of intent to approve the “Pre-Application Policy” as attached to the July 19, 2022 Executive Committee meeting agenda.

Warden Roulston assumed the Chair.

Councillor Greene had his questions answered by staff.

Councillor Greene assumed the Chair.

MOTION CARRIED

PAC22(72)
July On the motion of Warden Roulston and Councillor Moussa:

Moved that the Planning Advisory Committee recommends that Council approves the “Pre-Application Policy” as attached to the July 19, 2022 Executive Committee meeting agenda.

MOTION CARRIED

ADJOURNMENT & BREAK

PAC22(73)
July On the motion of Councillor Perry and Deputy Warden Mitchell:

Moved that the Planning Advisory Committee adjourn at 4:09 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: July 20, 2022

/AM