



Corporate & Residential Services Committee Executive Committee

January 18, 2022

A meeting of the Corporate & Residential Services Committee was held on the above date virtually via Zoom, the meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:01 a.m. All members of Council were present with the exception of Councillors Rhyno and Moussa who arrived at 9:04 a.m. and 9:08 a.m., respectively.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Michael Hatfield, Procurement Officer
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Ms. Janice Taylor, Manager of Finance
- Mr. Jordan Baltzer, Accountant & Budget Analyst
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA

CRS22(1)
January

On the motion of Deputy Warden Mitchell and Councillor Knockwood:

Moved that the Agenda of all sub-committee meetings held January 18, 2022 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS22(2)
January

On the motion of Warden Roulston and Councillor Garden-Cole:

Moved that the minutes of the Corporate & Residential Services Committee meeting held December 14, 2021 be approved.

MOTION CARRIED

NEW EMPLOYEE INTRODUCTIONS

Brittney McDonell, Aquatics Supervisor

The CAO introduced Brittney McDonell, Aquatics Supervisor, for the Municipality of East Hants.

EMPLOYEE RECOGNITION

Adam Clarkson - Director of Corporate Services - 5 years

2022-2023 BUDGET PRESENTATION, BUSINESS PLANS & TAX ANALYSIS

9:05

The Director of Finance presented a report titled “*Budget and Tax Analysis 2022/2023*”, dated January 18, 2022. A copy of the report was attached to the agenda and available to all committee members.

BREAK

The Corporate & Residential Committee adjourned for a break at 10:20 a.m. and reconvened at 10:33 a.m.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 10:33 a.m. All members of Council were present.

CONTINUATION OF THE 2022-2023 BUDGET PRESENTATION, BUSINESS PLANS & TAX ANALYSIS

The Director of Finance continued her presentation of a report titled “*Budget and Tax Analysis 2022/2023*”, dated January 18, 2022. A copy of the report was attached to the agenda and available to all committee members. The presentation ended on Page 49 and will continue at the Budget meeting scheduled on February 3rd, 2022. 10:33

2022 POLLING DISTRICT REVIEW REPORT #1

The Director of Planning & Development presented a report titled “*2022 Polling District Review Report # 1*”, dated January 18, 2022. A copy of the report was attached to the agenda and available to all committee members. 11:08

CRS22(3)
January

On the motion of Councillors Tingley and Knockwood:

Moved that the Corporate & Residential Services Committee recommend to Council that Council direct staff to bring a further report back to Council (Re: Mayor vs. Warden).

MOTION CARRIED

Ten (10) voting in favour. One (1) voting against. Councillor Rhyno voting nay.

CRS22(4)
January

On the motion of Councillors Rhyno and Greene:

Moved that the Corporate & Residential Services Committee recommend to Council that Council authorize staff to write a letter to the Government seeking an extension, up to one year, due to Covid restrictions hoping we can have public consultation in person (Re: 2022 Polling District Review)

MOTION CARRIED

Ten (10) voting in favour. One (1) voting against. Councillor Moussa voting nay.

CRS22(5)
January

On the motion of Councillor Tingley and Deputy Warden Mitchell:

Moved that the Corporate & Residential Services Committee recommend to Council that Council authorize staff to conduct the 2022 Polling District Review using the process outlined in the staff report “2022 Polling District Review Report # 1” attached to the Executive Committee Agenda dated January 18th, 2022.

MOTION CARRIED

ADJOURNMENT

CRS22(6)
January

On the motion of Councillors Greene and Knockwood:

Moved that the Corporate & Residential Committee adjourn at 11:28 a.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services
Date: January 20, 2022

Approved by: Sue Surette, Director of Finance
Date: January 20, 2022

Approved by: John Woodford, Director of Planning & Development
Date: January 20, 2022

/AM



Infrastructure & Operations Executive Committee

January 18, 2022

A meeting of the Infrastructure & Operations Committee was held on the above date virtually via Zoom, the meeting was livestreamed and recorded.

Councillor Elie Moussa, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 11:28 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Michael Hatfield, Procurement Officer
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Mr. Tom Gignac, Manager of Information Services
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

IO22(1)
January On the motion of Councillors Hebb and Greene:

Moved that the minutes of the Infrastructure & Operations Committee meeting held December 14, 2021 be approved.

MOTION CARRIED

SHUBENACADIE WASTEWATER TREATMENT PLANT CONSTRUCTION BUDGET

The Director of Infrastructure & Operations presented a report titled “*Shubenacadie Wastewater Treatment Plant Construction Budget*”, dated January 11, 2022. A copy of the report was attached to the agenda and available to all committee members. 11:29

IO22(2)
January On the motion of Councillors Greene and Tingley:

Moved that the Infrastructure & Operations Committee recommend that Council increase the total budget for project 10-022 “Wastewater Treatment Plant Replacement - Shubenacadie” to \$7,705,000, with the additional \$2,205,000 to be funded through reserves.

MOTION CARRIED

2022 INFRASTRUCTURE CAPITAL FUNDING PRIORITIES

The Director of Infrastructure & Operations presented a report titled “2022 Infrastructure Capital Funding Priorities”, dated January 11, 2022. A copy of the report was attached to the agenda and available to all committee members.

11:47

IO22(3)
January On the motion of Councillor Hebb and Deputy Warden Mitchell:

Moved that the Infrastructure & Operations Committee recommend that Council prioritize capital project 20-038, the Enfield Water Treatment Plant Capacity Upgrade, and are in support of a funding application.

MOTION CARRIED

(IN CAMERA) CONTRACTUAL ISSUE: A. TRASK/K.RAMSAY

IO22(4)
January On the motion of Councillors Hebb and Greene:

Moved that Council go In-Camera at 11:53 a.m. to discuss two contractual matters.

MOTION CARRIED

The Committee returned to an open meeting at 12:17 p.m.

The Chairperson reported that Council met In-Camera to discuss contractual matters and staff was given direction and one motion resulted:

RECYCLING PROCESSING CONTRACT

IO22(5)
January On the motion of Councillors Tingley and Greene:

Moved that the Infrastructure & Operations Committee recommend that Council approve a single source procurement with the Municipality of Colchester for the recycling processing of East Hants materials for a period of 2-years at the rates proposed.

MOTION CARRIED

ADJOURNMENT

IO22(6)
January On the motion of Councillor Rhyno and Deputy Warden Mitchell:

Moved that the Infrastructure & Operations Committee adjourned at 12:21 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: January 21, 2022

/AM



Planning Advisory Committee Executive Committee

January 18, 2022

A meeting of the Planning Advisory Committee was held on the above date virtually via Zoom, the meeting was livestreamed and recorded.

Councillor Greene called the meeting to order at 1:33 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Tippy Scott, Geomatics Coordinator
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC22(1)
January

On the motion of Deputy Warden Mitchell and Councillor Hebb:

Moved that the minutes of the Planning Advisory Committee meeting held December 14, 2021 be approved.

MOTION CARRIED

PORTREE JACC - REZONING AND REDESIGNATION MOUNT UNIACKE - FIRST READING

The Director of Planning & Development presented a report titled “Portree JACC - rezoning and redesignation Mount Uniacke - First Reading”, dated January 10, 2022. A copy of the report was attached to the agenda and available to all committee members. 1:33

PAC22(2) On the motion of Public Member Sam Balcom and Councillor Moussa:
January

Moved that the Planning Advisory Committee recommend that Council give First Reading to amendments to the MPS & LUB that would change a portion of PID 45141496 from Rural Use (RU) to Established Residential Neighbourhood (ER) designation and from Rural Use (RU) to Established Residential Neighbourhood (R1) zone for the purpose of authorizing a public hearing; and authorize staff to schedule a public hearing.

MOTION CARRIED

ROAD GAP PROJECT

The Geomatics Coordinator presented a report titled “Road Gap Project II”, dated January 10, 2022. A copy of the report was attached to the agenda and available to all committee members. 1:46

PAC22(3) On the motion of Councillors Tingley and Hebb:
January

Moved (later defeated) that the Planning Advisory Committee recommend that Council authorize staff to proceed with this local improvement on the basis of Scenario 2 as outlined in the Road Gap Project II report as attached to the Executive Committee agenda January 18, 2022; and that staff be directed to draft an amendment to Bylaw F-100, Local Improvement Bylaw, Schedule A to include the charges and related charge area; and that the road gap project be included in the 2022-2026 capital budget for construction in 2023.

PAC22(4) On the motion of Warden Roulston and Councillor Moussa:
January

Moved that the Planning Advisory Committee recommend that Motion PAC22(3) be amended that the \$150,000 municipal contribution be changed to a municipal contribution of 10% of the project cost with the remaining funding to be re-allocated to other project partners.

AMENDMENT DEFEATED

Six (6) voting against. Five (5) voting in favour. Warden Roulston, Councillors Garden-Cole, Greene, Rhyno, Moussa and Public Member Balcom voting in favour.

Question called on the Motion PAC22(3).

MOTION DEFEATED

Seven (7) voting against. Six (6) voting in favour. Councillors Hebb, Tingley, Garden-Cole, Isenor and Public Member Stevens voting in favour.

PAC22(5)
January

On the motion of Warden Roulston and Councillor Rhino:

Moved that the Planning Advisory Committee recommend that Council direct staff to bring another report back to Committee regarding further funding alternatives for Scenario 2 and more detail on the (Road Gap) project.

MOTION CARRIED

[PROTECTIVE FENCING FOR CONSTRUCTION SITES - BYLAW P-900-1, AN AMENDMENT TO BYLAW P-900, BUILDING BYLAW](#)

The Project Planner presented a report titled “Proposed Amendments Bylaw P-900, Building Bylaw: Protective Construction Fencing”, dated January 11, 2022. A copy of the report was attached to the agenda and available to all committee members. 2:54

PAC22(6)
January

On the motion of Councillors Rhino and Knockwood:

Moved that the Planning Advisory Committee recommend that Council direct staff to bring a report back to Committee with further actions and information to consider for immediate response for emergency situations (Re: Protective Fencing for Construction Sites).

MOTION CARRIED

PAC22(7)
January

On the motion of Warden Roulston and Councillor Moussa:

Moved that the Planning Advisory Committee recommend that Council give first reading to Bylaw P-900-1, an amendment to Bylaw P-900, Building Bylaw to regulate protective construction fencing.

MOTION CARRIED

PAC22(8)
January

On the motion of Councillors Garden-Cole and Knockwood:

Moved that the Planning Advisory Committee recommend that Council direct staff to write a report on the construction site at 428 Highway 2, Enfield, including photos and bring it to Council next week to determine if action should be taken.

MOTION CARRIED

[PLAN UPDATE - FLOODLANDS BACKGROUND PAPER](#)

The Manager of Planning presented a report titled “*Plan Update - Floodlands*”, 3:18 dated January 5, 2022. A copy of the report was attached to the agenda and available to all committee members.

PAC22(9) On the motion of Warden Roulston and Councillor Garden-Cole:
January

Moved that the Planning Advisory Committee recommend that Council Authorize staff to prepare land use policies and regulations for floodlands, based on the direction in staff’s report dated January 5, 2022, and also taking into account existing structures and those not considered permanent.

MOTION CARRIED

[PLAN UPDATE - MOUNT UNIACKE GMA ROAD PAVING BACKGROUND PAPER](#)

The Director of Planning & Development presented a report titled “*Plan Update - Mt Uniacke GMA Paving Requirements*”, 3:41 dated January 10, 2022. A copy of the report was attached to the agenda and available to all committee members.

Committee agreed not to change regulations. No motion required.

Councillor Perry as Vice Chair of the Planning Advisory Committee assumed the Chair at 4:04 as Councillor Greene excused himself.

Based on time constraints, Committee decided to defer the remaining items under the Parks, Recreation and Culture Committee to future meetings.

[ADJOURNMENT](#)

PAC22(10) On the motion of Councillors Knockwood and Rhyno:
January

Moved that the Planning Advisory Committee Committee adjourn at 4:09 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date:

/AM