



Corporate & Residential Services Committee Executive Committee

November 16, 2021

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Perry, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:06 a.m. All members of Council were present. Councillor Greene was excused at 4:34 p.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Special Guests:

- Kody Blois, Member of Parliament, Kings-Hants
- John MacDonald, MLA Hants East
- Melissa Sheehy-Richard, MLA Hants West
- Brad Johns, MLA Sackville-Uniacke
- Walter Tingley, Councillor Elect (District 7)

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF AGENDA

CRS21(83)
November

On the motion of Deputy Warden Mitchell and Councillor Greene:

9:07

Moved that the Agenda of all sub-committee meetings held November 16, 2021 be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS21(84) On the motion of Councillors Greene and Moussa: 9:08
November

Moved that the minutes of the Corporate & Residential Services Committee meeting held September 21, 2021 be approved.

MOTION CARRIED

NEW EMPLOYEE ANNOUNCEMENTS

Jillian Stymest, Planning and Development Technician 9:09

The Director of Planning & Development introduced Jillian Stymest, Planning and Development Technician, for the Municipality of East Hants.

EMPLOYEE POSITION CHANGES

Amy Pyne, Manager Real Estate & Corporate Projects
(previously Projects & Policy Officer) effective May 31, 2021

Jenna Robar, Tax Administrator
(previously Administrative Services Clerk) effective July 26, 2021

Tippy Scott, Geomatics Coordinator
(previously Planning & Development Technician) effective August 23, 2021

Jenna MacEachern, Aquatics Coordinator
(previously Aquatics Supervisor) effective October 25, 2021

MP, MLA & COUNCIL DISCUSSION - SHARED PRIORITIES

Councillor Perry introduced the Special Guests, Kody Blois, Member of Parliament, Kings-Hants; John MacDonald, MLA Hants East; Melissa Sheehy-Richard, MLA Hants West; and Brad Johns, MLA Sackville-Uniacke. 9:10

Warden Roulston presented opening comments.

Discussion was had between the MP, MLAs and Council. Various topics were discussed based on the shared priorities for East Hants.

LEBANESE HERITAGE MONTH - REQUEST TO RAISE FLAG

The Chief Administrative Officer presented a report titled "*Lebanese Heritage Month - Flag Raising*", dated November 12, 2021. A copy of the report was attached to the agenda and available to all committee members. 10:57

CRS21(85) On the motion of Councillor Greene and Warden Roulston:
November

Moved that the Corporate & Residential Services Committee recommends that Council approves the raising of the flag of Lebanon in place of the municipal flag for a three-day period starting on November 22, 2021.

MOTION CARRIED

PROPOSED RED SPRUCE WIND ENERGY PROJECT PRESENTATION

The Development Manager of SWEB Development LP presented a report titled “Proposed Red Spruce Wind Energy Project”, dated November 16, 2021. A copy of the report was attached to the agenda and available to all committee members. 11:06

Discussion was held.

Councillor Perry thanked the presenter.

(IN CAMERA) CONTRACTUAL ISSUE - DISCUSSION

CRS21(86)
November

On the motion of Warden Roulston and Councillor Greene:

Moved that Council go In-Camera at 11:34 a.m. to discuss a Contractual Issue.

MOTION CARRIED

The Committee returned to an open meeting at 12:17 p.m.

The Vice Chairperson reported that Council met In-Camera to discuss a contractual matter and staff was given direction.

ADJOURNMENT

CRS21(87)
November

On the motion of Councillors Greene and Hebb:

Moved that the Corporate & Residential Committee adjourn at 12:19 p.m. to reconvene later in the day.

MOTION CARRIED

Committee adjourned to discuss other business.

Councillor Perry, as Vice-Chairperson of the Corporate & Residential Services Committee called the meeting back to order at 5:51 p.m. All members of Council were present, with the exception of Councillor Greene who was excused at 4:24 p.m.

ALTERNATIVE PROCUREMENT

The Chief Administrative Officer presented a report titled “Alternative Procurement”, dated November 12, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(88) On the motion of Warden Roulston and Deputy Warden Mitchell:
November

Moved that the Corporate & Residential Services Committee recommend that Council approve the alternative procurement practices used for the acquisition of picnic shelters and storage servers, as outlined in the report titled Alternative Procurement, as attached to the November 16th agenda.

And that; Council gives notice of intent to approve the changes to the Procurement Policy (around alternative procurement thresholds), as outlined in the report titled Alternative Procurement, as attached to the November 16th, 2021 Executive Committee agenda.

MOTION CARRIED

ADJOURNMENT

CRS21(89) On the motion of Councillors Knockwood and Moussa:
November

Moved that the Corporate & Residential Committee adjourn at 5:58 p.m.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services
Date: November 17, 2021

Approved by: Sue Surrette, Director of Finance
Date: November 18, 2021

/AM



Planning Advisory Committee Executive Committee

November 16, 2021

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Greene called the meeting to order at 1:30 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Anushree Banerjee, Planner
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

Special Guest:

- Councillor Elect Walter Tingley

APPROVAL OF MINUTES

PAC21(59) On the motion of Councillor Hebb and Deputy Warden Mitchell:
November

Moved that the minutes of the Planning Advisory Committee meeting held October 19, 2021 be approved.

MOTION CARRIED

CLAYTON DEVELOPMENTS - UNSUBSTANTIAL AMENDMENT TO GARDEN HOMES DEVELOPMENT AGREEMENT

The Planner presented a report titled “*Clayton Developments Ltd. Unsubstantial Amendment to Development Agreement*”, dated November 10, 2021. A copy of the report was attached to the agenda and available to all committee members.

PAC21(60) On the motion of Deputy Warden Mitchell and Councillor Moussa: 2:12
November

Moved that the Planning Advisory Committee recommend to Council that Council approve the application by Clayton Developments Ltd. for unsubstantial amendments to their Development Agreement, with the Municipality of East Hants for the property located at PID 45409844.

MOTION CARRIED

Nine (9) voting in favour. Three (3) voting against. Warden Roulston and Councillors Rhyno and Garden-Cole voting nay.

BOB BONA - APPLICATION FOR REZONING TO R2 ON WHITE ROAD, ENFIELD

The Planner presented a report titled “*Bona Investments Limited Proposed Rezoning from R1 to R2*”, dated November 2, 2021. A copy of the report was attached to the agenda and available to all committee members.

PAC21(61) On the motion of Councillor Perry and Deputy Warden Mitchell: 2:16
November

Moved that the Planning Advisory Committee recommend to Council that Council give first reading to an amendment to the Land use by-law that would rezone PID 45290178 and PID 45386737 on White Road from Established Residential Neighborhood Zone (R1) to Two Dwelling Unit Residential Zone (R2); and authorize staff to schedule a public hearing.

MOTION CARRIED

CITIZEN COMMUNITY ENGAGEMENT - PLAN UPDATE BACKGROUND PAPER

The Manager of Planning presented a report titled “*Plan Update - Community Engagement*”, dated November 16, 2021. A copy of the report was attached to the agenda and available to all committee members. 2:18

PAC21(62) On the motion of Councillors Rhyno and Perry:
November

Moved that the Planning Advisory Committee recommend to Council that Council authorize staff to send questionnaires to residents before First Reading.

MOTION CARRIED

PAC21(63) On the motion of Councillors Rhino and Garden-Cole:
November

Moved (later withdrawn) that the Planning Advisory Committee recommend to Council that Council authorize staff to send a questionnaire shall be sent to each owner of a property within 500 m of the subject property, instead of the previous 300 m.

As a result of discussion, Councillors Rhino and Garden-Cole agreed to withdraw Motion PAC21(63).

PAC21(64) On the motion of Councillors Moussa and Knockwood:
November

Moved that the Planning Advisory Committee recommend to Council that Council authorize staff to decrease to a minimum of 100 m radius and increase to 300 m or 500 m if necessary.

MOTION DEFEATED

Eight (8) voting against. Four (4) voting in favour. Deputy Warden Mitchell and Councillors Moussa, Knockwood and Isenor voting in favour.

PAC21(65) On the motion of Warden Roulston and Public Member Balcom:
November

Moved that the Planning Advisory Committee recommend to Council that Council authorize staff to send questionnaires to both residents and property owners within 300 m.

MOTION CARRIED

Eleven (11) voting in favour. One (1) voting against. Councillor Perry, voting nay.

[RURAL RESIDENTIAL - PLAN UPDATE BACKGROUND PAPER](#)

The Project Planner presented a report titled “*Plan Update - Rural Residential Uses*”, dated November 10, 2021. A copy of the report was attached to the agenda and available to all committee members.

PAC21(66) On the motion of Warden Roulston and Councillor Rhino:
November

Moved that the Planning Advisory Committee recommend to Council that a workshop be scheduled between Planning Staff and the Councillors of the areas that currently have no land-use planning in place and that a report based on this come back after such meeting has been held.

MOTION CARRIED

CAMPGROUNDS - PLAN UPDATE BACKGROUND PAPER

The Project Planner presented a report titled “*Plan Update - Campgrounds*”, 4:06
dated November 12, 2021. A copy of the report was attached to the agenda
and available to all committee members.

PAC21(67) On the motion of Warden Roulston and Deputy Warden Mitchell: 4:33
November

Moved that the Planning Advisory Committee recommend to Council that Council authorize staff to draft proposed amendments to the Official Community Plan in regards to permitting campgrounds by site plan approval, as presented to Executive Committee on November 16, 2021 and outlined in this staff report.

MOTION CARRIED

PAC21(68) On the motion of Warden Roulston and Public Member Balcom:
November

Moved that the Planning Advisory Committee recommend to Council that Council direct Staff to investigate options by way of policies, licensing, etc. which would allow us to address concerns with pre-existing campgrounds.

MOTION CARRIED

ADJOURNMENT

PAC21(69) On the motion of Councillors Perry and Deputy Warden Mitchell:
November

Moved that the Planning Advisory Committee Committee adjourn at 4:35 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development

Date: November 19, 2021

/AM



Police Advisory Committee Executive Committee

November 16, 2021

A meeting of the Police Advisory Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Rhyno, as Chairperson of the Police Advisory Committee called the meeting to order at 12:19 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Guests Present:

- S/Sgt. Cory Bushell, RCMP
- S/Sgt. Martin Roy RCMP
- Councillor Elect Walter Tingley

Public Members:

- Crystal Randell

Regrets:

- Public Member Greg Densmore

APPROVAL OF MINUTES

PA21(36)
November

On the motion of Councillors Mitchell and Perry:

Moved that the minutes of the Police Advisory Committee meetings held September 21, 2021 be approved.

MOTION CARRIED

RESIGNATION - REUBEN HATT - VERBAL UPDATE

Councillor Rhyno provided a verbal report on Mr. Hatt's resignation and efforts to fill the vacancy.

PA21(37) On the motion of Councillor Knockwood and Deputy Warden Mitchell:
November

Moved that the Policy Advisory Committee recommend to Council that Council direct staff write thank you letter to Reuben Hatt to thank him for his service on the East Hants Police Advisory Committee.

MOTION CARRIED

WELCOME & OATH - NEW MEMBER - CRYSTAL RANDELL

Councillor Rhyno welcomed new Public Member Crystal Randell to the Police Advisory Committee.

Public Member Randell stood and repeated the Police Advisory Committee Oath, signed the Oath document and returned it to the Assistant Municipal Clerk for the record.

RCMP QUARTERLY REPORT

S/Sgt. Bushell presented the RCMP Quarterly Report dated November 16th, 2021. A copy of the report was attached to the agenda and available to all Committee members.

The report included an HR Update, Operations Update, and Calls for Service Data.

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Bushell.

NOVA SCOTIA POLICE GOVERNANCE ASSOCIATION MEETING

Councillor Rhyno noted that he attended a recent meeting of the Nova Scotia Police Governance Association and will provide an update at the upcoming Regular Meeting of Council.

ADJOURNMENT

PA21(38) On the motion of Councillors Greene and Hebb:
November

Moved that the Police Advisory Committee adjourn at 12:36 p.m.

MOTION CARRIED

Approved by: Kim Ramsay, Chief Administrative Officer

Date: November 19, 2021

/AM



Parks, Recreation & Culture Executive Committee

November 16, 2021

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers, the meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 4:40 p.m. All members of Council were present, with the exception of Councillor Greene who was excused at 4:24 p.m.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Alana Tapper, Director of Parks, Recreation & Culture (excused herself at 4:42)
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Mr. Evan MacDougall, Manager of Parks & Buildings
- Mr. Scott Preston, Manager of Recreation & Aquatics
- Ms. Corrine Giles, Community Recreation Coordinator
- Ms. Catherine Jobin, Community Development Coordinator
- Ms. Clancy Waite, Communications Coordinator
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Mosher, Administrative Assistant

Special Guest:

- Councillor Elect Walter Tingley

APPROVAL OF MINUTES

PRC21(56)
November

On the motion of Deputy Warden Mitchell and Councillor Hebb:

Moved that the minutes of the Parks Recreation & Culture Committee meeting held October 19, 2021 be approved.

MOTION CARRIED

SHUBENACADIE HALL & GROUNDS - COMMUNITY GRANT REQUEST

The Community Recreation Coordinator presented a report titled “*Shubenacadie Hall and Grounds Society Insurance*”, dated November 8, 2021. A copy of the report was attached to the agenda and available to all committee members.

PRC21(57)
November

On the motion of Warden Roulston and Councillor Knockwood:

Moved that the Parks, Recreation and Culture Committee recommend that Council approve the insurance funding request from the Shubenacadie Hall and Grounds Society for \$1,823 from the 2021-2022 Community Grant Program.

MOTION CARRIED

GENERAL GOVERNMENT GRANTS

The Community Development Coordinator presented a report titled “*General Government Grants 2021/2022*”, dated November 9, 2021. A copy of the report was attached to the agenda and available to all committee members.

PRC21(58)
November

On the motion of Councillors Perry and Hebb:

Moved (later amended) that the Parks, Recreation & Culture Committee recommends to Council that Council approve the following General Government Grants for the 2021/2022 fiscal year:

- *Hants County Exhibition \$500*
- *East Hants Crime Prevention \$825*
- *Hants County Christmas Angels Society \$1,000*
- *East Hants Foodbanks \$2,500*

MOTION CARRIED

PRC21(59)
November

On the motion of Warden Roulston and Councillor Garden-Cole:

Moved an amendment to Motion PRC 21(58) that the Parks, Recreation & Culture Committee recommends to Council that Council approve the following General Government Grants for the 2021/2022 fiscal year:

- *Hants County Exhibition \$500*
- *East Hants Crime Prevention \$825*
- *Hants County Christmas Angels Society \$1,000*
- *East Hants Foodbanks \$5,000*
- *Kids Action Program \$1,000 (pending application)*

AMENDMENT CARRIED

MOTION CARRIED

For further clarification, Motion PRC21(58) is as follows:

That the Parks, Recreation & Culture Committee recommends to Council that Council approve the following General Government Grants for the 2021/2022 fiscal year:

- *Hants County Exhibition \$500*
- *East Hants Crime Prevention \$825*
- *Hants County Christmas Angels Society \$1,000*
- *East Hants Foodbanks \$5,000*
- *Kids Action Program \$1,000 (pending application)*

(IN CAMERA) LAND ISSUE

PRC21(60) On the motion of Deputy Warden Mitchell and Councillor Perry
November

Moved that Council move to In Camera at 4:58 p.m. to discuss a Land Issue.

MOTION CARRIED

The Committee returned to an open meeting at 5:49 p.m.

The Chairperson reported that Council met In-Camera to discuss a land matter and staff was given direction.

ADJOURNMENT

PRC21(61) On the motion of Councillors Hebb and Knockwood:
November

Moved that the Parks, Recreation & Culture Committee adjourn at 5:50 p.m.

MOTION CARRIED

Approved By: Alana Tapper, Director of Parks, Recreation & Culture

Date: November 17, 2021

/AM