



Corporate & Residential Services Committee Executive Committee

December 14, 2021

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Perry, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting to order at 11:29 a.m. All members of Council were present with the exception of Councillor Greene who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Mr. Graham Scott, Manager of Economic & Business Development
- Ms. Juliann Cashen, Communications Officer
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

CRS21(90)
December

On the motion of Councillors Hebb and Moussa:

Moved that the minutes of the Corporate & Residential Services Committee meeting held November 16, 2021 be approved.

MOTION CARRIED

PRESENTATION FROM EAST HANTS COMMUNITY LEARNING ASSOCIATION

Tanya Burke, the Executive Director of the East Hants Community Learning Association presented a report titled “*Driving Our Community Forward*”, dated December 14, 2021. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held.

Councillor Perry thanked the presenters.

CRS21(91)
December

On the motion of Councillors Rhyno and Knockwood:

Moved (later amended) ***that the Corporate & Residential Services Committee recommends that Council add this to the budget discussions for next year with the intent of increasing the grant amount*** (Re: Funding request from East Hants Community Learning Association for the East Hants Community Rider).

CRS21(92)
December

On the motion of Warden Roulston and Councillor Hebb:

Moved to amend Motion CRS 21(91) to increase the amount donated by \$35,000 to \$50,000 for draft budget purposes.

Nine (9) voting in favour. One (1) voting against. Councillor Rhyno voting nay.

AMENDMENT CARRIED

AMENDED MOTION CARRIED

For clarification, Motion CRS21(91) is as follows:

That the Corporate & Residential Services Committee recommends that Council add this to the budget discussions for next year with the intent of increasing the grant amount donated by \$35,000 to \$50,000 for draft budget purposes (Re: Funding request from East Hants Community Learning Association).

COMMITTEE VACANCIES - COUNCIL & STAFF POSITIONS

The Chief Administrative Officer presented a report titled “*Committee Vacancies - Council & Staff positions*”, dated December 2, 2021. A copy of the report was attached to the agenda and available to all committee members.

Nominations were held and the following recommendation resulted.

CRS21(93)
December

On the motion of Councillor Perry and Deputy Warden Mitchell:

Move that the Corporate & Residential Services Committee recommends that Council approves the following appointments:

- ***Infrastructure & Operations Committee***
Vice Chair - Councillor Tingley
- ***Corporate & Residential Services Committee***
Chair - Councillor Perry
- ***Corporate & Residential Services Committee***

Vice Chair - Councillor Tingley

- ***Audit Committee (as Chair of Corporate & Residential Services Committee) - Councillor Perry***
- ***Source Water Protection Advisory Committee
Chair - Councillor Garden-Cole
Vice Chair - Councillor Isenor***
- ***Accessibility Advisory Committee
Vice Chair - Deputy Warden Mitchell***

- ***East Hants Arena Association
Executive member - Deputy Warden Mitchell***
- ***East Hants Arena Association
Board member - Councillor Tingley***
- ***East Hants Arena Association
EH Rep (non-voting) - Alana Tapper, Director of Parks, Recreation & Culture.***

MOTION CARRIED

CRS21(94) On the motion of Deputy Warden Mitchell and Councillor Hebb:
December

Moved to destroy the ballots used for voting.

MOTION CARRIED

ADJOURNMENT

The Corporate & Residential Committee adjourned for lunch at 12:14 p.m. and reconvened at 1:45 p.m.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 1:45 p.m. All members of Council were present with the exception of Councillor Greene who sends regrets.

BUILDING INSPECTION - STAFFING

The Director of Planning presented a report titled “*Staffing - Building Inspection Function*”, dated December 3, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(95)
December

On the motion of Councillors Hebb and Moussa:

Moved that Corporate & Residential Services Committee recommends that Council approve \$90,000 for the creation of a Senior Building Official position in the 2022/2023 Budget; and place up to \$45,000 of surplus revenue from Building Inspection into reserve to partially fund the new position over 3 years; and begin recruitment for a third building inspector in January 2022.

MOTION CARRIED

(IN CAMERA) LAND MATTER

CRS21(96)
December

On the motion of Deputy Warden Mitchell and Councillor Moussa:

Moved that Council go In-Camera at 2:01 p.m. to discuss a Land Matter.

MOTION CARRIED

The Committee returned to an open meeting at 3:05

The Vice Chairperson reported that Council met In-Camera to discuss a land matter and staff was given direction.

ADJOURNMENT

CRS21(97)
December

On the motion of Councillors Knockwood and Mitchell:

Moved that the Corporate & Residential Committee adjourn at 3:06 p.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services

Date: December 15, 2021

Approved by: Sue Surrette, Director of Finance

Date: December 15, 2021

/AM



Infrastructure & Operations Executive Committee

December 14, 2021

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Elie Moussa, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 9:29 a.m. All members of Council were present with the exception of Councillor Greene who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Andrea Trask, Manager of Solid Waste
- Mr. Tom Gignac, Manager of Information Services
- Ms. Juliann Cashen, Communications Officer
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

IO21(30) On the motion of Councillors DWM and Knockwood: 3:07
December

Moved that the minutes of the Infrastructure & Operations Committee meeting held October 19, 2021 be approved.

MOTION CARRIED

EAST HANTS EXIT RAMP LITTER CHALLENGE

The Manager of Solid Waste presented a report titled “*East Hants Exit Ramp Litter Challenge - 2021 Pilot Results*”, dated December 3, 2021. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held.

IO21(31) On the motion of Councillors Hebb and Perry:
December

Moved that the Infrastructure & Operations Executive Committee recommend that Council consider the East Hants Exit Ramp Litter Challenge Program become part of the ongoing annual events planned by the Municipality and that \$6,000 be added to

fiscal year 2022/2023 draft budget to facilitate next years clean ups at what will be six total 100 series highway ramps within East Hants boundaries.

MOTION CARRIED

The CAO excused herself at 3:16 p.m.

ADJOURNMENT

On the motion of Councillors Perry and Hebb:

Moved that the Infrastructure & Operations Committee adjourned at 3:22 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: December 15, 2021

/AM



Planning Advisory Committee Executive Committee

December 14, 2021

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Warden Roulston called the meeting to order at 9:01 a.m. All members of Council were present with the exception of Councillor Greene who sent regrets. Councillor Moussa, as Vice Chair, assumed the Chair upon his arrival.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Juliann Cashen, Communications Officer
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

LAND ACKNOWLEDGEMENT

Warden Roulston respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA

PAC21(70)
December

On the motion of Councillors Rhyno and Hebb:

9:02

Moved (later amended) that the Agenda of all sub-committee meetings held December 14, 2021 be approved.

PAC21(71) On the motion of Councillor Garden-Cole and Warden Roulston:
December

Moved that the agenda be amended to add discussion about the timing of the WM Fares Public Hearing (to follow Item 11).

AMENDMENT CARRIED

AMENDED MOTION CARRIED

APPROVAL OF MINUTES

PAC21(72) On the motion of Councillors Perry and Rhyno:
December

Moved that the minutes of the Planning Advisory Committee meeting held November 16, 2021 be approved.

MOTION CARRIED

Councillor Moussa as Vice Chair assumed Chair of the meeting.

NEW EMPLOYEE ANNOUNCEMENTS

Juliann Cashen, Communications Officer

9:03

The CAO introduced Julianne Cashen, Communications Officer, for the Municipality of East Hants.

EMPLOYEE RECOGNITION

Dean Partridge, Building Official - 20 years

WM FARES ARCHITECTS - MIXED USE DEVELOPMENT IN ENFIELD - FINAL REPORT 9:05

Councillor Isenor gave notice that he would be declaring a conflict of interest during discussion of this topic. He excused himself from the meeting (to sit in the gallery) and signed the Book of Disclosure.

The Project Planner presented a report titled “*WM Fares Architects Proposed Municipal Planning Strategy & LUB Mapping Amendments and Development Agreement Consideration*”, dated December 8, 2021. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held and questions were addressed. Concerns were raised regarding proceeding with the Public Hearing under the new Public Health restrictions that would limit public participation, which is anticipated to be high.

PAC21(73) On the motion of Councillors Garden-Cole and Perry:
December

Moved (later amended) that Planning Advisory Committee postpone Public Hearing until January, possibly done in succession on multiple nights to accommodate the public under the Public Health restrictions.

PAC21(74) On the motion of Warden Roulston and Councillor Hebb:
December

Moved to amend Motion PAC21(73) that the Planning Advisory Committee postpone the Public Hearing until January, possibly done in succession on multiple nights to accommodate the public under the Public Health restrictions and to allow the Public Hearing to be held via Zoom, if necessary.

Ten (10) voting in favour. One (1) voting against. Councillor Knockwood voting nay.

AMENDMENT CARRIED

AMENDED MOTION CARRIED

Further discussion was held. The Director of Planning & Development explained the Public Hearing process and how that may be impacted by a multi-night meeting.

Further discussion was held.

PAC21(75) On the motion of Councillors Rhyno and Garden-Cole:
December

Moved that Planning Advisory Committee recommend that Council refuse the application (from WM Fares).

Seven (7) voting in favour. Four (4) voting against. Councillors Knockwood, Tingley, Perry, and Deputy Warden Mitchell voting nay.

MOTION CARRIED

[RIVER COUNTRY ESTATES SUBDIVISIONS LTD. - DEVELOPMENT AGREEMENT FOR SELF STORAGE - FINAL REPORT](#)

The Manager of Planning presented a report titled “River County Estates Subdivision Ltd. Development Agreement Application”, dated December 6, 2021. A copy of the report was attached to the agenda and available to all committee members. 10:45

Discussion was held.

PAC21(76) On the motion of Councillors Hebb and Knockwood:
December

Moved that Planning Advisory Committee recommends that Council give final consideration and approve entering into a Development Agreement for a self-storage facility at the corner of Highway 214 and Highway 14 in Nine Mile River; within one year of Council's approval.

MOTION CARRIED

LANTZ SECONDARY PLANNING STRATEGY

The Manager of Planning presented a report titled “Lantz GRA - Secondary Planning Strategy Scoping Study”, dated December 6, 2021. A copy of the report was attached to the agenda and available to all committee members. 10:58

Discussion was held.

PAC21(77) On the motion of Warden Roulston and Councillor Hebb:
December

Moved that Planning Advisory Committee recommends that Council direct staff to include \$130,000 in the 2022/23 draft budget for the completion of a secondary planning strategy as described in the scoping report (Lantz GRA - Secondary Strategy Scoping Study dated December 6, 2021).

MOTION CARRIED

PLAN UPDATE COMMUNITY ENGAGEMENT SUMMARY REPORT - PHASE 1

The Project Planner presented a report titled “Community Engagement”, dated December 14, 2021. A copy of the report was attached to the agenda and available to all committee members. No recommendation was brought forward. 11:12

ADJOURNMENT

PAC21(78) On the motion of Councillors Perry and Hebb:
December

Moved that the Planning Advisory Committee Committee adjourn at 11:27 a.m. to be followed by Corporate & Residential Services Committee to allow for the scheduled presentation.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development
Date: December 16, 2021
/AM



Parks, Recreation & Culture Executive Committee

December 14, 2021

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 3:24 p.m. All members of Council were present with the exception of Councillor Greene who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

APPROVAL OF MINUTES

PRC21(62)
December On the motion of Councillors Garden-Cole and Knockwood:

Moved that the minutes of the Parks Recreation & Culture Committee meeting held November 16, 2021 be approved.

MOTION CARRIED

VON - COMMUNITY PARTNERSHIP FUND 2021/2022

The Director of Parks, Recreation & Culture presented a report titled “VON - Community Partnership Fund 2021/2022”, dated December 2, 2021. A copy of the report was attached to the agenda and available to all committee members.

PRC21(63)
December On the motion of Councillors Knockwood and Hebb:

Moved that the Corporate and Residential Committee recommend that Council approve the disbursement of \$10,000 from the Community Partnerships Fund to VON Colchester East Hants.

MOTION CARRIED

ADJOURNMENT

PRC21(64) On the motion of Councillors Hebb and Knockwood :
December

Moved that the Parks, Recreation & Culture Committee adjourn at 3:32 p.m.

MOTION CARRIED

Approved By: Alana Tapper, Director of Parks, Recreation & Culture

Date: December 15, 2021

/AM