



Corporate & Residential Services Committee Executive Committee

January 19, 2021

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers.

Deputy Warden MacDonald called the meeting to order at 9:00 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Ms. Sue Surrette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Jody MacArthur, Communications Officer
- Ms. Debbie Uloth, Project Planner
- Ms. Amy Pyne, Projects and Policy Officer
- Ms. Janice Taylor, Manager of Accounting
- Mr. Tom Gignac, Manager of Information Services
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

LAND ACKNOWLEDGEMENT

Deputy Warden MacDonald respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

APPROVAL OF THE AGENDA OF ALL SUB-COMMITTEES

CRS21(1)
January On the motion of Councillors Greene and Mitchell:
Moved that the agenda for all sub-committees be approved as presented.

MOTION CARRIED

APPROVAL OF MINUTES

CRS21(2)
January On the motion of Councillors Greene and Mitchell:
Moved that the minutes of the Corporate & Residential Services Committee meeting held December 8, 2020 be approved.

MOTION CARRIED

NEW EMPLOYEE INTRODUCTIONS

Mike Gillespie, Building Maintenance Technician

The Director of Parks, Recreation & Culture introduced Mike Gillespie, Building Maintenance Technician for the Municipality of East Hants.

Geoff MacDonald, Billing Coordinator

The Director of Finance introduced Geoff MacDonald, Billing Coordinator for the Municipality of East Hants.

LeeAnn Nunn, Engineering Environmental Technician

The Director of Infrastructure & Operations introduced LeeAnn Nunn, Engineering Environmental Technician for the Municipality of East Hants.

Fiona Thraves, PT Administrative Support Clerk

The CAO introduced Fiona Thraves, Administrative Support Clerk for the Municipality of East Hants.

ART DONATION POLICY

[00:06:14]

The Project Planner presented the report titled “*Draft Art Donation Policy*” dated January 13, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(3)
January

On the motion of Warden Roulston and Councillor Greene:

[00:09:26]

Moved that the Corporate and Residential Services Committee recommends to Council that Council give notice of intent to approve the Art Donation Policy, as attached to the Executive Committee agenda, dated January 19, 2021.

MOTION CARRIED

CRS21(4)
January

On the motion of Warden Roulston and Councillor Greene:

Moved that the Corporate and Residential Services Committee recommends to Council that Council approve the Art Donation Policy, as attached to the Executive Committee agenda, dated January 19, 2021.

MOTION CARRIED

EH HORNE LICENSE RENEWAL

[00:09:55]

The Projects and Policy Officer presented the report titled “*EH Horne License Renewal*” dated January 11, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(5)
January

On the motion of Councillor Hebb and Warden Roulston:

[00:44:20]

Moved that the Corporate and Residential Services Committee recommend to Council that Council approve the current lease with the E. H. Horne School Preservation Society be renewed for three (3) years, to March 31, 2024, with the understanding that Staff will support the Society in developing a transition plan to transfer PID 45147741, commonly known as the E.H. Horne School Property, to the Society at the end of the renewal term.

MOTION CARRIED

ELMSDALE AND LANTZ OLD SCHOOL SITE PLANNING

[00:56:24]

The Projects and Policy Officer presented the report titled “*Feasibility and Site Planning Studies for Old Elmsdale and Lantz School Sites - Multi-Year Budget Request*” dated January 7, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(6)
January

On the motion of Councillors Hebb and Knockwood:
Moved that the Corporate & Residential Services Committee recommend to Council that Council approve a \$160,000 multi-year project, with \$100,000 in 2021/2022 and \$60,000 in 2022/2023 to be funded from Special Reserves - Professional Fees, to complete phased feasibility and site planning studies for the Old Elmsdale School Site (PID 45147998) and Old Lantz School Site (PIDs 45148111, 45088614).

[01:37:38]

Eight (8) voting in favor. Three (3) voting against. Councillors Moussa, Rhyno and Deputy Warden MacDonald voting nay.

MOTION CARRIED

BYLAW F-400-6, AN AMENDMENT TO BYLAW F-400, EXEMPTION FROM TAXATION BYLAW

[01:47:00]

The Projects and Policy Officer presented the report titled “*Bylaw F-400-6, an amendment to Bylaw F-400, Tax Exemption Bylaw*” dated January 12, 2021. A copy of the report was attached to the agenda and available to all committee members.

CRS21(7)
January

On the motion of Councillors Rhyno and Moussa:
Moved that the Corporate & Residential Services Committee recommends to Council that Council give first reading to By-law F-400-6, an amendment to By-law F-400, Tax Exemption By-law, and be amended to reflect the following changes:

[01:53:00]

- *Add Property # 4717511, East Hants Historical Society*
- *Add Property # 10560985, Corridor Community Options Society*
- *Add Property # 10560977, Corridor Community Options Society*
- *Update Property Ownership for Property # 07840764 from Four Points Community Centre to Hants North Community Food Bank*

MOTION CARRIED

BREAK

Executive Committee took recess at 10:56 a.m.

Deputy Warden MacDonald called the meeting back to order at 11:08 a.m. All members of Council were present.

2021/2022 BUDGET PRESENTATION

The Director of Finance presented Committee with the 2021/2022 draft budget overview. A copy of the presentation was attached to the agenda and available to all committee members.

Deputy Warden MacDonald reminded Council that the budget presentation will continue as scheduled on Tuesday, January 26 at 6:30pm.

ADJOURNMENT

CRS21(8)
January

On the motion of Deputy Warden MacDonald:
Moved that the Corporate & Residential Committee adjourn at 12:10 p.m.

MOTION CARRIED

Approved by: Kate Friars, Deputy Chief Administrative Officer
Date: January 20, 2021

Approved by: Sue Surrette, Director of Finance
Date: January 20, 2021

/te



Infrastructure & Operations Executive Committee

January 19, 2021

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers.

Councillor Moussa called the meeting to order at 2:35 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Fred Whynot, Manger of Engineering & Technical Services
- Ms. Andrea Trask, Manager of Solid Waste
- Ms. Jody MacArthur, Communications Officer
- Mr. Tom Gignac, Manager of Information Services
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

APPROVAL OF MINUTES

[01:04:00]

IO21(1)
January

On the motion of Councillor Hebb and Deputy Warden MacDonald:
Moved that the minutes of the Infrastructure & Operations Committee meeting held December 8, 2020 be approved.

MOTION CARRIED

LITTER REDUCTION INITIATIVE PROGRAM REPORT

The Manager of Solid Waste presented the report titled “*Litter Reduction Initiative 2021*” dated January 5, 2021. A copy of the report was attached to the agenda and available to all committee members.

IO21(2)
January

On the motion of Councillor Perry and Deputy Warden MacDonald:
Moved that the Infrastructure & Operations Committee recommend to Council that Council approve an additional \$5,000 to the Solid Waste education budget, funding through special reserve, for the purpose of community grant funds related to adoption of the 100-series Highway access ramps litter reduction initiative.

[01:09:35]

MOTION CARRIED

ENFIELD CROSSWALK REVIEW

[01:15:44]

The Manager of Engineering & Technical Services presented the report titled “2021 *Enfield Crosswalk Review*” dated January 2021. A copy of the report was attached to the agenda and available to all committee members.

IO21(3)
January

On the motion of Deputy Warden MacDonald and Warden Roulston:

[01:24:00]

Moved that the Infrastructure and Operations Committee recommend that Council direct Staff to request permission from the Province, through the Department of Transportation & Infrastructure Renewal (NSDTIR), to install a crossing across Highway 2 at the intersection of Highway 2 and Old Enfield Road, Enfield, which will be designed to support adequate pedestrian safety based on the conditions at that location, and;

That the 2021-2022 budget be drafted with adequate funding to support the project (further to approval by NSDTIR), with funding estimated at \$55,000 coming from Special Reserves - Transportation Roads.

MOTION CARRIED

ADJOURNMENT

[02:03:00]

IO21(4)
January

On the motion of Councillors Greene and Perry:

Moved that the Infrastructure & Operations Committee adjourn at 3:04 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: January 21, 2021

/te



Planning Advisory Committee Executive Committee

January 19, 2021

A meeting of the Planning Advisory Committee was held on the above date was held on the above date in Council Chambers.

Councillor Greene called the meeting to order at 1:30 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Ms. Sue Surette, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Jody MacArthur, Communications Officer
- Mr. Tom Gignac, Manager of Information Services
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

Public Members:

- Mr. Sam Balcom
- Ms. Candace Stephens

Councillor Greene welcomed Sam Balcom and Candace Stephens, new public members to the Planning Advisory Committee.

APPROVAL OF MINUTES

PAC21(1)
January

On the motion of Councillors Mitchell and Perry:
Moved that the minutes of the Planning Advisory Committee meeting held December 8, 2020 be approved.

MOTION CARRIED

ASHFORD PLACE - REZONING OF LAND TO ESTABLISHED RESIDENTIAL NEIGHBOURHOOD DESIGNATION AND ZONE - FIRST READING

The Project Planner presented the staff report titled “*Proposal to change the designation and rezone PID 45354396, Ashford Place, Lantz*” dated January 13,

2021. A copy of the report was attached to the agenda and available to all committee members.

PAC21(2) On the motion of Deputy Warden MacDonald and Warden Roulston: [00:08:36]
January *Moved that the Planning Advisory Committee recommends to Council that*

Council:

- ~~**Authorize staff to Give first reading to amendments to the MPS and LUB by changing the designation of PID 45354396, Ashford Place, Lantz to Established Residential Neighbourhood (ER) Designation and rezone the same to Established Residential Neighbourhood (R1) Zone, to enable the property to be used for residential uses; and*~~
- *Enable a public hearing and authorize staff to schedule a public hearing; and*
- *Give consideration to the disposal of the open space parcel identified as PID 45354396, Ashford Place, Lantz, in exchange for alternative piece of land to allow for the connection of the proposed AT bridge over the Nine Mile River, in conjunction with the public hearing.*

MOTION CARRIED

*Note: An error was made in motion PAC21(2) by including the words “Authorize staff to”. A correction will be made during the next scheduled Regular Meeting of Council, on January 27, 2021.

The CAO agreed to investigate legal covenants in place on neighboring properties.

ENFIELD FAMILY DENTAL CENTRE DEVELOPMENT AGREEMENT APPLICATION [00:12:09]

The Manager of Planning presented the staff report titled “*Enfield Family Dental Centre Development Agreement Application*” dated January 11, 2020. A copy of the report was attached to the agenda and available to all committee members.

PAC21(3) On the motion of Councillors Rhyno and Mitchell: [00:19:24]
January *Moved that the Planning Advisory Committee recommends to Council that*

Council:

- *Give initial consideration to enter into a Development Agreement for a new dental centre building at 300 Highway 2, Enfield to enable a public hearing; and*
- *Authorize staff to schedule a public hearing.*

MOTION CARRIED

PLAN UPDATE SCOPING REPORT [00:20:28]

The Director of Planning presented the staff report titled “*Official Community Plan Update Report 1 - Scope*” dated January 10, 2021. A copy of the report was attached to the agenda and available to all committee members.

- PAC21(4) On the motion of Warden Roulston and Councillor Rhyno: [00:54:00]
January ***Moved that the Planning Advisory Committee recommends to Council that Council approve that the project scope of the citizen engagement milestones and face-to-face events are adjusted so that any meetings concerning the introduction of planning in the areas that currently have little to no planning not be undertaken until COVID restrictions are lifted and in-person meetings are allowed.***

MOTION CARRIED

- PAC21(5) On the motion of Deputy Warden MacDonald and Councillor Knockwood:
January Moved (later amended) that the Planning Advisory Committee recommends to Council that Council authorize staff to begin a project to update the Official Community Plan which will include comprehensive planning in the currently unplanned areas following the phases and format as outlined in the January 19, 2021 staff report.

MOTION CARRIED

- PAC21(6) On the motion of Warden Roulston and Councillor Moussa: [01:03:00]
January ***Moved to amend motion PAC21(5) to include a review of the Growth Management Area regulations in un-serviced areas to the Planning Scope list.***

AMENDMENT CARRIED

For clarification motion PAC21(5) is as follows:

On the motion of Deputy Warden MacDonald and Councillor Knockwood :
Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to begin a project to update the Official Community Plan which will include comprehensive planning in the currently unplanned areas following the phases and format as outlined in the January 19, 2021 staff report, and;

Include a review of the Growth Management Area regulations in un-serviced areas to the Planning Scope list.

AMENDED MOTION CARRIED

ADJOURNMENT

- PAC21(7) On the motion of Warden MacDonald and Councillor Mitchell:
January ***Moved that the Planning Advisory Committee adjourn at 2:33 p.m.***

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development
Date: January 22, 2021

/te



Parks, Recreation & Culture Executive Committee

January 19, 2021

A meeting of the Parks, Recreation & Culture Committee was held on the above in Council Chambers.

Councillor Rhyno called the meeting to order at 3:12 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Jo Swinemer, Community Development Coordinator
- Ms. Jody MacArthur, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

APPROVAL OF MINUTES

PRC21(1)
January On the motion of Councillors Greene and Perry:
Moved that the minutes of the Planning Advisory Committee meeting held December 8, 2020 be approved.

MOTION CARRIED

COMMUNITY PARTNERSHIP FUND

The Community Development Coordinator presented the staff report titled “*Community Partnership Fund 2021/2022*” dated January 6, 2021. A copy of the report was attached to the agenda and available to all committee members.

PRC21(2)
January On the motion of Councillors Mitchell and Garden-Cole: [00:19:00]
Moved (later defeated) that the Parks, Recreation & Culture Committee recommend to Council that Council invites After Trauma Empowerment Network to make a presentation at a future Executive Committee meeting.

Four (4) voting in favor. Seven (7) voting against. Councillors Hebb, Moussa, Perry, Greene, Garden-Cole, Warden Roulston and Deputy Warden MacDonald voting nay.

MOTION DEFEATED

PRC21(3) On the motion of Deputy Warden MacDonald and Warden Roulston: [00:24:32]
 January *Moved that the Parks, Recreation & Culture Committee recommend to Council that Council approve the following list of recommended Community Partnership Fund Organizations to be included in the draft 2021/2022 budget and unless otherwise directed in the budget cycle the funding shall be deemed approved:*

Organization	2021/2022 Grant
Corridor Community Options for Adults	\$15,000
East Hants Community Rider	\$15,000
East Hants Family Resource Centre	\$10,000
East Hants Historical Society	\$15,468
East Hants Sports Heritage Society	\$5,000
East Hants Youth Links	\$6,000
Senior Safety Program Assoc. of Hants County	\$20,000
VON of Colchester East Hants	\$10,000
Kids Action (Annapolis Valley-Hants Community Action Program)	\$10,000
Total	\$106,468

MOTION CARRIED

RECREATION FACILITIES - COVID-19 IMPACTS [00:25:18]

The Community Development Coordinator presented the staff report titled “*Recreation Facilities (Not for Profit), COVID-19 Analysis*” dated January 6, 2021. A copy of the report was attached to the agenda and available to all committee members.

PRC21(4) On the motion of Warden Roulston and Councillor Greene: [00:40:21]
 January *Moved that the Parks, Recreation & Culture Committee recommends to Council, that Council direct staff to bring back options for Councils’ consideration for a one-time COVID-19 grant program for not-for-profit groups that operate recreation facilities.*

PRC21(5) On the motion of Deputy Warden MacDonald and Councillor Moussa: [00:44:00]
 January Moved (later withdrawn) to amend motion PRC21(5) to include an option to review the current District Recreation Funds applications to remove the 50% contribution requirement due to the impact of COVID-19.

Following discussion, the mover and seconder agreed to withdraw the amendment.

AMENDMENT WITHDRAWN

ADJOURNMENT

PRC21(6) On the motion of Councillors Greene and Perry:
January *Moved that the Parks, Recreation & Culture Committee adjourn at 4:05 p.m.*

MOTION CARRIED

Approved By: Adam Clarkson, Director of Parks, Recreation & Culture
Date: January 22, 2021

/te