



Corporate & Residential Services Committee Executive Committee

March 10, 2020

A meeting of the Corporate & Residential Services Committee was held on the above date in the Council Chamber.

Councillor Roulston called the meeting to order at 09:00 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Ms. Sue Surette, Director of Finance
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Jody MacArthur, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

APPROVAL OF AGENDA OF ALL SUB-COMMITTEES

CRS20(23)
March On the motion of Councillors King and Dixon:
Moved that the agenda be approved as presented.

MOTION CARRIED

APPROVAL OF MINUTES

CRS20(24)
March On the motion of Councillor Greene and Deputy Warden Perry:
Moved that the minutes of the Corporate & Residential Services Committee meeting held February 18, 2020 be approved.

MOTION CARRIED

NEW CUSTODIAL STAFF INTRODUCTIONS

The Director of Parks, Recreation & Culture introduced the municipality's new Custodial team:

- Jessica Wallace - Lead Custodian
- Tabatha Dort - Custodian
- Jenn MacPhee - Custodian
- Susan Paquette - Custodian

ELMSDALE BUSINESS PARK PRICING AND AVAILABILITY LOT 174-F AND LOT #92-1 002:13

The Manger of Economic and Business Development presented the staff report titled “*Elmsdale Business Park Pricing and Availability, Lot #174-F and Lot #92-1*”, dated February 28, 2020. A copy of the report was attached to the agenda and available to all committee members.

CRS20(25) On the motion of Warden Smith and Councillor MacInnis: 006:40

March ***Moved that the Corporate & Residential Services Committee recommend to Council, that Council approve the updated Elmsdale Business Park Lot Pricing and Availability document as outlined in the Staff reported dated February 28, 2020;***

And that staff be authorized to proceed with servicing Lot 174-F, to be funded from the proceeds of the sale of the lot.

MOTION CARRIED

COUNCIL PROCEDURAL POLICY - ANNUAL REVIEW 010:08

The Assistant Municipal Clerk and Communications Officer presented the staff report titled “*Council Procedural Policy - Annual Review*”, dated March 2, 2020. A copy of the report was attached to the agenda and available to all committee members.

CRS20(26) On the motion of Warden Smith and Councillor Greene: 020:40

March ***Moved that the Corporate & Residential Committee recommend to Council that Council that Council give notice of intent to approve the Council Procedural Policy as attached to the March 10, 2020 Executive Committee agenda.***

Nine (9) voting in favor. Two (2) voting against. Councillors Rhyno and King voting nay.

MOTION CARRIED

CRS20(27) On the motion of Warden Smith and Councillor Greene:

March ***Moved that the Corporate & Residential Services Committee recommends to Council that Council approve the Council Procedural Policy as attached to the March 10, 2020 Executive Committee agenda;***

And that the Corporate & Residential Services Committee recommend that Council direct Staff to investigate options to record Council/Committee meetings internally and report back to Committee.

Nine (9) voting in favor. Two (2) voting against. Councillors Rhyno and King voting nay.

MOTION CARRIED

COUNCILLOR REMUNERATION & TRAVEL POLICY REVIEW

021:59

The CAO presented the staff report titled “*Councillor Remuneration 2020*”, dated March 2, 2020. A copy of the report was attached to the agenda and available to all committee members.

CRS20(28)
March

On the motion of Councillors MacInnis and Smith:

063:00

Moved that the Corporate & Residential Services Committee, recommends to Council, that Council gives notice of intent to approve the Councillor Remuneration & Travel Reimbursement Policy with the following changes:

- ***Travel to regional events put on by the Province, NSFM, FCM, AMA or another external agency where municipal topics are being discussed. Where multiple events are available throughout the province, it is expected that mileage would only be reimbursed at the distance of the event closest to the home of the Councillor.***
- ***Where a Councillor wishes to attend an event and be reimbursed travel, where the event is not covered under one of the scenarios above, the Councillor may ask for an eligibility review of the event, to be conducted by the CAO and Warden.***
- ***Lobby for tax relief on taxable mileage expenses and to be recognized like elected officials from other levels of government.***
- ***Strike the section related to travel expenses for attendance at sub-committee meetings.***
- ***Remuneration/salary adjustment for Councillors to \$28,463, Deputy Warden at 125% of that and Warden at 195%, changes to take effect April 1, 2020.***

Seven (7) voting in favor. Four (4) voting against. Councillors Dixon, Rhyno, King and Warden Smith voting nay.

MOTION CARRIED

CRS20(29)
March

On the motion of Councillors MacInnis and Smith:

Moved that the Corporate & Residential Services Committee, recommends to Council, that Council approve the Councillor Remuneration & Travel Reimbursement Policy with the following changes:

- ***Travel to regional events put on by the Province, NSFM, FCM, AMA or another external agency where municipal topics are being discussed. Where multiple events are available throughout the province, it is expected that mileage would only be reimbursed at the distance of the event closest to the home of the Councillor.***

- *Where a Councillor wishes to attend an event and be reimbursed travel, where the event is not covered under one of the scenarios above, the Councillor may ask for an eligibility review of the event, to be conducted by the CAO and Warden.*
- *Lobby for tax relief on taxable mileage expenses and to be recognized like elected officials from other levels of government.*
- *Strike the section related to travel expenses for attendance at sub-committee meetings.*
- *Remuneration/salary adjustment for Councillors to \$28,463, Deputy Warden at 125% of that and Warden at 195%, changes to take effect April 1, 2020.*

Seven (7) voting in favor. Four (4) voting against. Councillors Dixon, Rhyno, King and Warden Smith voting nay.

MOTION CARRIED

BYLAW F-400-5, AMENDMENT TO BYLAW F-400, EXEMPTION FROM TAXATION BYLAW 067:00

The Deputy Chief Administrative Officer presented the staff report titled “*Bylaw F-400-5, an amendment to Bylaw F-400, Tax Exemption Bylaw Amendment*”, dated February 24, 2020. A copy of the report was attached to the agenda and available to all committee members.

CRS20(30) On the motion of Councillors Greene and MacInnis: 074:05
March *Moved that the Corporate and Residential Services Committee recommends to Council, that Council give first reading to Bylaw F-400-5, an amendment to Bylaw F-400, Tax Exemption Bylaw, and be amended to reflect the following changes:*

- *Remove AAN 889296 Burntcoat Community Hall*
- *Remove AAN 10426014 Hants North Medical Association*
- *Remove AAN 6395597 Maitland & District Development Association*

MOTION CARRIED

RECOGNITION OF SUPPORT OF FIRE & EMERGENCY SERVICES POLICY 074:40

The Deputy Chief Administrative Officer presented the staff report titled “*Recognition for Support of Fire & Emergency Services Policy - Amendment*”, dated March 2, 2020. A copy of the report was attached to the agenda and available to all committee members.

CRS20(31) On the motion of Deputy Warden Perry and Councillor Smith: 077:15
March *Moved that the Corporate & Residential Services Committee recommends to Council that Council gives notice of intent to approve the Recognition for*

Support of Fire & Emergency Services Policy as attached to the Executive Committee agenda of March 10, 2020.

MOTION CARRIED

CRS20(32) On the motion of Deputy Warden Perry and Councillor Smith:
March ***Moved that the Corporate & Residential Services Committee recommends to Council that Council approve the Recognition for Support of Fire & Emergency Services Policy as attached to the Executive Committee agenda of March 10, 2020.***

MOTION CARRIED

EMPLOYEE SERVICE RECOGNITION

079:17

Kim Ramsay - Chief Administrative Officer

Warden Smith presented Kim with a 20-year Certificate of Appreciation for her service to the Municipality of East Hants. The Deputy CAO and members of Council expressed positive comments.

ADJOURNMENT AND BREAK

086:32

CRS20(33) On the motion of Councillors Greene and King:
March ***Moved that the Corporate & Residential Services Committee adjourn at 10:30 a.m.***

MOTION CARRIED

Approved by: Kate Friars, Deputy Chief Administrative Officer
Date: March 13, 2020

Approved by: Sue Surette, Director of Finance
Date: March 13, 2020

/te



Planning Advisory Committee Executive Committee

March 10, 2020

A meeting of the Planning Advisory Committee was held on the above date in the Council Chamber.

Councillor Greene called the meeting to order at 11:35 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Ms. Sue Surette, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Debbie Uloth, Project Planner
- Ms. Jody MacArthur, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

Public Members:

- Mr. Brad Hodgins
- Mr. John van de Reit

APPROVAL OF MINUTES

053:23

PAC20(19)
March

On the motion of Councillors Dixon and King:
Moved that the minutes of the Planning Advisory Committee meeting held February 18, 2020 be approved.

MOTION CARRIED

LENO RIBAHI - MIXED USE DEVELOPMENT HWY# 214 - FINAL REPORT

054:00

PAC20(20)
March

On the motion of Councillors Smith and King:
Moved (later amended) that the Planning Advisory Committee recommends to Council, that Council give final consideration and approval to enter into a

development agreement for a mixed-use development on land located at PID# 45085248, Highway 214, Elmsdale.

Mr. Hodgins wanted to add to Section 3, proposing to add Section 3.6 wording:

The developer will be responsible for provision and cost for the construction and development of a sidewalk on highway 214 and property frontage, at minimum that the developer provide sidewalk on frontage of the proposed development.

PAC20(21) On the motion of Mr. Hodgins and Councillor MacInnis: 089:50
March *Moved to amend motion PAC20(20) to include an amendment to the Development Agreement, Permit section, as follows:*

- *A Development Permit shall not be issued until a sidewalk from the Superstore to the subject property is an approved project of Council under the Local Improvement Bylaw with the owner of the subject property at minimum paying the cost of the sidewalk fronting onto their property.*

Twelve (12) voting in favor. One (1) voting against. Councillor Moussa voting nay.

AMENDMENT CARRIED

PAC20(22) *On the motion of Mr. Van de Riet and Councillor Roulston:*
March *Moved that motion PAC20(20) include a reduction in height from a six (6) storey building to a five (5) storey building as referred to in the MPS policy.*

Four (4) in favor. Seven (7) voting against. Councillors Hebb, MacInnis, Greene, Moussa, Smith, Warden Smith and Deputy Warden Perry.

AMENDMENT DEFEATED

For clarification, motion PAC20(20) is as follows:

On the motion of Councillors Smith and King:
Moved that the Planning Advisory Committee recommends to Council, that Council give final consideration and approval to enter into a development agreement for a mixed-use development on land located at PID# 45085248, Highway 214, Elmsdale; with an amendment to the Development Agreement, Permit section, as follows:

- *A Development Permit shall not be issued until a sidewalk from the Superstore to the subject property is an approved project of Council under the Local Improvement Bylaw with the owner of the subject property at minimum paying the cost of the sidewalk fronting onto their property.*

Ten (10) voting in favor. Three (3) voting against. Councillors Rhyno, King and Mr. Van de Riet voting nay.

AMENDED MOTION CARRIED

BEAMISH ROAD - RE-DESIGNATION AND REZONING - INITIAL REPORT

099:00

The Project Planner presented the staff report titled “*Beamish Road - MPS and LUB Mapping Amendment*” dated March 4, 2020. A copy of the report was attached to the agenda and available to all committee members.

PAC20(23)
March

On the motion of Deputy Warden Perry and Councillor Roulston:
Moved that the Planning Advisory Committee recommends to Council that Council table the report titled Beamish Road - MPS and LUB Mapping Amendment, dated March 4, 2020 for the next Municipal Planning Strategy review with Council.

Twelve (12) voting in favor. One (1) voting against. Councillor Moussa voting nay.

MOTION CARRIED

AMENDMENTS TO SUBDIVISION BYLAW REGARDING CAPACITY OF MUNICIPAL WATER OR WASTEWATER - INITIAL REPORT

100:00

The Director of Planning presented the staff report titled “*Proposed Amendments to the Subdivision Bylaw re Servicing Capacity*”, dated March 4, 2020. A copy of the report was attached to the agenda and available to all committee members.

PAC20(24)
March

On the motion of Councillors King and MacInnis:
Moved that the Planning Advisory Committee recommends to Council that Council give first reading to amendments to the Subdivision Bylaw that make it clear that capacity in public water and wastewater systems will be considered in applications for tentative subdivision approval; and that the municipality may grant partial approval for a plan of subdivision if a subdivider is not expected to use all requested capacity within five years from application of tentative approval, for the purpose of enabling a public hearing;

106:28

And authorize staff to schedule a public hearing.

MOTION CARRIED

ADJOURNMENT AND LUNCH

110:31

On the motion of Warden Smith and Councillor Rhino:
Moved that the Planning Advisory Committee adjourn at 12:34 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning & Development
Date: March 12, 2020

/te



Parks, Recreation & Culture Executive Committee

March 10, 2020

A meeting of the Parks, Recreation & Culture Committee was held on the above date in the Council Chamber.

Councillor Rhyno called the meeting to order at 10:40 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kate Friars, Deputy Chief Administrative Officer
- Ms. Sue Surette, Director of Finance
- Mr. Adam Clarkson, Director of Parks, Recreation & Culture
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. April MacLean, Tourism Development Officer
- Ms. Corrine Giles, Program Coordinator
- Ms. Jody MacArthur, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Tutu Erikitola, Administrative Assistant

APPROVAL OF MINUTES

PRC20(13) On the motion of Deputy Warden Perry and Councillor Greene:
March *Moved that the minutes of the Parks, Recreation & Culture Committee meeting held February 18, 2020 be approved.*

MOTION CARRIED

DISTRICT RECREATION FUND

The Director of Parks, Recreation & Culture presented the staff report titled “*District Recreation Fund Applications (Intake 1) for 2020*”, dated March 2, 2020. A copy of the report was attached to the agenda and available to all committee members.

PRC20(14) On the motion of Councillors Greene and MacInnis: 037:33
March *Moved that the Parks, Recreation & Culture Committee, recommends to Council, that Council approve District Recreation Funding 2020-2021 (Intake 1) totaling \$99,250, as follows:*

Off Leash East Hants Society	
District 1	\$1,000
District 2	\$2,300
District 7	\$1,200
Total	\$4,500

Nine Mile River Trails Association	
District 1	\$4,000
District 2	\$2,000
District 3	\$6,317
District 7	\$2,000
Total	\$14,317

East Hants Sportsplex	
District 1	\$1,669
District 2	\$1,813
District 3	\$1,018
District 4	\$641
District 5	\$118
District 7	\$1,421
District 10	\$1,608
Total	\$8,288

Corridor Minor Baseball Association	
District 1	\$15,575
District 2	\$3,227
District 3	\$1,111
District 4	\$1,111
District 5	\$112
District 6	\$112
District 7	\$3,893
District 10	\$6,008
Total	\$31,149

Shubenacadie Canal Commission	
District 1	\$4,375
District 10	\$4,375
Total	\$8,750

E.H. Horne School Preservation Society	
District 1	\$4,837
District 10	\$4,837
Total	\$9,674

Milford Recreation Association	
District 2	\$2,000
District 3	\$6,126
District 7	\$2,000
Total	\$10,126

Shubenacadie Community Development Assoc.	
District 4	\$2,350
Total	\$2,350

Hants North Baseball Association	
District 5	\$1,112
District 6	\$3,654
District 11	\$1,272
Total	\$6,038

Canoe Kayak Nova Scotia	
District 8	\$1,353
District 9	\$1,353
District 11	\$1,353
Total	\$4,059

DRF Grand Total	\$99,250*
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*numbers have been rounded.

MOTION CARRIED

[VOLUNTEER RECOGNITION AWARDS - MODEL VOLUNTEER](#)

038:32

The Director of Parks, Recreation & Culture presented the staff report titled “*Municipal Volunteer Recognition Nominations and Model Volunteer 2020*”, dated March 3, 2020. A copy of the report was attached to the agenda and available to all committee members.

PRC20(15) On the motion of Councillors Hebb and MacInnis:
March

040:32

Moved that the Parks, Recreation & Culture Committee, recommends to Council, that Council:

1. ***Approve the “Shining Star” nominees provided to date.***
2. ***Approve the nomination forwarded by email to Council for the “Model Volunteer Award” and be designated to represent the Municipality of East Hants at the 2021 Provincial Volunteer Awards.***

MOTION CARRIED

BURNTCOAT HEAD PARK CONCEPT DESIGN

042:12

The Tourism Development Officer presented the staff report titled “*Burntcoat Master Plan Concept Design*”, dated March 4, 2020. A copy of the report was attached to the agenda and available to all committee members.

Due to time constraints, the Committee agreed to proceed with the scheduled Planning Advisory Committee and break prior to completion of the Burntcoat Head Park Concept Design discussion. 052:00

ADJOURNMENT

052:18

PRC20(16) On the motion of Councillors King and Dixon:
March ***Moved that the Parks, Recreation & Culture Committee adjourn at 11:35 a.m. to reconvene later.***

MOTION CARRIED

Warden Smith called the meeting back to order at 1:42 p.m.

All council members were present, with regrets from Councillor Greene.

BURNTCOAT HEAD PARK CONCEPT DESIGN - continued

The Tourism Development Officer continued with the Burntcoat Head Park Concept Design presentation.

PRC20(17) On the motion of Warden Smith and Councillor MacInnis: 026:00
March ***Moved that the Parks, Recreation & Culture Committee, recommends to Council, that Council direct staff take the revised changes back to the consultant for the report to be updated based on discussion at Committee and return to Committee with the revised design for approval.***

MOTION CARRIED

DISCUSSION ON LETTER FROM KODY BLOIS, MP

030:49

The Director of Parks, Recreation & Culture summarised the contents of the letter, with three topics: 1) North American Indigenous Games (NAIG) 2) CCOA

(Affordable Housing) and 3) Physician Recruitment. A copy of the letter was attached to the agenda and available to all committee members.

PRC20(18) On the motion of Warden Smith and Councillor Dixon: 043:25
March *Moved that Parks, Recreation & Culture Committee recommends to Council that Council direct the CAO write a response letter outlining that the municipality supports the concept of hosting pre-games (NAIG) in East Hants, that a Housing Strategy is in the future and that we are currently working with the local NSHA Physician Recruitment Consultant.*

MOTION CARRIED

ADJOURNMENT

047:26

PRC20(19) On the motion of Councillors Hebb and King:
March *Moved that the Parks, Recreation & Culture Committee adjourn at 2:29 p.m.*

MOTION CARRIED

Approved By: Adam Clarkson, Director of Parks, Recreation & Culture
Date: March 16,2020

/te