



EAST HANTS

PETITION FOR PRIVATE ROAD MAINTENANCE & IMPROVEMENT CHARGE

Address: 230-15 Commerce Court, Elmsdale, NS, B2S 3K5 Phone: (902) 883-2299 Toll Free: 1-866-758-2299 www.easthants.ca

To the Municipality of the District of East Hants

The Association representing the Owners in the Charge Area as shown on the attached plan hereby requests that the Municipality collect the road maintenance and improvement fees on behalf of the Association in accordance with the provisions of the Private Roads Maintenance and Improvement Bylaw.

The purpose of the charge is understood to enable the Association to undertake maintenance and improvements on the road(s) located within the Charge Area, as identified on the attached plan.

For this purpose the Association is willing to enter into an agreement with the Municipality as outlined in the Private Roads Maintenance and Improvement Bylaw.

Name of Association:
(as per Societies Act)

Location:

Primary Contact Person:

Mailing Address:

Telephone Number:

Email:

Date of Special Resolution:

Results of the vote:

Method of Charge:

Assessment Value

Charge per Lot

Charge per Dwelling Unit

Name of Association Executives:

	Name (please print)	Signature	Civic Address (please print)
Chairperson			
President			
Vice Present			
Treasurer			
Secretary			
Member at Large			
Auditor			
Other			

This petition must be accompanied by:

- an estimated maintenance and improvement budget for the year which was approved at a duly called meeting of the Association
- a copy of the Special Resolution approved by the Association requesting an agreement with the Municipality (special resolution requires a 75% majority)
- proof of the Associations good standing under the *Societies Act*
- a copy of the Association’s Memorandum of Understanding and By-laws which clearly states that the object or purpose of the Association is to carry out maintenance and /or improvements to the road(s)
- a Plan clearly showing the Charge Area, the lots affected, and the road(s) in the Charge Area (Municipal Staff can aid in the preparing of the Plan)

Must be submitted to the Municipality before January 31st

Internal Use Only

Petition Received: Date: _____ Initial: _____

Agreement Signed: Date: _____ Initial: _____