

Tourism Grant Report Form

Address: 230-15 Commerce Court, Elmsdale, NS, B2S 3K5 Phone: (902) 883-2299 Toll Free: 1-866-758-2299 www.easthants.ca

This form is due November 15. Please refer to section 4 and 5 of the <u>Tourism Grant Policy</u> for more information on the report requirements and evaluation of your Tourism Grant.

If you require an extension on the report deadline, contact adouthwright@easthants.ca to discuss options.

NOTE: This report must be fully completed and accepted by the Municipality before your organization can apply for any future Tourism Grants (deadline of February 28 each year).

Name of organization:
Contact name:
Contact phone/email:
Contact's title within organization (e.g. president, secretary, etc):
Current year: 20
Report checklist:
\square Copy of financial statements from the current year showing your organization's revenues and expenses (to
show proper spending of the Tourism Grant funds);
☐ Copy of the current years' budget;
\square All fields in this report form are complete



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1.	Was your group able to successfully accomplish the activities outlined in your original application? Please note: according to Tourism Grant policy, groups whose program/project was unsuccessful or did not meet the outcomes outlined in the application will be required to provide reasons for the program/project not meeting its stated objectives, and may be required to provide additional evidence of their ability to carry out a program/project in future applications to the Tourism Grant Program. In certain cases, unused or improperly spent funds may need to be returned to the Municipality.
2.	What were the successes or high points of this season?
3.	What challenges did you face this season?



4. For organizations who operate a tourism site/attraction:

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A)	List your operating days and hours this year (e.g. 7 days a week, 9am to 5pm)				
B)	If your business is seasonal, what date did you open for the season?				
C)	If your business is seasonal, what date did you close for the season?				
D)	Did your organization employ anyone this year? If yes, how many employees full/part t	ime:			
As	per Tourism Grant Policy, your organization must track visitation/attendance for the d	uration of your			

5. As per Tourism Grant Policy, your organization must track visitation/attendance for the duration of your season. Please fill in your monthly visitation data below.

MONTH	# OF VISITORS	METHOD OF DATA COLLECTION	NOTES
Example: May	487	Summer student counted visitors.	Partial month - opened May 15.