



EAST HANTS

ANNUAL REPORT | MUNICIPALITY OF EAST HANTS
2019/2020

Nature created this wonder. We live it!

TABLE OF CONTENTS

ANNUAL REPORT

MESSAGE FROM THE WARDEN	3
MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER	4
MUNICIPAL COUNCIL.....	5
SENIOR MANAGEMENT TEAM.....	6
EAST HANTS MISSION & VISION	8
ABOUT EAST HANTS	9
PEOPLE OF EAST HANTS	10
STRATEGIC PLAN	12
SUMMARY OF SERVICE AREAS	17
INVESTING IN OUR COMMUNITY	31

TREASURER'S REPORT

MESSAGE FROM THE TREASURER	35
FINANCIAL RESULTS 2019/2020	40
CONSOLIDATED REVENUES & EXPENSES	41
INVESTING IN OUR INFRASTRUCTURE	43
MUNICIPAL OPERATIONS.....	49
URBAN SERVICE RATE	53
EAST HANTS WATER UTILITY.....	55
RESERVES	57
FINANCIAL CONDITION INDICATORS	60
GRANT PROGRAM DETAILS	65

CONSOLIDATED FINANCIAL STATEMENTS	71
---	----



In this 2019/2020 Annual Report we will share with you the significant accomplishments of the Municipality of East Hants and how they relate to the four key strategies outlined in the 2017-2020 Strategic Plan. The report also contains important information related to the Municipality's core services, year-end financial results and the overall financial health of the Municipality.

The Council of every municipality is responsible for making policy and high-level governance decisions about their municipality. They adopt strategy, pass bylaws and policy, and adopt budgets. The administration of all these instruments is then left to the staff to carry out in accordance with the wishes of Council.

In September 2019, the Municipality of East Hants welcomed Kim Ramsay as our new CAO. Kim has been with East Hants for 20 years and has transitioned well into this leadership role leading our team through a challenging year. From Hurricane Dorian to COVID-19, the 2019/2020 fiscal year will be one to remember for many reasons.

In early September 2019, our emergency preparedness was put to the test as Hurricane Dorian was threatening to impact East Hants. Our municipal emergency coordination centre was activated virtually and our staff worked in partnership with other emergency and first responder organizations to prepare, endure and care for those affected by widespread power outages that came as a result of Dorian. Training, forging partnerships with other organizations and the preparation of our

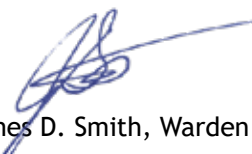
residents lessened the impact that Dorian had on our community.

Later in the 2019/2020 fiscal year, as we were gearing up to open the new East Hants Aquatic Centre on March Break, 2020 had other plans. Our province and most of the country was quickly locked down to reduce the spread of COVID-19. On behalf of Council, I would like to thank our staff led by our CAO for their ability to respond quickly to changing circumstances. Two thirds of municipal staff quickly transitioned to working at home full-time and the rest, our essential workers, continued to maintain municipal services. While the full financial impact of COVID-19 on our municipal operations won't be known for some time, I'm confident that East Hants has done the fiscal planning and groundwork necessary to help our Municipality withstand this storm.

Through all of this, Council and staff continued to advance the priorities of our strategic plan. We invested in important infrastructure, continued to make decisions to strengthen our community and contribute to our collective economic prosperity, all while servicing our residents with excellence as a top priority. This work is reflected in the pages of this Annual Report and Treasurer's Report.

In October 2020, East Hants residents will elect a new council to represent their interests for the following four years and will chart the course for their term with a new strategic plan. This is important work and I am honoured to have been part of it all for the last 12 years. East Hants has grown and is about to experience more growth than it has ever seen. But we're ready for that growth. Our past Councils have made decisions that ensure we're ready to welcome new people and businesses into our community.

In closing, I want to thank my fellow Councillors, East Hants staff, our partners and all of our residents who contribute to our everyday life in East Hants. Our community may look different in the future, and I'm not surprised that our community is so desirable, East Hants is an amazing place to live, to raise a family, to build a business. Let's welcome more people who will thrive in the place we call home. Nature created this wonder, let's live it.



James D. Smith, Warden

CONSTABLE HEIDI STEVENSON

While it didn't occur in the 2019/2020 fiscal year, we would be remiss not to recognize the service and death of Constable Heidi Stevenson on April 18, 2020.

Constable Stevenson was a 23-year member of the RCMP and was serving at the Enfield Detachment of the RCMP at the time of her death in the line of duty. Our thoughts are with her husband, two children and many family, friends and RCMP colleagues

Thank you, Constable Stevenson, for your service.

The Municipality of East Hants would also thank all of the RCMP members and other first responders who were on duty on those tragic days and who will never forget what took place. Today and always, the Council and staff of the Municipality of East Hants stand with our RCMP members.



MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER



On behalf of the Municipality of East Hants administration, I am pleased to present the 2019/2020 Annual Report. In addition to reflecting on the Municipality's 2019/2020 accomplishments and financial reporting, the report also provides readers with insight to Council's current strategic priorities.

Infrastructure plays an important role in growing and supporting our community. Through asset evaluation such as road condition assessments, infrastructure renewal of wastewater and water assets, and working with developers on two major developments in the Lantz area, the Municipality continues to prepare our community for a sustainable future.

Growing our economy through key partnership agreements with other levels of government and local agencies and businesses is also key to our sustainability. An expansion of the Elmsdale Business Park was undertaken this year, while a project for the expansion of the Mount Uniacke Business Park is well underway for construction in 2020.

In 2019, East Hants adopted a Recreation Services Master Plan and an East Hants Tourism Strategy both planning documents that will support infrastructure renewal as well as ensure we have a strong community that enables people and business to thrive. Our support to build a stronger community has been demonstrated by strategic investments in new playgrounds and trails, substantial completion of the East Hants Aquatic Centre and significant outlay of community grant funding to our non-profit community for their important projects and programming.

Innovation and excellence in service delivery are key components of our corporate mission. Significant projects this year were the modernization of our recreation program registration process and improved access to recreation programming through a financial support program for our residents who need it. We continue to make improvements in how we communicate with the public, with an expanded newsletter, updates to the municipal website and an improved public information meeting format related to community development.

With a focus on continuous improvement and progress, Council and staff are well positioned to advance the community's interests for years to come. I am always inspired by the great work that is achieved each year by the Municipality and excited as we look forward to the opportunities and challenges that are ahead.

Many thanks go out to our municipal staff and countless community volunteers who work diligently, often behind the scenes, to ensure that both essential and quality of life services are provided, and that Council is supported in achieving its strategic priorities.

It is an honour and a pleasure to continue serving staff, Council, and our community in my capacity as Chief Administrative Officer for the Municipality of East Hants.

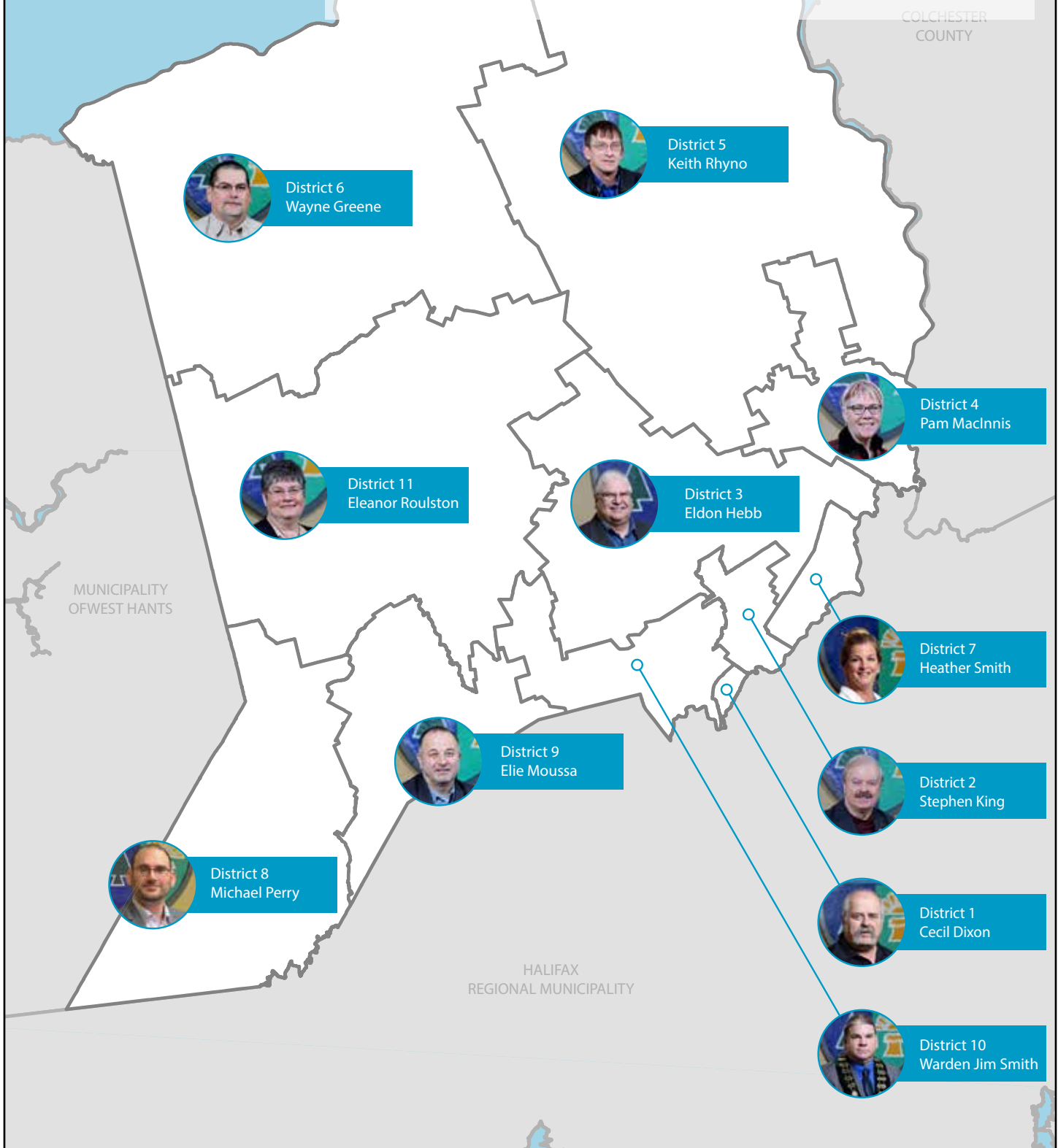
A handwritten signature in blue ink, appearing to read 'Kim Ramsay', with a stylized flourish at the end.

Kim Ramsay, CPA, CMA,
Chief Administrative Officer

Municipal Council

Council works to make decisions on the best level of service required to meet the needs of residents living and businesses conducting operations in the Municipality of East Hants.

Council provides a range of services to the public through the business of the five municipal departments and through service relationships with partners at local, provincial and federal levels.



SENIOR MANAGEMENT TEAM



CHIEF ADMINISTRATOR'S OFFICE, KIM RAMSAY, Full Time Staff = 6.1

Core Services: Organizational leadership; Legislative Support to Committees of Council and Council; Councillor support; Human resources; Occupational health & safety; Communications; Online strategy; Special research for Council; Policy/procedure development (Council and Administrative); FOIPOP & privacy; Issues management.



DEPUTY CAO, KATE FRIARS, Full Time Staff = 9.4

Core Services: Municipal fire levies & administrative support to Volunteer Fire Departments; Procurement support; Risk management; Project management and special research; Technology support; Records & information management support to the organization; Economic & Business Development.



DEPARTMENT OF FINANCE, SUE SURRETTE, Full Time Staff = 11

Core Services: Accounting services; Treasury; Organizational budgeting & business planning; Customer service & reception; Tax and water billing and collection; Bookkeeping service for volunteer Fire Departments.



DEPARTMENT OF PLANNING & DEVELOPMENT, JOHN WOODFORD, Full Time Staff = 9.65

Core Services: Planning and research services including land use policy and regulation, rezoning and development agreement applications; Demographic and population projections; Development control - issuance of subdivision approval, site plan control, variances, and development permits; Fire inspection; Building inspection; Bylaw Enforcement of all municipal bylaws; Geographic Information System (GIS) services to the organization; Civic numbering & road naming; Private Road Maintenance Agreement negotiation and information; Animal control services; Emergency measures preparedness planning and response; Heritage program.



DEPARTMENT OF INFRASTRUCTURE & OPERATIONS, JESSE HULSMAN, Full Time Staff = 21

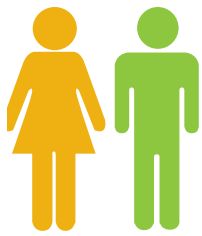
Core Services: Wastewater collection and treatment, Solid waste collection, education and programming; Road, sidewalk, and streetlight maintenance; Engineering services to the organization; Capital project planning and management; Engineering review of transportation and municipal services proposals for all new developments; Technical records management; Environmental compliance quality assurance, reporting and system optimization; Technical issue resolution; Water treatment and distribution; Water resources management and watershed protection.



DEPARTMENT OF PARKS, RECREATION & CULTURE, ADAM CLARKSON, Full Time Staff = 10.35

Core Services: Policy development in the areas of aquatics, recreation, tourism, culture, parks, trails and open space; Ensure public access to recreational programs and services; Assisting volunteers with organization, training, leadership development, fiscal and human resource management; Direct program delivery of aquatics programming, summer day camps, special events, after school programs, tourism experiences; Grant administration of District Recreation Funds and tourism-related grants; Acquire develop and maintain municipally-owned parks, trails, and open space; Municipal buildings and properties; Custodial services.

CORPORATE - OUR PEOPLE



65.5 full-time equivalent positions
45 is the average age of a municipal employee
32.5% of municipal employees are age 50 or more as of March 31, 2019



11 key positions would be difficult to fill if they were to become vacant and another 11 positions would need to be filled with on-the-job training

3

Workers' Compensation Benefit claims - below industry norm resulting in lower WCB premiums

36

recruitments in 2019

6

departing employees (includes 1 maternity leave and 1 retirement)

20

seasonal staff

15

learning events were hosted by the Municipality for staff and partners, as well as individual training around job-specific skills development.

6

new positions

4

promotions





Mission Statement

Through innovation and excellence in service delivery, East Hants provides municipal programs and services that build a strong, sustainable community

Municipal Vision

East Hants is a vibrant, diverse, growing municipality that is a preferred place to live, work, play and do business in Nova Scotia.

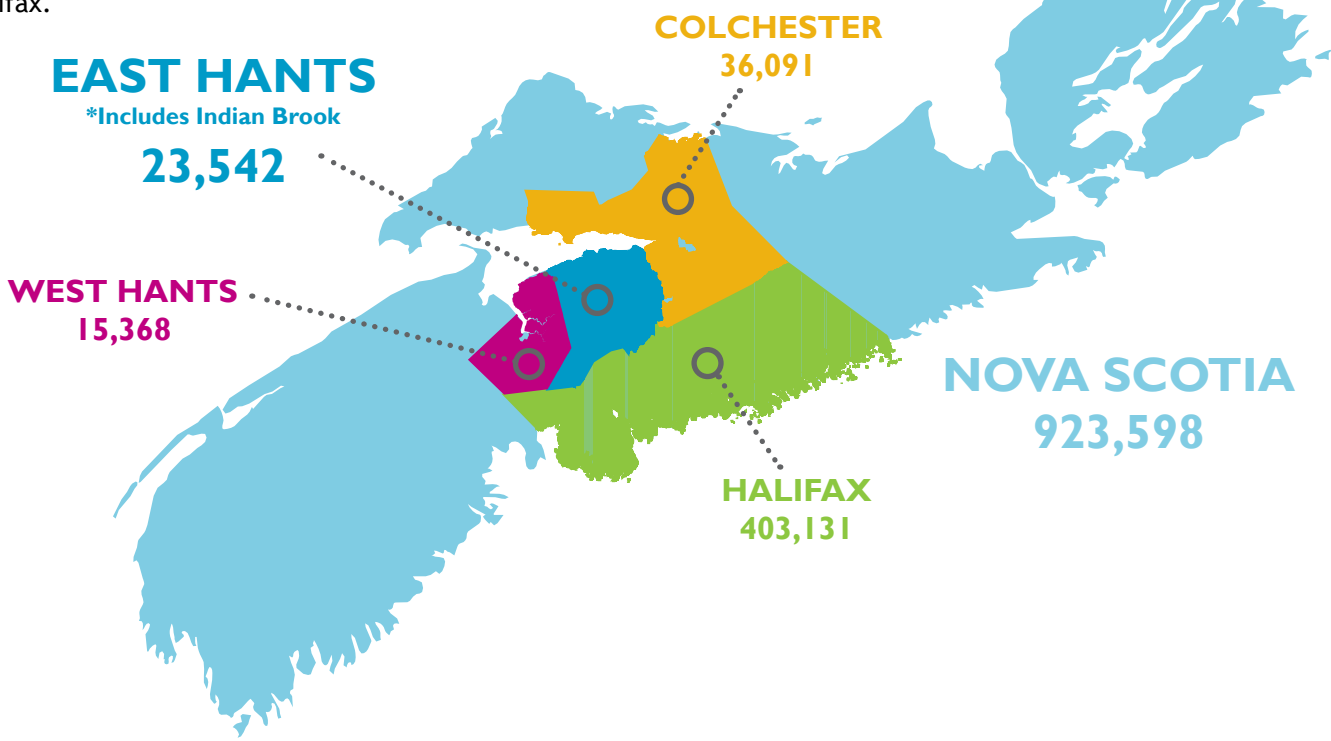
ABOUT EAST HANTS

The Municipality of East Hants is centrally located on mainland Nova Scotia. It is comprised of a diverse mix of landforms and community types which are divided by the Rawdon Hills running west to east.

The northern and central parts of the Municipality are dominated by vast areas of forest dotted with small communities and villages. Agriculture is prevalent along both the scenic Minas shore and the Kennetcook River. This area includes the communities of Walton, Noel, Maitland, Kennetcook, Stanley & Gore.

Mount Uniacke and Lakelands, along Hwy 101, is a community of seven lakes with both full-time residential and seasonal cottage development. Mount Uniacke is also home to one of two municipally owned business parks.

The most densely populated area is along two key transportation routes running from Halifax to Truro (Hwy 102 & Hwy 2) and from Halifax to Windsor (Hwy 101 & Hwy 1). The south-eastern portion of the Municipality (generally referred to as the ‘Corridor’) includes the communities of Enfield, Elmsdale, Lantz, Milford and Shubenacadie and is the most urbanized part of the Municipality. The “Corridor” adjoins Halifax and is only minutes from Halifax Stanfield International Airport, Dartmouth and downtown Halifax.

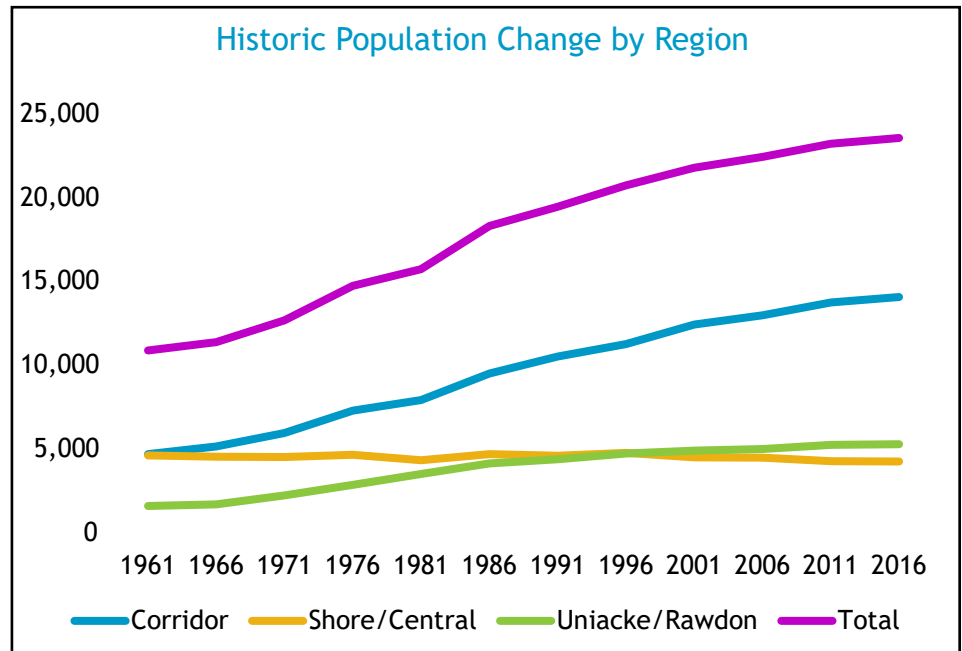


PEOPLE OF EAST HANTS

The Municipality of East Hants, being the largest of the three Municipal units in Hants County, is one of the fastest growing rural municipalities in Nova Scotia. The change in population from 2011 to 2016 is 1.5% compared to the Provincial increase of 0.2%. In the last census period, East Hants gained more population than any other municipality in Nova Scotia with the exception of Halifax. In particular, the 'Corridor' has experienced significant residential growth over the previous two decades.

East Hants has a well-educated population with 79% having achieved high school education and beyond; 25% of the population has achieved apprenticeship or trade certificates or diplomas. This exceeds the provincial average of 22% (based on 2016 Census data). Our largest labour market industries are retail trade, construction, manufacturing, transportation & warehousing, health care and public administration. East Hants is recognized as a bedroom community of the Halifax area with over half of the labour force employed outside of East Hants.

East Hants has so much to offer its people. There are a vast number of natural wonders to enjoy, rich and diverse communities throughout the Municipality, many services and amenities for families and businesses and many recreational opportunities for residents of all ages. East Hants is experiencing senior friendly development with many



new town houses and accessible apartment buildings being built. Enfield is also home to the Magnolia Continuing Care facility. East Hants has a strong volunteer base that provides for a range of recreation programs and services.

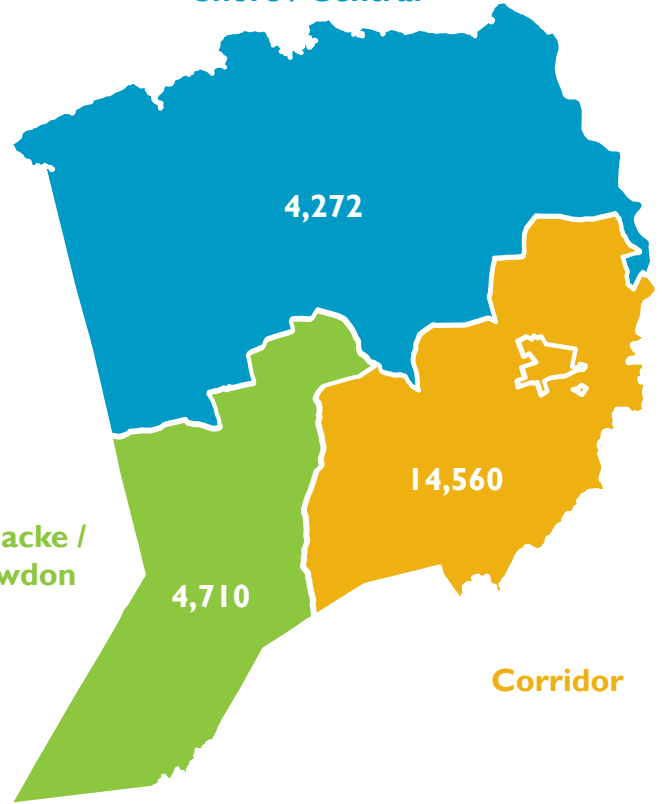
The Municipality of East Hants is proud to be an area with a rich history of shipbuilding, forestry, railway construction and preserved natural surroundings. Our current strategic direction focuses on business development, promoting tourism and recreation and strengthening our organizational efficiency and effectiveness in order to serve our residents and grow into the future. East Hants is open for business and for community living!



EAST HANTS AT A GLANCE

(Statistics Canada, Census Profile, 2016)

Shore / Central



EDUCATION

HIGHEST LEVEL ACHIEVED

27% HIGH SCHOOL DIPLOMA

52% SECONDARY EDUCATION

HOUSEHOLDS

9,427 PRIVATE DWELLINGS WITH USUAL RESIDENTS

**includes Indian Brooks 14*

INCOME

\$72,898 MEDIAN TOTAL INCOME OF HOUSEHOLDS

12.9% PREVALENCE OF LOW INCOME BASED ON THE LOW INCOME MEASURE, AFTER TAX

ECONOMY

36.4% COMMERCIAL TAX ASSESSMENT GROWTH 2011-2016

HEALTH

30.8% OBESE

87% HAVE A FAMILY DOCTOR

LABOUR

66.3% PARTICIPATION RATE

7.7% UNEMPLOYMENT RATE

COMMUTE

TO WORK FROM EAST HANTS

30% COMMUTE WITHIN EAST HANTS

70% COMMUTE OUTSIDE OF EAST HANTS

KEY STRATEGIES

The Municipality of East Hants has four key areas of strategic focus each supported by goals and objectives.

Infrastructure Renewal



Infrastructure represents the foundation of any community. It includes roads, facilities, and systems which keep the community functional and people moving. Ensuring that the necessary structure, facilities, services, and systems are well established, maintained and contribute to increased capacity, growth and investment.

Corporate Excellence



Success of the Municipality depends on public trust. This relationship with the public is achieved through open, transparent and fair decision making, responsible financial management, superior service delivery, and effective communications.

Strong Community



A vibrant and sustainable community is where people feel a sense of pride, are safe, connected and active. This is achieved through long-range community planning and by supporting those who live, work and visit in East Hants.

Economic Prosperity



A strong competitive economy fosters entrepreneurship, stimulates opportunity, creates jobs and enhances the community's attractiveness. Through investment attraction and business support services, East Hants continuously improves the community's business environment and commercial tax base.

INFRASTRUCTURE RENEWAL

Goal: Provide infrastructure that addresses the needs of our growing community.

Objectives
.....

Plan for and create infrastructure that improves the connectivity of: roads, tourism routes, multi-use trails, and active transportation networks.

- Construction of the East Hants Aquatic Centre was completed for the anticipated March 16 opening. Unfortunately, the opening was delayed due to the COVID-19 pandemic
- Work continued on a regional approach to tourism planning and development with West Hants for Route 215 - the “Rising Tides Shore” including a promotional video highlighting hidden gems along highway 215 in partnership with Tourism Nova Scotia, and Windsor-West Hants
- Recreation Service Master Plan was presented and adopted by Council in October 2019 which is the roadmap for recreation services for years to come

Purposeful planning of long-term infrastructure needs and related funding models.

- Enhanced Long-Term Capital Planning ensuring priority projects are ready for funding applications and first in line for resources
- Created a Municipal Road Condition Assessment for

maintenance scoping and to schedule for both short and long-term actions

- Storm Water Policy Review is underway and will be in front of Council for consideration in Fall 2020
- Work has begun on a long-term concept design for Burntcoat Head Park that will be the basis of infrastructure development at the Park for years to come

Prioritize renewal of aging infrastructure, meet new regulatory requirements and position the Municipality to provide sustainable services and accommodate growth.

- As part of the long-term sustainability of the regional wastewater system, the new Barney’s Brook wastewater forcemain was constructed in 2019
- Installation of 20 new safety streetlights in the Mount Uniacke area
- Council approved \$20,000 in capital expenditure for the replacement of the blower at the Lantz Lagoon Regional Wastewater Treatment Facility, supporting ongoing environmental benefits by maintaining treatment performance
- Council approved an additional \$45,000 in capital expenditure budget for the Shubenacadie Water Treatment Plant New Production Well project
- Constructed new monitoring wells and repaired remaining wells at the Waste Management Centre enabling enhanced monitoring capability that will aid in more oversight of the site’s environmental performance



Barney’s Brook Forcemain Replacement



CORPORATE EXCELLENCE

Goal: Provide greater value to stakeholders by improving the way we do business.

Objectives

.....

Improve service delivery with a focus on the customer experience.

- Municipal Accessibility Plan & Committee - Internal & external committees formed and working towards regulatory compliance
- Service Management - align process, policy and municipal service delivery to better serve our residents and stakeholders
- Staff training related to customer service and the East Hants brand including a Dealing with Difficult Customers course in October 2019

Ensure appropriate tools are in place for effective and efficient communication with East Hants stakeholders.

- Annual Communications Plans - Organization-wide plan developed for 2019/2020 and work underway for 2020/2021 so that messaging and information is coordinated and well-managed
- Participated in provincial communication plan around removing the CAP Program in Nova Scotia
- Online registration system for the services provided within Parks, Recreation and Culture Department launched in August 2019
- Website 2.0, a major restructuring of the municipal website is ongoing to provide a better user experience
- Overhauled the public information meeting format to allow for improved participation of the public

Enhance internal organizational efficiency and effectiveness.

- A review of custodial services resulted in operating and service efficiencies through in-sourcing this function through the creation of a custodial staff team
- As part of the Records Management project an Engineering Drawing Numbering System is being implemented
- Centralized Records Management project is underway and almost 500,000 records have been organized to date

Ensure an appropriate financial framework is in place to support the long-term sustainability of the Municipality.

- Improve financial literacy of stakeholders - communication of budgets; annual report, fraud awareness, outreach, financial condition indicators, etc.
- To ensure the long-term financial feasibility of the Armco and Clayton Walkable Comprehensive Development District (WCDD) developments, staff prepared a long-term cost analysis tool for the two developments

Ensure bylaws and public policy are in place and reflect current and changing needs.

- Improved uptake of the Municipal Tax Assistance Program which helps our residents who need help paying their property taxes
- Completed annual review and update of Council policies and bylaws

Proactively manage organizational risk.

- Integrated risk management into process, project and issues management
- Insurance review and addition to the insurance portfolio
- Entered into a legal secondment with Wickwire Holm to deliver legal services more effectively for the organization

STRONG COMMUNITY

Goal: Provide services, programs and facilities, through direct service delivery and collaboration with others, that allow people and businesses to thrive.

Objectives

Facilitate and advocate for the creation of community infrastructure and opportunities/services that lead to a healthy, active and engaged community regardless of age, gender, geographic location or financial ability.

- Adopted the Recreation Services Master Plan
- Prepared to open the new East Hants Aquatic Centre
- Replaced the playground at the Mount Uniacke Community Memorial Park in Mount Uniacke including the installation of a fully accessible Surface Spinner
- Construction of a new Picnic Shelter for Elmwood Park, Elmsdale
- Addition of an ornamental fence at Courthouse Hill, Gore
- Improved the visitor experience to Burntcoat Head Park through a parking lot expansion
- Rebuilt the walkway in Mount Uniacke between Rockwell Dr and Morning Breeze Dr
- Completed interior renovations of the caboose at Fundy Tidal Interpretive Centre with interpretive panels to be placed in 2020
- Council supported the construction of the Hants North Recreation Development Association's Splash Pad funding application with a \$55,000 grant from Gas Tax funding
- Created a Recreation Access Program policy that will assist those who need financial help to access municipal recreation programs
- Council supported the East Hants Arena Association through a \$90,000 grant, funded by the Sportsplex area rate, to assist in the replacement of the arena roof

Ensure the East Hants official community plan is effective in managing changes in the community, reducing land use conflict and protecting both natural resources and community character.

- Planning staff worked with proponents on two large development agreements for mixed-use development, including a mixture of residential, commercial, and open space uses in the community of Lantz
- Council completed the Lot Grading Bylaw review that is done every five years
- Council created a policy that allows for the placement of waste bins on unsightly properties where financial means may not exist to clean up the property
- Council approved a rezoning application to rezone a key piece of municipal land in Milford

- Council reviewed tiny home regulations resulting in a permissible use of tiny homes as stand alone and accessory dwelling units within the planned area of East Hants

Support tourism, heritage, sport, social recreation and the arts, enriching the quality of life for residents and attracting visitors.

- Adoption of the East Hants Tourism Strategy
- Explore Your Backyard event at Burntcoat Head Park - 500 + people attended, 100 more than last year
- Provided support to tourism operators through Tourism Grants valued at \$40,550 and also a \$10,000 grant for Come Home East Hants
- Entered into an agreement with Canoe/Kayak Nova Scotia for the use and maintenance of 202 Meek Road, Upper Rawdon, resulting in a public access point to the river for non-motorized water craft
- Registered 3 properties as municipal heritage properties - Church of Disciples in West Gore; 40 Academy Street, Maitland; and the E.H Horne School Building in Enfield.
- Amended the Maitland Conservation District Plan and Bylaw
- Designed and built Heritage Interpretive Signage for Maitland with a grant from the NS Beautification Program for \$12,500. Signage to be installed in 2020.

Provide effective and efficient emergency management and protective service systems.

- EMO Comfort Centre Plan review was underway in 2019/2020
- Developed an Emergency Management Plan to outline Flood Response Planning for East Hants
- Rural Fire Capital Assistance Fund management - all grants were issued by end of April 2019
- Expanded Bookkeeping services to more Volunteer Fire Departments - Gore Fire Bookkeeping services initiated effective April 1st, 2019
- Completed an inventory of all TMR2 radios for the Self Insurance program created for the East Hants Fire Service



ECONOMIC PROSPERITY

Goal: Create a strong commercial and residential tax assessment base that supports the economic well-being of the community.

Objectives

Be a municipality of choice to start or invest in business.

- Business content updates to support Website 2.0 and marketing objectives
- Updated the transit business plan from 2015 (final report delayed due to COVID-19), 50% funded through the NS TRIP funding program
- Developed and produced the East Hants Quick Guide for marketing the region and opportunities
- Completed a drone video and photography project to secure marketing photos and raw video footage for promoting the region
- Developed and produced East Hants We live It promotional video
- Partnered with Nova Scotia Federation of Municipalities and FBM on the Developing Mainstreets for Nova Scotia Initiative - Elmsdale Village Core (final report completed in July 2020 due to COVID-19), shared funding through project partners
- Explored opportunities for increasing Doctor Recruitment in East Hants with the Nova Scotia Health Authority and other partners

Ensure the availability of suitable land in East Hants to support business and economic growth.

- Designed and constructed the new Elmsdale Business Park Loop, a \$2.2 million project that came in underbudget by \$650,000
- Uniacke Business Park expansion (South Phase) - Design - completed in September 2019
- Uniacke Business Park expansion (South Phase) - Construction - underway
- Updated Business Park Lot Pricing and Availability Policy

Ensure the East Hants Official Community Plan is effective in managing the growth and transformation of the community in relation to commercial and residential growth.

- Secondary Comprehensive Municipal Planning Strategy (Lantz) - on hold as decided by Council

Strengthen local business by facilitating access to information and resources.

- Vendor Outreach Program (Procurement Training, Improved Information) - ongoing
- Met one-on-one with 70+ local businesses and referred over 80% to additional programs and supports

Advance collaboration with economic development agencies and other stakeholders for mutual benefit.

- Regional economic development planning and service agreements - ongoing
- Explored partnership opportunities for Community Business Development Corporation (CBDC) for start-up business support
- Worked with ACOA on the development of high potential economic property
- Led a local business action team to support businesses in East Hants
- Collaborated with Halifax Partnership on deliverables from the Partnership Agreement





EAST HANTS AQUATIC CENTRE

One of the largest infrastructure builds in East Hants history, the East Hants Aquatic Centre was set to open on March 16, 2020. Due to the COVID-19 pandemic, the opening was delayed until July 2020.

The aquatic centre features:

- Six-lane, 25-metre lap pool
- Leisure pool with spray features and ramp access
- A lazy river resistance moving-water pool
- Fully accessible hot pool
- Waterslide
- Climbing wall in the pool
- Women's, men's and universal change rooms
- Diving Board
- Community Room with kitchenette
- Public lobby and a pool viewing area
- Outdoor splash pad



EAST HANTS WATER & WASTEWATER

The Municipality operates the East Hants Water Utility, serving the communities of Shubenacadie, Lantz, Elmsdale and Enfield. The Municipality also operates three wastewater treatment plants, serving the communities of Shubenacadie, Milford, Lantz, Elmsdale and Enfield. Compliance with provincial and federal regulations is critical for the wastewater utility.

Water Customers

- 2,841 water customers
- Over 11,300 water bills issued
- 3,110 reminder notices issued
- 384 door tag reminder notices resulting in 21 accounts disconnected for nonpayment

Volumes From January to December 2019

The East Hants Water Utility provided over ONE BILLION LITRES of water!

- Enfield Regional Water Treatment Plant ≈ 950 Million Litres
- Shubenacadie Water Treatment Plant ≈ 110 Million Litres

The Municipality of East Hants treated nearly TWO BILLION LITRES of wastewater!

- Lantz Regional Wastewater Treatment Plant ≈ 1670 Million Litres
- Milford Wastewater Treatment Plant ≈ 125 Million Litres
- Shubenacadie Wastewater Treatment Plant ≈ 110 Million Litres



EAST HANTS

Protecting, Treating and Delivering Safe Drinking Water



Lab Samples

- Water - 100
- Wastewater - 112

of After-Hour Alarm Responses

- Water - 60
- Wastewater - 50



SOLID WASTE PROGRAM

Solid Waste Collection, Education and Programming

- 1,222 hotline calls

What Goes Where? application:

390 new registrations (total since installation = 3,117)

8,011 searches on the online waste wizard tool

7,193 household addresses searched for collection information

Compliance

33 illegal dumpsites actioned

155 reactive visits from complaints

15 cleanup orders issued

0 summary offence tickets issued

 **1,557** tonnes of organics sent for processing

 **1,036** tonnes of recycling sent for recycling

 **5,258** tonnes of waste sent for disposal


 **0** tonnes of clean wood sent for recycling

 **386** tonnes of metal sent for recycling

 **2,172** tonnes of construction and demolition material landfilled at Georgefield

 **11,571** vehicle visits to the Waste Management Centre

Education

 **259** educational hours completed (1,398 attendees)

Reporting

- Stats Canada annual reporting on solid waste, composting disposal and recycling
- 4 Waste Management Centre (quarterly) environmental monitoring sampling and reports completed, with an annual report submitted to NS Environment
- 2 Enforcement Hours & 2 Education Hour reports to Divert NS
- 1 Household Hazardous Waste report to Divert NS
- Nova Scotia Environment Annual Solid Waste Datacall Report
- WMC Gas Management Program report to NS Environment
- WMC Settlement Monitoring Program report to NS Environment
- WMC Ground and Surface Water Flow Study report to NS Environment





ROADS/SIDEWALKS/STREETLIGHTS

East Hants is responsible for newer subdivision roads, sidewalks from Shubenacadie to Enfield, and LED streetlights owned and operated by the Municipality.

Assets

- 14.989 km of paved roads owned
- 8.9 km of gravel roads owned
- 20.02 km of sidewalk owned
- 1,888 streetlights owned

Service

- 1,047 calls
- 853 inspections for roads, catch basins, culverts and ditches
- 198 sidewalk inspections
- 95 streetlight inspections
- 26 new subdivision inspections
- 46 road access inspection (23 permits issued)

COMMUNITY PLANNING

Planning & Development completed the Plan East Hants project in 2016/2017 - this resulted in the 2016 East Hants Official Community Plan, a complete set of planning documents including planning policies in the Municipal Planning Strategy (MPS), land use regulations in the Land Use Bylaw (LUB), and regulations for the subdivision of land in the Subdivision Bylaw (SUB). All three documents work together to guide growth and development in East Hants. They form a strategic, long-range plan for the Municipality.

Planning, Heritage, GIS & Research

- 10 planning applications reviewed
- 13 projects completed

Development Control

- 54 final plans of subdivision approved (52 registered)
- 58 new lots created

Civic Addressing

- 149 civic addresses issued
- 4 new road listings
- 3 private road signs installed



Shaw Group Ltd's Kiln Creek



Mount Uniacke Community Memorial Park

PARKS

As Council's priority has shifted to parks, trails and open space development, East Hants has seen more investment and leveraging of external dollars to move key infrastructure projects forward. The East Hants Parks, Open Space and Active Transportation Master Plan was adopted by Council in 2017/2018. Current activities include:

- Replaced the playground at the Mount Uniacke Community Memorial Park which included the installation of a fully accessible Surface Spinner
- Constructed a new picnic shelter for Elmwood Park
- Built an ornamental fence up at Courthouse Hill
- Expanded the Burntcoat Head Park parking lot
- Rebuilt a walkway in Mt Uniacke between Rockwell Dr and Morning Breeze Dr
- Completed interior renovations of the Caboose at Fundy Tidal Interpretive Centre
- Averaged 31 visitors a day at Brickyard park (May 16 to October 28)
- Averaged 22 visitors a day at Wickwire Station Park (May 16 to October 28)

Maintained:

- 7 playgrounds
- 2 skateparks
- 4 water access points
- 40 acres of parkland
- 3,500 metres of trails and walkways

RECREATION

Recreation includes ensuring public access to recreational programs and services, assisting volunteers with program development, and direct program delivery of summer day camps, special events and after school programs.

- Uniacke Active After School Programs for grades 1-6 averaged 8 participants (cut short due to COVID-19)
- Learn 2 Skate: 229 Grade 2s participated in the fundamentals of skating
- Uniacke Open Gym (averaged 20-30 participants per night)
- Summer Day Camps (8 weeks) - 229 full week registrations and 93 single day registrations
- Held drop-in play for a week in the summer at playgrounds throughout the municipality.
- Reactive Sport Equipment Swap in Fall - 91 pieces of hockey and skating equipment given away
- 2 Winter Fun Days hosted - one at Findley Park and Milford Recreation encouraging outdoor play
- Free Skating - three events over the Christmas Break at the East Hants Sportsplex.
- Volunteer Recognition: 21 volunteers and 8 Fire Fighter Long Service Awards

AQUATICS

The East Hants Swimming Pool in Milford had served the community for over 50+ years as it closed its doors to the public on December 22, 2019. The East Hants Aquatic Centre was set to open on March 16, 2020 but was delayed due to COVID-19.

- The Milford pool operated an average of 85 hours per week and a total of 234 days open April 1 to December 21, 2019
- 5,526 Swimmers participated in recreational swims at Milford Pool
- 3,325 swimmers attended a total of 93 swimming pool rentals
- 35 Participants (ages 8-15) enrolled in youth development swim programs: Jr. Guards, Leaders in Training and Swim Fit
- 62 Participants were trained in Lifesaving Leadership courses
- 9 Sponsored Swims: Milford Lion's Club hosted five

Sponsored Swims, Youthlinks Hosted three, and East Hants Learning hosted one

- 225 grade three students from nine local schools participated in the Swim to Survive program



TOURISM

East Hants continued to invest in two key tourism destinations while continuing to provide support to various operators of municipally-owned assets as well as independent tourism operators. Burntcoat Head Park and Fundy Tidal Interpretive Centre are both operated by the Municipality.

The Municipality partnered with Ambassatours Greyline to welcome 600 cruise ship passengers to Burntcoat Head Park and Fundy Tidal Interpretive Centre.

Burntcoat Head Park

- 32,000 visitors (an increase of 6.5% from 2018) with an estimated 62% of visitors coming from outside of the Atlantic Provinces
- Hosted representatives from various travel media and travel agencies during the 2019 season
- Hosted a Canada Day event in July and the annual Explore Your Own Backyard community BBQ in September welcoming more than 400 visitors

Fundy Tidal Interpretive Centre

- 14,000 visitors with 77% of visitors coming from outside of Atlantic Canada.
- Hosted three special events in 2019:
 - Nature Walk and I-Spy Challenge with Zoologist Andrew Hebda and Dr. Gwyneth Jones
 - Local Landscape History session with Holly Hanes
 - Beginners Birdwatching Walk with representatives from Ducks Unlimited and Shubenacadie Wildlife Park



Fundy Tidal Interpretive Centre



PROTECTIVE SERVICES

Animal Control

- 567 dog tags issued (increase from 544 previous year with 201 tags sold by external vendors)
- 4 kennel licenses issued
- 15.3% dog registration compliance rate (up from 14% in 2018/2019)
- 82 dog calls/complaints received
- 16 after-hours calls received
- 2 after-hours call outs required
- 3 dogs impounded (1 owner located, 2 relinquished to the SPCA)

Building & Fire Inspection

- 258 building permits issued
- \$33,790,253 in construction value
- 1,023 building inspections completed
- 148 new dwelling units created
- 274 properties received a fire inspection

Bylaw Enforcement

- 86 complaints investigated
- 59 cases closed
- 27 cases remain active

GOVERNANCE

Council works to make decisions on the best level of service required to meet the needs of residents living and businesses conducting operations in the Municipality of East Hants. Council governs through a policy-based structure, continuously updating and improving Council bylaws and policy.

Bylaw Amendments 2019-20

- P-1000 Dog Bylaw: November 27, 2019
- F-100 Local Improvement Charges Bylaw: November 6, 2019
- P-800 Civic Addressing Bylaw: October 9, 2019
- IO-400 Solid Waste Resource Collection and Disposal Bylaw: April 24, 2019

Council Policy Reviews 2019-20

- Solid Waste Tipping Fee Policy: March 27, 2019
- Street Light(ing) Council Policy: May 22, 2019
- Heritage Incentive Program Policy: June 26, 2019
- Business Parks Pricing Policy: October 23, 2019
- District Recreation Fund Policy: October 23, 2019
- Dangerous & Unightly Premises Enforcement Policy: January 29, 2020
- Municipal Tax Assistance Program Policy: February 7, 2020
- Recreation Access Policy: February 26, 2020
- Council Procedural Policy: March 26, 2020
- Recognition of Support of Fire & Emergency Services Policy: March 26, 2020
- Council Remuneration & Travel Reimbursement Policy: March 26, 2020

COMMUNITY DEVELOPMENT

Our work with community organizations continues to grow. Here are a few highlights from 2019/2020:

- The Community Development newsletter subscription list continues to grow. Ninety subscribers currently receive quarterly updates containing key resources, events, tools and important grant deadlines, with the intention of better equipping our volunteers.
- The first ever East Hants Volunteer Fair was held on September 28th at Maple Ridge Elementary School (initially was supposed to be on September 7th. Nineteen community groups attended and approximately 50 members of the public attended throughout the day, with almost all finding at least one new volunteer role.
- A Volunteer Food Safety Handling Course was held in Elmsdale on September 18, 2019 with 12 community groups represented and 26 people attending.
- A workshop series (4 sessions) was offered for community groups and volunteers: grant writing, project planning, fundraising, and social media marketing. Workshops were held throughout the municipality and averaged 13 participants and 9 associations. The workshop series connected community groups with services from the Municipality and beyond, and provided networking opportunities for community groups and volunteers.

ECONOMIC DEVELOPMENT

Economic and Business Development completed multiple projects and provided service to over 130 businesses in 2019/2020, working towards East Hants' vision of economic prosperity for the community. The fiscal year was filled with change as the division had turnover of staff, which resulted in a reduction of overall staff members and reduced operations.

Economic and Business Development directly supported the attraction, expansion, or start up of 7 businesses, which contributed over \$1.3 million of projected commercial investment through the purchase of land and the construction or renovation of buildings.

With the onset of the COVID-19 pandemic in March 2020, the division refocused operations on supporting local businesses through the challenges posed by the declaration of a prolonged state of emergency and forced business closures. The division, in collaboration with partners and stakeholders, developed the East Hants Economic Recovery Plan to help guide operations, and provided direction and support to the business community over the upcoming fiscal year.

Supporting Businesses

- 7,881 website visits to easthants.ca/business
- 75 one-on-one meetings with local businesses and entrepreneurs to support their needs
- Over 80% of these clients were referred to supports and programs for their business needs
- 3 local business expansions for East Hants, projecting commercial investment of \$1,160,000
- 64 investment attraction clients interested in locating a business in East Hants
- 3 investment attraction wins for East Hants, projecting commercial investment of \$262,500
- 1 lot sale (0.63 acres) pending in East Hants Business Parks at the end of the fiscal year

Projects	Status
Broadband	On-going
Elmsdale Business Park Expansion	Completed
East Hants Business Parks 2020/21 Signage Plan Scoping	Completed
Economic Development Photography and Drone Footage	Completed
Promotional Investment Attraction Video	Completed
Expansion of Commercial Land and Building Inventory	Completed
Transit Business Plan	Completed
Investment Attraction Action Plan	Completed

Business Parks

For most of 2019/2020, East Hants Business Parks had a very low inventory with only three lots totaling 7.26 acres available for sale. With the completion of the Elmsdale Business Park expansion in late March 2020, an additional 12 acres of land was added to the inventory. This increased the total subdivided commercial land for sale to just over 19 acres. Phase one of the Uniacke Business Park expansion is scheduled for 2020/2021.

Overall, there is a total of 428,798 sq ft of industrial space in the Municipal Business Parks. Of this total, 283,539 sq ft of industrial space is located in the Elmsdale Business Park and 145,259 sq ft is in the Uniacke Business Park.

- There was a total of 9,662 sq ft of new building supply added this year, with all 9,662 sq ft absorbed by owner occupants.
- The overall availability rate increased this year by 2.9%, up to 8.7%. In total, there was 37,720 sq ft of leasable space, with 13,680 remaining at the end of the fiscal year.
- 29.93 acres of Business Park land was privately sold in 2019-20. Of this amount, 7.58 acres were sold in Uniacke and 22.35 acres were sold in Elmsdale.
- There was 27,370 sq ft of buildings sold privately. Of which, 17,400 sq ft was sold in Elmsdale and 9,970 sq ft was sold in Uniacke.
- The average East Hants business park industrial asking net rent price was \$9.75 psf for 2019/2020.

EAST HANTS BUSINESS PARK MARKET	Change from last	
	2019-20	YR.
Availability Rate (%)	8.7%	▲
Net Rent (psf)	\$9.75	▼
Municipal Business Park Land Sold (ac)	0.0	▼
Buildings Privately Sold (sq ft)	27,370	▲
Business Park Land Privately Sold (ac)	29.93	▲
Construction (sq ft)	9,662	▼
Available land (ac)	19.9	▲



CORPORATE COMMUNICATION

The Municipality has an increased focus on communication, paying particular attention to our online presence.

Corporate Communications

- 400,853 pageviews on easthants.ca (15% increase)
- Facebook:
 - 3,266 followers - Municipal page (48% increase)
 - 3,153 followers - Active East Hants page (17% increase)
 - 2,982 followers - Burntcoat Head Park page (25% increase)
 - 1,029 Followers - Fundy Tidal Interpretive Centre page (24% increase)
- Social Media Posts:
 - 439 posts - Municipal page
 - 216 posts - Active East Hants page
 - 258 posts - Burntcoat Head Park page
 - 249 posts - Fundy Tidal Interpretive Centre page
- Twitter- 1,486 followers (12% increase over last year)
- Instagram - 881 followers (97% increase over last year)
- Public access to Mapping & Planning Apps
 - Interactive East Hants - 2,352 views
 - Trails & Walkways - 629 views
 - Zoning Lookup Tool - 918 views
 - Water & Wastewater - 171 views
 - Local Perspective - 45 views
 - Heritage Map - 212 views
- 1 Freedom of Information requests completed
- Annual report to the Department of Justice on compliance to the Personal Information Protection and Electronic Documents Act (PIPEDA) completed

PROPERTY TAX

The Municipality's primary source of revenue comes from property taxes. A team of dedicated staff calculate, bill and collect on the 15,000 tax accounts within the Municipality.

Property Taxes

- 25,745 tax bills issued
- 4,096 tax reminder notices issued
- 588 tax information statements for customers
- 652 tax certificates issued
- 231 senior property tax rebate forms completed
- 159 managed billing groups
- 31 tax information requests for mortgage companies
- 111 new accounts on Property Tax Filed Assessment Roll in 2019
- 348 tax account adjustments
- 61 wastewater, private hydrant, and sprinkler invoices issued

epost™ users: 417 (2.8%) tax customers, 180 (6.3%) water customers

PROCUREMENT

Procurement advice is centralized at East Hants with small value procurement done within the departments and other procurements done in consultation with the Procurement Division.

- 6,454 payables invoices processed
- 1,841 vendor cheques issued
- 2,018 electronic payments
- 360 new vendors
- 6 Request for Construction (Tenders)
- 1 Request for Expression of Interest
- 15 Request for Proposals
- 13 Request for Quotations
- 3 Request for Standing Offers



EMERGENCY SERVICES

EAST HANTS FIRE SERVICE

Residents of East Hants receive fire/emergency response service from 13 mutual aid volunteer fire departments within its boundaries and one volunteer department located in Brooklyn. As outlined in the East Hants Fire Service Standard Operating Guidelines, all departments are dedicated to improving and preserving the quality of life, property and the environment through education, leadership and effective response to emergencies.

All volunteer departments in East Hants are required to adhere to the East Hants Fire Service Standard Operating Guidelines. These guidelines provide the framework for safe and efficient operation of fire departments in East Hants and consistent delivery of fire protection to our residents. The East Hants Fire Service is an independently registered Association that works in collaboration with the Municipality, the fire departments are not directly part of Municipal operations. The Municipality provides independent bookkeeping service to ten of the 13 departments.

In addition to the operating guidelines, all volunteer fire departments are required to meet annual registration requirements with East Hants as well as the Registry of Joint Stock Companies and are required to adhere to the municipal Financial Guidelines for Volunteer Fire Departments.

Over the past year, municipal staff and members of the volunteer fire service worked together establish a self-insurance program that will provide additional counselling services for members of our fire service. We also worked with fire departments to improve their procurement process and supported several of their procurement efforts.

In April 2019, East Hants formally recognized the dedication and commitment of our volunteer fire service providers with the presentation of Municipal Long Service Award medals to volunteer fire service members who achieved 30 years or more of service (pictured below). Eight members of the East Hants Fire Service were recognized for their commitment to their community and awarded a Municipal Long Service Medal.

30 Years

- Ernest Blois, Enfield Volunteer Fire Department
- Raymond Ross, Walton Shore Volunteer Fire Department
- Brian Supple, Uniacke & District Volunteer Fire Department
- Terry Frail, Rawdon District Volunteer Fire Department
- David Winter, Rawdon District Volunteer Fire Department

35 years

- Kevin Jodrey, Shubenacadie & District Fire & Emergency Services

40 years

- Norval Mitchell, Elmsdale Fire and Emergency Services

45 years

- Mac Noble, Elmsdale Fire and Emergency Services



RECOGNITION OF SUPPORT OF FIRE & EMERGENCY SERVICES

Vibrant and sustainable communities are where people feel a sense of pride and safety. Volunteer firefighters provide a very valuable service to our communities to ensure our safety by answering emergency calls. Many of our volunteers work in our communities and without the support of our business community the delivery of volunteer fire and emergency services might not be sustainable. Last year, a new policy was introduced to recognize those businesses that allow volunteer firefighters to leave work in order to answer calls. It also provides an opportunity to recognize those businesses that provide financial support or donations of supplies and/or materials that aid in the delivery of fire and emergency services.

In 2019/2020, 12 employers were recognized for their support of our volunteer firefighters.

- Enfield Esso & Robin's Donuts
- Kenny U-Pull
- National Gypsum
- Shaw Brick and East Coast Laundry Systems
- Brannen Distributors
- Halifax Regional Municipality
- Department of National Defence
- Lawrence's Towing
- Telder Excavating Ltd

- Al's Pitstop Property Services
- Elmsdale Lumber
- Miller's Towing Ltd

FIRE SERVICES - GRANTS

Each year, the Municipality provides financial support to the 13 fire departments who provide service within our boundaries. The primary source of funding is operating levies charged through the property tax bill. For more urban departments, these range from \$0.12 to \$0.17 per \$100 of assessment and for smaller rural departments that have significantly less assessment to draw from, the rates are \$0.21/\$100 of assessment, with the exception of Rawdon Fire who in 2018/2019 raised the rate to \$0.22/\$100 to fund much needed infrastructure.

In 2015, Council passed a motion that the smaller department rates will be budgeted with a 1¢ increase until the year 2019/2020; this will ensure these departments have funding for the equipment and infrastructure required.

Through the Fire Department Funding Policy, Council pays operating grants to the smaller, more rural departments. In 2019/2020, a total of \$58,170 in annual operating grants were awarded to the six rural fire departments of Rawdon, Kennetcook, Noel, Gore, Walton and Maitland.

Funding for fiscal 2019/2020 is summarized below:

Fire Department	Fire Levy Collected & Disbursed	Annual Operating Grant/Support	Emergency Grant	Total
Enfield	\$473,186			\$473,186
Elmsdale	388,454			388,454
Lantz	237,018			237,018
Milford	146,661			146,661
Shubenacadie	209,252			209,252
Maitland	102,346	9,695		112,041
Noel	110,038	9,695		119,733
Walton	35,161	9,695		44,856
Gore	81,470	9,695		91,165
Kennetcook	88,799	9,695		98,494
Nine Mile River	163,587			163,587
Rawdon	135,719	9,695		145,414
Mount Uniacke	526,822			526,822
Brooklyn	51,519			51,519
Fire Service Risk Management		7,509		7,509
Training & Education		-		-
Total	\$2,750,032	\$65,679	\$0	\$2,815,711

EAST HANTS RCMP

The RCMP in Nova Scotia has three Districts: Halifax, Northeast Nova and Southwest Nova. As Nova Scotia's provincial police force, the RCMP is exceptionally dedicated to serving and protecting Nova Scotians providing policing to Nova Scotia through 53 detachments and more than 1,500 devoted employees.

East Hants RCMP District falls under the umbrella of the Northeast Nova RCMP District. Enfield Detachment is located at 136 Highway 2, Enfield, NS, & Rawdon Detachment is located at 3645 Highway 14, Upper Rawdon. The Mount Uniacke satellite office is located at 555 Hwy 1, Mount Uniacke and is usually open to the public on Thursdays only. For the purposes of policing, East Hants is divided into 11 zones. East Hants RCMP District shares borders with the municipalities of Halifax, Colchester, & West Hants as well as Indian Brook First Nations Community.

East Hants District RCMP works under the municipal policing mandate to work closely with residents, partners and other law enforcement agencies to uncover and diffuse public safety issues to ensure East Hants continues to be a safe place to live. The RCMP strives to provide the best possible service to East Hants and to do their part to make this community one of the safest in Canada. The East Hants Police Advisory Board provides input and feedback to Council on service delivery and policing priorities. The Board receives an update on initiatives and statistics from East Hants RCMP once each quarter.

East Hants District RCMP provides numerous policing services including General Investigation, Traffic Enforcement, Crime Prevention, and a Street Crime Enforcement Unit. When required, a variety of specialized services have been leveraged including Major Crime, Forensic Identification, Police Dog Services, Criminal Analysis, Proceeds of Crime, Tactical Troop, Underwater Recovery, and Emergency Response Team or ERT. During various initiatives, a number of volunteer groups have been utilized including Ground Search and Rescue, East Hants Crime Prevention Association and Citizens on Patrol. East Hants RCMP's focus has continued to reflect the provincial goals of road safety, crime reduction, and cybercrime.

Road Safety - With the goal of keeping our roadways safe, East Hants RCMP members continue to focus on the factors that cause fatal and serious injuries from motor vehicle collisions including impaired driving, lack of safety restraints (seatbelts and car seats), speeding/aggressive driving, and driver inattention/distraction. East Hants RCMP officers are patrolling roadways in an effort to reduce the incidents of serious injury and fatal collisions through education, public announcements, and enforcement.

Crime Reduction - The Nova Scotia RCMP takes a strategic, proactive approach to reducing crime. The focus for 2019/2020 was for a 10% increase in crime prevention initiatives and providing additional training and education for East Hants RCMP members.

Cybercrime - Cybercrime offences occur when technology is used as an instrument in the commission of a crime. With the rapid evolution of technology, many investigations involve some sort of device like a smartphone, laptop or desktop computer. This technology is constantly changing and, as such, police must constantly enhance their ability to prevent and investigate cybercrime. Due to the specialized nature of these investigations, when required, East Hants investigators often get assistance from the RCMP Divisional Technological Crime Unit (Tech Crime) because of their specialized techniques and expertise.

East Hants RCMP members constantly strive and continue to increase their investigative skills in line with evolving technological trends as well as educating the public to ensure they do not become a victim of a cybercrime. East Hants RCMP continue to deliver regular presentations to students, parents, community groups, and the general public, educating them as to the dangers and safeguards of using technology.

To that end, this fiscal year has definitely had some incredibly, unbelievable challenges. COVID-19 has taken the ability to grieve properly, gather with loved ones and to perform normal activities that we're all used to and even take for granted. The East Hants RCMP wants to ensure you, the public, that they're here with you, beside you and for you.

Council’s investment in RCMP services for 2019/2020 included RCMP policing costs and the cost to subsidize the rent to the RCMP for the Rawdon detachment and the satellite community policing office in Mount Uniacke.

Annual Policing Costs	Amount (\$)
RCMP Officer Costs	\$ 3,422,579
RCMP DNA Case Expenses	14,198
RCMP Prosecution Expenses	15,384
RCMP Shared Services	233,029
RCMP Station (net of rent) Rawdon/Mt Uniacke	28,654
Total	\$ 3,713,844



EAST HANTS EMERGENCY MANAGEMENT OPERATIONS

East Hants Emergency Management Operations (EMO) is overseen by the EMO Planning Committee. The Committee, made up of representatives from the Municipality, Red Cross, the Fire Service, RCMP, Community Services, Red Cross, Chignecto Central Regional Centre for Education (CCRCE), Transportation and Infrastructure Renewal, Ground Search & Rescue (GSAR), Lands & Forestry & EMO Nova Scotia, met three times in 2019/2020.

In January 2020, East Hants representatives participated in a table top exercise titled “Exercise Winter Storm” where various municipal & provincial staff were able to test the functionality of the new Emergency Management Plan. This exercise also included members of the Fire Service and RCMP.



A Comfort Centre Plan and updates to the Comfort Centre Funding Policy were developed in 2019/2020 and reviewed by the EMO Planning Committee. It was recently approved by Council in 2020/21. A draft Public Information Plan was also developed. It is currently under review.

Training staff to be prepared for using the Incident Command System (ICS) continues to remain key to East Hants’ ability to respond to an emergency when it arises. In 2019/2020, several staff members who hold positions in the municipal Emergency Coordination Centre (ECC) participated in training in their respective roles to be prepared in the event of an emergency.

ARE YOU READY FOR AN EMERGENCY?

MAKE A KIT WITH EVERYTHING YOU NEED TO TAKE CARE OF YOUR FAMILY FOR 72 HOURS

- Your emergency plan
- A list of your personal support network including their name, relation, address, phone and cell numbers
- At least 6 litres of water per person (2 litres per day)
- Food that won't spoil, like canned and dry foods
- Manual can opener
- First-aid supplies
- Allergy medications and special needs or equipment you use
- A list of your prescription medicines with their prescription number and purpose
- Pharmacy information
- Pet care - food, water, etc.
- At least a 3-day supply of your prescription medicines
- Wind-up or battery-powered flashlight & radio
- Batteries for your flashlight and radio
- Extra keys for your house and car
- Money in small bills
- Copies of important papers like your driver's license, birth certificate, and insurance policies

INVESTING IN OUR COMMUNITY

Each year, Council makes a significant contribution to the community through grants to non-profit groups, special events and community beautification. Council also has a Municipal Tax Assistance Program (MTAP) to help families struggling to pay their property tax bills. Several millions of dollars is disbursed yearly to the provincial government as a mandatory contribution to the education system in Nova Scotia.

Grants

East Hants takes great pride in being able to offer a wide range of funding to individuals and organizations within the municipality through a grant process. Funding organizations offering municipal-type services to the community allows the Municipality to build on the key

strategies of Infrastructure Renewal, Strong Community and Economic Prosperity. These groups include family-based resources, transportation services, animal control services, sports and recreational programming and facility groups, senior resources and tourism associations.

In 2019/2020, there was \$1,432,265 in grants awarded to various groups. This amount includes tax exemptions for non-profit groups and the Municipal Tax Assistance Program but excludes the fire department levies.

Below is a table summarizing the grants by grant type. A complete list of grant recipients and the purpose for which money was granted can be seen on page 67.

Grant Fund	Amount
Annual Maintenance Grants for Municipally owned properties	\$ 15,000
Annual Staffing Grant for Municipally owned and/or leased Tourism Properties	6,000
Beautification Grants	16,802
Capital Grants	145,000
Charitable Community Organization Tax Exemptions (Bylaw F-400)	718,955
Community Grants	36,982
Community Partnership Grant	81,000
District Recreation Funds	132,157
Dr. JT Snow Bursary	3,000
EMO Grant	34,666
Fire Department Annual Operating Grant	58,170
General Government Grant	21,831
Heritage Incentive Program	9,300
Insurance for Municipally owned and/or leased Tourism Properties	1,195
Municipal Tax Assistance Program	101,657
Tourism Grants	50,550
Total	\$ 1,432,265

TAX EXEMPTIONS TO COMMUNITY ORGANIZATIONS

East Hants exempts a number of non-profit organizations from paying property taxes, through Bylaw F-400. The total cost to the Municipality for these exemptions was \$718,955 in 2019/2020.

	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Bylaw F-400 Exemptions	\$ 718,955	\$ 732,408	\$ 762,747	\$ 785,415	\$ 803,313

Organization	Exemption (\$)	Organization	Exemption (\$)
Anglican Church	1,121	Minasville Community Centre	1,375
C W Saunders Lodge Hall 125	1,719	Nine Mile River & District Volunteer Fire Department	368
Community Hall Kennetcook	1,771	Northern Hants Benevolent	3,255
Community Hall Noel	541	Rainbow Community Club Hall	3,731
Community Hall Upper Rawdon	2,868	Shubenacadie Community Development Association	2
Corridor Community Options	14,441	Shubenacadie Hall & Grounds Stanley & Mosherville Hall Association	4,735
East Gore Community Club	3,167	Stanley Sport Aviation Association	855
East Hants Arena Association (Sportsplex)	400,152	Tennecape Community Club	1,953
East Hants Historical Society	32	The CHArt Society	1,175
East Noel Community Club	811	Tot's Academy Child Care Society	4,542
East Walton Community Hall	1,082	Trustees Clarksville	13,906
Enfield & District Lion's Club Association	1,739	Trustees of N M R Community Hall	390
Four Points Community Centre	2,785	Trustees of The Hardwood Land	3,585
Gore District Volunteer Fire Department	2,660	Uniacke Lodge No 128 A F & A M	3,593
Hants North Baseball Association	1,805	Upper Nine Mile River Hall Association	2,410
Hall Foresters Maitland	1,113	Municipality of East Hants leased to E.H. Horne School Preservation Society	3,047
Hall Northfield	367	Municipality of East Hants- Enfield Earth Keepers	6,170
Landar Holdings Ltd	4,291	Municipality of East Hants Lot 90-1 Hwy 2 Milford	2,150
Lantz Recreation Society	3,251	Water Utility East Hants	171
Maitland & District Development Association	1,227		204,753
Milford Recreation Association	9,846		
			\$ 718,955

In addition to the amounts in the table above, organizations exempt from tax are not charged area rates applicable to their area; in some cases these could be thousands of dollars more.

MUNICIPAL TAX ASSISTANCE PROGRAM

East Hants currently provides assistance to lower income families through the Municipal Tax Assistance Program (MTAP). In 2019/2020, \$101,657 of exemptions were provided to 60 families and 278 residents living alone in their home. Details on this program can be found on our website.

	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Exemptions Awarded	\$ 101,657	\$ 96,139	\$ 96,169	\$ 95,482	\$ 97,461
# of Families	60	57	58	67	74
# of Single Residents	278	270	272	262	267

CONTRIBUTIONS TO PROVINCIAL SERVICES

East Hants is required by provincial regulation to collect for provincial services in our tax rate. These mandatory provincial contributions represent approximately 20% of East Hants' annual general operating expenditures. In 2019/2020, the budgeted contributions to provincial services made up \$0.3222 cents of the \$0.8527 general tax rate (38%).

Municipal Contribution to:	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Education	\$ 5,296,766	\$ 5,152,788	\$ 4,953,756	\$ 4,861,500	\$ 4,641,048
Social Services	\$62,197	\$65,550	\$59,788	\$63,130	\$61,121
Corrections	\$290,053	\$289,216	\$286,763	\$285,881	\$284,519
Regional Library	\$141,986	\$141,986	\$141,986	\$141,986	\$141,986
TOTAL	\$5,791,012	\$5,649,540	\$5,442,293	\$5,352,497	\$5,128,674



Treasurer's Report

Sue Surette
Director of Finance
July 21, 2020

MESSAGE FROM THE TREASURER



I am pleased to present the East Hants Treasurer's Report and audited consolidated financial statements for the year ending March 31, 2020.

The financial cycle for 2019/2020 began in October 2018 with the development of the operating and capital budgets. During business planning, staff endeavored to find efficiencies and cost savings wherever possible while ensuring an effective level of service and sustainable programs are delivered for the residents, business owners and visitors of East Hants. The general operating budget for 2019/2020, including area rates, was approved by Council at approximately \$31.8 million.

East Hants has a strong property assessment base and is fortunate to have a Council that is cognizant of the total tax burden of their taxpayers. With a property assessment cap increase of 2.9%, Council approved a 0.80 cent tax decrease in 2019/2020. With the increased assessment and decrease in the tax rate, there was minimal change in the general residential tax burden for homes.

Council has invested \$13.8 million in the municipality's infrastructure, primarily in the construction of the new East Hants Aquatic Centre. The Aquatic Centre is the largest capital project in East Hants history with a project budget of \$19 million. This project was substantially complete in March 2020 (with a delayed opening due to COVID-19 pandemic).

This report includes an assessment of the provincial Financial Condition Indicators. The indicators present a general picture of the Municipality's financial condition and indicate the strengths, trends and risk areas where municipalities should focus. The data is a year behind other data in this report as it is compiled at the provincial level and released the following year. East Hants is very pleased with the results of the indicators for 2018/2019.

Consolidated financial statements are not always intuitive for the reader. The Financial Results section of this report aims to explain the variances from budget to actual, including various planned and unplanned transfers to reserve. These will be explained at the consolidated level (all funds together) as well as by General Tax, Urban Service Rate (the largest area rate), Water Utility operations and Reserves.

There are four required financial statements: **Statement of Financial Position**; **Statement of Operations**; **Statement of Changes in Net Debt**; and, **Statement of Cash Flow**. We are pleased to also offer several schedules in our financial statements to support the statements and provide clarification to the reader.

The delivery of this report is made possible through the continued efforts of East Hants staff and Council; together we strive for fiscal responsibility in our decision making, being accountable to our stakeholders and being transparent in what we do. My appreciation is extended to all departments for their ongoing cooperation and assistance.

Sue Surette, CPA, CGA
Director of Finance

Property Assessment in East Hants



Along with the approved tax rate, property assessment is the basis for the largest source of revenue for East Hants which are property taxes. The 2019 filed assessment roll showed an increase in assessment for both residential and commercial values. Despite the increase in commercial assessment the commercial sector still accounted for only 8.1% of the taxable base (see Table below). Significant effort continues to be placed on economic development in East Hants to address this residential/commercial split. One of Council's key strategies is economic prosperity; all departments are involved in economic prosperity in one sense or another, which is reflected in the interconnections of the goals within the 2017-2020 Strategic Plan. The goal of the Municipality is to create a strong commercial and residential tax assessment base that supports the economic well-being of the community.

With assessments capped at a 2.9% increase for 2019, 84% of the residential assessment increase was related to an increase in market value of existing properties, including 66 new dwellings and renovations of others.

	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Number of Taxable Properties	14,818	14,725	14,650	14,520	14,502
Residential Assessment (000's)	1,600,405	1,546,932	1,506,291	1,450,694	1,420,417
Resource Assessment (000's)	52,097	49,318	47,893	48,163	46,467
Commercial Assessment (000's)	145,262	142,296	139,168	135,046	137,043
Residential/Commercial Split	91.9%/8.1%	91.8%/8.2%	91.8%/8.2%	91.7%/8.3%	91.5%/8.5%
Exempt Assessment (Assessment Act) (000's)	99,384	96,803	96,598	95,536	93,695
Exempt by Municipal Bylaw (000's)	27,953	28,195	29,135	29,427	29,461
Farm Acreage	36,942	36,842	36,720	37,442	37,288
Forest Acreage < 50,000 Acres	172,065	172,151	171,575	172,599	172,313
Forest Acreage > 50,000 Acres	57,101	56,157	56,085	56,092	56,283
Uniform Assessment (000's)	1,737,787	1,690,548	1,625,246	1,594,980	1,522,654

Property Tax in East Hants

East Hants operates with an area rate property tax system, whereby expenses specific to an area are paid only by that area. Services such as wastewater, hydrant protection, sidewalks and streetlights are charged by area rate whereas general services such as RCMP (as one example of many) are paid for through the General Tax Rate. The general operating budget for 2019/2020, including area rates, was approved by Council at approximately \$31.8 million.

The individual rates for 2019/2020 compared to 2018/2019 were as follows (rates per \$100 of assessment):

	2019/2020	2018/2019
General tax rate - Residential/Resource	\$0.8527	\$0.8607
General tax rate - Commercial/Business Occupancy	2.6000	2.6100
Urban service rate (Enfield, Elmsdale, Lantz) - Residential	0.0700	0.0900
Urban service rate (Milford) - Residential	0.3020	0.3100
Urban service rate (Shubenacadie) - Residential	0.2900	0.3100
Urban service rate (Enfield, Elmsdale, Lantz) - Commercial	0.7100	0.7600
Urban service rate (Milford) - Commercial	1.2000	1.2100
Urban service rate (Shubenacadie) - Commercial	0.8100	0.8600
Streetlights - Enfield Horne Settlement	0.0180	0.0180
Streetlights - Mount Uniacke	0.0200	0.0200
Streetlights - Nine Mile River	0.0200	0.0250
Streetlights - Rawdon	0.0430	0.0430
Wastewater Management Fee (<i>rate per cubic metre of water</i>)	1.98	1.80



The following table summarizes five years of property tax information. This data demonstrates the stability of the East Hants tax structure. Variations in the tax rate reflect changing needs from year to year to provide sustainable services within the Municipality.



	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Property Tax Rates (per/\$100 of Assessment)					
Residential/Resource Rate	\$0.8527	\$0.8607	\$0.8585	\$0.8704	\$0.8573
Percentage Change	-0.93%	0.26%	-1.37%	1.53%	-1.53%
Commercial Rate	\$2.60	\$2.61	\$2.66	\$2.71	\$ 2.70
Tax Revenue					
Residential/Resource	\$14,074,166	\$13,716,064	\$13,317,502	\$13,044,789	\$12,550,967
Commercial	\$3,748,409	\$3,706,311	\$3,698,025	\$3,648,582	\$3,662,959
Other (GIL, Farm, Forest)	\$382,594	\$360,320	\$356,664	\$367,765	\$364,141
Uncollected Taxes (per FCI)	3.5%	4.0%	3.9%	4.0%	3.9%
Deed Transfer Tax Revenue	\$1,544,918	\$1,597,967	\$1,275,822	\$1,297,861	\$1,190,500

Deed Transfer Tax Allocation by Area	2019/2020	2018/2019	2017/2018	2016/2017
Urban Service Area	65%	54%	65%	62%
Rural	15%	11%	15%	14%
Mount Uniacke	20%	* 35%	20%	24%

*Anomaly due to sale of multiple commercial forestry properties

Assessment CAP Program	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Assessment Differential due to CAP Program Residential/Resource (000's)	\$165,000	\$191,000	\$203,000	\$221,000	\$223,000
Tax Rate Differential Due to CAP Program	\$0.08	\$0.09	\$0.10	\$0.11	\$0.11
Restated Rate without CAP	\$0.7753	\$0.7686	\$0.7585	\$0.7604	\$0.7473

The table above refers to the Assessment CAP Program, a Provincial program introduced in April 2005 that caps the annual increase in taxable assessment (of eligible residential and resource property) to a maximum of CPI. Various property types have been included in the CAP program making it easier for homeowners to have their residential assessment capped. In 2015, 2016, 2017, 2018 and 2019, assessments were capped at 2.1%, 0.3%, 1.4%, 0.9% and 2.9% respectively; this has had a profound effect on the distribution of tax burden in East Hants.

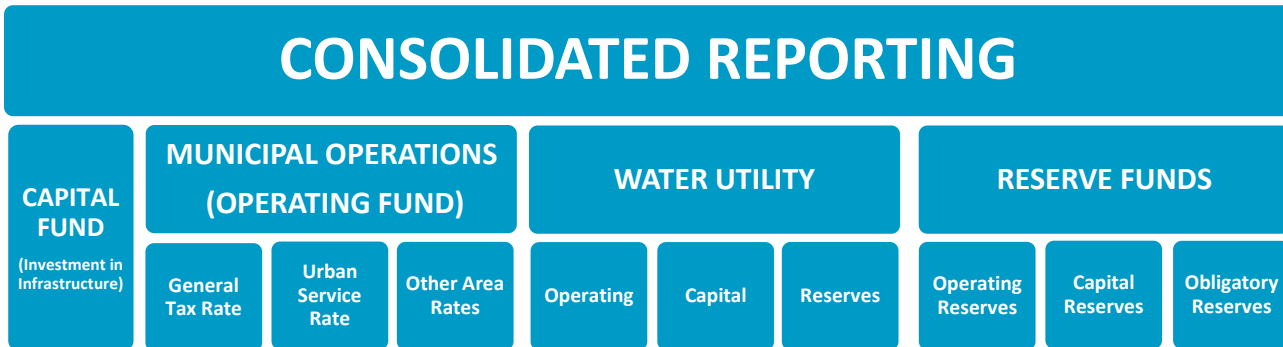
The table on the previous page shows the amount of assessment that is no longer taxable and the effect these changes have had on the residential tax rate in East Hants. The differential in the tax rate indicates the amount by which the tax rate could have been reduced had the CAP not been in place. This rate differential means that even though a homeowner has a CAP value on their assessment, they may still be paying more in property tax than they would have otherwise been paying had the program not been put in place. New homeowners and newly constructed or renovated homes (which are not part of the CAP) are most certainly paying a higher tax bill due to the CAP system.



FINANCIAL RESULTS 2019/2020

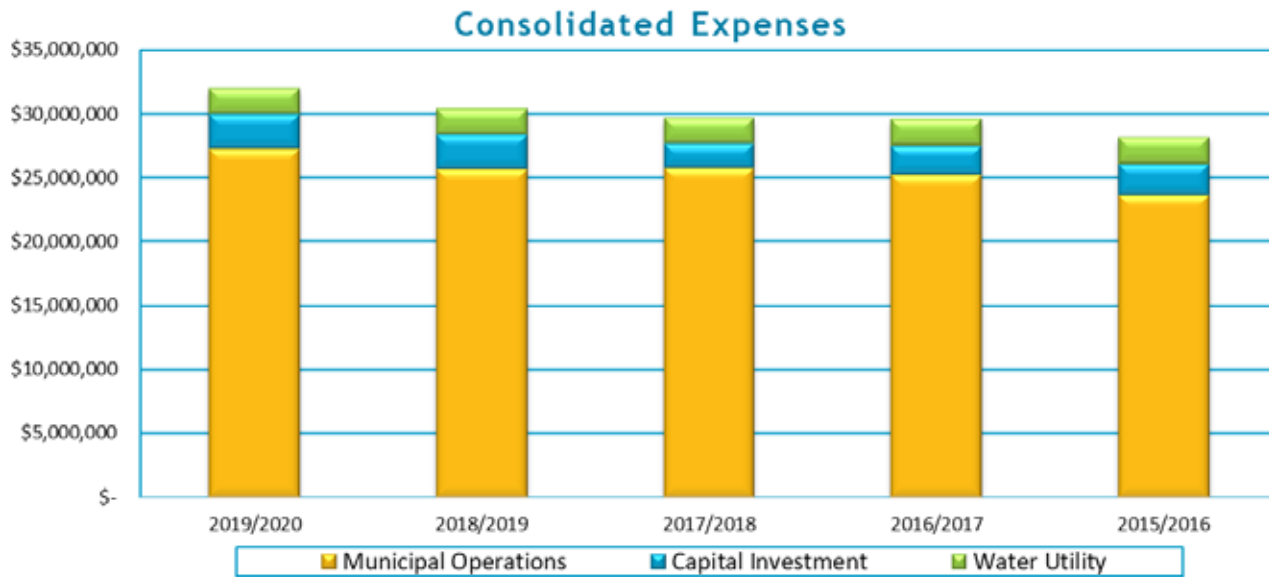
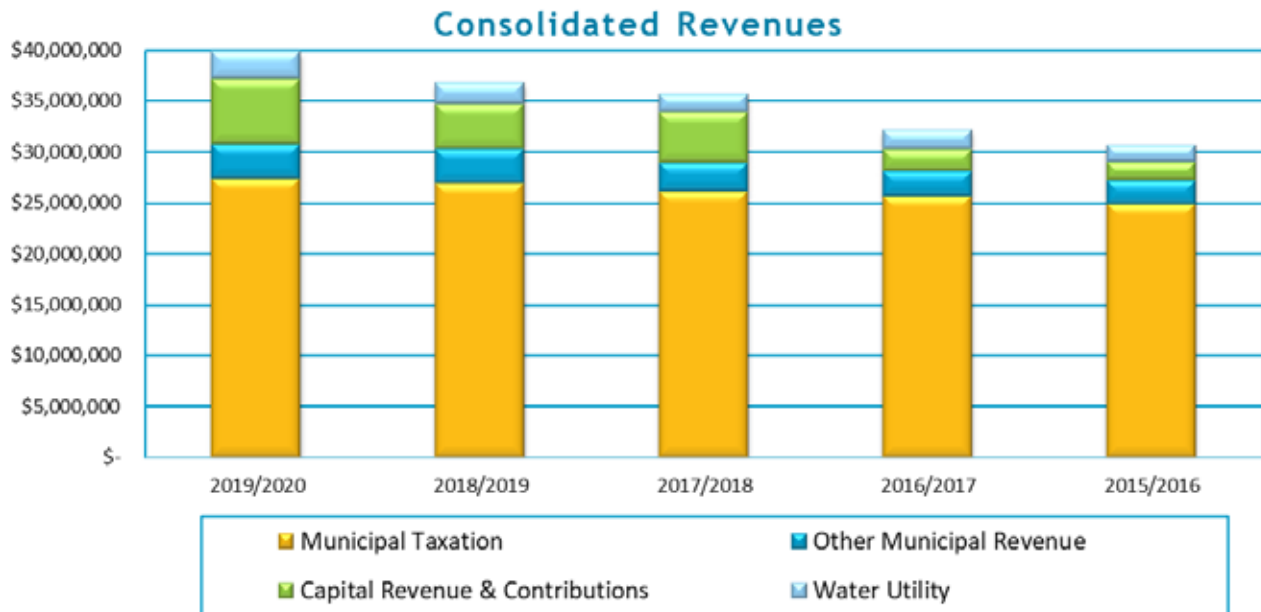
The Municipality of East Hants' Annual Report serves as an opportunity to communicate to stakeholders, residents and local businesses regarding the Municipality's 2019/2020 financial and operational performance.

The 2019/2020 financial results have been prepared on a consolidated basis and by General Tax, Urban Service Rate and Water Utility operations and reserves. This report explains the variance from budget to actual for each of these areas. Also outlined is the status of the three municipal reserve funds. The Capital Fund holds our investment in infrastructure discussed in this report under *Investing in our Infrastructure*. Our financial reporting structure is depicted below:



CONSOLIDATED REVENUES AND EXPENSES

The following charts represent the consolidated revenues and expenses for the Municipality for the previous 5 years:



Comparative Statement of Consolidated Revenues and Expenses

The following is a comparative summary of revenues by type and expenditures by function for fiscal 2019/2020. The financial statements include a detailed Consolidated Schedule of Operations by Function (Page 102 & 103) which gives the reader more details at the expenditure level (break down of expenditures into salaries/benefits, operating costs and fiscal service type expenditures).

CONSOLIDATED REVENUES								
For years ended March 31 (in thousands of dollars)	Budget		Actual		Actual		Budget to Actual Variance	Actual to Actual Variance
	2020		2020		2019			
Taxation	\$ 27,391	72%	\$ 27,571	70%	\$ 27,096	74%	\$ 180	\$ 475
Sale of Services	1,258	3%	1,049	3%	1,185	3%	(209)	(136)
Other Revenue from Own Sources	879	2%	1,531	4%	1,436	4%	652	95
Government Grants - Operating	463	1%	523	1%	534	1%	60	(11)
Water Utility	2,132	6%	2,167	6%	2,085	6%	35	82
Revenue before Other	32,123		32,841		32,336		718	505
Government Grants - Capital	5,895	15%	5,957	15%	2,903	8%	62	3,054
Development & Other Contributions	352	1%	536	1%	1,540	4%	184	(1,004)
	6,247		6,493		4,443		246	2,050
Total Revenue	\$ 38,370		\$ 39,334		\$ 36,779		\$ 964	\$ 2,555
CONSOLIDATED EXPENSES								
General Government	\$ 6,494	19%	\$ 6,395	20%	\$ 5,940	20%	\$ (99)	\$ 455
Protective Services	7,357	23%	7,274	23%	7,111	23%	(83)	163
Transportation	2,207	7%	2,242	7%	2,060	7%	35	182
Environmental Health Services	4,876	15%	5,010	16%	4,612	15%	134	398
Environmental Development	1,566	5%	1,299	4%	1,434	5%	(267)	(135)
Education & Social Services	5,359	16%	5,359	17%	5,218	17%	-	141
Recreation and Cultural Services	2,738	8%	2,353	7%	2,004	7%	(385)	349
Water Utility	2,202	7%	2,009	6%	1,971	6%	(193)	38
Total Expenses	\$ 32,799		\$ 31,941		\$ 30,350		\$ (858)	\$ 1,591
SURPLUS	\$ 5,571		\$ 7,393		\$ 6,429		\$ 1,822	\$ 964

Description	Amount
Variations from Budget to Actual - Consolidated Surplus	
General tax rate variance as per the general operations section (See Page 49-52)	\$ 841,740
Urban service tax rate variance as per urban service rate section (See Page 53 & 54)	(9,544)
Transfers (see Page 73)	346,319
Net gain on the sale/disposal of Municipal assets	182,641
Pension adjustment for the unamortized actuarial loss (Note 10 Financial Report)	(343,954)
Landfill liability adjustment based on PSAB requirements	(154)
Non-Urban Streetlights, variance to budgeted surplus	7,579
Water Utility variance as per the Water Utility section (See Page 55 & 56)	255,005
Interest earned on capital reserves	573,254
Principal payments general fund - local improvement John Murray Drive (Provincial)	(12,600)
Principal payments general fund - Lantz fire department recoverable	(18,200)
Net Variance from Budget to Actual	\$ 1,822,086
Original planned surplus (see Page 77)	5,570,703
Net Surplus end of Year	\$ 7,392,789

INVESTING IN OUR INFRASTRUCTURE (CAPITAL FUND)



The five year Capital Investment Plan is approved each year by Municipal Council with several single and multi-year capital projects. The plan consolidates capital spending for urban service infrastructure, municipal operations and the East Hants Water Utility. The five-year investment in infrastructure is as follows:

Description	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
General Government (Municipal Administration, Buildings, Information Systems, Legislative, Human Resource systems)	\$ 85,028	\$ 44,669	\$ 70,100	\$ 16,171	\$ 184,640
Transportation (Roads, Sidewalks, LED Streetlights)	21,233	64,936	20,916	13,826	159,178
Environmental Development (Economic Development, Industrial Parks, Community Development)	1,695,970	191,409	36,178	66,910	1,135,995
Environmental Health (Wastewater, Waste Management, Environmental Stewardship)	748,174	643,437	51,257	133,187	215,311
Recreation & Cultural Services (Recreational Facilities, Parks, Tourism, Libraries, Cultural Buildings)	11,038,269	6,388,910	927,567	1,667,935	443,053
Water Utility (Infrastructure and Equipment related to Water Treatment & Distribution)	236,088	1,102,398	4,387,539	210,208	275,202
TOTAL	\$ 13,824,762	\$ 8,435,759	\$ 5,493,557	\$ 2,108,237	\$ 2,413,379



Infrastructure Highlights: Completed Projects in 2019/2020

East Hants Aquatic Centre

The new Aquatic Centre is a modern and accessible facility that offers recreational services to people of all ages. The new facility includes a six-lane, 25-metre lap pool, an accessible leisure spray pool, a lazy river and other components such as an outdoor splash pad, a slide and a multi-purpose room. The construction was



substantially complete in March 2020, and the centre will provide residents from across the region with increased options for year-round aquatic programming and recreational activities.



Splash Pad Completed July 2020 - WIP at March 31, 2020

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Federal Funding	\$ 5,821,282	\$ 3,610,379	\$ 1,717,763	\$ 5,328,142
Capital out of Revenue	\$ 42,532	\$ -	\$ 42,532	\$ 42,532
Special Reserves	\$ 2,448,419	\$ 1,406,089	\$ 1,453,888	\$ 2,859,976
Debt	\$ 10,687,767	\$ 5,690,628	\$ 4,309,373	\$ 10,000,000
Total	\$ 19,000,000	\$ 10,707,096	\$ 7,523,555	\$ 18,230,651

Elmsdale Business Park Expansion

The expansion of the Elmsdale Business Park includes the construction of approximately 600 metres of new road and the creation of 19 additional lots in the Business Park.



Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Special Reserves	\$ 210,000	\$ 427,394	\$ 68,049	\$ 495,443
Debt	\$ 2,000,000	\$ -	\$ -	\$ -
Temporary Financing	\$ -	\$ 1,053,000	\$ -	\$ 1,053,000
Total	\$ 2,210,000	\$ 1,480,394	\$ 68,049	\$ 1,548,443

Barney Brook Forcemain Replacement

Replacement of the existing 600 metre forcemain from Barney Brook wastewater lift station with twin forcemains.

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Gas Tax Funding	\$ 531,010	\$ 481,667	\$ -	\$ 481,667
Obligatory Reserves	\$ 121,230	\$ 105,468	\$ 15,465	\$ 120,933
Total	\$ 652,240	\$ 587,135	\$ 15,465	\$ 602,600

Mount Uniacke Streetlights

The Mount Uniacke area received 20 new safety streetlights with funding coming from Federal Gas Tax.

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Gas Tax Funding	\$ 21,240	\$ 21,233	\$ -	\$ 21,233
Total	\$ 21,240	\$ 21,233	\$ -	\$ 21,233

Shubenacadie Water Production Wells

The installment of an additional production well was completed to assist with operation of the water treatment plant.



Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Depreciation Reserves	\$ 192,143	\$ 95,751	\$ 2,857	\$ 98,609
Provincial Funding	\$ -	\$ 74,869	\$ -	\$ 74,869
Total	\$ 192,143	\$ 170,620	\$ 2,857	\$ 173,478

Tourism Assets

Initiated extension of Burntcoat Park parking area, new fencing at Court House Hill, and road access improvements to Walton Lighthouse.

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Special Reserves	\$ 57,000	\$ 46,794	\$ -	\$ 46,794
Total	\$ 57,000	\$ 46,794	\$ -	\$ 46,794

Playgrounds/Parks

The Playgrounds/Parks Projects includes upgrades to five different playgrounds/parks in East Hants over a five year period. The following projects were completed in 2019/2020:



Elmwood Park Picnic Shelter



Mount Uniacke Memorial Community Park

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Gas Tax Funding	\$ 245,000	\$ 90,000	\$ 96,000	\$ 186,000
Capital out of Revenue	\$ 7,000	\$ 7,000	\$ 8,894	\$ 15,894
Provincial Funding	\$ 74,000	\$ 32,829	\$ 60,386	\$ 93,215
Special Reserves	\$ 51,100	\$ 29,170	\$ 8,100	\$ 37,270
Community Donation	\$ -	\$ -	\$ 9,000	\$ 9,000
Debt	\$ 70,000	\$ -	\$ -	\$ -
Total	\$ 447,100	\$ 158,998	\$ 182,380	\$ 341,378



Infrastructure Highlights: Work-in-Progress Projects in 2019/2020

Uniacke South Phase Development



The expansion of the Uniacke Business Park is underway and will create new commercial lots to facilitate economic growth and prosperity in our communities. The expansion is a 45 acre development of commercial and industrial land, aimed at attracting growing and expanding businesses, locally and regionally, in Atlantic Canada. Phase One of the development, which is

currently under construction, is over 18 acres and will add 21 new lots to the Business Park.



Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Special Reserves	\$ -	\$ 90,107	\$ -	\$ 90,107
Debt	\$ 1,029,000	\$ -	\$ -	\$ -
Temporary Financing	\$ -	\$ -	\$ 60,393	\$ 60,393
Total	\$ 1,029,000	\$ 90,107	\$ 60,393	\$ 150,500

Maitland Heritage Interpretive Sign

Project Funding	Total Budget	Actual Expenditures		
		2019/2020	Prior Years	Total
Special Reserves	\$ 25,000	\$ 2,476	\$ -	\$ 2,476
Provincial Funding	\$ -	\$ 12,500	\$ -	\$ 12,500
Total	\$ 25,000	\$ 14,976	\$ -	\$ 14,976

MUNICIPAL OPERATIONS (OPERATING FUND)

The **Schedule of Current Fund Operations** (Page 93) shows no change in the Operating Fund balance as the surplus in the general operations fund was transferred to reserves as required by the Provincial Financial Reporting Requirements.

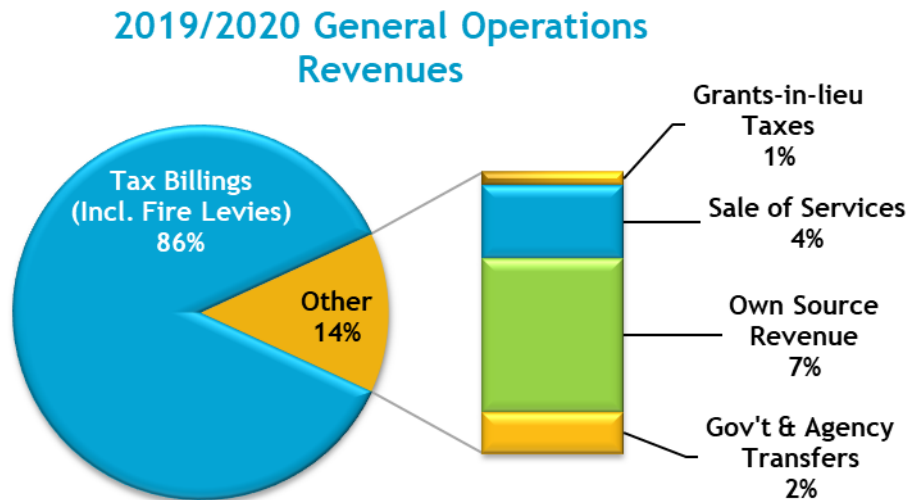
Subsequent to various transfers to reserve and funding adjustments (see General Tax Rate section below), the General Operations surplus was recorded at \$113,411 for 2019/2020 and transferred to the Operating Contingency Reserve. The full 2019/2020 surplus of \$113,229 can be broken down as follows:



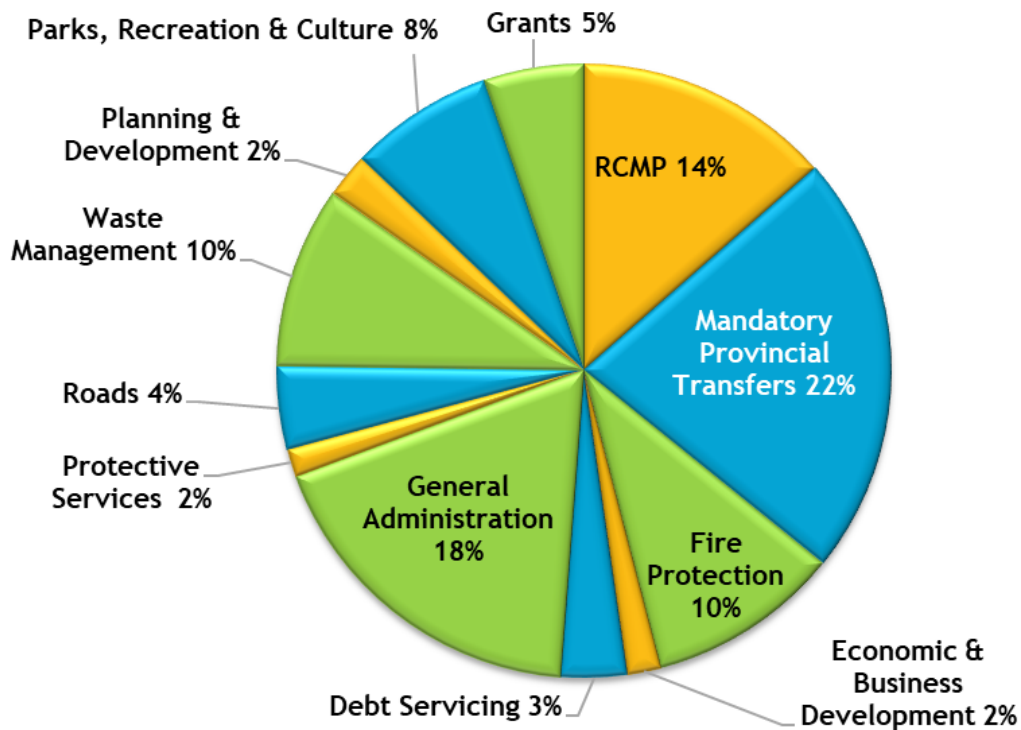
General Operations	\$	113,411
Urban Service Rates		(13,108)
Other Lights		12,926
Total	\$	113,229

General Tax Rate

The following pie charts represent the general tax rate revenues and expenses for the Municipality for 2019/2020 (excluding transfers to reserve, amortization expense, pension accounting and landfill closure entries):



2019/2020 General Operations Expenditures



The total General Operations budget for 2019/2020 was set at \$28.9 million. The table below reflects a positive variance of \$841,740 (2.91% of budget), prior to the unplanned transfers to and from reserves. The significant variances in general operations revenue and expenses from budget to actual are outlined and discussed in the following table:

Description	Amount
(INCREASES) / DECREASES IN REVENUE	
Deed transfer tax	\$ (244,918)
Tipping fee, Scrap Metal & RRFB Diversion Credit revenue	(67,828)
Interest on investments & receivables net of bank fees	(33,620)
Provincial Grants (Kitty Litter & Transit Update)	(27,500)
LEMC tenant revenue net of rent expense	(23,435)
Aquatics Program revenue net of expenses (due to delayed opening)	(22,061)
Tax certificates	(8,801)
Fines and other revenue	(3,149)
Net taxes, including planned amount for assessment appeals of \$45,000	1,222
Bell Grant/NS Power/HST Offset	9,166
Recreation Grants/Student Employment Funding	8,838
Recreation programming (After School & Day Camps)	15,041
Administration fees	29,718
Variance from budget to actual - revenue	\$ (367,327)

Description	Amount
INCREASES / (DECREASES) IN EXPENSES	
Wages & Honorariums - savings due to various staff vacancies	(312,017)
Solid Waste Processing, Transporting and Collection (primarily due to processing)	(42,175)
Training education & associated travel	(36,330)
Contracts (SPCA Contract \$10K offset by savings Waste \$11.5K, Tourism \$10.8K, Roads \$18K)	(33,457)
Tax exemptions and municipal grants	(35,261)
Various operational items -primarily for community events and programing	(24,153)
Promotion and advertising (CAO \$6.8K, Tourism \$7.3K, Finance \$3K, Bldgs \$4.8K, PRC \$3.8K)	(25,748)
Miscellaneous Items (includes postage, office supplies, publications & operational materials)	(24,164)
Conference registration and travel	(22,777)
RCMP costs	(18,084)
Power, heating fuel and water (primarily LEMC savings in power)	(16,098)
Computer Hardware, Software, & Support	(10,836)
Business development	(9,050)
Uncollectible savings for accounts receivable	(8,805)
Vehicle maintenance and fuel (fuel savings \$5.7K)	(8,751)
Printing costs	(7,989)
Insurance	(7,153)
Elmsdale Business Park interest on debt	(3,713)
Provincial mandated costs (Corrections, Education, Provincial Housing)	(1,581)
Mechanical maintenance (LEMC HVAC \$35.8K offset by savings for building repairs)	14,894
Professional Fees - primarily from Transit Plan Update	22,551
Snow removal	26,301
Legal Fees related to secondment, rezoning, and general services	109,983
Variance from budget to actual - expense	\$ (474,413)
Variance from budget to actual surplus	(841,740)
Decrease in Transfer from Operations for Capital purposes - Parks & Trails	(52,628)
Adjustment to Local Improvement loan revenue to offset local improvement debt	1,346
Elmsdale Business Park principal payment	1,200
Original planned surplus	(11)
Net Surplus end of Year	\$ (891,833)

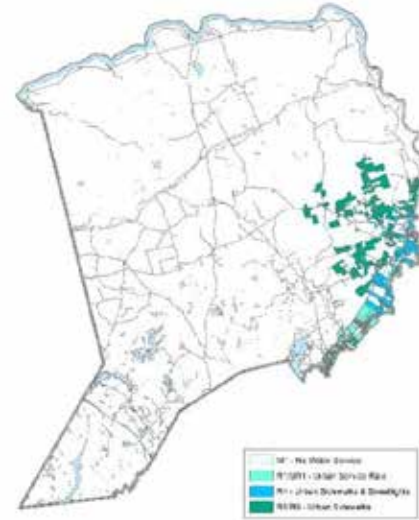
Description	Amount
Surplus transferred as follows:	
Admin - LEMC debt payment (balloon payment)	\$ (164,605)
CAO - Council Honorarium	(47,000)
PRC - Recreation Access Policy	(30,000)
PRC - Active Transportation	(60,000)
PRC - Burntcoat Head Park Concept Plan Updates	(1,500)
PRC - Aquatics Centre Operations	(79,908)
Transfer to reserves surplus	(113,411)
Transfer to reserves surplus for Waste Management future debt	(150,491)
Transfer to East Hants Aquatic Centre capital financing	(244,918)
Total	\$ (891,833)



URBAN SERVICE RATE

The Urban Service Rate (USR) is the largest of our area rates; charged to residents in the “Corridor” area (Shubenacadie to Enfield), this rate is reported on separately as it affects a significant number of residents and Councillors. The rate covers all urban services (streetlights, wastewater, hydrants and sidewalks) with the exception of some sub-urban streetlights.

The total USR operating budget for 2019/2020 was set at \$2.8 million. The final deficit was \$13,108, which was transferred from the Contingency Reserve. The significant variances from budget for the Urban Service Rate are outlined and discussed in the following table:



Description	Amount
(INCREASES) / DECREASES IN REVENUES	
Urban service rate tax levies - primarily related to Wastewater Management Fee (WWMF)	\$ (7,182)
Sewer Hook-up & Usage revenue, net of reserves transfer	748
Federal Grant In Lieu	912
Irving Oil servicing agreement	1,087
Variance from budget to actual - revenue	\$ (4,435)
INCREASES / (DECREASES) IN EXPENSES	
Plant maintenance and power for wastewater properties	\$ (28,920)
Snow removal for wastewater properties	(12,200)
Computer & admin support - costs savings for administration, finance and IT support	(10,381)
Operational materials and small equipment	(7,166)
Other general operations - primarily from savings in allsystems	(5,050)
Wages & benefits - savings	(2,579)
Unexpected wastewater operational repairs	80,275
Variance from budget to actual - expense	\$ 13,979
Variance from budget to actual deficit	\$ 9,544
Original planned deficit	3,564
Net Deficit transferred from USR Contingency at end of Year	\$ 13,108

Reserves - Urban Service Rate

Reserve funds are funds set aside to help offset future financing requirements; these are drawn upon to finance capital and operating expenditures as designated by Council. Urban type services are very infrastructure intensive, requiring significant funding for most capital projects. For this reason, reserve fund balances are a fundamental component of managing the financial stability of the USR. The following amounts are being held in reserve at March 31, 2020, for the USR systems:

For Capital Purposes:	Amount
Wastewater	\$ 50,832
Stormwater	2,602
Total	\$ 53,435

For Operating Purposes:	Amount
Sidewalks	\$ 510,601
Wastewater	1,417,471
Contingency	671,890
Total	\$ 2,599,963

Council has approved a plan to reduce debt payments in the Urban Service Rate by setting aside \$190,400 in the sidewalk operating reserves to fund future sidewalk debt payments. The wastewater reserves are restricted to desludging, lagoon vegetative growth, and lift station pump and forcemain upgrades.



EAST HANTS WATER UTILITY

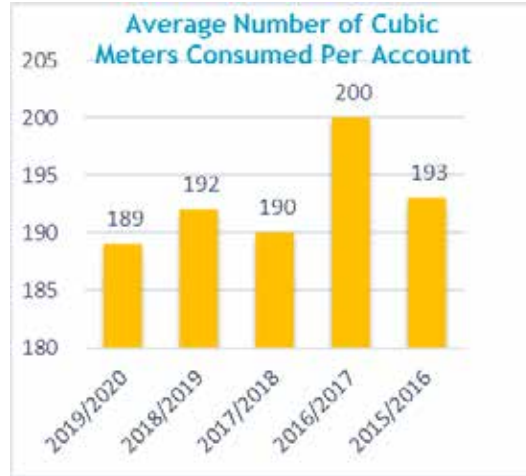


The East Hants Water Utility (EHWU) serves 2,841 customers in the communities of Shubenacadie, Lantz, Elmsdale and Enfield. The Utility also operates a bulk water station in Enfield that serves water haulers and residents throughout the region. The Municipality is accountable to the Nova Scotia Utility and Review Board (NSUARB) for all matters relating to water utility accounting and rate setting. East Hants received approval from the UARB to increase rates for three years beginning July 1, 2017. These approved rates will remain in effect until the next rate review.

At March 31, 2020, the Utility showed an accumulated fund balance of \$1,533,249. Operating results for 2019/2020 reflect a positive change in fund balance (operating surplus) of \$288,882. This surplus is explained in the following table:

Description	Amount
(INCREASES) / DECREASES IN REVENUES	
Water billing revenue - increase in base charge \$15.6K and water consumption \$7.5K	(23,184)
Water token revenue	(5,754)
Interest and penalty revenue	(4,010)
Increase in water meter connections, installations and disconnections	(1,320)
Variance from budget to actual - revenue	\$ (34,268)
INCREASES / (DECREASES) IN EXPENSES	
Professional fees - primarily savings in contracts, monitoring wells, and lab testing	(93,849)
Wages & benefits - savings related to vacant Water Operator position	(45,818)
Equipment, Property & Grounds Maintenance - reduced work due to vacant position	(38,705)
Snow removal	(19,695)
Computer & admin support - costs savings for administration, finance and IT support	(15,152)
Amortization - delay in completion of EHWU Capital Projects	(4,520)
Other operating costs	(3,863)
Savings in Vehicle Expenses - primarily in fuel	(1,702)
Operational materials - primarily increase in chemicals	2,566

Description	Amount
Variance from budget to actual - expense	\$ (220,738)
Variance from budget to actual surplus	(255,006)
Increase in transfer from Operations for water meters	(2,282)
Original planned surplus	(31,594)
Net Surplus end of Year	\$ (288,882)

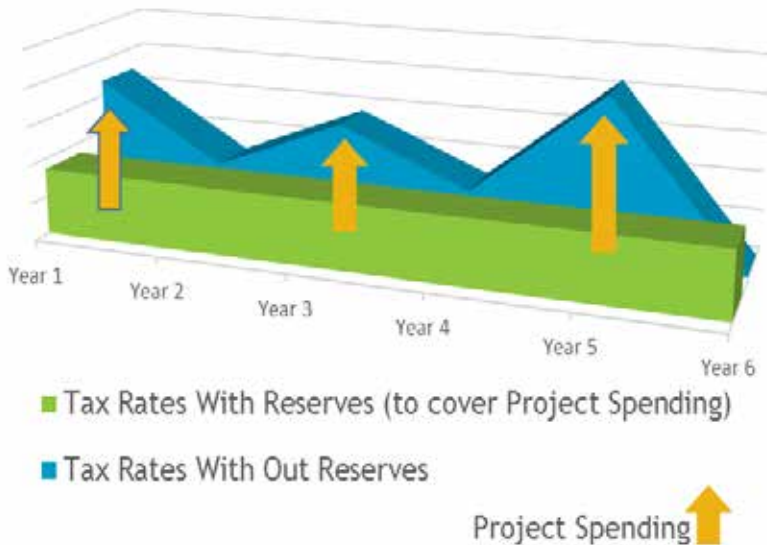


RESERVES

Reserve funds are established by Council by setting aside money to help offset future financing requirements; when required the funds are drawn upon to finance capital and operating expenditures as designated by Council. Using reserve funds to minimize tax rate fluctuations is a fundamental component of financial management for East Hants.



Operating and capital reserves are consolidated within the Accumulated Surplus position on the Statement of Financial Position (Page 76); Obligatory reserves are reported in the liabilities section of the Statement of Financial Position (Page 76).

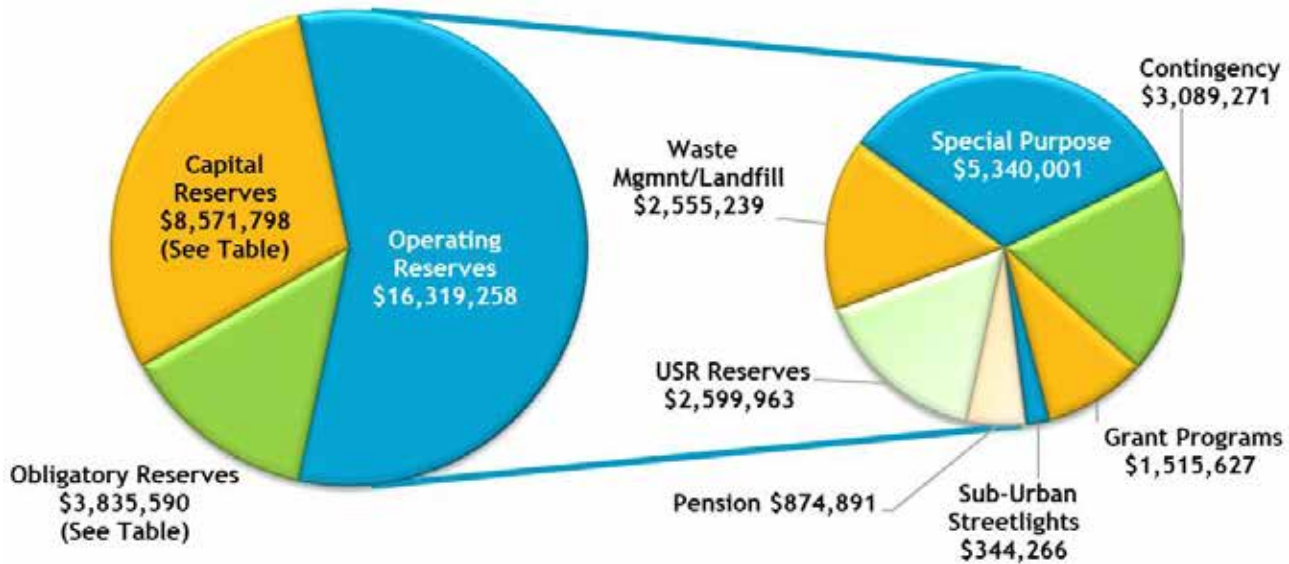


Reserves are key to the financial success of the Municipality and Council's ability to respond to the needs of East Hants residents and future development. Council needs to balance the desire to keep the tax burden as low as possible with the need for healthy reserve balances to ensure financial stability into the future.

The Municipality has approximately \$28.7 million in operating and capital reserves. Of this amount, \$8.6 million is set aside for capital work and \$16.3 million is being held in operating reserves. The Municipality of East Hants also has \$3.8 million in obligatory reserves, money collected specifically for open space and for sewer & water infrastructure.

Each reserve fund is further broken down for specific uses. For a detailed list of Reserve Fund balances, see Page 99, Schedule of Reserve Operations. The following graph summarizes the funds:

2019/2020 Reserves Held for Future Use - \$28.7M



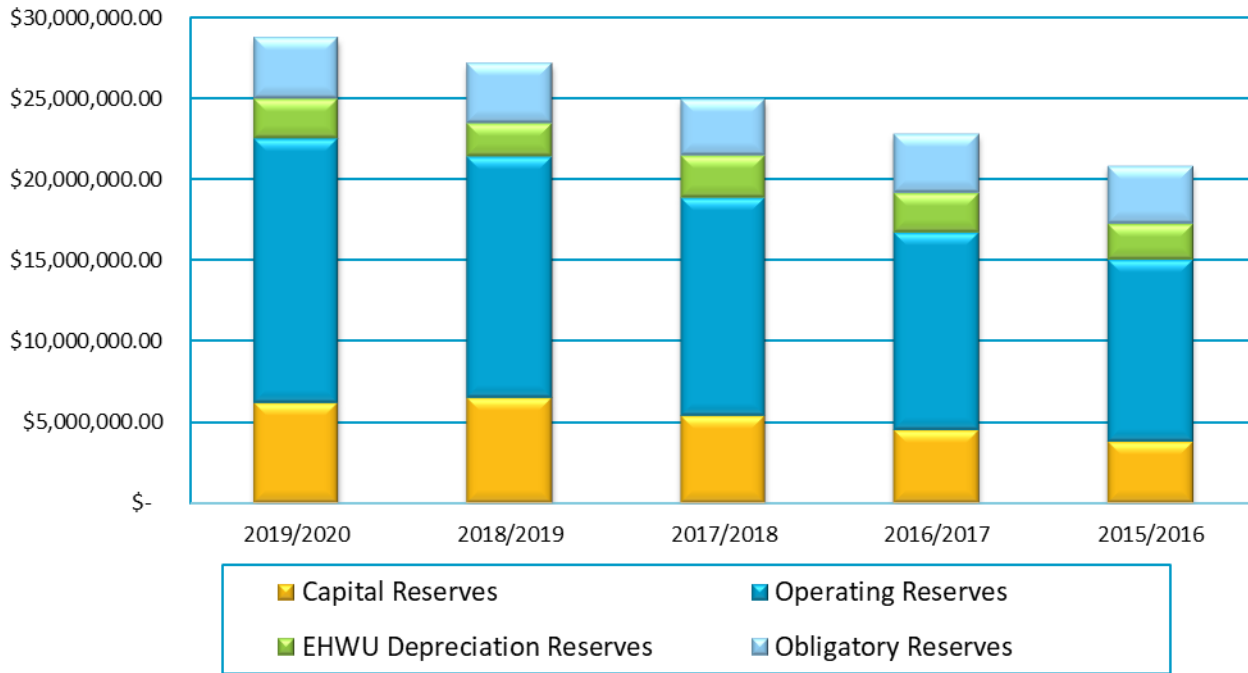
Capital Reserves	Amount	Obligatory Reserves	Amount
Water System Infrastructure	\$ 2,452,996	Sewer Infrastructure	\$ 2,593,639
USR Capital Reserves	53,434	Water Infrastructure	1,166,219
Industrial Park Expenditures	741,454	Green Space	75,732
Gas Tax Funding	4,283,789		
Landfill Site Post Closure	182,366		
Other	857,162		
Road Paving	597		
Total	\$ 8,571,798		\$ 3,835,590

The following amount represents future repayments to the operating contingency reserve fund:

- \$82,674 (\$122,389 in 2018/2019) will be repaid to the operating reserve fund as the residents in Shubenacadie pay off the accumulated deficit of the former Shubenacadie Water Utility.

The chart below summarizes the reserve balances of the Municipality over the past five years:

East Hants Five-Year Reserves Comparison



TYPES OF RESERVES

- Special Reserves (monies set aside for a specific purpose, both Capital and Operating)
- Special Reserves (monies set aside for future debt repayment)
- Contingency Reserves (surplus funds set aside for unanticipated expenditures)
- Obligatory Reserves - Infrastructure reserves (trunk sewer and water fees)
- Depreciation Reserves (Water Utility)

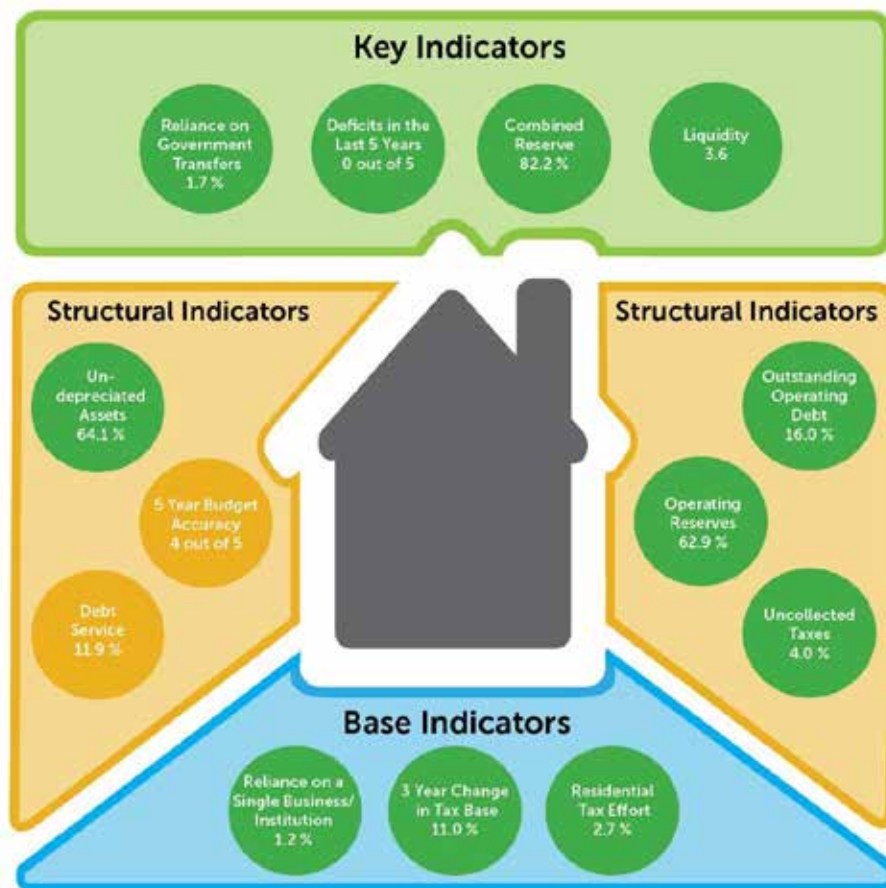
FINANCIAL CONDITION INDICATORS

The Financial Condition Index helps municipal councils and other stakeholders make sense of municipal financial information by providing a variety of sources of information in a single document. The index is organized into three financial indicators that focus on the municipality's strengths, trends and risk areas.

The index was developed jointly by the Nova Scotia Government, the Union of Nova Scotia Municipalities and the Association of Municipal Administrators. Thresholds are based on jurisdictional scans, literature reviews, and municipal consultations. A **GREEN** circle around the indicator indicates low risk, **YELLOW** indicates moderate risk and **RED** indicators are a predictor of high risk situations (none below).

The Province of Nova Scotia provided a five-year comparison of the Financial Condition Indicators for all municipalities in the province in May 2019. East Hants' results (below) were very favourable.

The information in this report has been calculated using East Hants data for 2017/2018 and 2018/2019, with the recommended thresholds being provided by the Province. Below is a snapshot of East Hants indicators along with comments that are important to our stakeholders for understanding the results. The indicators for 2019/2020 will be calculated by the Province once the Financial Information Returns for all municipal units are filed. The detailed discussion of the results can be found on the East Hants website: easthants.ca/government/municipal-departments/finance-administration/financial-condition-index/



Key Indicators

	2018/2019	2017/2018	Recommended Threshold
Reliance on Government Transfers	1.7%	2.1%	Below 15%
Deficits in the Last 5 Years	0/5	0/5	0/5
Combined Reserve	82.2%	77.6%	Above 40%
Liquidity	3.6	2.2	Above 1.5

Reliance on Government Transfers (%)

The Municipality of East Hants receives government operating grants for Solid Waste Programs, Farm Property Acreage and application based funding agreements. These grants range from 1% to 2% per year of the \$30.5 million budget. This represents a low percentage of funding from government grants. The Municipality of East Hants does not receive any Equalization funding from the Province.

Deficits in the Last 5 Years (#)

Municipalities must prepare balanced operating budgets. Any deficits must be repaid in the following budget year. The Municipality of East Hants has not run a deficit in 30+ years. East Hants incurred surpluses for this period and is therefore assessed at a low risk.

Combined Reserve (%)

The Municipality of East Hants sets aside funds each year for reserves in order to plan ahead and ensure large capital investments and operating expenditures can be met without an increased tax burden for residents. This indicator measures East Hants' combined reserve (includes operating, capital and water reserves) as a percentage of total operating and amortization costs. At 82.2% in 2018/2019, East Hants is above the target (40%) and has limited its future risk by maintaining a healthy reserve balance.

Liquidity (#)

This indicator is calculated by Short Term Operating Assets divided by Short Term Operating Liabilities.

For East Hants, short term assets include cash, taxes receivable and other monies owing from external sources (grants, HST, Deed Transfer Tax, etc.). The short term liabilities include amounts owing for payroll, trade payables (amounts owing to suppliers at the end of the fiscal year) and deferred revenue (monies paid on taxes in advance, for swimming lessons, etc.).

Structural Indicators

	2018/2019	2017/2018	Recommended Threshold
Undepreciated Assets	64.1%	65.3%	Above 50%
Five Year Budget Accuracy	4/5	3/5	5/5
Debt Service	11.9%	10.3%	Below 10%
Outstanding Operating Debt	16.0%	17.3%	Below 25%
Uncollected Taxes	4.0%	3.9%	Below 10%
Operating Reserves	62.9%	59.2%	Above 20%

Undepreciated Assets (%)

The Municipality's significant investment in infrastructure over the past few years has resulted in a higher % for this indicator. New infrastructure has a higher book value and a greater remaining useful life than older infrastructure. Normal depreciation will decrease this percentage each year without significant additions to capital infrastructure, which has been the case in 2018/2019. It is expected that this percentage will increase when the East Hants Aquatic Centre (approximately \$19 million) is capitalized next year.

Five Year Budget Accuracy (#)

The Municipality of East Hants Budgeted Accuracy indicator, as calculated, appears to be assessed at medium risk. There are several factors at play when calculating East Hants budget to actual results each year:

- The budget is prepared with offsetting funding coming from operating reserves, which is not taken into consideration when calculating this indicator;
- The budget is prepared with a set percentage for Pension & Health Benefits - any remaining monies at year end are transferred to the Pension reserve to pay for plan upgrades and solvency deficits;
- The budget is prepared with large projects/studies being funded from reserve (funds not raised in one year on the tax rate); any monies not spent do not have an offsetting transfer in from reserve at year end;
- The actual surpluses recorded in the last few years are a result of a number of variances to budget, the large variances being in Salaries/Benefits related to maternity and other vacancies as well as the associated operating costs of those vacancies. Also affecting the budget are interest expenses relating to delayed capital projects and any variance in policing or education contracts also affect the actual numbers (East Hants budget is set prior to these transfer numbers being known usually resulting in a small percentage variance).

East Hants Council has strong budget management policies and practices. Council is engaged throughout the budget process and has strong reserves in place to fund operating and capital projects as they arise. This indicator does not always take these reserve management practices into account. All significant variances to budget are reported to the public in the annual Treasurer's Report.

Debt Service (%)

The indicators around debt can be slightly misleading for a rural municipality investing heavily in urban infrastructure. Council approved a \$19 million Aquatic Centre of which close to \$6 million was spent in 2018/2019 on Phase I construction. These investments lead to a higher than normal (compared to other rural units) Debt Service.

Outstanding Operating Debt (%)

This indicator is calculated by measuring East Hants' annual borrowing amount (debt) as compared to its borrowing limit, which is 50% of the combination of taxes levied and transfers from government. At 16.0%, East Hants is comfortably below the threshold limit of 25%.

Uncollected Taxes (%)

The Municipality of East Hants has a full-time Collection Officer and actively collects through payment arrangements, tax sale and adherence to Council collection policies. The Uncollected Tax Calculation is favourable for both 2017/2018 and 2018/2019 due to the efficient collection of taxes.

Operating Reserves (%)

Reserve funds are established by Council by setting aside money to help offset future financing requirements; when required, the funds are drawn upon to finance capital and operating expenditures as designated by Council. Using reserve funds to minimize tax rate fluctuations (due to significant one-time budgeted expenditures, unanticipated expenditures and revenue shortfalls) is a fundamental component of financial management for East Hants. Where the Municipality's capitalization threshold is \$10,000 and with restrictions on what capital reserves can be withdrawn for, Council has chosen to set aside the required funds for capital purchases in the operating reserve.



Base Indicators

	2018/2019	2017/2018	Recommended Threshold
Reliance on a Single Business or Institution	1.2%	1.0%	Below 10%
Three Year Change in Tax Base	11.0%	11.1%	3% or Above
Residential Tax Effort	2.7%	2.7%	Below 4%

Reliance on a Single Business or Institution (%)

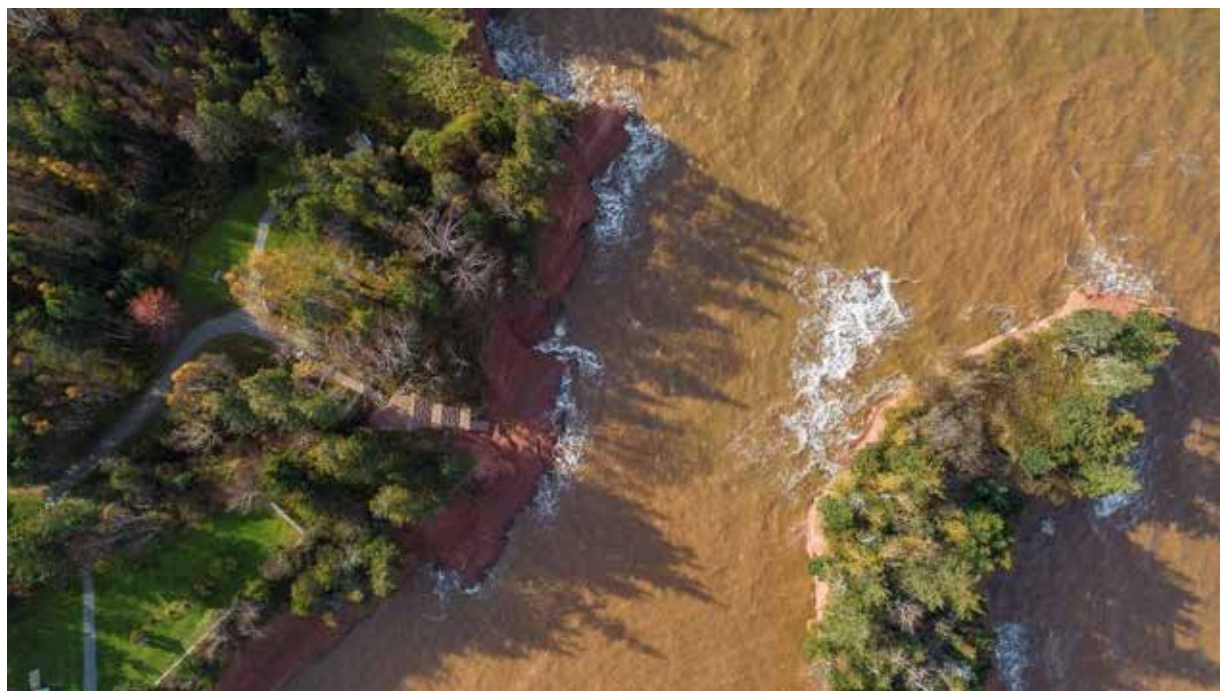
The ratio for reliance on a single business is low due to the variation of industry represented in East Hants, large amount of farm and forest lands, and significant residential assessment. This indicator is favourable for East Hants for both 2017/2018 and 2018/2019.

Three Year Change in Tax Base (%)

The Municipality of East Hants has a higher percentage for this indicator due to the high rate of assessment growth in East Hants. Overall the Three Year Change in Tax Base indicates that property assessments are increasing at a greater rate than inflation.

Residential Tax Effort (%)

The ratio for both the 2017/2018 and 2018/2019 years meets the threshold set by the Province. East Hants tax effort for both years are higher than the rural average because East Hants provides urban services such as wastewater, hydrants, sidewalks and streetlights to five communities in East Hants, thus resulting in a higher tax expense per dwelling unit. Although our median household income is higher than the rural median household income (\$72,898 vs. \$57,294), the higher tax burden from services results in a higher percentage for this indicator.



MUNICIPAL GRANT PROGRAM - Investing in Our Community

The Municipal Grant Program supports several non-profit community groups in the delivery of their programs and services. The following table expands on the overall grant information in the Investing in Our Community section of the Annual Report (see Page 31). For those interested, the details of all grants issued by Council in 2019/2020 are:

Recipient	Cost Covered	Amount
Annual Maintenance Grants for Municipally Owned Properties:		
East Hants Museum Society (Tin Smith)	2019/2020 Annual Maintenance at Tin Smith Shop	\$ 11,000
Walton Area Development Association	2019/2020 Annual Maintenance at Walton Lighthouse	4,000
Sub-Total		\$ 15,000

Annual Staffing Grants for Municipally Owned and/or Leased Tourism Properties:		
East Hants Museum Society	2019/2020 Staffing Grant	\$ 3,000
Walton Area Development Association	2019/2020 Staffing Grant	3,000
Sub-Total		\$ 6,000

Beautification Grant:		
Admiral Rock Memorial Assoc.	Hall and Grounds maintenance	\$ 300
Beth Ouellette	Fall flowers and plexiglass	212
Centre Rawdon Community Hall	Mowing and grounds maintenance	300
Centre Rawdon United Church Cemetery Fund	Mowing	200
Cobequid 4-H	Beach Clean-up	1,870
Doull Masonary	Monument repairs	626
East Gore Community Hall	Mowing of grounds	200
East Gore United Church Cemetery	Mowing of cemetery	200
East Hants Historical Society	Maintenance to flower beds shrubbery	300
East Walton Community Club	Grounds Maintenance	600
Elmsdale Beautification Society	Wreaths, flower baskets (maintenance)	2,000
Enfield in Bloom	Plants and Christmas	4,000
Four Points Recreation	Lot and garden beautification	300
Grace United Church Hall	Grounds maintenance	500
Gwen Wood	Repair cemetery grounds Georgefield	527
Hardwood Lands Presbyterian Church	Steeple repairs	1,300
June Steadman	Black stain to paint planter and map	34
Maitland District Development Association	Landscaping	300
Maitland Volunteer Fire Department Aux	Lawn and Helipad care	300
Milford Recreation Association	Shrubs, flowers and plants	500
Mount Uniacke Beautification group	Plant Geraniums in Mt Uniacke sign by Irving	83
Noel New Horizons Rising Tides	Grounds Maintenance and mowing	600
Rawdon 2 Way 4H Club	Mowing and flowers	200

Recipient	Cost Covered	Amount
Rawdon Gold Mines Cemetery	Mowing and fertilizing	200
Rawdon Gold Mines Hall	Mowing of hall grounds	200
Rawdon Vol. Fire Department	Plants, shrubs, garden management	200
The CHArt Society	Flower beds and shrubbery	300
Uniacke & District Legion Br 165	Yard maintenance	250
Upper Rawdon Cemetery	Mowing of cemetery	200
Sub-Total		\$ 16,802

Capital Grants:		
East Hants Arena Association	Area rate contribution to roof repairs as per CM C18(228)	\$ 90,000
Hants North Recreation Development Association	Gas Tax contribution to splash pad in Kennetcook - Hants North	55,000
Sub-Total		\$ 145,000

Charitable Organization Tax Exemptions:		
Anglican Church	2019/2020 Taxes Bylaw F-400	\$ 1,121
C W Saunders Lodge Hall 125	2019/2020 Taxes Bylaw F-400	1,719
Community Hall Kennetcook	2019/2020 Taxes Bylaw F-400	1,771
Community Hall Noel	2019/2020 Taxes Bylaw F-400	541
Community Hall Upper Rawdon	2019/2020 Taxes Bylaw F-400	2,868
Corridor Community Options	2019/2020 Taxes Bylaw F-400	14,441
East Gore Community Club	2019/2020 Taxes Bylaw F-400	3,167
East Hants Arena Association (Sportsplex)	2019/2020 Taxes Bylaw F-400	400,152
East Hants Historical Society	2019/2020 Taxes Bylaw F-400	32
East Noel Community Club	2019/2020 Taxes Bylaw F-400	811
East Walton Community Hall	2019/2020 Taxes Bylaw F-400	1,082
Enfield & District Lion's Club Association	2019/2020 Taxes Bylaw F-400	1,739
Four Points Community Centre	2019/2020 Taxes Bylaw F-400	2,785
Gore District Volunteer Fire Department	2019/2020 Taxes Bylaw F-400	2,660
Hants North Baseball Association	2019/2020 Taxes Bylaw F-400	1,805
Hall Foresters Maitland	2019/2020 Taxes Bylaw F-400	1,113
Hall Northfield	2019/2020 Taxes Bylaw F-400	367
Landar Holdings Ltd	2019/2020 Taxes Bylaw F-400	4,291
Lantz Recreation Society	2019/2020 Taxes Bylaw F-400	3,251
Maitland & District Development Association	2019/2020 Taxes Bylaw F-400	1,227
Milford Recreation Association	2019/2020 Taxes Bylaw F-400	9,846
Minasville Community Centre	2019/2020 Taxes Bylaw F-400	1,375
Municipality of East Hants Lot 90-1 Hwy 2, Milford	2019/2020 Taxes Bylaw F-400	171
Municipality of East Hants leased to E.H. Horne School Preservation Society	2019/2020 Taxes Bylaw F-400	6,170

Recipient	Cost Covered	Amount
Municipality of East Hants- Enfield Earth Keepers	2019/2020 Taxes Bylaw F-400	2,150
Nine Mile River & District Volunteer Fire Department	2019/2020 Taxes Bylaw F-400	368
Northern Hants Benevolent	2019/2020 Taxes Bylaw F-400	3,255
Rainbow Community Club Hall	2019/2020 Taxes Bylaw F-400	3,731
Shubenacadie Community Development Association	2019/2020 Taxes Bylaw F-400	2
Shubenacadie Hall & Grounds	2019/2020 Taxes Bylaw F-400	4,735
Stanley & Mosherville Hall Association	2019/2020 Taxes Bylaw F-400	855
Stanley Sport Aviation Association	2019/2020 Taxes Bylaw F-400	1,953
Tennecape Community Club	2019/2020 Taxes Bylaw F-400	1,175
The CHArt Society	2019/2020 Taxes Bylaw F-400	4,542
Tot's Academy Child Care Society	2019/2020 Taxes Bylaw F-400	13,906
Trustees Clarksville	2019/2020 Taxes Bylaw F-400	390
Trustees of N M R Community Hall	2019/2020 Taxes Bylaw F-400	3,585
Trustees of The Hardwood Land	2019/2020 Taxes Bylaw F-400	3,593
Uniacke Lodge No 128 A F & A M	2019/2020 Taxes Bylaw F-400	2,410
Upper Nine Mile River Hall Association	2019/2020 Taxes Bylaw F-400	3,047
Water Utility East Hants	2019/2020 Taxes Bylaw F-400	204,753
Sub-Total		\$ 718,955

Community Grants:		
Amethyst Scottish Dancers of NS	Travel to CNE in Toronto	\$ 100
Bell Park Development Assoc	Trail Maintenance	1,500
Center Rawdon Community Club	Tables	1,130
CHArt Society	Insurance	1,500
Cobequid 4H Club	Branded clothing & signage /Woodsman Competition	1,250
East Hants Minor Hockey	Goalie gear for Novice and IP	1,000
EH Crime Prevention Society	Christmas parade insurance	500
EH Family Resource Center	Insurance	1,500
EH Ground Search & Rescue	Easter Egg hunt event	250
EH Mastadons U16 Fastpitch	Travel to Nationals in Saskatoon	225
EH Museum Society	Fancy Tea event	250
Elmsdale Beautification	Park Maintenance	1,500
Enfield Elms District Lion's Club	Insurance	1,500
Enfield Fire Department	Community Tree lighting event	250
East Hants Youth Links	Facility Access 19- Youth Links	3,734
Faith Community Church	Christmas with Community event	250
Geoffrey Burnes	Travel and event fees for Nationals Special Olympics	200
HNRH SAC	Grade 8 Class trip to Kejimikujik Park	1,000
Hants North Rec & Dev Assoc	International Women's Day Event	250
Jessalyn Taylor	Travel & Fees for Wrestling Atlantics	100

Recipient	Cost Covered	Amount
Kennetcook area Volleyball Club	Volleyball net	1,000
Kids Action Program	Early childhood check in event	250
Lantz Fall Fun Fair	Fall Fun Fair	250
Lantz Recreation Society	Pool operating expenses	1,500
Lexi Ettinger	Attend Royal Winter Fair with Hants 4 -H	100
M&M Recreation	Ballfield & Lawn maintenance	1,500
Milford Rec Assoc.	Milford Meltdown	250
Milford Recreation Society	Mowing and grounds maintenance	1,500
Noel & District Fire Ladies Aux	Teddy Bear Picnic	250
Off Leash East Hants Society	Insurance and Grounds Maintenance	1,500
Off Leash East Hants Society	Dog park Grand Opening	250
Rawdon Gold Mines Comm Hall Soc	Strip and wax floors	1,500
Shubenacadie Comm. Dev Assoc.	Insurance	1,393
Shubenacadie Fire	Community Tree lighting event	250
Shubenacadie Hay Days	Canada Day - Event and parade insurance	230
Shubie Hall & Grounds	Insurance	1,500
Tri County Basketball	Development equipment	1,000
Uniacke District Home & School	Ski trip	1,250
Uniacke Trails Association	NS trails membership and insurance	530
Upper NMR Hall Association	Insurance/Plowing and gravel	1,500
Youth Links	Insurance	1,490
Sub-Total		\$ 36,982

Community Partnership Grants:		
Corridor Community Options	Grant 2019/2020 CM C20(15)	\$ 15,000
East Hants Community Learning	Grant EH Comm Rider 2019/2020 grant	15,000
East Hants Family Resource Centre	Annual operating grant	10,000
East Hants Sport Heritage Society	Grant 2019/2020	5,000
Hants County Senior Safety Association	Providing programs that support the well-being, independence, and health and safety of seniors in East Hants	20,000
VON Colchester-East Hants	Community partnership grant per CMC19(58)	10,000
Youth Links	Hiring staff to administer programs	6,000
Sub-Total		\$ 81,000

District Recreation Fund:		
CHArt Society	Refund of grant for Grounds Maintenance	(380)
Corridor Minor Baseball	Replace backstop/construct path to batting cage	12,500
East Hants Curling Association	Jr. Rocks, Signage & Ice Flooding cart	5,958
East Hants Off Leash Society	Benches, shelter and accessible pathway	12,369
EH Horne School Preservation Society	Replace windows on front of building and exterior door	18,920
Enfield, Elmsdale & District Lions Club	Bleachers and fencing	15,511
Hants North Baseball Association	Parking lot for new field	5,000
Hardwoodlands Hall Committee	Roof Replacement	3,353

Recipient	Cost Covered	Amount
Lantz Recreation Society	Refund of grant	(1,441)
Milford Recreation Association	Accessible Washroom	3,353
Nine Mile River Trails Assoc	Trail expansion and upgrades	21,852
Shubenacadie Canal Commission	Boardwalk	2,114
Shubenacadie Community Development	McInnis Trail maintenance & electricity to people's park	627
Shubenacadie Hall & Grounds	Drainage and landscaping	5,555
Tennecape Community Club	Reface hall exterior/replace wheelchair ramp	4,476
Uniacke & District Legion	Heat Pumps	13,390
Uniacke Home and School	Soccer field Accessibility	9,000
Sub-Total		\$ 132,157

Dr. JT Snow Bursary:		
Hants East Rural High School	High school bursary	\$ 1,000
Hants North Rural High School	High school bursary	1,000
Windsor & Area Education Fund Association (Avon View High School)	High school bursary	1,000
Sub-Total		\$ 3,000

EMO Grants:		
East Hants Ground Search & Rescue	2019/2020 annual operating grant	\$ 28,000
East Hants Special Hazards Response Unit	2019/2020 annual operating grant	6,666
Sub-Total		\$ 34,666

Fire Department Annual Operating Grants:		
Gore Volunteer Fire Department	2019/2020 annual operating grant	\$ 9,695
Kennetcook Volunteer Fire Department	2019/2020 annual operating grant	9,695
Maitland & District Volunteer Fire Department	2019/2020 annual operating grant	9,695
Noel & District Volunteer Fire Department	2019/2020 annual operating grant	9,695
Rawdon District Volunteer Fire Department	2019/2020 annual operating grant	9,695
Walton Volunteer Fire Department	2019/2020 annual operating grant	9,695
Sub-Total		\$ 58,170

General Government Grants:		
East Hants Crime Prevention (COP)	Insurance for Citizens on Patrol	\$ 825
East Hants Historical Society	2019/2020 annual operating grant	14,776
Enfield, Elmsdale & District Lion's Club	Lion's club Enfield playground (Benevity RBC donation)	930
Hants County Christmas Angels Society	Support & assist Hants County families & children at Christmas time	1,000
Hants County Exhibition	Operating grant for Hants County Exhibition	300
Remembering Canada's Heroes	2019/2020 grant CM C19(28)	1,000
SPCA	2019/2020 annual operating grant	3,000
Sub-Total		\$ 21,831

Recipient	Cost Covered	Amount
Heritage Incentive Program:		
Charles Burns	Re roofing	\$ 2,000
Lois Golfman	Scraping/priming/painting House	2,000
Maitland District Dev Association	Repair/paint north end of bldg./Fill & grade around foundation	2,000
Natasha McKillop	New roof	1,300
Warren Yuill	Window Replacement Heritage Property	2,000
Sub-Total		\$ 9,300
Insurance Premiums for Municipally Owned and/or Leased Tourism Properties:		
Walton Area Development Association	2019/2020 insurance grant	\$ 1,195
Sub-Total		\$ 1,195
MTAP Program:		
Various (337 Tax Payers)	Individual tax assistance based on Municipal Tax Assistance Program Council policy	\$ 101,657
Sub-Total		\$ 101,657
Tourism Grants:		
CHArt Society	Start up for Film Fest/New Theatre curtains/Promotions	\$ 5,000
Come Home East Hants Society	Tide Fest 2019	10,000
East Hants Historical Society	Programming/new projector/Insurance/website/signage/staffing	11,500
East Hants Museum Society	Directional signage/printing promotions/open house event	2,700
Maitland District Development Association	Insurance/staffing/Workshops/Advertising & Promotion	13,350
Walton Area Development Assoc	Start up for Museum /NS webcam/internet fees/staffing	8,000
Sub-Total		\$ 50,550
Grand Total		\$1,432,265



CONSOLIDATED FINANCIAL STATEMENTS

MARCH 31, 2020



The Municipality’s financial statements have been prepared by Management in accordance with the provincial Financial Reporting and Accounting Manual and the reporting standards set by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada (CPA Canada). The financial statements have been audited by Deloitte who have expressed their opinion that these statements present fairly, in all material aspects, the financial position of East Hants as at March 31, 2020.

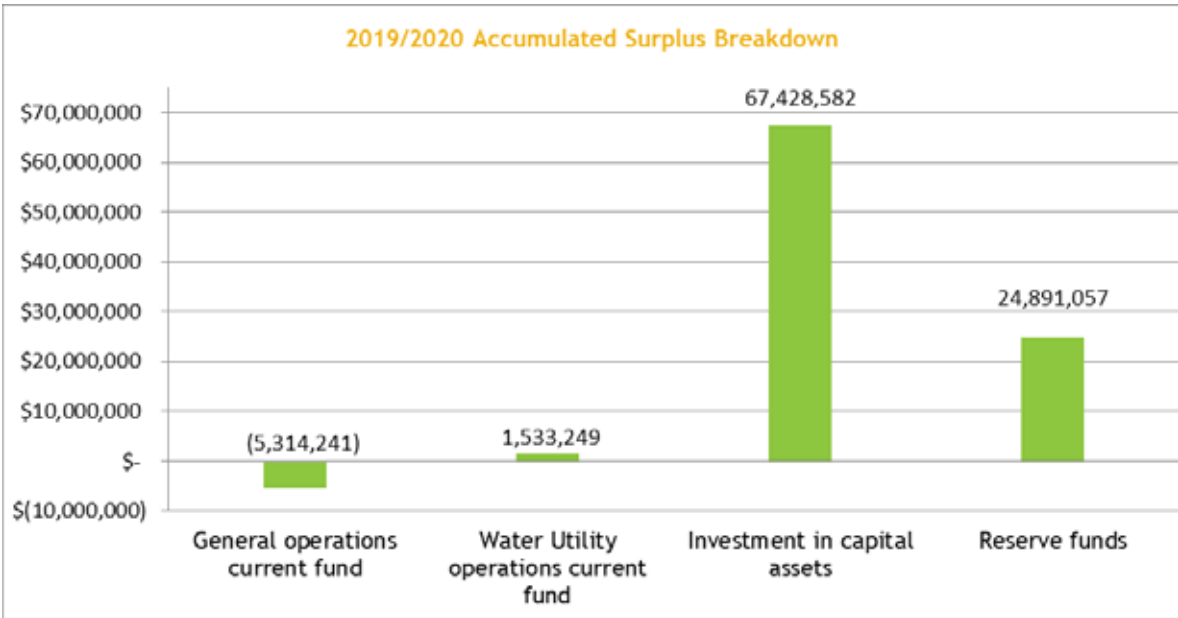
Management is responsible for such internal controls as determined necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error. The Audited Financial Statements are available on the Municipal website at www.easthants.ca.

There are four required PSAS financial statements: **Statement of Financial Position**; **Statement of Operations**; **Statement of Changes in Net Debt**; and, **Statement of Cash Flow**. We are pleased to also offer several schedules to support the statements and provide clarification to the reader.

Consolidated Statement of Financial Position

This statement highlights the cash resources of the Municipality, the liabilities, the net debt (which is the difference between the financial assets and liabilities), the assets that are held for service provision and the accumulated surplus.

As a result of the significant investment in tangible capital assets, there is a large accumulated surplus (\$88.5M) and a significant net debt which must be recovered through future tax revenues (see Statement of Changes in Net Debt). The following table shows a breakdown of the accumulated surplus by fund.



Consolidated Statement of Operations

The Consolidated Statement of Operations provides a summary of the revenues, expenses and surplus for the reporting period. The statement consists of the funds for the general operations, the water utility and capital.

The Consolidated Statement of Operations shows an annual surplus for the year of \$7,392,789 with a budgeted surplus of \$5,570,703. The variance of \$1,822,086 is accounted for as follows:

Description	Amount
Variance from Budget to Actual - Consolidated Surplus	
General tax rate variance as per the general operations section (See Page 49-52)	\$ 841,740
Urban service tax rate variance as per the urban service rate section (See Page 53 & 54)	(9,544)
Transfers (see table below)	346,719
Net gain on the sale/disposal of Municipal assets	182,641
Pension adjustment for the unamortized actuarial loss (Note 10 Financial Report - Page 88)	(343,954)
Landfill liability adjustment based on PSAB requirements	(154)
Non-Urban Streetlights, variance to budgeted surplus	7,579
Water utility variance as per the water utility section (See Page 55 & 56)	255,005
Interest earned on capital reserves	573,752
Principal Payments General Fund - Local Improvement - John Murray Drive (Provincial)	(12,600)
Principal Payments General Fund - Lantz Fire Department Recoverable	(18,200)
Net Variance from Budget to Actual	\$ 1,822,086

Council has established policies that require unspent funds in particular areas to be transferred at year end to an operating reserve. Also, throughout the year, Council decisions are made that affect transfers to and from reserves. The following is a list of Council approved transfers to (from) reserves that varied from the approved budget:

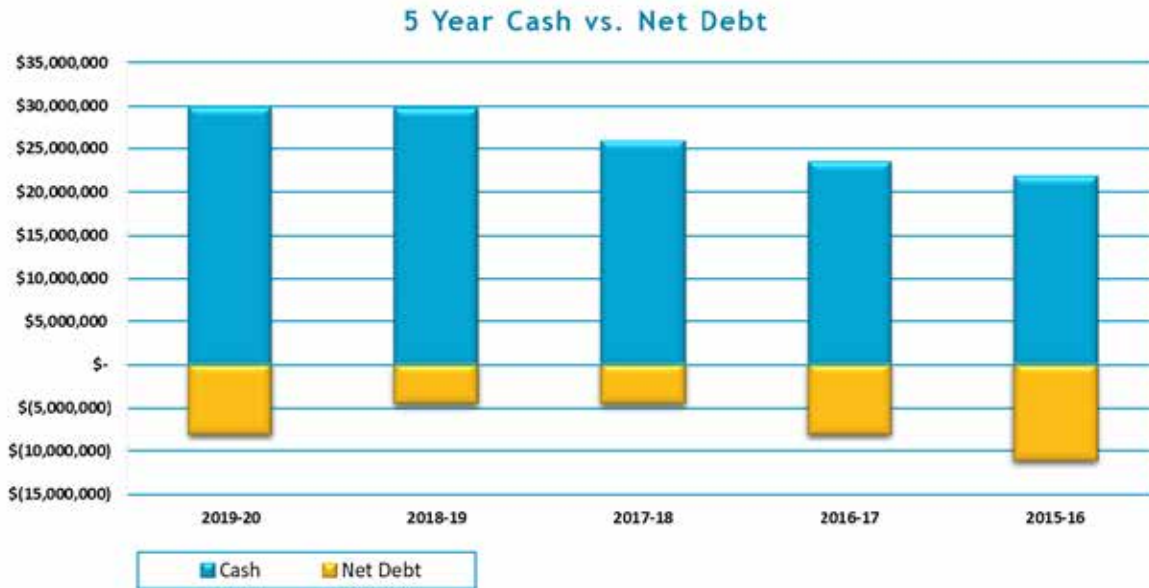
Description	Amount
Pension surplus - Budget pension expense at 10.5% (GTR \$87,898 & USR (\$138,116))	(50,218)
Fire Department - Training	10,000
Professional Fees - as per Council policy, transfer unspent funds to reserve	29,600
Grants - as per Council policy, transfer unspent funds to reserve	64,559
Other variances affecting to (from) reserves (legal fees, contracts, computer support, etc.)	98,528
Projects carried forward to 2020/2021	193,850
Total Transfers	\$ 346,719

Statement of Changes in Net Debt

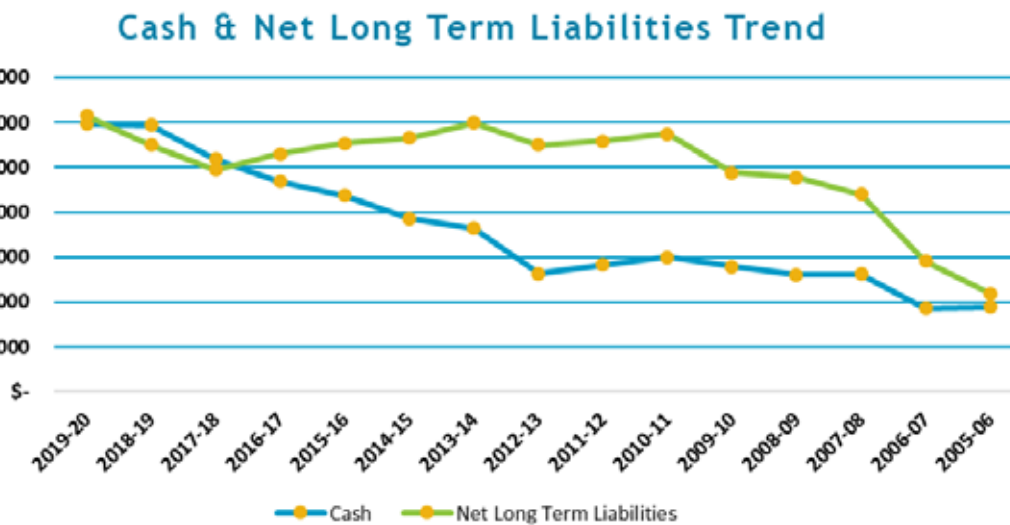
The statement is unique to PSAS reporting; the statement outlines the changes in net debt as a result of annual operations, tangible capital asset transactions and changes in other non-financial assets (pre-paid expenses and inventories). East Hants continues to strengthen its financial position with a focus on reducing its net debt. Since 2015, East Hants has reduced its net debt by \$6 million while intensifying attention to infrastructure renewal including the addition of the \$19 million Aquatic Centre.

Statement of Cash Flow

The Statement of Cash Flow reports changes in cash and cash equivalents resulting from operating activity and shows how the Municipality financed its activities during the year and met its cash requirements. East Hants values fiscal responsibility and as such has a reserve program; including reserve balance, as of 2020, the consolidated cash balance is \$29.8 million.



As of March 31, 2020, East Hants' consolidated cash balance (\$29.8 million) is slightly less than its total long-term liabilities (\$30.8 million) and it reiterates the organization's goal to reduce debt and demonstrate overall fiscal responsibility, as shown in the below graph:



MARCH 31, 2020 - CONSOLIDATED FINANCIAL STATEMENTS

Municipality of the District of East Hants

Table of Contents

March 31, 2020

Independent Auditors' Report (see audited statements)	
Consolidated Statement of Financial Position	76
Consolidated Statement of Operations	77
Consolidated Statement of Changes in Net Debt	78
Consolidated Statement of Cash Flow	79
Notes to the Consolidated Financial Statements	80
Schedule of Current Fund Operations - Municipal Operations	93
Schedule of Financial Position - Municipal Operations	94
Schedule of Current Fund Operations - Water Utility	95
Schedule of Financial Position - Water Utility	96
Schedule of Capital Fund Operations - Municipal Operations	97
Schedule of Financial Position - Municipal Capital Fund	98
Schedule of Reserve Operations	99
Schedule of Financial Position - Reserves Fund	100
Reconciliation of the Financial Plan to the PSAS Budget (Unaudited)	101
Consolidated Schedule of Operations by Function	102

Municipality of the District of East Hants
 Consolidated Statement of Financial Position
 As at March 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash (Note 2)	\$ 29,835,746	\$ 29,738,900
Taxes and water rates receivable (Note 3)	2,107,520	2,545,240
Accounts receivable (Note 4)	3,078,713	2,058,042
	<u>35,021,979</u>	<u>34,342,182</u>
LIABILITIES		
Accounts payable and accrued liabilities (Note 5)	4,151,506	3,568,723
Deferred revenue - general	1,445,087	1,650,058
Deferred revenue - obligatory reserve (Note 6)	3,835,590	3,739,683
Employee future benefits (Note 9 & 10)	2,392,151	2,016,663
Tax sale surplus	414,336	386,547
Long-term liabilities (Note 8)	30,755,778	27,468,973
	<u>42,994,448</u>	<u>38,830,647</u>
NET DEBT	<u>(7,972,469)</u>	<u>(4,488,465)</u>
NON FINANCIAL ASSETS		
Net tangible capital assets (Note 7)	95,852,956	77,824,552
Work in progress (Note 7)	270,365	7,412,413
Inventory and prepaid expenses	387,795	397,358
	<u>96,511,116</u>	<u>85,634,323</u>
ACCUMULATED SURPLUS (Note 12d)	<u>\$ 88,538,647</u>	<u>\$ 81,145,858</u>

Contingency (Note 15)
 Subsequent events (Note 18)

Approved on Behalf of the Municipality
 of the District of East Hants


Warden


Clerk

Municipality of the District of East Hants
 Consolidated Statement of Operations
 Year Ended March 31, 2020

	2020 Budget (Unaudited - Note 16)	2020 Actual	2019 Actual
Revenues			
Property taxes (Note 13)	\$ 27,210,143	\$ 27,372,690	\$ 26,917,549
Grants in lieu of taxes	180,750	198,366	179,054
Sale of services	1,257,880	1,048,534	1,184,809
Other revenue from own sources	878,900	1,531,453	1,435,914
Unconditional transfers from other governments	186,731	276,298	220,626
Conditional transfers from federal or provincial government	276,530	308,586	319,086
Government grants	5,895,455	5,895,455	2,897,314
Development and other contributions applied	351,124	353,377	1,457,267
Water utility	2,132,390	2,166,657	2,074,546
Total Revenues	38,369,903	39,151,416	36,686,165
Expenses			
General government services	6,494,006	6,395,071	5,940,375
Protective services	7,357,490	7,273,622	7,110,328
Education services (Note 13)	5,296,776	5,296,776	5,152,788
Social services (Note 13)	60,900	62,197	65,550
Transportation services	2,206,790	2,242,132	2,059,674
Environmental health services	4,876,159	5,010,083	4,636,760
Environmental development services	1,565,684	1,298,515	1,362,626
Landfill closure/post closure (recovery) costs	-	154	(46,353)
Recreation and cultural services	2,738,871	2,170,824	2,003,683
Water utility	2,202,524	2,009,253	1,970,994
Total Expenses	32,799,200	31,758,627	30,256,425
Annual Surplus	5,570,703	7,392,789	6,429,740
Accumulated Surplus, Beginning of Year	81,145,858	81,145,858	74,716,118
Accumulated Surplus, End of Year	\$ 86,716,561	\$ 88,538,647	\$ 81,145,858

Municipality of the District of East Hants
 Consolidated Statement of Changes of Net Debt
 Year Ended March 31, 2020

	2020 Budget (Unaudited - Note 16)	2020 Actual	2019 Actual
Annual Surplus	\$ 5,570,703	7,392,789	\$ 6,429,740
Tangible Capital Assets and Work-in-Progress			
Acquisition of tangible capital assets and work-in-progress	(15,883,194)	(13,830,599)	(9,494,721)
Amortization of tangible capital assets	2,930,140	2,930,140	2,841,802
Net gain on sale of tangible capital assets	(182,641)	(182,641)	(93,186)
Proceeds on sale of tangible capital assets	196,744	196,744	193,000
	<u>(12,938,951)</u>	<u>(10,886,356)</u>	<u>(6,553,105)</u>
Other Non-Financial Assets			
Decrease in inventory and prepaid expenses	-	9,563	106,881
Increase in Net Debt	(7,368,248)	(3,484,004)	(16,484)
Net Debt, Beginning of Year	(4,488,465)	(4,488,465)	(4,471,981)
Net Debt, End of Year	\$ (11,856,713)	(7,972,469)	\$ (4,488,465)

Municipality of the District of East Hants
 Consolidated Statement of Cash Flow
 Year Ended March 31, 2020

	2020	2019
Operating Transactions		
Annual surplus	\$ 7,392,789	\$ 6,429,740
Add amortization of tangible capital assets	2,930,140	2,841,802
Net gain on sale of tangible capital assets	(182,641)	(93,186)
	<u>10,140,288</u>	<u>9,178,356</u>
Changes in Non-Cash Assets and Liabilities		
Increase in accounts receivable	(1,020,671)	(556,802)
Decrease (increase) in taxes receivable	437,720	(38,864)
Increase in accounts payable and accruals	582,783	982,610
Increase in tax sale surplus	27,789	49,425
(Decrease) increase in deferred revenue	(109,064)	281,589
Increase in employee benefits/other obligations	375,488	394,694
Decrease in inventory and prepaid expenses	9,563	106,881
	<u>303,608</u>	<u>1,219,533</u>
Net Change in Cash From Operations	<u>10,443,896</u>	<u>10,397,889</u>
Financing Transactions		
Long-term liabilities issued (Note 8e)	5,598,800	5,000,000
Long-term liabilities retired (Note 8c)	(2,311,995)	(2,261,501)
	<u>3,286,805</u>	<u>2,738,499</u>
Capital Transactions		
Acquisition of tangible capital assets and work-in-progress	(13,830,599)	(9,494,721)
Proceeds on sale of tangible capital assets	196,744	193,000
	<u>(13,633,855)</u>	<u>(9,301,721)</u>
Increase in Cash Position	<u>96,846</u>	<u>3,834,667</u>
Cash Position, Beginning of Year	<u>29,738,900</u>	<u>25,904,233</u>
Cash Position, End of Year	<u>\$ 29,835,746</u>	<u>\$ 29,738,900</u>

1. **Significant Accounting Policies**

The consolidated financial statements of the Municipality of East Hants (the “Municipality”) are the representations of management prepared in accordance with Canadian Public Sector accounting standards (“PSAS”) established by the Public Sector Accounting Board (“PSAB”) of the Chartered Professional Accountants of Canada (“CPA Canada”). Significant aspects of the accounting policies adopted by the Municipality of East Hants are as follows:

a) **Reporting Entity**

These consolidated financial statements reflect the assets, liabilities, revenues, expenditures, changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable to the Municipality for the administration of their financial affairs and resources and which are owned or controlled by the Municipality, namely:

- General Operating and Capital
- Water Utility Operating and Capital

Inter-departmental and inter-organizational transactions and balances between these entities and organizations are eliminated on consolidation.

b) **Fund Accounting**

Funds within the consolidated financial statements consist of current, capital and reserve funds.

Council approves certain amounts to be set aside in reserves and reserve funds for future operating and capital purposes. Transfers between funds are recorded as adjustments to the appropriate fund balance.

c) **Revenue and Expenditure Recognition**

Revenues are recorded using the accrual basis of accounting as they are earned and measurable. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as Deferred Revenue - Obligatory Reserve Funds until used for the purpose specified. Expenditures are recognized using the accrual method of accounting.

Property tax revenue is based on assessments determined in accordance with the Province of Nova Scotia legislation. Tax rates are set annually. Taxation revenues are recorded at the time tax billings are issued. Assessments are subject to appeal. Penalties on overdue taxes are recorded in the period levied.

1. **Significant Accounting Policies (Continued)**

d) **Tangible Capital Assets**

Tangible capital assets are recorded in accordance with section 3150 of the PSAS Handbook and are recorded at cost less accumulated amortization.

Amortization has been calculated on a straight-line basis over an asset's useful life as follows:

Land Improvements	20 years
Municipal Buildings	25 - 40 years
Machinery and Equipment	5 - 10 years
Vehicles - residual value \$10,000	4 years
Engineered Structures	
Roadway Systems	50 years
Sidewalks	20 years
LED Streetlights	10 years
Wastewater Collection and Disposal	40 - 50 years
Wastewater Treatment Plants	25 years
Landfill Infrastructure	25 years
Industrial Park Infrastructure	40 years

Water Utility tangible capital assets are depreciated in accordance with the Nova Scotia Utility and Review Board Accounting and Reporting Handbook section 3040 and 3042.

Work in progress ("WIP") is not amortized until completed and put into use.

e) **Deferred Revenue**

Deferred revenue consists of user charges and fees which have been collected but for which the related services have yet to be performed, at which time they will be recognized as revenues.

The Municipality receives infrastructure charge contributions and payments in lieu of green space under provisions of Municipal By-Laws. These funds by their nature are restricted in their use and until applied to applicable capital works, are recorded as Deferred Revenue - Obligatory Reserve Funds. As applied to capital projects, they are recorded as revenue in the year the funds are expended.

f) **Government Contributions**

Government contributions are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met. Exceptions to this are when the transfer includes stipulations which have not yet been met and cause the Municipality to incur a liability.

g) **Investment Income**

Investment income earned on surplus current funds, capital funds, and reserve funds (other than obligatory reserve funds) is reported as revenue in the period earned. Investment income earned on obligatory reserve funds is reported as part of the respective deferred revenue balance.

1. **Significant Accounting Policies (Continued)**

h) **Employee Future Benefits**

The present value of the cost of providing employees with future benefits programs is expensed as employees earn these entitlements through service. The cost of the benefits earned by employees is actuarially determined using the projected cost method pro-rated on service and management's best estimate of retirement ages of employees and expected health care and other costs.

i) **Budget Figures**

Council completes separate budget reviews for its operating, water utility and capital budgets each year. The approved operating and water utility budget for 2020 is reflected on the Schedule of Current Fund Municipal Operations and Schedule of Current Fund Water Utility. For capital spending, budgets are set for individual projects and funding for these activities is determined annually and made by transfers from reserve funds, transfers from the operating/water utility funds, by the application of applicable grants, other funds available and by debt financing. As many capital projects are carried out over one or more years, it is not practical to present annualized budget information on the Schedule of Capital Fund Operations.

j) **PSAS Budget**

The consolidated financial statements include an unaudited PSAS budget.

With the exception of the water utility budget, amortization and the gain/loss on the sale of assets were not contemplated during the development of the budget and, as such, have been included using actual figures for the budget value.

The reconciliation between the financial plan and the budget figures used in these statements is disclosed as a schedule - Reconciliation of the Financial Plan to the PSAS Budget.

k) **Use of Estimates**

The preparation of these consolidated financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ materially from these estimates. The Municipality relies on estimates to calculate the landfill liability, pension liability, sick leave liability, allowance for doubtful accounts and the amortization expenses.

l) **Segmented Information**

East Hants is a diversified municipal government that provides a wide range of municipal programs and services to its constituents, including fire, RCMP, waste and recycling services, water supply and distribution, wastewater treatment, libraries, recreation, and tourism. Segmented information has been prepared by major functional classification, consistent with the Consolidated Statement of Operations and provincially legislated requirements.

1. **Significant Accounting Policies (Continued)**

l) **Segmented Information (Continued)**

The major segments are as follows:

General government services: Activities that provide for the overall operation of the Municipality and that are common to, or affect all of the services provided by the Municipality. This includes the administrative arm of the Municipality (finance, taxation & collection, facilities management including interest on debt charges, information services, Chief Administrative Office and human resources) and legislative activities related to the Warden and Council of the Municipality, including their remuneration and expenses.

Protective services: Activities that provide for the public safety of the inhabitants of the Municipality, such as RCMP protection, transfers to correctional services, bylaw enforcement, building inspection, emergency measures, fire department grants and levies and fire hydrants.

Education services: Mandatory education transferred to Chignecto-Central Regional School Board.

Social services: Payments made to Housing Nova Scotia to cover the deficits of the public housing authorities in the region.

Transportation services: Activities, transfers and related debt for roads, sidewalks and LED lighting.

Environmental health services: Activities that provide environmentally regulated services, including sewage collection, treatment & disposal, waste management center operations, multi stream waste collection and disposal programs and engineering/environmental stewardship.

Environmental development services: Activities that support and control the Municipality's economic development including environmental planning and zoning, industrial park development, tourism and community development.

Recreation and cultural services: Activities that provide recreation and cultural services, including recreational facilities, libraries, and cultural buildings.

Water Utility: Activities related to the operations of the East Hants Water Utility, a 2,841 (2019 - 2,789) customer utility that operates two modern water treatment plants and related infrastructure.

2. **Cash**

Cash is comprised of:

	<u>2020</u>	<u>2019</u>
Bank	\$ 26,410,156	\$ 26,460,603
Restricted cash (obligatory reserves)	3,425,590	3,278,297
	<u>\$ 29,835,746</u>	<u>\$ 29,738,900</u>

2. **Cash (Continued)**

Administered bank accounts

The Municipality administers bank accounts for Gore, Lantz, Maitland, Milford, Mount Uniacke, Nine Mile River, Noel, Rawdon, Shubenacadie and Walton Fire Departments. These bank accounts are held in the name of the Municipality of the District of East Hants but do not belong to the Municipality and therefore these accounts are not included in the consolidated financial statements.

3. **Taxes and Water Rates Receivable**

Taxes and water rates receivable have been recorded net of an allowance for doubtful accounts of \$28,060 (2019 - \$25,267), representing management's estimate of uncollectible accounts.

4. **Accounts Receivable**

The balance for accounts receivable on the consolidated Statement of Financial Position totaled \$3,078,713 (2019 - \$2,058,042). The balance is comprised of the following:

	<u>2020</u>	<u>2019</u>
Amounts owing from government	\$ 2,092,826	\$ 904,847
Loan to Lantz fire department	217,381	235,988
Local Improvement Loan	81,600	94,200
Other	686,906	823,007
	<u>\$ 3,078,713</u>	<u>\$ 2,058,042</u>

In 2008/2009 the Municipality loaned the Lantz Volunteer Fire Department the amount of \$370,000 as per section 66(4)(e) of the Municipal Government Act (MGA). The loan period is for 15 years and it is interest bearing at a rate that escalates from 3.10% in year one to 5.48% in year 15. At this time the loan is in good standing but the Municipality has the ability (if needed) to withhold the Fire Levy as collateral on the loan.

5. **Accounts Payable and Accrued Liabilities**

	<u>2020</u>	<u>2019</u>
Liability for landfill closure/post closure	\$ 182,366	\$ 182,212
Salaries and wages payable	310,593	262,872
Trade payables and accruals	3,658,547	3,123,639
	<u>\$ 4,151,506</u>	<u>\$ 3,568,723</u>

6. Deferred Revenue - Obligatory Reserve

	<u>2020</u>	<u>2019</u>
Sewer balance March 31, 2019	\$ 2,644,953	\$ 2,636,908
Sewer developer charges	138,270	163,587
Sewer developer interest	56,137	51,431
Transfer - Capital Projects	(243,468)	(203,375)
Transfer - Common Forcemain Easement	(2,253)	(3,598)
Sewer balance March 31, 2020	<u>\$ 2,593,639</u>	<u>\$ 2,644,953</u>
Water balance March 31, 2019	\$ 1,021,308	\$ 857,117
Water developer charges	126,270	163,587
Water developer interest	18,641	13,068
Transfer - Lantz & Enfield Easements	-	(12,464)
Water balance March 31, 2020	<u>\$ 1,166,219</u>	<u>\$ 1,021,308</u>
Green Space balance March 31, 2019	\$ 73,422	\$ 59,891
Green Space contributions	615	12,240
Green Space interest	1,695	1,291
Green Space balance March 31, 2020	<u>\$ 75,732</u>	<u>\$ 73,422</u>
Sewer Developer Charges	\$ 2,593,639	\$ 2,644,953
Water Developer Charges	1,166,219	1,021,308
Green Space Contributions	75,732	73,422
	<u>\$ 3,835,590</u>	<u>\$ 3,739,683</u>

Municipality of the District of East Hants
Notes to the Consolidated Financial Statements
Year Ended March 31, 2020

7. Tangible Capital Asset Continuity Schedule

	General Capital Assets					Infrastructure				2020	2019
	Land & Land Improvements	Buildings	Machinery & Equipment	Vehicles	Engineered Structures	Industrial Parks	Water Utilities	Assets in WIP	TOTAL	TOTAL	TOTAL
Cost											
Opening Costs	\$ 4,891,203	\$ 13,056,690	\$ 3,238,455	\$ 367,637	\$ 58,481,202	\$ 6,329,721	\$ 29,504,574	\$ 7,412,413	\$ 123,281,895	\$ 114,004,331	
Additions during year	525,988	17,726,634	308,507	29,488	624,129	1,548,443	238,946	143,743	21,145,878	14,785,153	
Disposals & Write downs	-	(563,422)	-	-	-	-	(29,488)	(7,285,791)	(7,878,701)	(5,507,589)	
Closing Costs	5,417,191	30,219,902	3,546,962	397,125	59,105,331	7,878,164	29,714,032	270,365	136,549,072	123,281,895	
Accumulated Amortization											
Opening Accum. Amortization	86,812	4,360,535	2,443,026	177,557	23,291,233	1,766,287	5,919,480	-	38,044,930	35,320,472	
Amortization in Year	59,669	440,057	197,425	24,587	1,573,752	168,744	465,906	-	2,930,140	2,841,802	
Adj./Disposals - Accum Amort	-	(549,319)	-	-	-	-	-	-	(549,319)	(117,344)	
Acc Amort - End of Year	146,481	4,251,273	2,640,451	202,144	24,864,985	1,935,031	6,385,386	-	40,425,751	38,044,930	
Net Book Value	\$ 5,270,710	\$ 25,968,629	\$ 906,511	\$ 194,981	\$ 34,240,346	\$ 5,943,133	\$ 23,328,646	\$ 270,365	\$ 96,123,321	\$ 85,236,965	

Municipality of the District of East Hants
Notes to the Consolidated Financial Statements
Year Ended March 31, 2020

8. Long-Term Liabilities

- a) Of the \$30,755,778 long-term liabilities (2019 - \$27,468,973) certain payments represent a burden on general Municipal Revenues, as they are to be recovered in future years from other sources.

	<u>2020</u>	<u>2019</u>
General revenues	\$ 11,815,127	\$ 7,146,643
Local improvement charges	87,896	109,534
Area rates	7,055,689	7,693,610
Sale of land in Business Parks	2,082,029	2,266,456
Water charges	3,851,747	4,079,960
Tenants rent	5,650,925	5,942,205
Loan to Lantz fire department	212,365	230,565
	<u>\$ 30,755,778</u>	<u>\$ 27,468,973</u>

The long-term liabilities balance above is comprised of 22 (2019 - 21) Nova Scotia Municipal Finance Corporation debentures, bearing interest at rates between 1.323% to 5.644% (2019 - 1.250% to 5.750%) and maturing at various dates between June 2020 and November 2034 (2019 - May 2018 and November 2033).

- b) The total principal repayments in each of the next five years are as follows:

	<u>2020/2021</u>	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2024/2025</u>
Transportation	\$ 404,013	\$ 408,274	\$ 1,317,077	\$ 946,648	\$ 159,214
Environmental Development	403,924	177,450	178,791	145,192	145,425
Environmental Health	66,140	623,265	363,204	-	-
Sewers	99,213	102,780	103,332	107,230	111,387
Recreation	163,522	171,568	180,156	189,317	199,095
Buildings	3,086,875	98,000	99,900	102,000	104,325
Water Utilities	237,421	1,615,340	1,623,463	152,446	12,854
Hospital	34,563	35,932	145,600	140,268	135,894
Lantz Fire Department	19,135	20,120	21,160	151,950	-
Tourism	28,000	28,000	28,000	28,000	28,000
East Hants Aquatic Centre	400,000	400,000	400,000	400,000	400,000
Fire Dept Equipment	9,379	-	-	-	-
Total:	<u>\$ 4,952,185</u>	<u>\$ 3,680,729</u>	<u>\$ 4,460,683</u>	<u>\$ 2,363,051</u>	<u>\$ 1,296,194</u>

* Principal Payments include balloon payments that may be re-financed

- c) Total charges for the year for long-term liabilities are as follows:

	<u>2020</u>	<u>2019</u>
Principal	\$ 2,311,995	\$ 2,261,501
Interest	1,212,377	1,100,127
	<u>\$ 3,524,372</u>	<u>\$ 3,361,628</u>

8. **Long-Term Liabilities (Continued)**

d) Total charges for the year for long-term liabilities were recorded as follows:

	<u>2020</u>	<u>2019</u>
General revenues	\$ 1,239,000	\$ 1,170,911
Local improvement charges	23,966	42,062
Area rates	984,965	1,373,336
Sale of land in business parks	861,177	348,512
Water charges	415,264	426,807
	<u>\$ 3,524,372</u>	<u>\$ 3,361,628</u>

e) Total long-term liabilities assumed in 2019/2020 were as follows:

<u>Project</u>	<u>2020</u>	<u>Term & Interest Rate</u>
East Hants Aquatic Centre - Phase 2	\$ 3,000,000	15 years: 1.98%-3.05%
East Hants Aquatic Centre - Phase 3	2,000,000	15 years: 2.02%-2.83%
Elmsdale Business Park Expansion	598,800	10 years: 1.98%-3.05%
	<u>\$ 5,598,800</u>	

9. **Employee Future Benefits**

The Municipality provides certain employee benefits that require funding in future periods. Under the personnel policies of the Municipality, unused sick leave can accumulate and employees may become entitled to a cash payment when they leave the Municipality's employment. An actuarial valuation of the sick leave liability was completed within the March 31, 2020 fiscal year and has been recorded in the Consolidated Statement of Financial Position as at March 31, 2020.

10. **Pension Plan**

The Municipality operates a defined benefit pension plan, which provides benefits to employees upon retirement. The accrued benefit obligation as at March 31, 2020, is based on an actuarial valuation for accounting purposes as at December 31, 2018, with adjustments based on additional information provided to the actuary in 2019. The next actuarial valuation for accounting purposes is to be prepared as of December 31, 2019. The accrued benefit obligation has changed due to, among other assumption changes, a decrease in the discount rate used and the change in the mortality assumption. All plan assets are held by various Manulife Funds.

	Estimated <u>Dec. 31, 2019</u>	Estimated <u>Dec. 31, 2018</u>
Accrued Benefit Obligation	\$19,086,377	\$15,948,990
Fair Value Plan Assets	11,740,714	10,201,273
Funded Status - (Plan Deficit) Surplus	<u>\$ (7,345,663)</u>	<u>\$ (5,747,717)</u>

10. Pension Plan (Continued)

The significant actuarial assumptions adopted in measuring the Municipality’s accrued benefit obligation as at December 31, 2019 were as follows:

	<u>Dec. 31, 2019</u>	<u>Dec. 31, 2018</u>
Expected long-term rate of return on plan assets	6.25%	6.25%
Rate of compensation increase	3.00%	3.00%
Discount rate used to determine benefit obligation	3.25%	4.00%

The Post-retirement mortality assumption was based on CPM2014 Public Sector Mortality with generational projection.

An actuarial valuation of the pension plan was performed for accounting purposes using the projected benefit method prorated on service. The unamortized actuarial loss is amortized over the expected average remaining service life (“EARSL”) of the employee group; EARSL in 2020 and 2019 was 17 years.

	<u>Dec. 31, 2019</u>	<u>Dec. 31, 2018</u>
Accrued benefit obligation, net of plan assets	\$7,345,663	\$5,747,717
Unamortized actuarial loss	<u>(5,235,943)</u>	<u>(3,981,951)</u>
Benefit liability recorded in the Statement of Financial Position	<u>\$2,109,720</u>	<u>\$1,765,766</u>

Subsequent to the December 31, 2019 valuation date, the fair value of the plan assets decreased to \$10,506,682 as of March 31, 2020. This has a \$nil net impact on the consolidated statements of financial position and operations in the current period but may increase the amortization on actuarial losses in future periods.

During the year, the Municipality contributed \$686,267 (2019 - \$391,997) and the employees contributed \$189,641 (2019 - \$218,673) to the plan. Benefit payments for the year totaled \$754,678 (2019 - \$442,191).

Administrative fees paid during the year totaled \$15,549 (2019 - \$10,855); Plan Valuation costs were \$8,868 (2019 - \$7,891).

11. Solid Waste Management Facilities Liabilities

The Municipality owns one landfill site for which the permit to operate expired December 31, 2005. As of March 31, 2007, the site has been capped in accordance with all applicable environmental regulations. The site, although not used as a residual waste disposal site, will continue to be used as a construction and demolition disposal site into the future. In addition, the site has an organics and waste transfer facility in operation. East Hants waste has been shipped to a facility outside of its borders since January 1, 2006.

The liability of \$182,366 (2019 - \$182,212) is felt to approximate the present value of post closure costs of the site in accordance with current regulations and has been reported on the Consolidated Statement of Financial Position as an accounts payable and accrued liabilities.

11. **Solid Waste Management Facilities Liabilities (Continued)**

Costs relating to the post closure of this site include cost for maintenance of sedimentation ponds and testing of the monitoring wells on the site for 30 years after closure. Closure/post closure costs include managements' best estimates of what those costs will be, based on input from engineers on staff. Some costs are projected at an inflation rate of .1%. All costs are discounted using a rate of 6%.

The liability for closure/post closure has been fully funded.

12. **Municipal Fund Balances**

a) The current fund balance is comprised of the following:

	<u>2020</u>	<u>2019</u>
Long term liabilities to fund Hospital	\$ (728,346)	\$ (761,117)
Long term liabilities to fund Sportsplex	(2,293,809)	(2,449,854)
Unfunded pension liability	(2,109,720)	(1,765,766)
Landfill liability funded by reserves	(182,366)	(182,212)
	<u>\$ (5,314,241)</u>	<u>\$ (5,158,949)</u>
Water utility operation	1,533,249	1,244,367
	<u>\$ (3,780,992)</u>	<u>\$ (3,914,582)</u>

b) The capital asset fund balance is comprised of the following:

	<u>2020</u>	<u>2019</u>
Tangible capital assets	\$ 95,852,956	\$ 77,824,552
Work in progress	270,365	7,412,413
Long term financing overage (shortage)	(1,255,080)	327,949
Long term liabilities capital	(27,439,659)	(23,933,237)
	<u>\$ 67,428,582</u>	<u>\$ 61,631,677</u>

c) Reserves and reserve funds set aside for specific purposes by Council or required by legislation are comprised of the following:

	<u>2020</u>	<u>2019</u>
Working funds	\$ 16,319,258	\$ 14,911,807
Replacement of equipment/assets	8,389,433	8,334,744
Landfill closure/post closure liability	182,366	182,212
	<u>\$ 24,891,057</u>	<u>\$ 23,428,763</u>

12. **Municipal Fund Balances (Continued)**

d) Consolidated Accumulated Surplus:

	<u>2020</u>	<u>2019</u>
Current funds	\$ (3,780,992)	\$ (3,914,582)
Capital asset funds	67,428,582	61,631,677
Reserve funds	24,891,057	23,428,763
	<u>\$ 88,538,647</u>	<u>\$ 81,145,858</u>

13. **Taxation**

	<u>2020</u>	<u>2019</u>
Taxation from real property	\$ 27,372,690	\$ 26,917,549
Less: Taxation collected to pay mandatory provincial taxes for:		
Education Services	(5,296,776)	(5,152,788)
Social Services	(62,197)	(65,550)
Corrections	(290,053)	(289,216)
Net taxes available for municipal purposes	<u>\$ 21,723,664</u>	<u>\$ 21,409,995</u>

14. **Remuneration and Expenses Paid to Council Members and the CAO**

Council	<u>Stipend/Salary</u>	<u>Expenses</u>	<u>Total</u>
Warden James D. Smith	\$ 46,449	\$ 5,750	\$ 52,199
Cecil Dixon	23,127	544	23,671
Stephen King	23,127	1,065	24,192
Eldon Hebb	23,127	781	23,908
Pam Macinnis	29,061	2,561	31,622
Keith Rhyno	23,977	1,253	25,230
Wayne Greene	24,402	832	25,234
Heather A. Smith	23,127	3,963	27,090
Michael Perry	24,565	4,496	29,061
Elie Moussa	24,826	4,108	28,934
Eleanor Roulston	23,977	544	24,521
Chief Administrative Officer*			
Kim Ramsay	96,383	1,818	98,201
Connie Nolan	102,673	4,470	107,143
	<u>\$ 488,821</u>	<u>\$ 32,185</u>	<u>\$ 521,006</u>

* Connie Nolan retired effective August 31, 2019 and Kim Ramsay assumed the CAO position.

15. Contingency

The Municipality has guaranteed a loan on behalf of the Lantz Fire Department totaling \$212,365 (2019 - \$230,565).

16. Budget Figures

The Municipality's Operating, Water Utility, and Capital Budgets are approved by Council. The budget figures, including the financial plan, are not subject to audit procedures.

17. Comparative Figures

Certain comparative figures have been reclassified to conform to the current year's presentation.

18. Subsequent Events

In March 2020, the World Health Organization declared the outbreak of a novel coronavirus ("COVID-19") as a global pandemic, which continues to spread in Canada and around the world.

As at March 31, 2020, the Municipality was aware of changes in its operations as a result of the COVID-19 crisis, including the closure of its offices to the public while continuing to provide essential services, as per the State of Emergency that was in place in the Province of Nova Scotia until June 28, 2020. The Municipality continues to be impacted by these changes.

Management is uncertain of the effects of COVID-19 on its consolidated financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of COVID-19. As a result, the Municipality is unable to estimate the potential impact on its operations and financial results in future fiscal years, as at the date of issuing these financial statements.

Municipality of the District of East Hants
 Schedule of Current Fund Operations - Municipal Operations
 Year Ended March 31, 2020

	2020 Budget (Unaudited - Note 16)	2020 Actual	2019 Actual
Revenue			
Property taxes	\$ 27,210,143	\$ 27,372,690	\$ 26,917,549
Grants in lieu of taxes	180,750	198,366	179,054
Sale of services	1,257,880	1,048,534	1,184,809
Other revenue from own sources	1,759,761	1,826,671	1,757,022
Unconditional transfers from other governments	186,731	276,298	220,626
Conditional transfers from federal or provincial government agencies	276,530	308,586	319,086
Development and other contributions applied	-	2,253	3,598
Other transfers	905,000	905,000	905,000
	<u>31,776,795</u>	<u>31,938,398</u>	<u>31,486,744</u>
Expenses			
General government services	6,690,986	6,623,013	6,156,060
Protective services	7,871,904	7,788,036	7,603,538
Education	5,296,776	5,296,776	5,152,788
Social services	60,900	62,197	65,550
Transportation services	1,153,725	1,189,067	1,019,827
Environmental health services	5,106,504	5,217,534	4,852,953
Environmental development services	1,396,941	1,129,773	1,265,342
Landfill closure/post closure costs (recovery)	-	154	(46,353)
Recreation and cultural services	2,738,259	2,359,863	2,011,453
	<u>30,315,995</u>	<u>29,666,413</u>	<u>28,081,158</u>
Net Revenue	<u>1,460,800</u>	<u>2,271,985</u>	<u>3,405,586</u>
Financing and Transfers			
Debt principal repayment	1,483,788	1,454,183	2,002,438
Decrease in amounts to be recovered	-	(344,108)	(322,530)
Transfer to capital fund	67,000	14,372	55,235
Transfer from capital reserves	(176,089)	(185,767)	574,763
Transfer to operating reserves	86,101	1,333,305	1,095,680
	<u>1,460,800</u>	<u>2,271,985</u>	<u>3,405,586</u>
Change in Fund Balance	-	-	-
Opening Fund Balance	(5,158,949)	(5,158,949)	(5,016,934)
Change in Long-Term Liabilities	188,816	188,816	180,516
Change in Unfunded Pension Liability	-	(343,954)	(368,884)
Change in Landfill Liability	-	(154)	46,353
Closing Fund Balance (Note 12a)	<u>\$ (4,970,133)</u>	<u>\$ (5,314,241)</u>	<u>(5,158,949)</u>

Municipality of the District of East Hants
 Schedule of Financial Position - Municipal Operations
 Year Ended March 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 5,361,527	\$ 4,325,485
Taxes and rates receivable	1,403,277	1,887,252
Accounts receivable	939,582	1,204,953
	<u>7,704,386</u>	<u>7,417,690</u>
LIABILITIES		
Accounts payable and accrued liabilities	2,014,525	1,688,329
Deferred revenue - general	1,380,405	1,589,682
Deferred revenue - obligatory reserve	3,835,590	3,739,683
Employee benefits and other obligations	2,392,151	2,016,663
Tax sale surplus	414,336	386,547
Long term liabilities	3,316,119	3,535,736
	<u>13,353,126</u>	<u>12,956,640</u>
NET DEBT	<u>(5,648,740)</u>	<u>(5,538,950)</u>
NON FINANCIAL ASSETS		
Inventory and prepaid expenses	334,499	380,001
ACCUMULATED DEFICIT	<u>\$ (5,314,241)</u>	<u>\$ (5,158,949)</u>

Municipality of the District of East Hants
 Schedule of Current Fund Operations - Water Utility
 Year Ended March 31, 2020

	2020 Budget (Unaudited)	2020 Actual	2019 Actual
Revenue	<u>\$ 2,675,735</u>	<u>\$ 2,710,002</u>	<u>\$ 2,605,021</u>
Expenses			
Operating	1,690,700	1,474,481	1,459,340
Interest on debt	187,052	187,051	197,645
Amortization expense	470,426	465,907	413,967
	<u>2,348,178</u>	<u>2,127,439</u>	<u>2,070,952</u>
Net Revenue	<u>327,557</u>	<u>582,563</u>	<u>534,069</u>
Transfers and Financing			
Principal debt payment	228,213	228,213	229,162
Transfer to capital	67,750	65,468	23,515
	<u>295,963</u>	<u>293,681</u>	<u>252,677</u>
Change in Fund Balance	<u>31,594</u>	<u>288,882</u>	<u>281,392</u>
Opening Fund Balance	<u>1,244,367</u>	<u>1,244,367</u>	<u>962,975</u>
Closing Fund Balance (Note 12a)	<u>\$ 1,275,961</u>	<u>\$ 1,533,249</u>	<u>\$ 1,244,367</u>

Municipality of the District of East Hants
 Schedule of Financial Position - Water Utility
 Year Ended March 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 888,976	\$ 636,508
Water rates receivable	704,243	657,988
Accounts receivable	31,143	30,172
	<u>1,624,362</u>	<u>1,324,668</u>
LIABILITIES		
Accounts payable and accrued liabilities	90,973	48,528
Deferred revenue - general	53,436	49,130
	<u>144,409</u>	<u>97,658</u>
NET ASSETS	<u>1,479,953</u>	<u>1,227,010</u>
NON FINANCIAL ASSETS		
Inventory and prepaid expenses	53,296	17,357
ACCUMULATED SURPLUS	<u>\$ 1,533,249</u>	<u>\$ 1,244,367</u>

Municipality of the District of East Hants
 Schedule of Capital Fund Operations - Municipal Operations
 Year Ended March 31, 2020

	2020 Actual	2019 Actual
Revenue		
Government grants	\$ 3,730,577	\$ 1,769,862
Development and other contributions applied	351,124	1,453,669
	<u>4,081,701</u>	<u>3,223,531</u>
Expenses		
General government services	298,712	278,166
Protective services	28,931	37,264
Transportation services	1,053,065	1,039,847
Environmental health services	801,944	778,049
Environmental development services	168,743	97,284
Recreation and cultural services	(69,803)	104,039
	<u>2,281,592</u>	<u>2,334,649</u>
Net Revenue	1,800,109	888,882
Financing and Transfers		
Principal payments	(1,493,579)	(2,051,082)
Transfers from reserves	(2,423,377)	(1,253,902)
Transfers from operations	(79,840)	(78,750)
	<u>(3,996,796)</u>	<u>(3,383,734)</u>
Change in Fund Balance	5,796,905	4,272,616
Opening Fund Balance	61,631,677	57,359,061
Closing Fund Balance (Note 12b)	<u>\$ 67,428,582</u>	<u>\$ 61,631,677</u>

Municipality of the District of East Hants
 Schedule of Financial Position - Municipal Capital Fund
 Year Ended March 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ -	\$ 1,348,144
Accounts receivable	2,107,988	822,917
	<u>2,107,988</u>	<u>2,171,061</u>
LIABILITIES		
Bank Indebtedness	1,305,814	-
Accounts payable and accrued liabilities	2,046,008	1,831,866
Deferred revenue - general	11,246	11,246
Long term liabilities	27,439,659	23,933,237
	<u>30,802,727</u>	<u>25,776,349</u>
NET DEBT	<u>(28,694,739)</u>	<u>(23,605,288)</u>
NON FINANCIAL ASSETS		
Net tangible capital assets	95,852,956	77,824,552
Work in progress	270,365	7,412,413
	<u>96,123,321</u>	<u>85,236,965</u>
ACCUMULATED SURPLUS	<u>\$ 67,428,582</u>	<u>\$ 61,631,677</u>

Municipality of the District of East Hants
 Schedule of Reserve Operations
 Year Ended March 31, 2020

	2020 Actual	2019 Actual
Revenue		
Investment income	\$ 573,254	\$ 473,754
Government grants	2,164,878	1,127,452
	<u>2,738,132</u>	<u>1,601,206</u>
Net Transfers From/To Other Funds		
Transfers from Current Fund	(1,147,539)	(1,670,443)
Transfers to Capital Fund	2,423,377	1,253,902
	<u>1,275,838</u>	<u>(416,541)</u>
Net Change in Reserve Funds	1,462,294	2,017,747
Opening Reserve Fund Balance	23,428,763	21,411,016
Closing Reserve Fund Balance (Note 12c)	<u>\$ 24,891,057</u>	<u>\$ 23,428,763</u>
Analyzed as follows:		
Reserves set aside for specific purposes		
Operating Contingencies/Surplus	\$ 4,252,192	4,166,791
General Government	1,969,541	1,981,960
Solid Waste Management Facilities/Equipment	2,599,420	2,237,343
Office Equipment	228,731	261,373
Computer Hardware/Software	371,510	467,611
Aquatic Centre	637,138	1,133,154
Pool Building and Equipment	281,736	250,628
Transportation and Equipment	1,428,717	1,323,129
Recreation and Leisure	38,000	32,205
Emergency Measures	240,787	225,507
Passenger Vehicles	227,580	202,707
Gas Tax Excess	4,283,789	3,121,859
Lloyd E. Matheson Centre	397,404	205,966
Business Park Land Development (fr Sales)	741,454	1,256,169
Landfill Closure/Post Closure Costs	182,366	182,212
District Beautification Funds	29,212	24,390
Emergency Grant Fund-Fire Departments	354,798	340,971
Tourism Grant Fund/Capital	168,223	171,435
Economic Development Operations	168,154	174,082
District Recreation Grant Fund	324,782	278,774
Tourism Economic Development Fund	95,514	149,533
Rural Economic Development Fund	269,903	263,859
CSR Contingencies	1,765,932	1,786,574
Lights Communities	136,707	133,646
Lights Other Surplus	207,242	189,820
Sportsplex	152,366	174,318
Wastewater System	374,262	325,982
Sidewalks Excess Debenture/Operations	510,601	330,939
East Hants Water system	2,452,996	2,035,826
	<u>\$ 24,891,057</u>	<u>\$ 23,428,763</u>

Municipality of the District of East Hants
 Schedule of Financial Position - Reserves Fund
 Year Ended March 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 24,891,057	\$ 23,428,763
	<u>24,891,057</u>	<u>23,428,763</u>
ACCUMULATED SURPLUS	<u>\$ 24,891,057</u>	<u>\$ 23,428,763</u>

Municipality of the District of East Hants

Reconciliation of the Financial Plan to the PSAS Budget (Unaudited - Note 16)

Year Ended March 31, 2020

	Financial Plan General	Financial Plan Utility	Amortization (TCA)	Financial Plan Capital	Transfers Reserves	Debt Charges Principal	Elimination Entries	PSAS Budget
REVENUE								
Taxes	\$ 27,210,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,210,143
Water utility	-	2,675,735	-	-	-	-	(543,345)	2,132,390
Grants in lieu of taxes	180,750	-	-	-	-	-	-	180,750
Sale of services	1,257,880	-	-	-	-	-	-	1,257,880
Other revenue from own sources	1,759,761	-	-	-	-	-	(880,861)	878,900
Unconditional transfers from other	186,731	-	-	-	-	-	-	186,731
Conditional transfers from government	276,530	-	-	-	-	-	-	276,530
Government grants	-	-	-	5,895,455	-	-	-	5,895,455
Development and other contributions applied	-	-	-	351,124	-	-	-	351,124
Other transfers	905,000	-	-	-	-	-	(905,000)	-
Transfers from reserves (capital/operating)	-	-	-	-	-	-	-	-
Total revenue	31,776,795	2,675,735	-	6,246,579	-	-	(2,329,206)	38,369,903
EXPENSES								
General government services	6,690,986	-	298,712	-	-	-	(495,692)	6,494,006
Protective services	7,871,904	-	28,931	-	-	-	(543,345)	7,357,490
Education services	5,296,776	-	-	-	-	-	-	5,296,776
Social Services	60,900	-	-	-	-	-	-	60,900
Transportation services	1,153,725	-	1,053,065	-	-	-	-	2,206,790
Environmental health services	5,106,504	-	801,944	-	-	-	(1,032,289)	4,876,159
Water utility	-	2,348,178	-	-	-	-	(145,654)	2,202,524
Environmental development services	1,396,941	-	168,743	-	-	-	-	1,565,684
Landfill closure/post closure costs	-	-	-	-	-	-	-	-
Recreation and cultural services	2,738,259	-	112,838	-	-	-	(112,226)	2,738,871
Transfer to capital	67,000	67,750	-	-	(134,750)	-	-	-
Debt charges - principal payment	1,483,788	228,213	-	(1,493,579)	-	(218,422)	-	-
Transfer to reserves (capital/operating)	(89,988)	-	-	-	89,988	-	-	-
Total expenses	31,776,795	2,644,141	2,464,233	(1,493,579)	(44,762)	(218,422)	(2,329,206)	32,799,200
Surplus (Deficit)	-	\$ 31,594	\$ (2,464,233)	\$ 7,740,158	\$ 44,762	\$ 218,422	\$ -	\$ 5,570,703

Municipality of the District of East Hants
 Consolidated Schedule of Operations by Function
 Year Ended March 31, 2020

	*General Government	Protective Services	Transportation Services	Env. Health Services	Env. Development Services	Other
REVENUE						
Property taxes	\$ 22,006,753	2,750,030	81,777	2,209,348	-	-
Grants in lieu of taxes	189,176	-	-	9,190	-	-
Sale of services	370,686	-	-	480,795	20,150	-
Other revenue from own sources	1,364,528	120,102	-	188,795	79,834	573,254
Unconditional transfers from other governments	116,024	-	-	98,274	-	-
Conditional transfers from federal or provincial government	-	-	-	94,006	-	-
Government grants	-	-	-	7,000	-	5,895,455
Development and other contributions applied	-	-	-	2,253	-	351,124
Other transfers	-	-	-	905,000	-	-
Water utility	-	-	-	-	-	-
Elimination Entries	(868,472)	-	-	(905,000)	-	-
Total revenue	\$ 23,178,695	\$ 2,870,132	\$ 81,777	\$ 3,089,661	\$ 99,984	\$ 6,819,833
EXPENSES						
Salaries, wages and benefits	\$ 2,906,130	\$ 304,134	\$ -	\$ 1,498,934	\$ 792,355	\$ -
Operating costs	3,464,632	7,452,733	1,001,191	3,617,101	255,270	5,358,973
Elimination Entries	(526,655)	(543,345)	-	(1,009,395)	-	-
Amortization	298,712	28,931	1,053,065	801,944	168,743	-
Interest on long term debt	252,251	31,169	187,876	101,653	82,148	-
Total expenses	\$ 6,395,070	\$ 7,273,622	\$ 2,242,132	\$ 5,010,237	\$ 1,298,516	\$ 5,358,973
Net gain on sale of TCA	-	-	-	-	-	-
Surplus (Deficit)	\$ 16,783,625	\$ (4,403,490)	\$ (2,160,355)	\$ (1,920,576)	\$ (1,198,532)	\$ 1,460,860

* General government includes revenues and expenses that cannot be attributed to a particular sector.

Municipality of the District of East Hants
 Consolidated Schedule of Operations by Function
 Year Ended March 31, 2020

	Recreation and Culture Services	Water Utility	2020 Total	2019 Total
REVENUE				
Property taxes	\$ 324,781	\$ -	\$ 27,372,690	\$ 26,917,548
Grants in lieu of taxes	-	-	198,366	179,054
Sale of services	176,903	-	1,048,534	1,184,809
Other revenue from own sources	73,414	-	2,399,927	2,230,773
Unconditional transfers from other governments	-	-	214,298	214,741
Conditional transfers from federal or provincial government	214,580	-	308,586	319,086
Government grants	55,000	-	5,957,455	2,903,199
Development and other contributions applied	-	-	353,376	1,457,268
Other transfers	-	-	905,000	905,000
Water utility	-	2,710,001	2,710,001	2,605,021
Elimination entries	-	(543,345)	(2,316,817)	(2,230,334)
Total revenue	\$ 844,678	\$ 2,166,656	\$ 39,151,416	\$ 36,686,165
EXPENSES				
Salaries, wages and benefits	\$ 1,040,405	\$ 520,911	\$ 7,062,870	\$ 6,544,710
Operating costs	949,228	953,571	\$ 23,052,698	22,093,306
Elimination entries	(119,236)	(118,186)	\$ (2,316,817)	(2,230,334)
Amortization	112,838	465,906	\$ 2,930,139	2,841,802
Interest on long term debt	370,230	187,051	\$ 1,212,378	1,100,127
Total expenses	\$ 2,353,465	\$ 2,009,253	\$ 31,941,268	\$ 30,349,611
Net gain on sale of TCA	182,641	-	182,641	93,186
Surplus (Deficit)	\$ (1,326,146)	\$ 157,403	\$ 7,392,789	\$ 6,429,740



EAST HANTS

We live it!

Municipality of East Hants
Box 230, Suite 170
15 Commerce Court
Elmsdale, Nova Scotia B2S 3K5
Toll Free 1-866-758-2299
easthants.ca



Anthony's Park