



Corporate & Residential Services Committee Executive Committee

April 19, 2022

A meeting of the Corporate & Residential Services Committee was held on the above date virtually via Zoom. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:02 a.m. All members of Council were present with the exception of Councillor Knockwood & Councillor Isenor. Councillor Knockwood sent his regrets and Councillor Isenor joined the meeting later in the day.

Staff Present:

- Ms. Sue Surette, Director of Finance & Acting Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Janice Taylor, Manager of Finance
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Guests:

- Juanita Spencer, Chief Executive Officer, Nova Scotia Federation of Municipalities
- Paul Russell, Nova Scotia Federation of Municipalities Board Member
- Wesley Petite, Policy Advisor, Nova Scotia Federation of Municipalities
- Ross Young, Manager, Corridor Community Options for Adults
- Jim Arthur, Fundraising Committee Chair, Corridor Community Options for Adults
- Linda Coolen, Corridor Community Options for Adults

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA OF ALL SUB-COMMITTEES

CRS22(43) On the motion of Councillor Greene and Deputy Warden Mitchell:
April

Moved that the agenda of all sub-committee meetings held April 19, 2022 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS22(44) On the motion of Warden Roulston and Deputy Warden Mitchell:
April

Moved that the minutes of the Corporate & Residential Services Committee meeting held March 22, 2022 be approved.

MOTION CARRIED

PRESENTATION - NOVA SCOTIA FEDERATION OF MUNICIPALITIES

Juanita Spencer, Chief Executive Officer of the NSFM provided a verbal presentation dated April 19, 2022. A copy of the presentation material was attached to the agenda and available to all committee members. Questions were addressed by Ms. Spencer, Paul Russell NSFM Board member and Wesley Petite, NSFM Policy Advisor. Committee members raised some concerns with the proposed model changes. Councillor Perry, as Chair, thanked the guests.

PRESENTATION - CORRIDOR COMMUNITY OPTIONS FOR ADULTS (CCOA)

Mr. Ross Young, Manager of CCOA provided a presentation dated April 19, 2022 providing an update on the new building plans. A copy of the presentation material was attached to the agenda and available to all committee members.

Mr. Jim Arthur, Chair of the Fundraising Committee, provided a verbal financial update and made a request that East Hants assist the CCOA in securing additional municipal grant funding in the amount of \$300,000, as well as, waiving fees/permit costs estimated at \$80,000.

CRS22(45) On the motion of Councillors Rhyno and Moussa:
April

Moved that the ask of the Corridor Community Options for Adults be brought back for discussion and a report on possible sources of funding be brought back by Staff.

MOTION CARRIED

Councillor Perry, as Chair, thanked the guests.

NEW EMPLOYEE INTRODUCTIONS

Corbin Williams, Water Operator (April 11)

The Assistant Municipal Clerk introduced Corbin Williams, Water Operator for the Municipality of East Hants.

Charles Patterson, Solid Waste Seasonal Labourer (April 11)

The Assistant Municipal Clerk introduced Charles Patterson, Solid Waste Seasonal Labourer for the Municipality of East Hants.

Henry Black, Building Official (April 19)

The Assistant Municipal Clerk introduced Henry Black, Building Official for the Municipality of East Hants.

EMPLOYEE RECOGNITION

- Jesse Hulsman, Director of Infrastructure & Operations - 10 Years
- Debbie Uloth, Project Planner - 15 Years
- Andrea Trask, Manager of Solid Waste - 20 Years

COUNCIL PROCEDURAL POLICY

The Assistant Municipal Clerk presented a report titled “*Council Procedural Policy - Annual Review*”, dated April 8, 2022. A copy of the report was attached to the agenda and available to all committee members.

Concerns were raised regarding:

Bullet 1 - Addition of Section 2.6.12 prohibiting consumption of alcohol prior to and during breaks from Council and Committee meetings. Additional information was requested on how the provincial legislation approaches this issue for MLA’s.

Bullet 3 - Addition of Section 9.3 that Councillors will give as much advance notice, as reasonably possible, of a motion to other members of Council prior to the meeting.

Committee members supported:

Bullet 2 - Update Section 3.1.3.6 requiring Councillors to undergo a criminal records check at the beginning of their term before sitting on the Police Advisory Committee.

CRS22(46)
April

On the motion of Councillors Rhyno and Hebb:

11:10

Moved that the Corporate & Residential Services Committee remove bullet items 1 and 3 listed in the report from the policy (regarding use of alcohol and providing notice of motions).

Discussion was held regarding the appropriateness of splitting the motion, to vote on each item separately. It was determined the motion would stand as read to be voted on or amended.

CRS22(47) On the motion of Warden Roulston and Councillor Moussa:
April

Moved to amend motion CRS22(45) that bullet items 1 and 3 be voted on separately.

Seven (7) voting in favor, two (2) voting against. Councillors Rhino and Hebb voting nay.

MOTION CARRIED

CRS22(48) On the motion of Warden Roulston and Councillor Rhino:
April

Moved that the Corporate & Residential Services moved to table the removal of bullet item 1 (Section 2.6.12 in the policy regarding use of alcohol) pending additional information is provided.

MOTION CARRIED

Eight (9) voting in favour, one (1) voting against. Councillor Hebb voting nay.

CRS22(49) Question called for the vote to remove bullet item 3 (Section 9.3 regarding
April notice of motions.

Eight (8) voting in favour, one (1) voting against. Councillor Tingley voting nay.

CRS22(50) On the motion of Warden Roulston and Councillor Greene:
April

Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve the Council Procedural Policy as attached to the April 19, 2022 Executive Committee agenda with the proposed changes.

MOTION CARRIED

CRS22(51) On the motion of Warden Roulston and Councillor Greene:
April

Moved that the Corporate & Residential Services Committee recommends to Council that Council approve the Council Procedural Policy as attached to the April 19, 2022 Executive Committee agenda with the proposed changes.

MOTION CARRIED

Staff agreed to provide the requested additional information regarding use of alcohol during the Regular Meeting of Council.

POLLING DISTRICT REVIEW REPORT #3

The Director of Planning and Development presented a report titled “2022 Polling District Review Report # 3, Phase 1 Size of Council”, dated April 12, 2022. A copy of the report was attached to the agenda and available to all committee members. No motions resulted.

IN CAMERA ITEMS

CRS22(52) On the motion of Councillors Rhyno and Perry:
April

Moved that In Camera items be moved to the end of the Agenda.

MOTION CARRIED

ADJOURNMENT

CRS22(53) On the motion of Deputy Warden Mitchell and Councillor Moussa:
April

Moved that the Corporate & Residential Committee adjourn at 11:50 a.m.

MOTION CARRIED

CRS22(54) On the motion of Deputy Warden Mitchell and Councillor Perry:
April

Moved that Committee adjourn for lunch to reconvene at 1:30 p.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services

Date: April 21, 2022

Approved by: Sue Surette, Director of Finance

Date: April 21, 2022

/AM



Infrastructure & Operations Executive Committee

April 19, 2022

A meeting of the Infrastructure & Operations Committee was held on the above date virtually via Zoom. The meeting was livestreamed and recorded.

Councillor Elie Moussa, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 11:50 a.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets. Councillor Isenor joined the meeting later in the day.

Staff Present:

- Ms. Sue Surrette, Director of Finance & Acting Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

IO22(13) On the motion of Deputy Warden Mitchell and Councillor Perry:
April

Moved that the minutes of the Infrastructure & Operations Committee meeting held March 22, 2022 be approved.

MOTION CARRIED

PACE BYLAW

The Manager of Solid Waste presented a report titled “*Bylaw IO-500: Property Assessed Clean Energy Program (P.A.C.E)*”, dated April 12, 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(14) On the motion of Councillors Perry and Hebb :
April

Moved that the Infrastructure & Operations Committee recommend that Council give first reading to Bylaw IO-500: Property Assessed Clean Energy Program (P.A.C.E).

MOTION CARRIED

CURBSIDE COLLECTION CONTRACT 2023-2028

During an in-camera session, the Manager of Solid Waste presented a report titled “*Curbside Collection Contract 2023-2028*”, dated April 12, 2022. A copy of the report was attached to the agenda and available to all committee members.

The following motion resulted:

IO22(15) On the motion of Councillors Hebb and Greene:
April

Moved that the Infrastructure & Operations Committee recommend that Council approve the award of the Curbside Collection Contract (RFP50458) to Royal Environmental Inc., with a start date of April 1, 2023 for a period of 5-years, with a value of \$6.8M.

MOTION CARRIED

IN PERSON AND VIRTUAL MEETINGS

IO22(16) On the motion of Councillors Hebb and Greene:
April

Moved to recommend to Council that Council authorize the Warden and CAO (or Acting CAO) to make the decision if meetings should be held virtually or in person.

MOTION CARRIED

ADJOURNMENT

IO22(17) On the motion of Councillor Greene and Deputy Warden Mitchell:
April

Moved that the Infrastructure & Operations Committee adjourned at 11:58 a.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: April 21, 2022

/AM



Planning Advisory Committee Executive Committee

April 19, 2022

A meeting of the Planning Advisory Committee was held on the above date virtually via Zoom. The meeting was livestreamed and recorded.

Councillor Greene called the meeting to order at 1:31 p.m. All members of Council were present, with the exception of Councillor Knockwood who sent regrets.

Staff Present:

- Ms. Sue Surrette, Director of Finance & Acting Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC22(29) On the motion of Deputy Warden Mitchell and Councillor Moussa:
April

Moved that the minutes of the Planning Advisory Committee meeting held March 22, 2022 be approved.

MOTION CARRIED

PLAN UPDATE BACKGROUND PAPER - WCDD DESIGNATED PROPERTIES

The Director of Planning & Development presented a report titled “*Plan Update - WCDD Review*”, dated April 12, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(30) On the motion of Councillors Perry and Tingley:
April

Moved that the Planning Advisory Committee recommends to Council that Council Direct staff to prepare amendments to the MPS that would change the designation of lands in Enfield that are zoned R2-T from WCDD to MR and change the designation of lands zoned R2 from WCDD to ER, except for lands currently part of an application from Elmsdale Lumber.

MOTION CARRIED

AMENDMENTS TO THE DANGEROUS AND UNSIGHTLY PREMISES POLICY - REGARDING EXCAVATION SITES

The Project Planner presented a report titled “*Dangerous or Unsightly Premises Policy - Excavation Sites*”, dated April 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(31) On the motion of Warden Roulston and Deputy Warden Mitchell:
April

Moved that the Planning Advisory Committee recommends to Council that Council give notice of intent to amend the Dangerous or Unsightly Premises Policy by including a provision for a risk of falling into an excavation related to construction as a dangerous premises, as attached to the April 19, 2022 Executive Committee agenda.

MOTION CARRIED

PAC22(32) On the motion of Warden Roulston and Deputy Warden Mitchell:
April

Moved that the Planning Advisory Committee recommends to Council that Council approve the amended Dangerous or Unsightly Premises Policy, which includes a new provision for a risk of falling into an excavation related to construction as a dangerous premises, as attached to the April 19, 2022 Executive Committee agenda.

MOTION CARRIED

BOB BONA - APPLICATION FOR REZONING

2:03

The Manager of Planning presented a report titled “*Bona Investments Limited - rezoning from R1 to R2*”, dated April 8, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(33) On the motion of Councillors Garden-Cole and Rhyno :
April

Moved that the Planning Advisory Committee recommend that Council refuse the application by Bona Investments limited to rezone property located at PID 45290178 and PID 45386737 on White Road from Established Residential Neighbourhood (R1) Zone to Two Dwelling Unit Residential (R2) Zone.

MOTION CARRIED

Ten (10) voting in favour, two (2) voting against with Deputy Warden Mitchell and Councillor Hebb voting nay.

[FH DEVELOPMENT GROUP - WCDD APPLICATION](#)

The Manager of Planning presented a report titled “*FH Development Group - WCDD development agreement application*”, dated April 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(34) On the motion of Deputy Warden Mitchell and Councillor Hebb:
April

Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a public hearing for the application by FH Development Group to enter into a development agreement for a WCDD in Elmsdale.

MOTION CARRIED

Nine (9) voting in favour, three (3) voting against with Warden Roulston and Councillors Rhyno and Garden-Cole voting nay.

[PLAN UPDATE BACKGROUND PAPER - VILLAGE CORE ZONE](#)

The Project Planner presented a report titled “*Plan Update - Village Core (VC) Zone Amendments*”, dated April 13, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(35) On the motion of Public Member Balcom and Councillor Moussa:
April

Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to draft proposed amendments to the Official Community Plan in regards to changes to the Village Core (VC) Zone, as presented to Executive Committee on April 19, 2022 and outlined in this staff report.

MOTION CARRIED

[PLAN UPDATE BACKGROUND PAPER ROOSTERS](#)

The Project Planner presented a report titled “*Plan Update - Roosters*”, dated April 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(36) On the motion of Councillors Moussa and Tingley:
April

Moved (later withdrawn) that the Planning Advisory Committee recommends to Council that Council authorize staff to draft proposed amendments to the Official Community Plan in regards to prohibiting roosters on properties that are 2,000 m2 or less, in Growth Management Areas where Municipal services

are available, as presented to Executive Committee on April 19, 2022 and outlined in this staff report.

MOTION WITHDRAWN

PAC22(37) On the motion of Warden Roulston and Councillor Isenor:
April

Move staff review any other regulations rural municipalities have in place and look at the average lot size in the GMA to come up with a solution to managing roosters.

MOTION CARRIED

PLAN UPDATE BACKGROUND - MIXED USE CENTRE ZONE

The Director of Planning & Development presented a report titled “*Plan Update - Mixed Use Centre Review*”, dated April 12, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(38) On the motion of Warden Roulston and Councillor Garden-Cole:
April

5:04

Moved that the Planning Advisory Committee recommends to Council that Council direct staff to review zoning in the areas outlined on the map to see what type of zone could look like to encourage residential and some small-scale commercial as has been discussed today.

MOTION CARRIED

Ten (10) voting in favour, two (2) voting against with Councillors Perry and Moussa voting nay.

In response to question, the Director of Planning & Development agreed to investigate the authority to establish a moratorium on development in this zone.

ADJOURNMENT

PAC22(39) On the motion of Deputy Warden Mitchell and Councillor Rhyno:
April

Moved that the Planning Advisory Committee Committee adjourn at 5:07 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: April 21, 2022
/AM



Parks, Recreation & Culture Executive Committee

April 19, 2022

A meeting of the Parks, Recreation & Culture Committee was held on the above date virtually via Zoom. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 5:07 a.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets.

Staff Present:

- Ms. Sue Surrette, Director of Finance & Acting Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Janice Taylor, Manager of Finance
- Mr. John Woodford, Director of Planning & Development
- Ms. Erin Taylor, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

PRC22(13) On the motion of Councillor Greene and Warden Roulston:
April

Moved that the minutes of the Parks Recreation & Culture Committee meeting held March 22, 2022 be approved.

MOTION CARRIED

PRC22(14) On the motion of Warden Roulston and Councillor Garden-Cole:
April

Moved to defer Item 43 (Municipal Grant Program Policy) to the May Executive Meeting.

MOTION CARRIED

2022 TOURISM GRANTS

The Director of Parks, Recreation & Culture and Assistant Municipal Clerk presented a report titled “2022 Tourism Grant Applications”, dated April 5, 2022. A copy of the report was attached to the agenda and available to all committee members.

PRC22(15) On the motion of Councillors Greene and Perry:
April

Moved that the Parks, Recreation and Culture Committee recommend to Council that the Tourism Grant funding recommendations, totaling \$27,000 be approved for the following organizations:

- ***CHart Society - \$4,000***
- ***East Hants Historical Society - \$5,000***
- ***Maitland District Development Association - \$15,000***
- ***Walton Area Development Association - \$3,000***

And that staff release approved funds as confirmation of external funding sources for proposed projects are received from each group.

MOTION CARRIED

ADJOURNMENT

PRC22(16) On the motion of Councillors Perry and Hebb:
April

Moved that the Parks, Recreation & Culture Committee be adjourned at 5:15 p.m.

MOTION CARRIED

Approved By: Alana Tapper, Director of Parks, Recreation & Culture

Date: April 21, 2022

/AM