



Department of Municipal Affairs and Housing

Flood Risk Infrastructure Investment Program (FRIIP) 2021-22 Project Agreement Form (Terms and Conditions)

Project: 01-21-0012 - Fundy Shoreline Vulnerability Study
Proponent: Municipality of East Hants
Approved Funding: 50% of 39,108 (up to a maximum contribution of \$19,553)
Project End Date: March 31, 2022

Funding approval for the above noted project is subject to the acceptance of the following Terms and Conditions:

- 1) The Proponent will carry out the provision of the project as described in the approval documentation without any material changes.
- 2) The Proponent will use the grant funds for the purpose of carrying out the project as specified in the application.
- 3) The Proponent will notify and seek approval from Municipal Affairs and Housing (DMAH) in writing of any significant changes in circumstances that may affect the project timelines.
- 4) The Proponent will be responsible for any cost over-runs incurred in carrying out the project.
- 5) The Project must be completed by the end date included in the approval documentation unless otherwise agreed to in writing. The Proponent is responsible to notify the Department at least one month prior to this date in writing. Rationale for why the project will not be complete by the specified end date must be included in the notification.
- 6) Unless otherwise agreed to, the Proponent shall follow the intent of the Nova Scotia Government Procurement Policy in awarding contracts.
- 7) 50% of the funding is released based on the approved amount, after the signed Project Agreement Form is submitted to DMAH.
- 8) To receive the final funding portion committed by the Province, the Proponent must submit a Project Closeout Report for approval within 60 days after the project completion date, or sooner if the project is completed prior to the project completion date.
- 9) The Proponent will refund any unexpended portion of the Grant and any amounts expended for purposes other than for those specified in this Agreement to the Government of Nova Scotia.
- 10) Other project specific conditions and requirements may be included in the approval documentation, including application guidelines.



Department of Municipal Affairs and Housing

Please return a scan of signed Agreement form to following program friip@novascotia.ca

Name of Person Authorized to Sign	
Title	
Phone	
Email	

Signature _____

Date _____

Approval Information

Program Administration

50% of funds will be paid out upon acceptance of the Terms and Conditions, and the remaining 50% of funds will be paid out upon receipt of the Project Closeout Report. Funds will be paid via the Grants Management System (GMS) to the lead applicant.

General Conditions and Requirements

Municipal units undertaking projects with financial assistance through FRIIP shall comply with the following general conditions and requirements:

- Work carried out in violation of conditions set by regulatory authorities will not be cost shared by the Department.
- Municipal units may be required to submit general progress and evaluation reports during the project on an approved project and will be required to co-operate with Departmental staff in monitoring the implementation of approved projects.
- The project is considered complete upon approval of the Project Closeout Report.

Project Closeout Report

The Project Closeout Report must include the following:

- Confirmation that the project outcomes were achieved.
- Statement of Funding Expenditures (template to be provided).