



Corporate & Residential Services Committee Executive Committee

March 22, 2022

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:02 a.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Ms. Janice Taylor, Manager of Finance
- Mr. John Woodford, Director of Planning & Development
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Guests:

- Mr. Tom Mills, Director, Enfield Earthkeepers
- Ms. Ryleigh Boudreau, Supervisor, Enfield Earthkeepers
- Ms. Suzanne Bona, Director, Enfield Earthkeepers

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA OF ALL SUB-COMMITTEES

CRS22(29)
March

On the motion of Deputy Warden Mitchell and Councillor Moussa:

Moved that the Agenda of all sub-committee meetings held March 22, 2022 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS22(30)
March

On the motion of Councillors Rhyno and Greene.

Moved that the minutes of the Corporate & Residential Services Committee meeting held February 15, 2022 be approved.

MOTION CARRIED

PRESENTATION - ENFIELD EARTHKEEPERS

The Enfield Earthkeepers provided a verbal presentation in relation to the staff memo titled "Tabled Motion - Enfield Earthkeepers Lease Renewal", dated March 15, 2022. A copy of the memo and supporting presentation material was attached to the agenda and available to all committee members.

CRS22(31)
March

On the motion of Councillor Greene and Deputy Warden Mitchell:

Moved that Corporate & Residential Services Committee lift tabled motion CRS 22(17).

MOTION CARRIED

Nine (9) voting in favour, one (1) voting against with Councillor Rhyno voting nay.

Councillor Rhyno indicated that he would prefer a full activity report prior to agreeing to the lease renewal.

CRS22(32)
March

On the motion of Warden Roulston and Councillor Greene:

Moved that the Corporate & Residential Services Committee recommend that Council authorize the CAO to enter into a new lease agreement with the Enfield Earthkeepers for the Former CN Train Station for a term of three (3) years, ending July 31, 2025, with a two (2) year option to renew; the agreement is to include annual reporting requirements.

MOTION CARRIED

Nine (9) voting in favour, one (1) voting against with Councillor Rhyno voting nay.

DISCUSSION OF COUNCIL & PUBLIC MEMBER MANDATORY PROOF OF VACCINATION POLICY

Discussion was held regarding the Council & Public Member Mandatory Proof of Vaccination Policy. Committee members agreed that it is no longer required due to the provincial re-opening plan and can be reinstated if needed in future. 9:48

CRS22(33)
March

On the motion of Warden Roulston and Councillor Greene:

Moved that Corporate & Residential Services Committee recommends to Council the intent to give notice to rescind the Council & Public Member Mandatory Proof of Vaccination Policy.

MOTION CARRIED

CRS22(34)
March On the motion of Warden Roulston and Councillor Greene:

Moved that the Corporate & Residential Services Committee recommends to Council that Council rescind the Council & Public Member Mandatory Proof of Vaccination Policy.

MOTION CARRIED

NSFM SPRING CONFERENCE DELEGATION SELECTION

The CAO presented a report titled “NSFM Spring Workshop 2022”, dated March 10, 2022. A copy of the report was attached to the agenda and available to all committee members.

CRS22(35)
March On the motion of Warden Roulston and Councillor Greene:

Moved that Corporate & Residential Services Committee recommends to Council that Council approves the following delegates to the NSFM Spring Workshop 2022:

- 1. Sheralee MacEwan, Assistant Municipal Clerk***
- 2. Warden Eleanor Roulston***
- 3. Deputy Warden Mitchell***
- 4. Councillor Tom Isenor***
- 5. Councillor Sandra Garden-Cole (depending on work commitments)***

MOTION CARRIED

FCM NOMINATIONS TO FCM BOARD OF DIRECTORS

CRS22(36)
March On the motion of Warden Roulston and Councillor Tingley:

Moved that Corporate & Residential Services Committee recommends to Council that Council submit Deputy Warden Mitchell as a candidate for the FCM Board of Directors Election, and that the Municipality provide confirmation that they will support the nomination and agree to fund the necessary travel /accommodation costs for the position.

MOTION CARRIED

UPDATE TO STREETLIGHT POLICY

The Director of Finance presented a report titled “*Street Lighting Policy - Amendments to Schedule A Map & Schedule B*”, dated March 9, 2022. A copy of the report was attached to the agenda and available to all committee members.

CRS22(37) On the motion of Councillors Hebb and Moussa:
March

Move that the Corporate and Residential Services Committee recommend that Council give notice of intent to approve the changes to the Street Lighting Council Policy as attached to the Executive Committee Agenda dated March 22nd, 2022.

MOTION CARRIED

CRS22(38) On the motion of Councillors Hebb and Moussa:
March

Move that that the Corporate & Residential Services Committee recommend that Council approve the changes to the Street Lighting Council Policy as attached to the Executive Committee agenda dated March 22nd, 2022.

MOTION CARRIED

NEW EMPLOYEE INTRODUCTIONS

Christina Patterson, Scalehouse Operator

The CAO introduced Christina Patterson, Scalehouse Operator, for the Municipality of East Hants.

Jo Swinemer, Community Development Coordinator

The CAO introduced Jo Swinemer, Community Development Coordinator (Term), for the Municipality of East Hants.

Angela Cormier, Business Development Officer

The CAO introduced Angela Cormier, Business Development Officer, for the Municipality of East Hants.

EMPLOYEE RECOGNITION

Jenna Robar, Tax Administrator - 5 Years

EMPLOYEE POSITION CHANGES

Matthew Brownlow, Senior Building Official (previously Building Official)

Aurora Douthwright, Tourism & Events Supervisor (previously Communications Coordinator)

BREAK

Corporate & Residential Committee adjourned for a brief break at 10:27 a.m. to reconvene at 10:40 a.m.

SOUTH RAWDON COMMUNITY HALL

The Director of Corporate Services presented a report titled “*South Rawdon Hall - Surplus Disposal*”, dated March 1, 2022. A copy of the report was attached to the agenda and available to all committee members. 10:42

CRS22(39) On the motion of Warden Roulston and Councillor Greene:
March

Moved that the Corporate & Residential Services Committee recommend that Council deem the South Rawdon Hall property, PID 45126349, surplus to municipal needs; authorize staff to call for expressions of interest to purchase the former South Rawdon Community Hall Property, PID 45126349, on an as-is-where-is basis, with submissions to be brought to Council for consideration and direction; and, that any costs incurred for mothball activities be funded through year end surplus or Professional Services reserves up to an amount of \$8,000.

MOTION CARRIED

ADJOURNMENT

CRS22(40) On the motion of Deputy Warden Mitchell and Councillor Greene:
March

Moved that the Corporate & Residential Committee adjourn at 10:55 a.m. to reconvene after the Infrastructure & Operations Committee meeting.

MOTION CARRIED

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 4:05 p.m.

(IN CAMERA) CAO PRIORITIES

CRS22(41) On the motion of Councillor Greene and Deputy Warden Mitchell:
March

Moved that the Corporate & Residential Committee move In Camera at 4:06 p.m.

MOTION CARRIED

The Chairperson reported that Council met In-Camera to discuss personnel matters.

ADJOURNMENT

CRS22(42) On the motion of Councillor Greene and Deputy Warden Mitchell:
March

Moved that the Corporate & Residential Committee adjourn at 5:33 p.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services

Date: March 24, 2022

Approved by: Sue Surette, Director of Finance

Date: March 23, 2022

/AM



Infrastructure & Operations Executive Committee

March 22, 2022

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Elie Moussa, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 3:00 p.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Michael Hatfield, Procurement Officer
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Mr. Fred Whynot, Manager of Engineering & Technical Services
- Mr. Tom Gignac, Manager of Information Services
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

IO22(7)
March

On the motion of Councillors Hebb and Greene:

Moved that the minutes of the Infrastructure & Operations Committee meeting held January 18, 2022 be approved.

MOTION CARRIED

WINTER ROAD EFFICIENCIES

The Manager of Engineering & Technical Services presented a report titled “*Winter Road Ownership Efficiencies*”, dated February 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(8)
March

On the motion of Warden Roulston and Councillor Greene:

Moved that the Infrastructure & Operations Committee recommend that Council not change programming approach until such time as the road ownerships between the

Municipality and Province change to a less spread out and complex governance model.

MOTION CARRIED

SOLID WASTE TIPPING FEES POLICY

The Manager of Solid Waste presented a report titled “Solid Waste Tipping Fees April 1 2022 - March 31 2024”, dated March 4, 2022. A copy of the report was attached to the agenda and available to all committee members.

IO22(9)
March

On the motion of Warden Roulston and Councillor Hebb:

3:07

Move that the Infrastructure & Operations Committee recommend that Council give notice of intent to adopt the proposed amendments to the Solid Waste Tipping Fee Council Policy as attached to the Executive Committee agenda dated March 22, 2022, which includes a rate increase of 2-3% annually, based on material type.

MOTION CARRIED

IO22(10)
March

On the motion of Warden Roulston and Councillor Hebb:

Move that the Infrastructure & Operations Committee recommend that Council adopt the proposed amendments to the Solid Waste Tipping Fee Council Policy as attached to the Executive Committee agenda dated March 22, 2022, which includes a rate increase of 2-3% annually, based on material type.

MOTION CARRIED

UPDATE ON OPERATIONAL IMPACTS FROM WINTER WEATHER EVENTS

The CAO presented a report titled “Update on Operational Impacts from Winter Weather Events”, dated March 2022. A copy of the report was attached to the agenda and available to all committee members.

ROADS SNOW REMOVAL BUDGET

The CAO presented a report titled “Roads Snow Removal Budget 2021-2022”, dated March 2022. A copy of the report was attached to the agenda and available to all committee members. 3:17

IO22(11)
March

On the motion of Councillor Perry and Deputy Warden Mitchell:

Moved that the Infrastructure & Operations Committee recommend that Council approve up to \$120,000 in additional budget for the ROADS snow clearing budget for fiscal year 2021-22 and that these funds be taken from the 2021-2022 surplus or, in the event of a shortfall, the Roads Snow Clearing operating reserve.

MOTION CARRIED

ADJOURNMENT

IO22(12) On the motion of Councillor Hebb and Deputy Warden Mitchell:
March

Moved that the Infrastructure & Operations Committee adjourned at 3:22 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: March 24, 2022

/AM



Planning Advisory Committee Executive Committee

March 22, 2022

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Greene called the meeting to order at 1:30 p.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets. Councillor Moussa arrived at 1:31 p.m. with Councillor Rhyno arriving at 1:32 p.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

Guest:

- Mr. Bill MacLean, Community Wind Farms Inc.

APPROVAL OF MINUTES

PAC22(24) On the motion of Councillor Hebb and Deputy Warden Mitchell:
March

Moved that the minutes of the Planning Advisory Committee meeting held February 15, 2022 be approved.

MOTION CARRIED

PRESENTATION - MELVIN LAKE WIND FARM PROJECT

Bill MacLean, President of Community Wind Farms Inc. presented a report titled “Melvin Lake Wind Farm Project”, dated March 2022. A copy of the presentation material was attached to the agenda and available to all committee members.

GREG BURKE - FIRST READING OF AMENDMENTS AND INITIAL CONSIDERATION OF DEVELOPMENT AGREEMENT

The Manager of Planning presented a report titled “*PLN21-007 - Application by Greg Burke for storage use*”, dated March 3, 2022. A copy of the report was attached to the agenda and available to all committee members. 1:59

PAC22(25) On the motion of Deputy Warden Mitchell:
March

Moved that the Planning Advisory Committee recommends to Council that Council:

- ***Give first reading to the amendments to the MPS and LUB to enable Highway Commercial and self storage uses to be considered in the Mixed-Use Centre (MC) designation and zone; and,***
- ***Give initial consideration to enter into a development agreement; and,***
- ***Authorize staff to schedule a public hearing with the amendments and development agreement being reviewed separately.***

The Chair called for a seconder three times. The motion was not seconded.

MOTION LOST

PAC22(26) On the motion of Councillors Perry and Moussa:
March

Moved that the Planning Advisory Committee recommends to Council that this application (PLN21-007) from Greg Burke for storage use be refused.

MOTION CARRIED

Nine (9) voting in favour, three (3) voting against with Deputy Warden Mitchell and Councillors Hebb and Isenor voting nay.

SCOTT BLOIS - INITIAL REPORT FOR REZONING AND REDESIGNATION TO VILLAGE CORE (VC)

The Manager of Planning presented a report titled “*236 Highway 214 Municipal Planning Strategy and Land Use Bylaw Amendments*”, dated March 8, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(27) On the motion of Councillors Tingley and Moussa:
March

Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to schedule a public information meeting to consider an application from Scott Blois to amend the MPS and LUB by changing the designation and zone of PID 45084894 to Village Core (VC).

MOTION CARRIED

ADJOURNMENT

PAC22(28) On the motion of Warden Roulston and Councillor Perry:
March

Moved that the Planning Advisory Committee Committee adjourn at 2:44 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: March 23, 2022

/AM



Parks, Recreation & Culture Executive Committee

March 22, 2022

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 10:57 a.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Scott Preston, Manager of Recreation & Aquatics
- Ms. Corrine Giles, Community Recreation Coordinator
- Ms. Sue Surette, Director of Finance
- Ms. Janice Taylor, Manager of Finance
- Mr. John Woodford, Director of Planning & Development
- Ms. Debbie Uloth, Project Planner
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

PRC22(4)
March On the motion of Councillors Greene and Moussa:

Moved that the minutes of the Parks Recreation & Culture Committee meeting held February 15, 2022 be approved.

MOTION CARRIED

MAJOR SPECIAL EVENT GRANT REQUEST - MARITIME CUP - JUNIOR C HOCKEY CHAMPIONSHIPS

The Director of Parks, Recreation & Culture presented a report titled “Major Special Event Grant Request - Maritime Hockey North Junior Championships 2022”, dated March 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

PRC22(5)
March On the motion of Councillors Greene and Garden-Cole:

11:04

Moved that the Parks, Recreation and Culture Committee recommend to Council that the Maritime Hockey North Junior Championships be awarded

\$5,000 in support of the Maritime Junior “C” Hockey Championships through the Major Special Events Grant reserve.

MOTION CARRIED

PLAYGROUND STRATEGY

The Director of Parks, Recreation & Culture and Project Planner presented a report titled “*East Hants Playground Development Strategy*”, dated January 5, 2022. A copy of the report was attached to the agenda and available to all committee members. 11:06

PRC22(6) On the motion of Councillors Greene and Perry:
March

Moved (later amended) that the Parks, Recreation and Culture Committee recommend to Council the adoption of the East Hants Playground Development Strategy, dated December 2021, with addition of changes to the regional language.

PRC22(7) On the motion of Warden Roulston and Councillor Greene:
March

58:07

Moved to amend Motion PRC22(6) to also include a definitive comment to be added to the strategy regarding the statistics in the rural area are subjective estimates only.

AMENDMENT CARRIED

AMENDED MOTION CARRIED

For clarification, Motion PRC22(6) is as follows:

That the Parks, Recreation and Culture Committee recommend to Council the adoption of the East Hants Playground Development Strategy, dated December 2021, with addition of changes to the regional language and a definitive comment to be added to the strategy regarding the statistics in the rural area are subjective estimates only.

ADJOURNMENT

PRC22(8) On the motion of Councillor Greene and Deputy Warden:
March

Moved that the Parks, Recreation & Culture Committee adjourn at 11:58 a.m. to reconvene at the end of the day.

MOTION CARRIED

Councillor Rhyno called the meeting back to order at 3:24 p.m. All members of Council were present with the exception of Councillor Knockwood who sent regrets.

DIVERSITY & INCLUSION STRATEGY

The Manager of Recreation & Aquatics and Community Recreation Coordinator presented a report titled “Diversity and Inclusion Strategy”, dated January 2022. A copy of the report was attached to the agenda and available to all committee members.

PRC22(9)
March On the motion of Councillors Greene and Moussa:

Moved that the Parks, Recreation, and Culture Committee recommend that Council give notice of intent to adopt the proposed Parks, Recreation and Culture Diversity and Inclusion Strategy dated January 2022 and repeal the Special Needs Policy last updated in 1993.

MOTION CARRIED

PRC22(10)
March On the motion of Councillors Greene and Moussa:

Moved that the Parks, Recreation, and Culture Committee recommend that Council approve the proposed Parks, Recreation and Culture Diversity and Inclusion Strategy dated January 2022 and repeal the Special Needs Policy last updated in 1993.

MOTION CARRIED

DISTRICT RECREATION FUND (DRF) GRANTS 2022-2023

The Community Recreation Coordinator presented a report titled “District Recreation Fund Applications (Intake 1) for 2022”, dated March 7, 2022. A copy of the report was attached to the agenda and available to all committee members.

PRC22(11)
March On the motion of Councillors Perry and Greene:

Moved that Parks, Recreation and Culture Committee recommend that Council approve District Recreation Funding 2022-2023 (Intake 1) based on discussion as follows:

- ***Milford Recreation Association \$7,245 (Dist. 3)***
- ***Nine Mile River Trails Association \$3,000 (Dist. 1), \$3,559 (Dist. 2), \$10,723 (Dist. 3), \$10,000 (Dist. 10) for a total of \$27,282***
- ***Hants North Baseball Association \$426 (Dist. 5), \$426 (Dist. 6), \$426 (Dist. 11) for a total of \$1,278***
- ***M&M Recreation Association \$2,000 (Dist. 5), \$6,843 (Dist. 6) for a total of \$8,843***
- ***Tenescape Community Club \$5,865 (Dist. 6)***
- ***Mount Uniacke Mustang Fastpitch Association \$8,722.50 (Dist. 8), \$8,722.50 (Dist. 9) for a total of \$17,445***

- ***EH Horne School Preservation Society \$2,830 (Dist. 1), \$5,659 (Dist. 10) for a total of \$8,489***

MOTION CARRIED

VOLUNTEER NOMINATIONS 2022

The Community Recreation Coordinator presented a report titled “Municipal Volunteer Recognition Nominations and Model Volunteer 2022”, dated February 23, 2022. A copy of the report was attached to the agenda and available to all committee members.

PRC22(12) On the motion of Councillors Greene and Hebb:
March

Moved that the Parks, Recreation and Culture Committee recommend to Council:

- 1. Approval of the “Shining Star” nominees provided to date.***
- 2. That the nomination forwarded by email to Council be approved for the “Model Volunteer Award” and be designated to represent the Municipality of East Hants at the 2023 Provincial Volunteer Awards.***
- 3. That the location for the 2022 event be relocated to the Rawdon Fire Hall and host in Mount Uniacke at the next available time when the facilities can accommodate.***

MOTION CARRIED

ADJOURNMENT

Parks, Recreation & Culture Committee adjourned at 4:04 p.m.

Approved By: Alana Tapper, Director of Parks, Recreation & Culture

Date: March 23, 2022

/AM