



**Date:** December 22, 2021  
**To:** Municipal Council  
**cc:** Kim Ramsay, Chief Administrative Officer  
**From:** Councillor Michael Perry, Corporate and Residential Services Committee Chairperson  
**RE:** Corporate & Residential Services Committee Report

The Committee held its regular meeting on December 14, 2021 in Council Chambers. The following motions are coming forward as a result of this meeting:

### 1. PRESENTATION FROM EAST HANTS COMMUNITY LEARNING ASSOCIATION

The East Hants Community Learning Association made a presentation to Council.

The Corporate & Residential Services Committee recommends to Council that *Council add this to the budget discussions for next year with the intent of increasing the grant amount donated by \$35,000 to \$50,000 for budget purposes (Re: Funding request from East Hants Community Learning Association).*

*As Chair of the Committee, I so move....*

### 2. COMMITTEE VACANCIES - COUNCIL & STAFF POSITIONS

There are currently a number of vacancies on various Committees of Council as a result of former Councillor John MacDonald's resignation and appointment as a Member of the Legislative Assembly (MLA); as well as, other resignations. There is also a need to appoint two members of Council and a staff person representative to the East Hants Arena Association under the terms of the new Facility Management Agreement.

The Corporate & Residential Services Committee recommends to Council that *Council approves the following appointments:*

- *Infrastructure & Operations Committee  
Vice Chair - Councillor Tingley*
- *Corporate & Residential Services Committee  
Chair - Councillor Perry*
- *Corporate & Residential Services Committee  
Vice Chair - Councillor Tingley*
- *Audit Committee (as Chair of Corporate & Residential Services Committee) - Councillor Perry*
- *Source Water Protection Advisory Committee  
Chair - Councillor Garden-Cole  
Vice Chair - Councillor Isenor*
- *Accessibility Advisory Committee  
Vice Chair - Deputy Warden Mitchell*

- **East Hants Arena Association**  
*Executive member - Deputy Warden Mitchell*
- **East Hants Arena Association**  
*Board member - Councillor Tingley*
- **East Hants Arena Association EH Rep (non-voting)**  
*Alana Tapper, Director of Parks, Recreation & Culture*

*As Chair of the Committee, I so move....*

### **3. BUILDING INSPECTION - STAFFING**

The Municipality is experiencing a sharp increase in development activity and current staffing in the building inspection is not sufficient. Staff are also concerned about succession planning in the function as one inspector approaches retirement. As a result, Staff are proposing a Senior Building Official position be created and funded in the 2022/2023 budget. Anticipated building permit revenue and assessment growth as a result of development will offset these costs.

The Corporate & Residential Services Committee recommends to Council that ***Council approve \$90,000 for the creation of a Senior Building Official position in the 2022/2023 Budget; and place up to \$45,000 of surplus revenue from Building Inspection into reserve to partially fund the new position over 3 years; and begin recruitment for a third building inspector in January 2022.***

*As Chair of the Committee, I so move....*

### **4. ALTERNATIVE PROCUREMENT**

Council previously gave notice of intent to approve changes to the Procurement Policy around alternative procurement thresholds at the November 24th, 2021 Regular Meeting of Council. As a result, Council is now asked to give final approval to those policy changes.

***Move that Council approve the changes to the Procurement Policy (around alternative procurement thresholds), as outlined in the report titled Alternative Procurement, as attached to the November 16th, 2021 Executive Committee agenda.***

*As Chair of the Committee, I so move....*

**As Chair of the Committee, I move the adoption of this report.**