



# EAST HANTS

ANNUAL REPORT | **MUNICIPALITY OF EAST HANTS**  
2017/2018

*Nature created this wonder. We live it!*

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On behalf of East Hants Council, I am pleased to present the 2017/2018 Annual Report for the Municipality of East Hants. This report contains important information related to the Municipality's core services, progress made on Council's strategic goals in 2017/2018 and a financial overview of year end results.

Following the election held in October 2016, the new Council adopted the 2017-2020 Strategic Plan. This plan guides the decisions of the current Council with a focus on four key strategies: Infrastructure Renewal; Corporate Excellence; Strong Community; and, Economic Prosperity.

Infrastructure represents the foundation of any community. In 2017/2018, East Hants has invested significantly in both water utility and recreation infrastructure. The construction of two water transmission mains significantly improves the long-term sustainable access to drinking water and fire protection for many Utility customers. Design and procurement for the new \$19 million aquatic centre was a focus for 2017/2018. The Municipality was pleased to receive \$5.8 million in federal funding for this

new facility which will provide recreation benefits to the entire region for many years to come! Council is excited to be investing in local playgrounds as well, upgrading one playground in 2017 with more planned upgrades or new construction in 2018.

A vibrant community is one where people feel a sense of pride, are safe, connected and active. Council is proud to support community groups who help us achieve this sense of togetherness, be it through Community Partnership Grants to youth, family and support organizations or through District Recreation Funds for capital infrastructure. Council distributed \$1.9 million in grants this year, including \$760,000 in tax exemptions to non-profit community groups. One of Council's focus this year has been to improve our grant programs to better support the groups that allow us all to feel more connected to our community.

Council recognizes the importance of a safe community and is appreciative of the volunteer men and women of the East Hants Fire Service. We also greatly value our relationship with the RCMP who continue to play an important role in keeping us all safe.

Understanding that a strong economy stimulates opportunity and enhances the community's attractiveness, Council has committed to economic development objectives that support growing our assessment base and supporting the economic well-being of our community. Developing strategic partnerships with the local business community, regional development agencies and neighbouring tourism partners is key to advancing our effectiveness to attract and retain business. Long-term planning is underway to ensure East Hants has business park land available for development. East Hants is also developing communications and information systems to be able to better inform investment decision makers.

In 2017, staff compiled an interesting socio-economic report based on Statistics Canada's 2016 Census data that looked at population, socio-economic factors, development, and agriculture and property data for East Hants. This study, which can be found on the municipal website, demonstrates that East Hants continued its pattern of growth, experiencing 1.5% population growth compared to the provincial average of 0.2%. East Hants grew more than any other Nova Scotia community outside of Halifax; with the 2017 announcement of a new Lantz interchange, residential development is expected to accelerate, positioning East Hants for what we expect to be even more growth over the next five years.

In early April 2018, the Municipality of East Hants lost an important member of our team. The death of Councillor Cyril McDonald of Mount Uniacke on April 10, 2018 saddened us all. First elected to Council in October 2012, Cyril served as a member of many committees of Council and as a member of the Colchester-East Hants Public Library Board. Cyril served his community with great enthusiasm and took his responsibility as an elected official very seriously. He was a strong advocate for many community projects such as park upgrades, the Uniacke skatepark, street lighting improvements and, most recently, the Valleygate playground project. He will be missed by the community of Mount Uniacke, our staff and his fellow Councillors.



The Municipality's successes are a result of hard work and our strong partnerships with the community. I would like to personally thank those with whom I serve on Council, members of our advisory committees, our community volunteers, East Hants residents, business owners, contractors, developers and municipal staff. Without the commitment of these individuals, East Hants would not be a place of opportunity, attract business investment and tourism, and a place our 23,500 people want to call home.

Well into our four year mandate, East Hants Council is looking forward to growing our community through key partnerships, strategic investment in infrastructure, improved recreation opportunities for everyone and corporate excellence in all that we do. I look forward to 2018/2019 with a sense of pride and optimism for what will be accomplished.

A handwritten signature in blue ink, appearing to read 'James D. Smith'.

James D. Smith, Warden  
Municipality of East Hants



House Fire Rawdon Photo taken by Brian Taylor

## MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER



The Municipality of East Hants provides a wide range of services and infrastructure to its residents. Operating under the direction of the Chief Administrative Officer are five departments: Economic & Business Development, Finance & Administration, Infrastructure and Operations, Parks, Recreation & Culture, and Planning & Development.

This report focuses on the core municipal services provided to our stakeholders, as well as, the important initiatives aimed at achieving the goals set by Council in the new Strategic Plan. Although a lot of important programs and services were delivered this year, 2017/2018 was also one of planning. Staff prepared the Parks, Open Space and Active Transportation Master Plan; this plan is already informing decisions about recreation projects in our community - new playgrounds and trail networks are being delivered/planned for 2018. Long-term planning for new business park infrastructure and upgrades to wastewater assets was also at the forefront this year. Staff worked on the substantial procurement processes for the new 5 year solid waste collection contracts, the East Hants Aquatic Centre and a meter replacement project for the Water Utility.

The success of the Municipality depends on gaining and maintaining public trust. A key element of this is good governance, supported by strong bylaw and public policy frameworks that reflect the community's needs. To this end, our staff have done a lot of work to: improve the policies supporting grant programs administered by Council; improve municipal standards for private roads, snow clearing and wastewater; improve access to municipal fee information; and revise infrastructure fees to incent development of key services (i.e. laundromat services) in the community. The Planning & Development Department has focused efforts this year on reviewing bylaws related to signage, building inspection, dog control and the keeping of poultry. They have also worked on a post Plan East Hants review and made recommendations to Council for improvements to the planning documents approved in 2016.

Succession planning was also a focus of 2017/2018. In March 2018, Council appointed Kim Ramsay to be my successor when I retire as CAO in 2019. Ms. Ramsay will fill the new permanent position of Deputy CAO in the interim. The position of Deputy CAO will allow us to split the oversight of the Finance and Administration functions to provide improved service to the public, our staff and Council.

Building capacity to deliver our programs and manage the many issues we face each year is key to our success. By introducing a new Manager of Engineering & Technical Services position to the Infrastructure & Operations Department we will improve technical oversight to transportation, engineering and environmental monitoring as well as add capacity in capital budgeting, project management and overseeing land development. Council has approved 2018 funding for the position of Community Development Coordinator in the Parks, Recreation and Culture Department. The Community Development Coordinator is an exciting position that will be building and fostering relationships with recreation, tourism, sport and service groups while providing them with ongoing support for their programs and awareness of opportunities, with the long-term goal of sustainability in the not-for-profit sector of East Hants.

In a time when some municipal units are dealing with population decline and significant financial pressures, I can assure you that East Hants is served by a strong local government that is constantly adapting and becoming more efficient. As evidenced through the strong financial condition indicators outlined in this report, East Hants has a strong sense of fiscal responsibility and is adept at long-term planning. Our key internal focus is on building a culture of excellence. Several initiatives support excellence as a strategic goal, one of which is hiring and developing qualified and dedicated staff who are willing to learn new things, be innovative in their decision-making and be responsive to our customers' needs. To this end we have focused our efforts this year on creating a new online recruitment tool (to streamline the hiring process and improve decision-making) and offering in-house leadership training to our staff.

East Hants is fortunate to have a team of dedicated and professional staff, second to no other municipal unit in the province. Our staff genuinely care about the success of municipal government in Nova Scotia and support the growth of local government through representation on over 35 provincial, association or industry working groups, advisory committees or boards. As a service-based organization, our staff are our most important resource. I would like to recognize East Hants staff and thank the public for putting their trust in us to deliver progressive municipal services.



Connie Nolan, CPA, CA, CFE  
Chief Administrative Officer

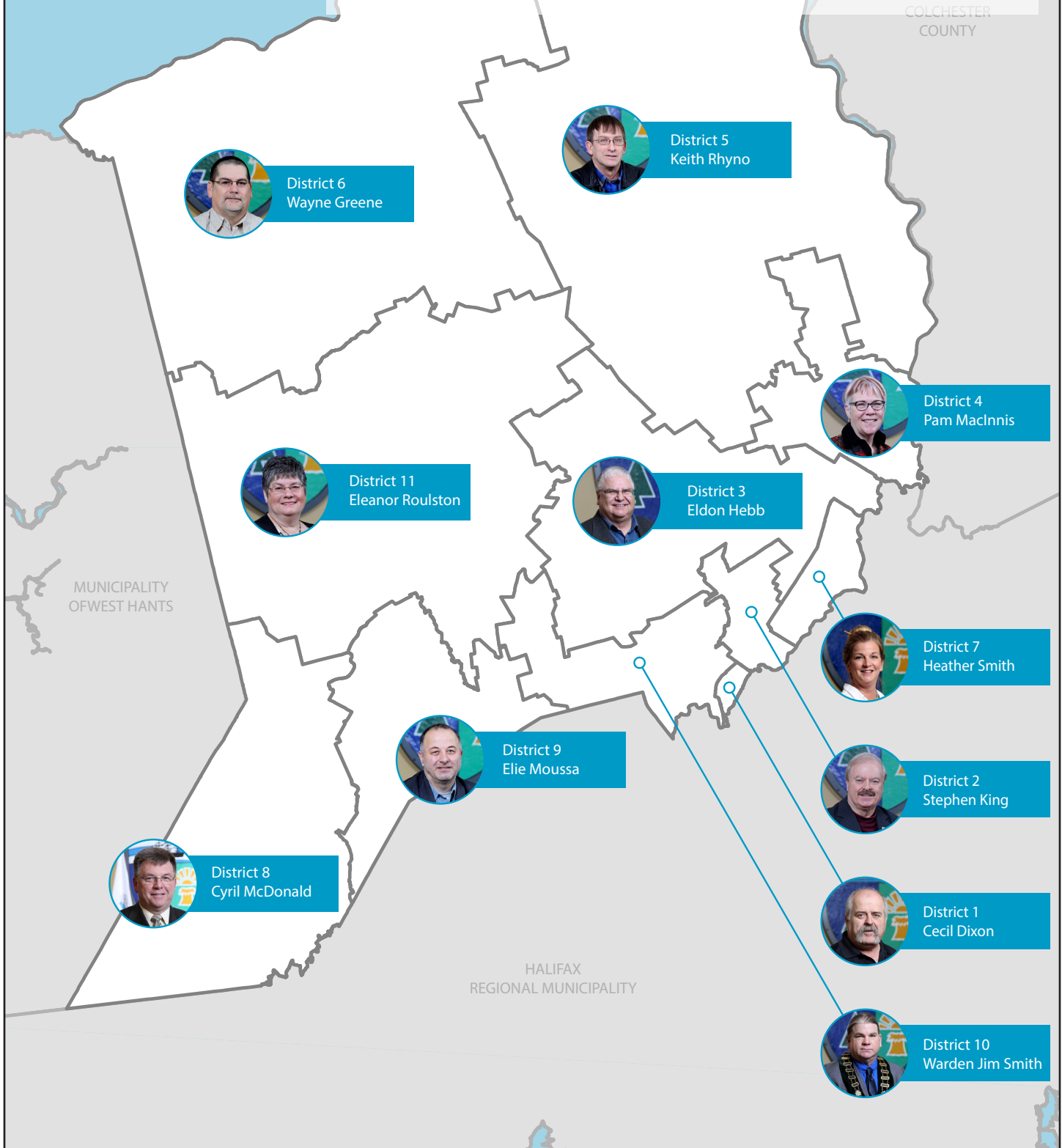


Water Transmission Main Construction

# Municipal Council

Council works to make decisions on the best level of service required to meet the needs of residents living and businesses conducting operations in the Municipality of East Hants.

Council provides a range of services to the public through the business of the five municipal departments and through service relationships with the RCMP, Colchester East Hants Regional Library, Property Valuation Services Corporation and the East Hants Fire Service.



# ORGANIZATIONAL CHART



**CHIEF ADMINISTRATOR'S OFFICE,  
CONNIE NOLAN, Full Time Staff (FTS) = 5**  
Core Services Include: Organizational leadership; Legislative Support to Committees of Council and Council; Councillor support; Human Resources; Occupational Health & Safety; Communications; Online strategy; Special Research for Council; Policy/ Procedure Development (Council and Administrative); FOIPOP & Privacy; Issue management.



**DEPARTMENT OF FINANCE & ADMINISTRATION, KIM RAMSAY, FTS = 18.4**  
Core Services Include: Accounting Services; Treasury; Organizational Budgeting & Business Planning; Customer Service & Reception; Tax and water billing and collection; Bookkeeping Service for volunteer Fire Departments; Municipal Fire Levies & Administrative Support to Volunteer Fire Departments; Procurement Support; Risk Management; Municipal Buildings and Properties; Project Management and Special Research; Technology Support; Records & Information Management support to the organization.



**DEPARTMENT OF PLANNING & DEVELOPMENT, JOHN WOODFORD, FTS = 10.65**  
Core Services Provided: Planning and Research Services including land use policy and regulation, rezoning and development agreement applications; Demographic and population projections; Development Control - issuance of subdivision approval, site plan control, variances, and development permits; Fire Inspection; Building Inspection; Bylaw Enforcement of all municipal bylaws; Geo-graphic Information System (GIS) services to the organization; Civic Numbering & Road Naming; Private Road Maintenance Agreement negotiation and information; Animal Control Services; Emergency Measures Preparedness Planning and Response; Heritage.



**DEPARTMENT OF ECONOMIC & BUSINESS DEVELOPMENT, KIM MACDONALD, FTS = 4**  
Core Services Include: Investment and Business Attraction; Local Business Retention and Expansion; Business Park Management and Development; Business Advisory Services; Economic Development Project Management; Relationship Building, Outreach, and Engagement; Business Development/ Sales, Marketing, and Communications; Economic Data Reporting.



**DEPARTMENT OF INFRASTRUCTURE & OPERATIONS, JESSE HULSMAN, FTS = 21**  
Core Services Provided: Wastewater Collection and Treatment, Solid Waste Collection, Education and Programming; Road, Sidewalk, and Streetlight Maintenance; Engineering Services to the Organization - Capital project planning and management; Engineering Review of transportation and municipal services proposals for all new developments; Technical Records Management; Environmental Compliance Quality Assurance, Reporting and System Optimization; Technical Issue Resolution; Water Treatment and Distribution; Water Resources Management and Watershed Protection.



**DEPARTMENT OF PARKS, RECREATION & CULTURE, KATE FRIARS, FTS = 8.35**  
Core Services Provided: Policy Development in the areas of aquatics, recreation, tourism, culture, parks, trails and open space; Ensure public access to recreational programs and services; Assisting volunteers with organization, training, leadership development, fiscal and human resource management; Direct Program Delivery of aquatics programming, summer day camps, special events, after school programs, tourism experiences; Grant administration of District Recreation Funds and Tourism related grants; Acquire develop and maintain municipally owned parks, trails, and open space.





# EAST HANTS

## Mission Statement

Through innovation and excellence in service delivery, East Hants provides municipal programs and services that build a strong, sustainable community

## Municipal Vision

East Hants is a vibrant, diverse, growing municipality that is a preferred place to live, work, play and do business in Nova Scotia.



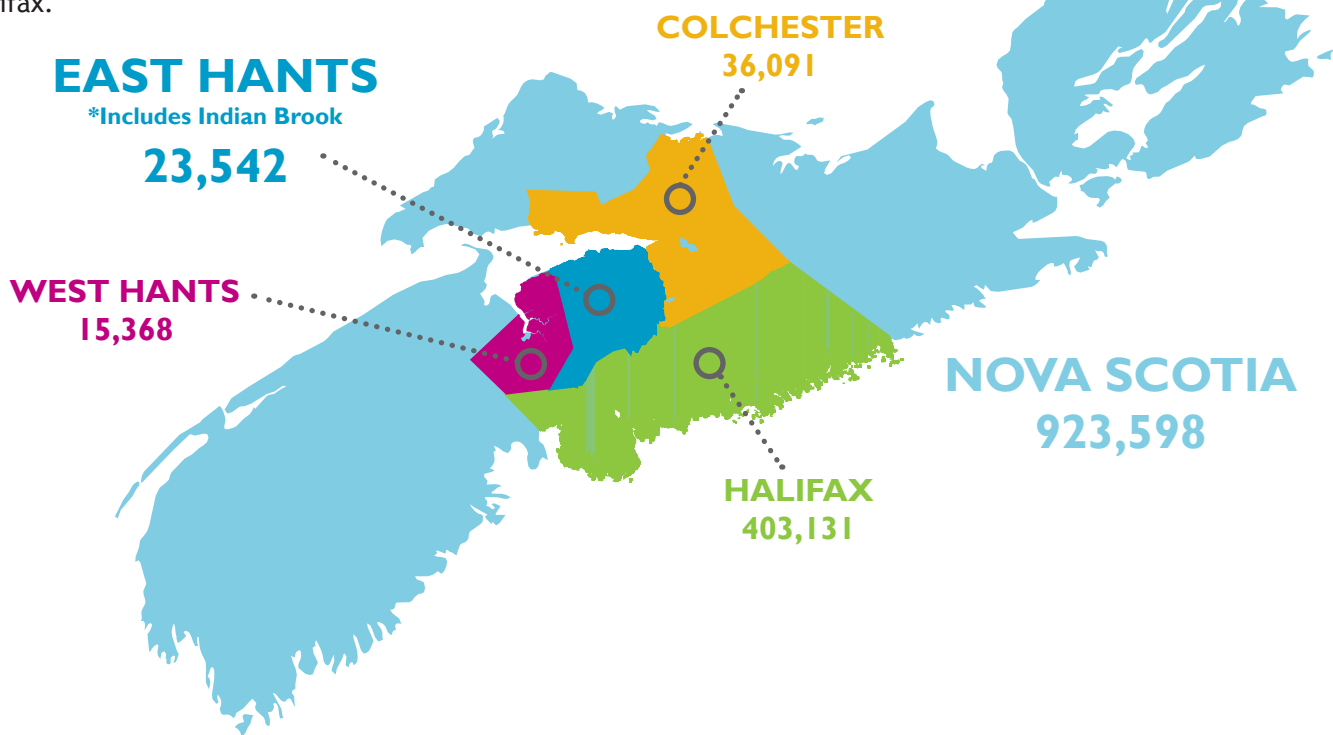
# ABOUT EAST HANTS

The Municipality of East Hants is centrally located on mainland Nova Scotia. It is comprised of a diverse mix of landforms and community types which are divided by the Rawdon Hills running west to east.

The northern and central parts of the Municipality are dominated by vast areas of forest dotted with small communities and villages. Agriculture is prevalent along both the scenic Minas shore and the Kennetcook River. This area includes the communities of Walton, Noel, Maitland, Kennetcook, Stanley & Gore.

Mount Uniacke and Lakelands, along Hwy 101, is a community of seven lakes with both full-time residential and seasonal cottage development. Mount Uniacke is also home to one of two municipally owned business parks.

The most densely populated area is along two key transportation routes running from Halifax to Truro (Hwy 102 & Hwy 2) and from Halifax to Windsor (Hwy 101 & Hwy 1). The south-eastern portion of the Municipality (generally referred to as the ‘Corridor’) includes the communities of Enfield, Elmsdale, Lantz, Milford and Shubenacadie and is the most urbanized part of the Municipality. The ‘Corridor’ adjoins Halifax and is only minutes from Halifax Stanfield International Airport, Dartmouth and downtown Halifax.



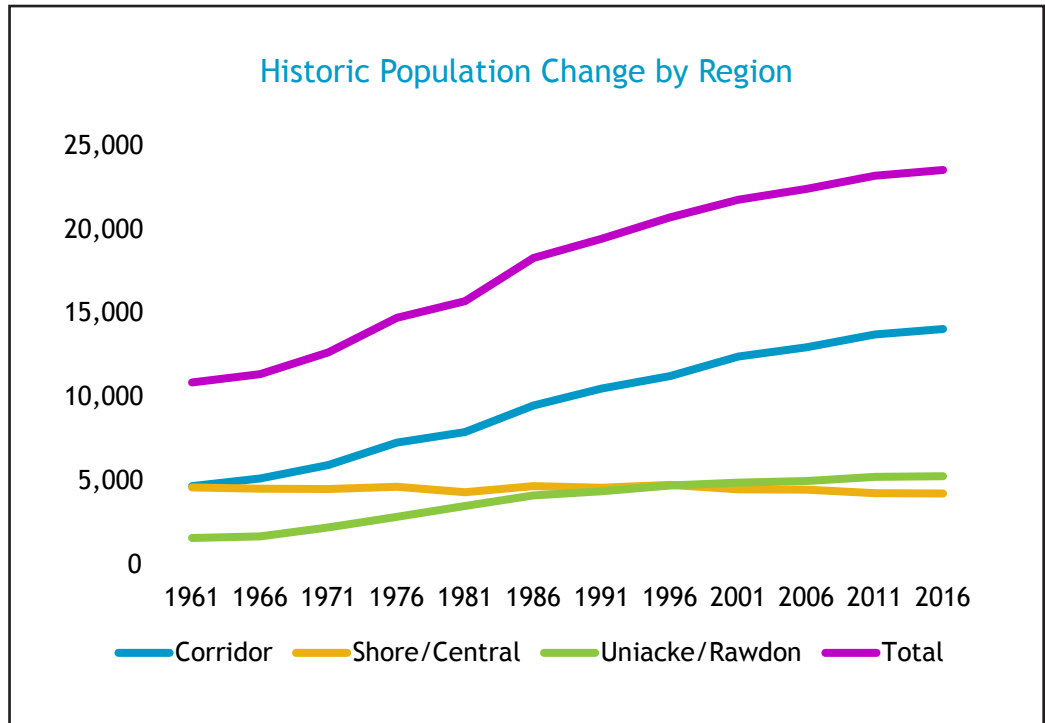
## OUR PEOPLE

The Municipality of East Hants, being the largest of the three Municipal units in Hants County, is one of the fastest growing rural municipalities in Nova Scotia. The change in population from 2011 to 2016 is 1.5% compared to the Provincial increase of 0.2%. In the last census period, East Hants gained more population than any other municipality in Nova Scotia with the exception of Halifax. In particular, the 'Corridor' has experienced significant residential growth over the previous two decades.

East Hants has a well-educated population with 79% having achieved high school education and beyond; 25% of the population has achieved apprenticeship or trade certificates or diplomas. This exceeds the provincial average of 22% (based on 2016 Census data). Our largest labour market industries are retail trade, construction, manufacturing, transportation & warehousing, health care and public administration. East Hants is recognized as a bedroom community of the Halifax area with over half of the labour force employed outside of East Hants.

East Hants has so much to offer its people. There are a vast number of natural wonders to enjoy, rich and diverse communities throughout the Municipality, many services and amenities for families and businesses and many recre-

Historic Population Change by Region



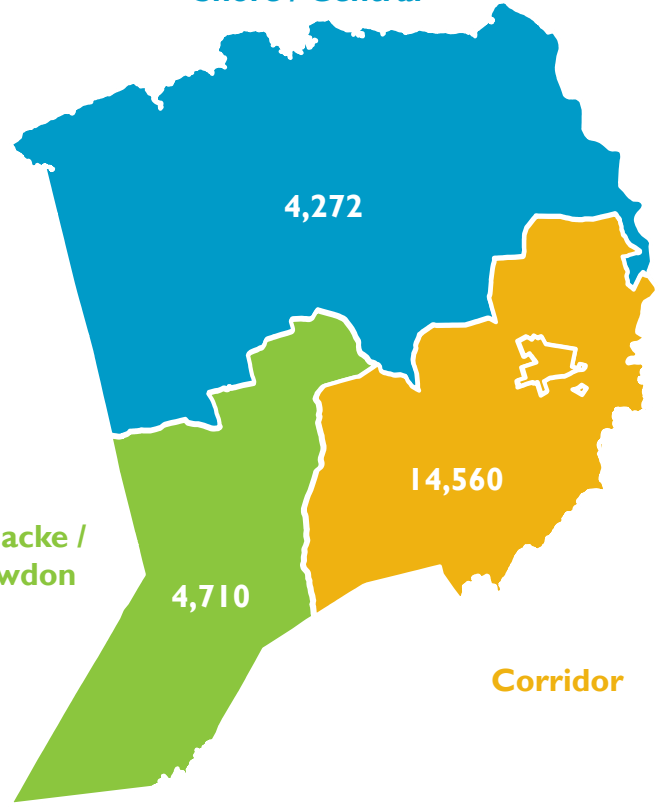
ational opportunities for residents of all ages. East Hants is experiencing senior friendly development with many new town houses and accessible apartment buildings being built. Enfield is also home to the Magnolia Continuing Care facility. East Hants has a strong volunteer base that provides for a range of recreation programs and services.

The Municipality of East Hants is proud to be an area with a rich history of shipbuilding, forestry, railway construction and preserved natural surroundings. Our current strategic direction focuses on business development, promoting tourism and recreation and strengthening our organizational efficiency and effectiveness in order to serve our residents and grow into the future. East Hants is open for business and for community living!



# EAST HANTS AT A GLANCE

Shore / Central



## EDUCATION

HIGHEST LEVEL ACHIEVED

**27%** HIGH SCHOOL DIPLOMA

**52%** SECONDARY EDUCATION

## HOUSEHOLDS

**9,427** PRIVATE DWELLINGS WITH USUAL RESIDENTS

*\*includes Indian Brooks 14*

## INCOME

**\$72,898** MEDIAN TOTAL INCOME OF HOUSEHOLDS

**12.9%** PREVALENCE OF LOW INCOME BASED ON THE LOW INCOME MEASURE, AFTER TAX

## ECONOMY

**36.4%** COMMERCIAL TAX ASSESSMENT GROWTH 2011-2016

## HEALTH

**30.8%** OBESE

**87%** HAVE A FAMILY DOCTOR

## LABOUR

**66.3%** PARTICIPATION RATE

**7.7%** UNEMPLOYMENT RATE

## COMMUTE

TO WORK FROM EAST HANTS

**30%** COMMUTE WITHIN EAST HANTS

**70%** COMMUTE OUTSIDE OF EAST HANTS

# KEY STRATEGIES

*The Municipality of East Hants has four key areas of strategic focus each supported by goals and objectives.*

## Infrastructure Renewal



Infrastructure represents the foundation of any community. It includes roads, facilities, and systems which keep the community functional and people moving. Ensuring that the necessary structure, facilities, services, and systems are well established, maintained and contribute to increased capacity, growth and investment.

## Corporate Excellence



Success of the Municipality depends on public trust. This relationship with the public is achieved through open, transparent and fair decision making, responsible financial management, superior service delivery, and effective communications.

## Strong Community



A vibrant and sustainable community is where people feel a sense of pride, are safe, connected and active. This is achieved through long-range community planning and by supporting those who live, work and visit in East Hants.

## Economic Prosperity



A strong competitive economy fosters entrepreneurship, stimulates opportunity, creates jobs and enhances the community's attractiveness. Through investment attraction and business support services, East Hants continuously improves the community's business environment and commercial tax base.

# INFRASTRUCTURE RENEWAL

**Goal:** Provide infrastructure that addresses the needs of our growing community.

## Objectives

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**Plan for and create infrastructure that improves the connectivity of: roads, tourism routes, multi-use trails, and active transportation networks.**

- Directional signage was installed for Brickyard and Wickwire Station Parks.
- Tourism staff began discussions with the Atlantic Canada Opportunities Agency (ACOA), West Hants and Windsor, to approach tourism planning and development in a regional manner.
- The Municipality is exploring development alternatives for the abandoned Dominion Atlantic Railway bed that extends from South Maitland to Manuta. Staff completed a detailed analysis of trail and crossing conditions and land ownership for appraisal purposes. By year end, an offer package was being considered.

**Purposeful planning of long-term infrastructure needs and related funding models.**

- Renewal of the Approval to Operate permit for the Enfield Water Treatment Plant.
- Completed Environmental Risk Assessments for both the Lantz & Shubenacadie Wastewater Treatment Plants.
- Council approved a multi-year funding model for the new \$19 million Aquatic Centre that maximizes a \$5.8 million Federal contribution to the project and equitably distributes the remainder of the burden among the tax areas of East Hants.
- Council adopted the East Hants Parks, Open Space

and Active Transportation Master Plan, a planning document which will guide the development of parks, open space and active transportation in the Municipality over the next decade.

- Disposition of all former watershed properties, owned by the Municipality, surrounding Snides Lake in Shubenacadie.

**Prioritize renewal of aging infrastructure, meet new regulatory requirements and position the municipality to provide sustainable services and accommodate growth.**

- Completion of the design for the new East Hants Aquatic Centre and furthering the procurement work related to this key piece of community infrastructure that will replace the current pool that is at the end of its useful life.
- Construction of two water transmission mains, totaling 6.45 km of main through Enfield, Elmsdale and Lantz, will ensure sustainable access to water, improve the water quality for residents and businesses as well as stabilize the supply of water for fire protection.
- A new playground structure was installed to replace an aging structure at the School Road Park in Elmsdale.
- The Mount Uniacke area received 40 new safety streetlights, with funding coming from the federal Gas Tax funding.
- Procurement and project planning was completed in 2017/2018 for a \$1 million project to change out of all water meters in the East Hants Water Utility. This will modernize the utility to metric readings, improve service delivery to customers and improve the accuracy of our water billing system.





Municipal Website

## CORPORATE EXCELLENCE

**Goal:** Provide greater value to stakeholders by improving the way we do business.

### Objectives

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#### Improve service delivery with a focus on the customer experience.

- Refined service delivery of the three core economic development services, with a focus on new tools to aid in business retention and expansion and data analytics.
- Partnered with local veterinary hospitals to improve access to dog tags through point of sale availability.
- Targeted aquatics staff in-service training based on program feedback and identified areas for service delivery improvements.
- Council received a preliminary staff report on establishing a satellite office in the Mt. Uniacke area. Based on initial findings, the cost to provide this service was determined to be prohibitive as additional human and technical resources would be required.

#### Ensure appropriate tools are in place for effective and efficient communication with East Hants stakeholders.

- Provided East Hants lakeshore property owners with information regarding lakeshore regulations and stewardship.
- Enhanced the user experience with the addition of a search tool for mobile access to the municipal website.
- A Website 2.0 project was undertaken to move to a service-based site, improving access to information for our residents, businesses and visitors.
- Enabled public access to the municipal website and

information through the installation of a kiosk in the reception area of the Lloyd E. Matheson Centre in Elmsdale.

- Strengthening of internal communication policies to support providing timely and accurate information to the public.
- Held an Open House in the community of Maitland to seek feedback on the amended Heritage Conservation District Plan and Bylaw.

#### Enhance internal organizational efficiency and effectiveness.

- Continuation of the Service Management Project, aimed at developing a unified approach to quality service delivery which encompasses business process redesign.
- Continuing to work towards centralized information management for the organization.
- Rehabilitation of the shop maintenance floor at the Waste Management Centre to eliminate hazards and increase space efficiency.
- Implemented software to better track and process bylaw enforcement files (unsightly premises, dog complaints, permit violations, etc.).
- Partnering with the Property Valuation Services Corporation (PVSC), East Hants participated in a Permit Data Exchange project, enabling electronic collection of building inspection data and more efficient sharing of field data with PVSC .
- Continued collaboration with the Procurement Advisory Group (PAG), the provincial body mandated by the Public Procurement Act to ensure continuous improvement in procurement practices at all levels of government.
- Development and refinement of procurement templates to improve the clarity and usefulness of all available procurement tools.

### Ensure an appropriate financial framework is in place to support the long-term sustainability of the municipality.

- Established three new five year contracts (two for snow clearing and the other for solid waste collection), ensuring stability in our budgets for these services for the foreseeable future.
- Partnered with the Halifax Partnership to establish a regional agreement supported by long-term provincial funding from the Regional Economic Network fund (to begin in 2018).
- Staff provided feedback to the Province on the Financial Condition Indicators, with the intent to make these as useful as possible to all municipalities.
- Council made application to the Connect to Innovate program to further the broadband infrastructure throughout rural East Hants (as of March 2018 no approval had been received).
- East Hants obtained grant funding for various capital and operating projects totaling \$3,705,537 with \$1,082,885 of this being in Gas Tax funding and \$2,509,709 from the Clean Water & Wastewater Funding (CWWF) Program.

### Ensure bylaws and public policy are in place and reflect current and changing needs.

- Council approved updates to the Infrastructure Charges Bylaw, making laundromat services more affordable to establish in the serviced area of East Hants.
- Council approved updates to the Sewer Bylaw removing a cost sharing clause to keep with the Municipalities operating principle that development should pay for development.
- Reviewed and updated the Building Bylaw to ensure it is consistent with the Building Code Act and Regulations and to modernize it by extending building permits from one to two years, increasing renovation values to higher amounts before a permit is required and conforming it to all other regulations and municipal bylaws.
- Council created the Provincial Right-of-Way Signage Bylaw in order to preserve the Municipality's rural character and scenic beauty, enhancing the road appearance through control of signage located along roadways (primarily those on telephone poles).
- Council approved updates to the Dog Bylaw, expanding some of the definitions and in general modernizing the bylaw to reflect current dog ownership responsibilities.
- Staff completed a project to discharge obsolete development agreements where either no development has occurred, time limits have expired, the use of the property has changed, or instances where the existing development agreement is no longer required due to changes to the Land Use Bylaw.
- Council conducted a review of the District Recreation Fund Program - this included an update to the policy that provides not for profit organizations with a clear,

functional and user friendly application and process.

- Council updated their Community Grant Policy to include an operating stream that assists not for profit organizations with ongoing facility maintenance and insurance costs.
- An official Tourism Grant Policy was approved by Council, keeping with the existing guidelines established to administer the program.
- From feedback through the Planning Review, Council adopted a technical standard for private road construction that will limit the wide variations in quality seen from previously built private roads.
- Council established a Municipal Fee Policy, providing residents and business owners with a quick reference tool for fees related to certain applications, approvals, permits, licenses and services that may not have a policy or bylaw of their own.
- Council approved a new Winter Clearing Standard for Roads & Sidewalks prior to issuing new requests for pricing of the clearing contracts.
- Council formalized the practice of funding small community improvement projects through establishing the Community Beautification/Enhancement Grant Policy.
- The annual review of properties receiving tax exemption under Bylaw F-400 resulted in an amendment to remove one property from tax exempt status.
- Council repealed Bylaw 150 - Water Utilities - Exemption which was determined to be redundant.

### Proactively manage organizational risk.

- Aquatics Division established monthly safety meetings with targeted areas of exploration/improvement.
- Annual review of Municipality's Comprehensive Insurance Program and Premises Pollution Liability Insurance to ensure adequate coverage is in place and asset inventory is accurate.
- Full implementation of the East Hants Source Water Protection Advisory Committee, with 5 public voting members.
- Council approved a public member be added to the composition of the East Hants audit committee.
- Council established a \$10,000 fund, and related administrative guidelines, with the intent of self-insuring TMR2 radios owned by the East Hants Fire Service, saving the fire service thousands of dollars in insurance premiums.



# STRONG COMMUNITY

**Goal:** Provide services, programs and facilities, through direct service delivery and collaboration with others, that allow people and businesses to thrive.

## Objectives

**Facilitate and advocate for the creation of community infrastructure and opportunities/services that lead to a healthy, active and engaged community regardless of age, gender, geographic location or financial ability.**

- Council has committed financial support of \$90,000 to the Keith Miller Arena roof replacement project at the East Hants Sportsplex.
- Established a municipal working group to oversee the development of a Municipal Accessibility Plan.
- Constructed an outhouse at Brickyard Park to enhance the park experience.
- Construction of a picnic pavilion and planting an orchard of apple, plum and pear trees at Wickwire Station Park.
- Established an Open Space Agreement to have the developer construct a playground on Concord Way in Enfield.

services.

- The Municipality received \$25,000 as part of a partnership with the Nova Scotia Department of Communities, Culture and Heritage for the MPAL (Municipal Physical Activity Leadership) program. It is designed to improve participation in health enhancing physical activity in our communities.
- Partnered with the East Hants Family Resource Centre, with \$1,200 funding through the Provincial Facility Access Grant program, to offer three free eight week “Ready to Move Programs” for preschool aged children to develop fundamental movement skills at the East Hants Sportsplex.
- Partnered with East Hants Senior Games to plan, promote and deliver various activities to approximately 150 seniors throughout the Municipality in April and May
- The Recreation Division hosted a family paddling event between the new docks at Brickyard and Wickwire Station parks.
- The Recreation Division supported Canoe to the Sea on June 17 and Canada Day 150 Paddle on July 1st.
- Promoted Bike Week by partnering with the East Hants Library, Enfield RCMP, Hants North Recreation and Development Association, East Hants Adult Learning Association and Community Rider. Activities included; bike rodeos, bike week jam, colouring and writing contests, and bike tune up events.



Concorde Way Playground



Wickwire Station Park

- Established an Open Space Agreement to construct a walkway along the river at Sherwood Drive in Enfield.
- Established an Open Space Agreement to complete the River Country walkway in Nine Mile River.
- Two aquatics summer day camps were offered in the corridor while regular day camps were running in the rural communities.
- East Hants received in excess of \$43,000 in external grants to support access to recreational programs and
- The Recreation Division partnered with the Hants North Recreation and Development Association to host Winter Fun Day at the Hants North Facility. The day consisted of snow shoeing, igloo building, skating, a guided hike through the new trail, a bird feeder craft and hot chocolate.

**Ensure the East Hants official community plan is effective in managing changes in the community, reducing land use conflict and protecting both natural resources and community character.**

- Upon completion of the Plan Review, staff evaluated changes made during the review (for errors, omissions or regulations that have proved unsuccessful) and requests for changes to the new Official Community Plan policies and regulations. In total, 50 changes were considered.
- Council reviewed 12 applications for rezoning, development agreement or strategy amendment.
- Completed a review of all illegal secondary residential suites.
- A significant amount of discussion was held by Council regarding the keeping of poultry and the appropriate level of regulation required for East Hants communities.
- Completed an Official Community Plan Monitoring and Tracking Report - including audit of Building and Development permits - and reported to Council on the new measures.
- Council approved amendments to the Municipal Planning Strategy and the Land Use Bylaw to address where, and under what conditions, dog daycares are permitted within various areas of East Hants.

**Support tourism, heritage, sport, social recreation and the arts, enriching the quality of life for residents and attracting visitors.**

- Began a review of the Maitland Heritage Conservation District Plan & Bylaw.
- Established a municipal-wide inventory of all heritage properties.
- The District Recreation Fund Policy, Tourism Grant Policy, Community Grant Fund Policy and the Major Special Events Grant Policy were all reviewed and updated to further support community initiatives.
- Supported the Milford Recreation Association through the use of Gas Tax Funds to complete the construction of a three court tennis facility.
- Relocated the Caboose at the Fundy Tidal Interpretive Centre closer to the look off deck to make the experience more enjoyable.
- Staff from the Tourism division attended Saltscapes Expo 2017, promoting all East Hants visitor assets.
- Operated Burntcoat Head Park (welcomed approximately 28,000 visitors) and Fundy Tidal Interpretive Centre (welcomed approximately 11,000 visitors), extending the season to October 10th .
- Celebrated the 10th anniversary of the Fundy Tidal Interpretive Centre with an open house in July and displays throughout the summer.
- Burntcoat Head Park hosted an open house and BBQ for the community with over 200 in attendance.
- Welcomed YTV (television) to the Fundy shore region as part of their Canada 150 Road Trip series.
- Provided Tourism Grants to five not-for-profit groups for operation of tourism attractions.
- Provided grants for staffing and insurance to groups



Residential Construction

- operating municipally owned tourism assets.
- Provided seed funding to Tide Fest with a \$10,000 Major Special Event Grant.
- Worked with the Department of Fisheries & Oceans to facilitate installation of signage related to the Atlantic Mud-Piddock, a species found at Burntcoat which has recently been listed as Threatened under Canada's Species at Risk Act.
- Supported three not-for-profit groups to participate in a Technology Mentoring program with Nova Scotia Tourism Human Resource Council.
- Council partnered with the Hants County Senior Safety Association, East Hants Community Rider, East Hants Family Resource Centre, East Hants Youth Links and the East Hants Sport Heritage Society through provision of Community Partnership Fund grants. These community based organizations all provide socially inclusive universal programs to our community that support the key strategies of the Municipality.
- Council received a report from staff identifying options for the future of the E.H. Horne School property. Further to this report, Council approved a lease extension with the E.H. Horne School Preservation Society for a three year term commencing April 1, 2018.
- Council approved a three year lease extension to the Enfield Earthkeepers for the C.N. Train Station Property in Elmsdale, providing office space for the Earthkeepers who provide an employment program for youth in the community.



Former Elmsdale Elementary School

- Various building maintenance projects were undertaken at the Tinsmith Museum in Shubenacadie, including roof repairs and interior renovation to remedy water damage.
- Completed a roof replacement project and driveway improvements at the Mt. Uniacke Library/RCMP Community Police Office in Mt. Uniacke.
- Ownership of the former Elmsdale Elementary School property in the heart of Elmsdale reverted back to the Municipality unexpectedly in August 2017, creating a tenancy relationship between the municipality and the two existing tenants, East Hants Family Resource Centre and East Hants Community Learning Association.
- Council has undertaken a series of professional assessments to determine the cost and feasibility of modernizing the former Elmsdale Elementary School for lease or community use. These will be compiled and presented in the fall of 2018.

#### **Provide effective and efficient emergency management and protective service systems.**

- Council approved the adoption of a new Emergency Management Plan which has been updated to reflect, among other things, the current use of the Incident Command System (ICS) structure for responding to emergency incidents.
- East Hants participated in ‘Staunch Maple’, a command post EMO training exercise that involved several emergency response partners.
- Electrical upgrades were made for back-up power to the primary EMO Emergency Coordination Centre at Lloyd E. Matheson Centre, enabling large scale mapping and extended services for the Centre.
- To mitigate the risk of local disasters disabling

EMO Centre operations, an alternative Emergency Coordination Centre was established in the Milford public works building.

- Council took steps to enable more timely access to fire scene security services when they are needed by a fire department to secure a fire scene.
- Rural Fire Capital Assistance Program Grants were distributed to five of the six rural departments approved for the funding, providing much needed support for acquisition of firefighting equipment, apparatus and buildings.
- Council approved three emergency grants for fire departments during 2017/2018; ensuring continued operation of departments in rural areas.
- Five members of the East Hants Fire Service were recognized for their commitment to their community and awarded a Municipal Long Service Medal.
- The Municipality began providing full cycle bookkeeping services to Walton Volunteer Fire Department in April 2017, bringing the total departments receiving this service to 9 of the 13 volunteer fire departments.
- In response to a request from the East Hants & Districts Chamber of Commerce regarding promotional signage for the Business Watch program, Council approved a program that will allow posting of these signs without a requiring a development permit.

# ECONOMIC PROSPERITY

**Goal: Create a strong commercial and residential tax assessment base that supports the economic well-being of the community.**

## Objectives

### Be a municipality of choice to start or invest in business.

- Secured federal funding to support staff training in Foreign Direct Investment (FDI) - investment attraction activity targeted to businesses from outside Nova Scotia.
- Through ongoing one-on-one contact, built and maintained close relationships with economic development and referral partners to keep East Hants top of mind as a business destination.
- Attended the Halifax Airport Authority hosted tradeshow, Altitude East, Atlantic Canada's most significant forum of the year for airport, airline and tourism professionals.
- As part of the Municipality's economic development lead generation plan, staff attended DEFSEC, a major networking opportunity for the Aerospace, Defence and Security industries - the second largest of its kind in Canada.

### Ensure the availability of suitable land in East Hants to support business and economic growth.

- Uniacke Business Park expansion project scope and timeline were confirmed along with the completion of additional expansion enabling work.
- Elmsdale Business Park expansion project scope, timeline and defined area for expansion were confirmed and design request for proposal began.
- Progress was made on an additional land acquisition project in Mount Uniacke to enable the expansion of the Business Park.
- Additional studies requested by the Nova Scotia Department of Environment were completed as part of an Environmental Assessment project to enable the continued expansion of the Elmsdale Business Park.
- Land previously designated as open space transferred to Uniacke Business Park land inventory for sale to business.
- Completed the installation of a new advertising pylon sign for businesses in the Elmsdale Business Park and sold out space the first year as part of cost recovery.

### Ensure the East Hants Official Community Plan is effective in managing the growth and transformation of the community in relation to commercial and residential growth.

- Staff reported to Council on what would be involved in a Secondary Planning Strategy for the Lantz area.

### Strengthen local business by facilitating access to information and resources.

- Completed a five-year socio-economic study based on new Stats Canada data from 2016
- Began using ArcGIS Business Analyst and Insights software to better inform our business clients and provide them with useful analytics regarding East Hants communities.
- Served on the East Hants Chamber Workplace Education Committee to support the flow of business needs captured in business retention and expansion meetings into local course planning.
- Completed a Retail Market Analysis, gathering current and future retail and service information that provides the Municipality with analysis to support investment attraction and local business growth for retail businesses and developers.
- Completed ongoing updates to the Business pages of the website.
- Continue to plan for the creation of online and investment attraction community profile information and content to be used after the reorganization of the website is complete.
- Hosted four workshops in partnership with Nova Scotia Business Inc., Digital Nova Scotia and others. Business topics included: creating consistent revenue, digital marketing and increasing sales, exporting for new entrants, and product innovation.
- Procurement staff provided frequent vendor debriefings post award of public procurements.
- Worked with the East Hants Chamber of Commerce and NS Procurement to prepare for a seminar planned for early 2018/19 on how to sell to government.
- Made information available to vendors, through the Municipal website, who are responding to competitions within East Hants.

### Advance collaboration with economic development agencies and other stakeholders for mutual benefit.

- Served as municipal liaison to provide a consistent conduit between the Municipality and the East Hants Chamber Board of Directors.
- Continued to monitor rural broadband developments and initiatives occurring regionally and nationally.
- Developed an East Hants-Halifax Partnership Service Agreement to enable regional economic planning and potential for shared and/or the exchange of services.
- Updated the 2015, 5-Year Economic Development Plan to respond to changes occurring in the region and create stronger alignment with partners and the 2017-2020 Municipal Strategic Plan.
- Tourism partnered with West Hants, Windsor, East Hants Chamber of Commerce and Community Business Development Corporation (CBDC) to create a Tourism Industry Review and Background Report that will inform stakeholders of tourism opportunities and synergies in the region.

## GOVERNANCE

Council works to make decisions on the best level of service required to meet the needs of residents living and businesses conducting operations in the Municipality of East Hants. Council governs through a policy based structure, continuously updating and improving Council bylaws and policy.

Bylaw Amendments in 2017/2018:

- F-100 Local Improvement Charges Bylaw Apr 26, 2017
- F-400 Exemption from Taxation Nov 29, 2017
- F-600 Deed Transfer Tax Bylaw Mar 28, 2018
- IO-300 Sewer Bylaw Sep 27, 2017
- IO-400 Solid Waste Resource Collection & Disposal Mar 28, 2018
- P-300 Provincial Right-of-Way Signage Bylaw Nov 15, 2017
- P-400 Municipal Planning Strategy Bylaw Mar 28, 2018
- P-500 Land Use Bylaw Mar 28, 2018
- P-600 Subdivision Bylaw Sep 20, 2017
- P-900 Building Bylaw April 26, 2017
- P-1000 Dog Bylaw Oct 25, 2017

Council Policy Reviews 2017/2018:

- District Recreation Fund Policy
- Community Grant Fund Policy
- Major Special Events Policy
- Tourism Grant Policy



Council Chambers, Lloyd Matheson Centre, Elmsdale



Lantz Wastewater Lagoon

## WASTEWATER

The Municipality operates 3 wastewater treatment plants, serving the communities of Shubenacadie, Milford, Lantz, Elmsdale and Enfield. Compliance with Provincial and Federal regulations is critical in the wastewater utility.

- 1,786 ML of wastewater treated
- 112 lab samples taken
- 3 manhole repairs
- 58 after hour alarm responses
- Reports for Lantz, Milford, and Shubenacadie Wastewater Treatment Plants
  - 12 quarterly Provincial reports
  - 12 quarterly Federal reports
  - 3 annual Provincial reports

# SOLID WASTE PROGRAM

## Solid Waste Collection, Education and Programming

- 1,849 hotline calls
- What Goes Where? application:

**741** new registrations (total since installation = 2,045)

**6,392** searches on the online waste wizard tool for 2017/2018

**5,132** household addresses searched for collection information 2017/2018

## Compliance



**33** illegal dumpsite actioned



**75** curbside audits



**9** warnings issued



**9** cleanup orders issued



**0** summary offence tickets issued

## Education



**238** educational hours completed (961 attendees)

## Solid Waste Numbers



**1,446** tonnes of organics sent for processing



**1,034** tonnes of recycling sent for recycling



**5,540** tonnes of waste sent for disposal



**416** tonnes of clean wood sent for recycling



**338** tonnes of metal transferred sent for recycling



**1,969** tonnes of construction and demolition material landfilled at Georgefield



**12,366** vehicle visits to the Waste Management Centre

## Reporting

- Stats Canada Annual Reporting on solid waste, composting disposal, and recycling
- Report submissions quarterly for Waste Management Centre (Provincial) - 4 total
- Reporting on Enforcement Hours (Divert NS) - 2 total
- Reporting on Household Hazardous Waste (Divert NS) - 2 total



Waste Management Centre, Georgefield



Megan Lynn Drive, Enfield

## ROADS/SIDEWALKS/STREETLIGHTS

East Hants is responsible for newer subdivision roads, sidewalks from Shubenacadie to Enfield and LED streetlights owned and operated by the Municipality.

### Assets

- 14 km of paved roads owned
- 9 km of gravel roads owned
- 20 km of sidewalk owned
- 1,858 streetlights owned

### Service

- 284 calls responded to
- 55 road inspections
- 18 sidewalk inspections
- 30 streetlight inspections
- 26 new subdivision inspections
- 51 drainage reviews
- 10 road access reviews (8 permits issued)

## COMMUNITY PLANNING

Planning & Development completed the Plan East Hants project in 2016/2017 - this resulted in the 2016 East Hants Official Community Plan, a complete set of planning documents including planning policies in the Municipal Planning Strategy (MPS), land use regulations in the Land Use Bylaw (LUB), and regulations for the subdivision of land in the Subdivision Bylaw (SUB). All three documents work together to guide growth and development in East Hants. They form a strategic, long-range plan for the Municipality.

### Planning, GIS & Research

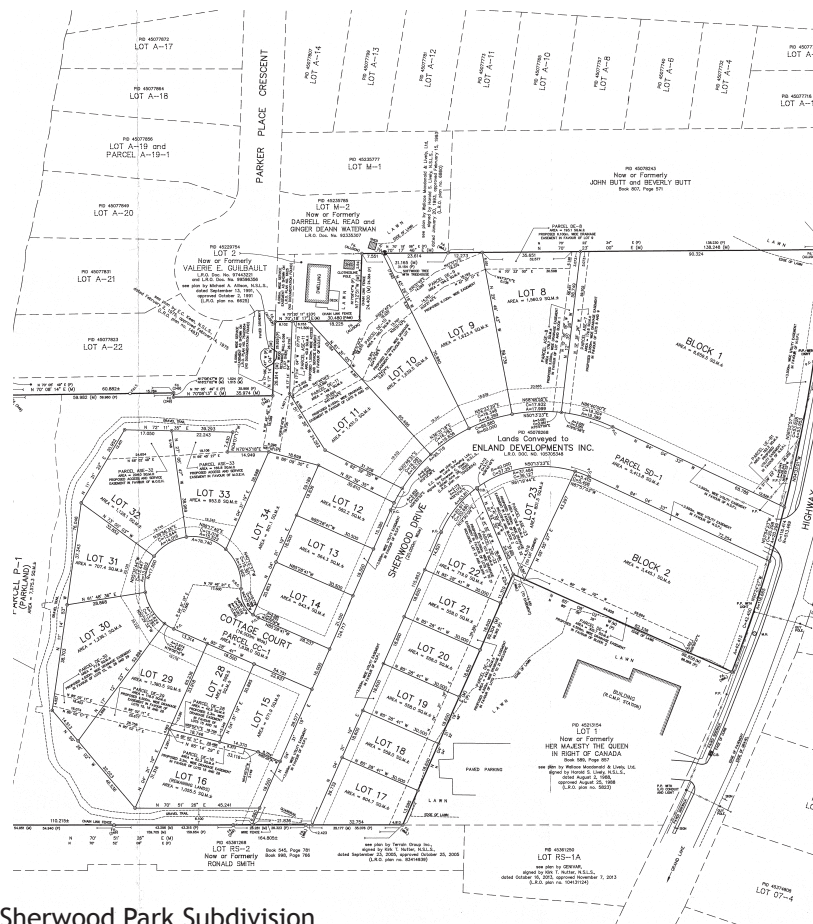
- 12 applications reviewed
- 19 projects completed

### Development Control

- 54 plans of subdivision approved (38 final plans registered)
- 77 new lots created

### Civic Addressing

- 152 civic addresses issued
- 8 new road listings
- 9 private road signs installed



Sherwood Park Subdivision



Canoe to the Sea

## PARKS

As Council's priority shifts to park, trails and open space development, East Hants will see more investment and leveraging of external dollars to move key infrastructure projects forward. The East Hants Parks, Open Space and Active Transportation Master Plan was adopted by Council in 2017/2018; current activity includes:

- Two river parks had a full season of operation
- School Road playground was upgraded
- Picnic pavilion installed and new trees planted at Wickwire Station Park

## RECREATION

Recreation includes ensuring public access to recreational programs and services, assisting volunteers with program development and direct program delivery of summer day camps, special events and after school programs.

- 220 participants for Summer Day Camp Programs
- 150 participants attended the East Hants Senior Games (ages 55+)

- 150 boats participated in Canoe to the Sea and Canada Day
- 21 volunteers recognized along with 5 Long Service volunteer fire fighters at our Volunteer Recognition Event
- 94 registrants participated in Tidal Run on July 29, 2017
- 41 students participated in the After School Programs (ages 10-14) hosted at three locations and obtained funding of \$6,105 from the Department of Education
  - Riverside Education Centre
  - Uniacke District School
  - Hants North Rural High/Kennetcook Elementary



## AQUATICS

The East Hants Swimming Pool, in Milford Nova Scotia, has served the community for 50+ years. The building is slated for replacement in 2019, with a project currently underway to construct the East Hants Aquatic Centre.

- Milford Pool operated an average of 85 hours per week and operated 340 days
- 9,753 swimmers participated in recreational swims
- 37, 383 customers entered the facility
- 6,827 attended pool rentals with a total of 221 pool rentals
- 1,778 registered participants in our instructional programs
  - 10% increase from 2016/2017
  - Instructional programs include; fitness classes, learn-to-swim, junior lifeguard programs, leadership courses, synchronized swimming and activity camps
- 1,841 people participated in monthly recreational swims sponsored by either Milford & District Lions

- Club or East Hants Youth Links
- 33 Jr. Lifeguards (ages 8 - 15) enrolled in our Jr. Lifeguard Club Programs
- Certified three lifeguards, nine swim instructors and thirty seven youth in either Bronze Star, Medallion or Cross
- 37 participants trained in life saving leadership courses
- 74 participants attended 7 professional development day camps offered throughout school year
- 268 grade three students from 8 local schools participated in the Swim to Survive program
- 31 youth participants attended the after school program funded by a \$3,600 'After the Bell' grant from the province
- East Hants Tiger Sharks Swim Team rented pool once a week for 30 weeks, as many as 20 students and teachers participated each week.

## TOURISM

Over the past few years, East Hants has invested heavily in two key tourism destinations while continuing to provide support to various operators of municipally-owned assets as well as independent tourism operators. Burntcoat Head Park and Fundy Tidal Interpretive Centre are both operated by the municipality.

### Burntcoat Head Park

- Estimated 28,000 visitors to Burntcoat Head Park in 2017 season
  - ocean floor tours
  - trails and ocean floor exploration

### Operated Fundy Tidal Interpretive Centre and Visitor Information Centre

- 11,000 visitors at Fundy Tidal Interpretive Centre
  - walking trails
  - interpretive talks
  - observation deck
- Special Presentations at Fundy Tidal Interpretive Centre
  - 10th Anniversary event
  - Wetland Wandering event in collaboration with the Greenwing Legacy Centre

## EAST HANTS WATER UTILITY

The Municipality operates the East Hants Water Utility, serving the communities of Shubenacadie, Lantz, Elmsdale and Enfield.

### Water Treatment and Distribution - East Hants Water Utility

- 1,068 ml of water treated
- Installation of 4 new fire hydrants
- 231 water meter work orders completed
- 155 customer move-in & outs
- 83 after hour alarm responses

### Water Customers

- 2,748 water customers
- 11,097 water bills issued
- 2,716 arrears letters
- 317 door tag reminder notices issued resulting in 14 accounts disconnected for non-payment

### Water Resources Management and Watershed Protection

- 8 source water lab samples taken
- 13 educational events held (2,937 total attendees)
- 83 standard operating procedures updated
- Annual reports submitted for Enfield and Shubenacadie Water Treatment Plants (Provincial)



East Hants staff taking water sample

## PROTECTIVE SERVICES

### Animal Control

- 447 dog tags issued (decreased from 566 previous year)
- 4 kennel licenses issued
- 11.3% dog registration compliance rate
- 200 dog calls/complaints dealt with
- 64 after hours calls received
- 28 after hours call outs required
- 16 dogs impounded (9 owners located, 7 relinquished to SPCA)

### Building & Fire Inspection

- 274 building permits issued
- Value of construction: \$34,876,677
- 994 building inspections carried out
- 106 new dwelling units created
- 200 properties have received a fire inspection

### Bylaw Enforcement

- 40 cases investigated and concluded
- 29 current case files open

### False Alarms

- East Hants Fire Service responded to 9 false fire alarms in 2017/2018
- RCMP responded to 20 false burglar alarms in 2017/2018



## ECONOMIC DEVELOPMENT

Working with the Economic Development Strategy, the Municipality is focused on facilitating the growth of the commercial assessment base and supporting our local business economy.

### Business and Investment Attraction (BA)

- 69 business attraction clients supported
- 5 Municipal Business Park lots totaling 10.57 acres sold

### Business Retention and Expansion (BRE) & Small Business Start-up Program

- 89 local business clients supported
- 8 local businesses expanded
- 2 local business retained
- 30 entrepreneur clients supported
- 4 entrepreneur clients started businesses

### Economic Development Project Management

- 4 projects completed

### Relationship Building, Outreach, and Engagement

- 4 tradeshow and 28 events attended
- 4 workshops hosted

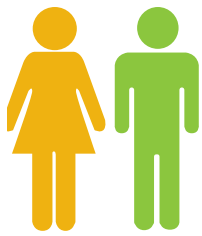
### Economic Data Reporting

- 16 economic development and services reports completed and posted to the website



Cup of Soul

# CORPORATE - OUR PEOPLE



**68.4** full-time equivalent positions

**161** T4s produced (FT & PT)

**46** is the average age of a municipal employee

**41%** of municipal employees are age 50 or more as of Jan 1, 2018



**12** key positions would be difficult to fill if they were to become vacant and another 11 positions would need to be filled with on-the-job training

## Health and Safety

- Provided Staff a 2 day course for Safety Leadership for Excellence (NSCSA) covering OHS Act & Legislation
- 2 WCB claims - below industry norm resulting in lower WCB premiums

**32**

recruitments in 2017/2018

**3**

departing employees

**29**

student or casual positions

**21**

learning events were hosted by the Municipality for staff and partners



## CORPORATE COMMUNICATION

The Municipality has an increased focus on Communication, paying particular attention to our web-based presence and our business development presence in the marketplace.

### Business Development/Sales, Marketing, and Communications

- 5,940 visitor sessions to [easthants.ca/business](http://easthants.ca/business)
- 375 visitor sessions to [easthants.ca/business](http://easthants.ca/business) from international countries
- 2,125 unique page views of [easthants.ca/business/commercial-properties-for-sale](http://easthants.ca/business/commercial-properties-for-sale)
- 8 website posts created to provide relevant content to users of the site
- 19 email campaigns sent
- 11 social media posts created

### Corporate Communications

- The total number of unique page views on the website was 263,007
- Facebook:
  - 1,665 followers - Municipal page
  - 2,736 followers - Active East Hants page
  - 2,402 followers - Burntcoat Head Park page
  - 762 Followers - Fundy Tidal Interpretive Centre page
- Social Media Posts:
  - 448 posts - Municipal page
  - 249 posts - Active East Hants page
  - 306 posts - Burntcoat Head Park page
  - 282 posts - Fundy Tidal Interpretive Centre page
- Twitter has 1,200 followers on 232 posts
- LinkedIn - average of 326 impressions on 28 posts
- Instagram - 195 followers on 18 posts
- Public access to Mapping & Planning Apps
  - Interactive East Hants - 1,811 views
  - Trails & Walkways - 552 views
  - Zoning Lookup Tool - 657 views
  - Water & Wastewater - 250 views
  - Local Perspective - 74 views
  - Heritage - 286 views
- # of Freedom of Information requested and closed - 0
- # of media releases - 7

## PROPERTY TAX

The Municipality's primary source of revenue comes from property taxes. A team of dedicated staff calculate, bill and collect on the 15,000 tax accounts within the municipality.

### Property Taxes

- 25,479 tax bills mailed
- 4,326 arrears notices mailed
- Tax information statements for customers: 509
- Tax certificates issued: 580
- Senior property tax rebate forms completed: 227
- Address changes: 551
- Managed billing groups: 145
- Provide tax information to 31 mortgage companies (\$67,540 revenue)
- New accounts on the Property Tax Filed Roll in 2017: 89
- Tax Account adjustments: 438
- Uncollected taxes in 2017/2018 are 3.9%, provincial benchmark is to be below 10%
- June 2017 Tax Sale:
  - 309 Pre-warning letters, Tax sale letters 151 mailed, 19 accounts in Tax Sale position, 13 accounts paid, 6 on auction docket, 4 properties sold at tax sale.

epost™ Users: 378 (2.6%) of tax, 148 (5.4%) of water customers

Wastewater, Private Hydrant and Sprinkler invoices issued: 57

## PROCUREMENT

Procurement advice is centralized at East Hants with small value procurement done within the departments and other procurements done in consultation with the Procurement division. The new Aquatics Centre was the focus of procurement for the past year along with key service contracts for waste collection and snow clearing.

- Payables Invoices Processed: 5,788
- Vendor Cheques Issued: 1,935
- Electronic Payments: 2,189
- New Vendors 239
- Procurement Division Support:
  - Requests for Proposal (6)
  - Request for Quotation (14)
  - Request for Construction (4)
  - Request for Standing Offer (1)

## EMERGENCY SERVICES

### EAST HANTS FIRE SERVICE

Residents of East Hants receive fire/emergency response service from 13 mutual aid volunteer fire departments within its boundaries and one volunteer department located in Brooklyn. As outlined in the East Hants Fire Service Standard Operating Guidelines, all departments are dedicated to improving and preserving the quality of life, property and the environment through education, leadership, and effective response to emergencies.

All volunteer departments in East Hants are required to adhere to the East Hants Fire Service Standard Operating Guidelines. These guidelines provide the framework for safe and efficient operation of fire departments in East Hants and consistent delivery of fire protection to our residents. The East Hants Fire Service is an independently registered Association that works in collaboration with the Municipality, the fire departments are not directly part of Municipal operations. The Municipality provides independent bookkeeping service to nine of the thirteen departments.

In addition to the operating guidelines, all volunteer fire departments are required to meet annual registration requirements with East Hants as well as the Registry of

Joint Stock Companies and are required to adhere to the municipal Financial Guidelines for Volunteer Fire Departments.

The past year municipal staff and members of the volunteer fire service worked together to improve the self-insurance program for the TMR2 radios owned by the East Hants Fire Service and modernize the registration review process.

In April 2017, East Hants formally recognized the dedication and commitment of our volunteer fire service providers with presentation of Municipal Long Service Award medals to volunteer fire service members who achieved 30 years or more of service. Five members of the East Hants Fire Service were recognized for their commitment to their community and awarded a Municipal Long Service Medal.

#### 2017/2018 Recipients:

Allison Gould, Elmsdale, 40 Years of Service  
Dale Crowell, Elmsdale, 30 Years of Service  
John McLellan, Noel, 30 Years of Service  
Henry Raymakers, Uniacke, 40 Years of Service  
Raymond Ross, Walton, 40 Years of Service





2017

*brian@taylorphoto.ca*

### **FIRE SERVICES - GRANTS**

Each year the Municipality provides financial support to the thirteen fire departments who are providing service within our boundaries. The primary source of funding is operating levies charged through the property tax bill. For more urban departments, these range from \$0.12 to \$0.17 per \$100 of assessment and for smaller rural departments, who have significantly less assessment to draw from, the rates are \$0.20/\$100 of assessment, with the exception of Maitland Fire who in 2017/2018 raised the rate to \$0.22/\$100 to fund much needed infrastructure. In 2015 Council passed a motion that the smaller department rates will be budgeted with a 1¢ increase until the year 2019-2020; this will ensure these departments have more funding for the equipment and infrastructure required.

Through the Fire Department Funding Policy, Council pays operating grants to the smaller, more rural departments. In 2017/2018, on the recommendation of the Fire Advisory Committee, Council also issued \$7,935 to the Maitland Volunteer Fire Department, \$15,811 to the Noel

Volunteer Fire Department and \$17,106 to the Walton Shore Fire Department, as Emergency Grants, for much needed repairs to their respective buildings & firefighting equipment.

In 2017/2018, Rural Fire Capital Assistance funding was released, as project milestones were met, to five of the six rural departments who qualify for the funding. The six rural fire departments of Rawdon, Kennetcook, Noel, Gore, Walton and Maitland have or will receive a total of \$343,000.

Funding for fiscal 2017/2018 is summarized on the following page:

Fire Department	Fire Levy Collected & Disbursed	Annual Operating Grant	Emergency Grant	Rural Fire Capital Assistance Fund	Total
Enfield	\$444,171				\$444,171
Elmsdale	364,453				364,453
Lantz	226,960				226,960
Milford	140,643				140,643
Shubenacadie	197,515				197,515
Maitland	98,205	\$ 9,338	\$ 7,935	\$ 100,000	215,478
Noel	92,524	9,338	15,811	82,053	199,726
Walton	29,786	9,338	17,106	40,000	96,230
Gore	69,441	9,338		4,576	83,355
Kennetcook	76,514	9,338		16,000	101,852
Nine Mile River	154,667				154,667
Rawdon	112,089	9,338		100,000	221,427
Mount Uniacke	506,108				506,108
Brooklyn	43,756				43,756
Fire Service Risk Management		7,509			7,509
<b>Total</b>	<b>\$2,556,832</b>	<b>\$63,537</b>	<b>\$40,852</b>	<b>\$342,629</b>	<b>\$3,003,850</b>





## RCMP SERVICE

The Royal Canadian Mounted Police's mandate, as outlined in section 18 of the Royal Canadian Mounted Police Act, is multi-faceted. It includes preventing and investigating crime; maintaining peace and order; enforcing laws; contributing to national security; ensuring the safety of state officials, visiting dignitaries and foreign missions; and providing vital operational support services to other police and law enforcement agencies within Canada and abroad. The RCMP is the Canadian national police service and an agency of the Ministry of Public Safety Canada.

The RCMP is unique in the world since it is a national, federal, provincial and municipal policing body. They provide a total federal policing service to all Canadians and policing services under contract to the three territories, eight provinces (except Ontario and Quebec).

Serving Canadians from coast to coast with more than 750 Detachments. The RCMP serve in many capacities in Nova Scotia. The RCMP in Nova Scotia has three RCMP Districts: Halifax, Northeast Nova and Southwest Nova.

East Hants RCMP District falls under Northeast Nova. Enfield Detachment is located at 136 Highway 2, Enfield, NS, & Rawdon Detachment is located at 3645 Highway 14, Upper Rawdon, NS. The Mount Uniacke satellite office is located at 555 Hwy 1, Mount Uniacke and is open to the public on Thursdays only. For purposes of policing, East Hants has been divided into 11 zones. East Hants RCMP District shares borders with the municipalities of Halifax, Colchester, & West Hants as well as Indian Brook First Nations Community.

## EAST HANTS RCMP

East Hants District RCMP works under the municipal policing mandate to work closely with residents, partners and other law enforcement agencies to uncover and diffuse public safety issues to ensure East Hants continues to be a safe place to live. We strive to provide the best possible service to East Hants and to do our part to make this community one of the safest in Canada. The East Hants Police Advisory Board provides input and feedback to Council on service delivery and policing priorities. The Board receives an update from East Hants RCMP once each quarter on initiatives and statistics.

East Hants District RCMP provides numerous policing services including General Investigation, Traffic Enforcement, Crime Prevention, School Liaison and a Street Crime Enforcement Unit. When required, a variety of specialized services have been leveraged including Major Crime, Forensic Identification, Police Dog Services, Criminal Analysis, Proceeds of Crime, Tactical Troop, Underwater Recovery, and ERT. During various initiatives a number of volunteer groups have been utilized including Ground Search and Rescue, East Hants Crime Prevention Association and Citizens on Patrol.

For the period ending March 31, 2018, East Hants RCMP's focus has continued to reflect the provincial goals of road safety, crime reduction, and cybercrime.

**Road Safety** - With the goal of keeping our roadways safe, East Hants RCMP members continue to focus on the



primary causal factors of fatal and serious injuries from motor vehicle collisions including impaired driving, lack of safety restraints (seatbelts and car seats), speeding/aggressive driving, and driver inattention/distraction. East Hants RCMP officers are patrolling roadways in an effort to reduce the incidents of serious injury and fatal collisions through education, public announcements, and enforcement.

On a monthly basis during 2017/2018, East Hants members have focused on various road safety initiatives including intersection safety, distracted driving, motorcycle safety and winter road safety. During this reporting period, East Hants had 8 serious crashes and no fatal collisions.

**Crime Reduction** - The Nova Scotia RCMP takes a strategic, proactive approach to reducing crime. The focus for 2017/2018 has been the enforcement of Conditional Sentence Offenders (CSO) by conducting regular compliance checks which helps to ensure offenders are adhering to their court imposed conditions. Regular checks were completed at varying times of the day and offenders that were found in breach were brought back before the courts. To ensure the safety of East Hants residents, Crime Analysts were utilized in identifying high risk areas and regular patrols were conducted in “hot spots” with the goal of preventing crime.

**Cybercrime** - Cybercrime offences occur when technology is used as an instrument in the commission of a crime. With the rapid evolution of technology, many investigations involve some sort of device; be it a smartphone, laptop or desktop computer. This technology is constantly changing and as such police must constantly enhance their ability to prevent and

investigate cybercrime. Due to the specialized nature of these investigations, when required, East Hants investigators often get assistance from the RCMP Divisional Technological Crime Unit (Tech Crime) because of their specialized techniques and expertise.

East Hants RCMP members continue to increase their investigative skills in line with evolving technological trends as well as educating the public to ensure they do not become a victim of a cybercrime. East Hants RCMP continue to deliver regular presentations to students, parents, community groups, and the general public, educating them as to the dangers and safeguards of using technology.

Council’s investment in RCMP services for 2017/2018 included RCMP policing costs and the cost to subsidize the rent to the RCMP for the Rawdon detachment and the satellite community policing office in Mt. Uniacke.

Annual Policing Costs	Amount (\$)
RCMP Officer Costs	3,376,850
RCMP DNA Case Expenses	13,697
RCMP Prosecution Expenses	14,738
RCMP Shared Services	201,751
RCMP Station (net of rent) Rawdon/Mt Uniacke	27,161
<b>Total</b>	<b>\$ 3,634,197</b>





### EMERGENCY MANAGEMENT OPERATIONS

East Hants Emergency Management Operations (EMO) is overseen by the EMO Committee; the Committee, made up of representatives from the Municipality, Red Cross, the Fire Service, RCMP, Community Services, Chignecto Central Regional Centre for Education, Transportation and Infrastructure Renewal, Ground Search and Rescue and Natural Resources, met twice in 2017/2018.

In March 2018 Council approved the new Emergency Management Plan, which is based on an EMO Nova Scotia emergency plan template, and incorporates the use of the Incident Command System for managing during emergencies. Housekeeping amendments were also made to ensure Bylaw P-200 - Emergency Management Bylaw is consistent with the new Emergency Management Plan.

EMO preparedness was enhanced throughout the year. Electrical upgrades at the Lloyd E. Matheson Centre will enable improved access to information and mapping should the Emergency Coordination Centre (ECC) be activated. An alternate ECC was set up at a municipally owned building in Milford, in case a localized disaster in Elmsdale prevents the regular ECC from being used.

The Emergency Management Coordinator (EMC) continued to be active in EMO at both the regional and provincial levels. In April 2017, East Hants participated in a command post EMO exercise known as “Exercise Staunch Maple 17.” This exercise enabled various government agencies, in both Canada and the U.S., to enhance inter-agency protocols and communication, build emergency capacity and improve the federal response to a significant threat to Canada. East Hants was one of several organizations responding to the exercise.

Training staff to be prepared for using the Incident Command System remains key to East Hants’ ability to respond to emergency when it arises. During the reporting period, some staff members who hold positions in the ECC received training in their respective roles in the Centre. The EMC and the primary Operations Chief also received specialized training in Weather Interpretation.

## INVESTING IN OUR COMMUNITY

Each year Council makes a significant contribution to the community through grants to non-profit groups, special events and community beautification. Council also has a Municipal Tax Assistance Program (MTAP) to help families who are struggling to pay their property tax bills and they disburse several million dollars to the Provincial Government as a contribution to the Education system in Nova Scotia.

### Grants

East Hants takes great pride in being able to offer a wide range of funding to individuals and organizations within the Municipality through a grant process. Funding organizations who offer municipal type services to the community allows the Municipality to build on the key strategies of Infrastructure Renewal, Strong Community

and Economic Prosperity. These groups include family based resources, transportation services, animal control services, sports and recreational programming and facility groups, senior resources and tourism associations. East Hants received 96 grant inquiries and/or applications in 2017/2018, which may or may not have resulted in grant funds being distributed.

In 2017/2018 there were \$1,892,866 in grants given out to various groups, this amount includes tax exemptions for non-profit groups and the Municipal Tax Assistance Program (it excludes the fire department levies). Below is a table summarizing the grants by grant type. A complete list of grant recipients and the purpose for which money was granted can be seen on Page 71.

Grant Fund	Amount
Annual Maintenance Grants for municipally owned properties	\$ 15,000
Annual Staffing Grant for Municipally owned and/or leased Tourism Properties	6,000
Beautification Grants	15,819
Charitable Community Organization Tax Exemptions (Bylaw F-400)	762,747
Community Grants	17,575
Community Partnership Grant	36,000
District Recreation Funds	165,570
Dr. JT Snow Bursary	3,000
EMO Grant	12,633
Facility Access Grant	2,860
Fire Department Annual Operating Grant	56,028
Fire Department Emergency Fire Grant	40,852
Gas Tax Grants	235,775
General Government Grant	46,530
Heritage Incentive Program	7,631
Insurance Premiums for Municipally owned and/or leased Tourism Properties	1,658
Municipal Tax Assistance Program	96,169
Rural Fire Capital Assistance Fund	342,629
Tourism Grants	28,390
<b>Total</b>	<b>\$ 1,892,866</b>

## TAX EXEMPTIONS TO COMMUNITY ORGANIZATIONS

East Hants exempts a number of non-profit organizations from paying property taxes, through Bylaw F-400. The total cost to the Municipality for these exemptions was \$762,747 in 2017/2018.

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Bylaw F-400 Exemptions	\$762,747	\$785,415	\$803,313	\$775,750	\$704,849

### 2017/2018 Exemptions

Organization	Exemption (\$)	Organization	Exemption (\$)
Landar Holdings	4,358	Hall Foresters Maitland	1,117
Hants North Baseball Association	1,793	Hall Northfield	370
Stanley Sport Aviation Association	1,974	Shubenacadie Community Development Association	2
Maitland & District Development Association	1,285	East Hants Municipal Housing	172
East Hants Historical Society	32	Nine Mile River & District Volunteer Fire Department	241
Corridor Community Options	15,693	C W Saunders Lodge Hall 125	1,761
Community Hall Maitland	926	Stanley & Mosherville Hall Association	875
Community Hall Noel	548	Shubenacadie Hall & Grounds	4,695
Community Hall Kennetcook	1,782	Tennecape Community Club	1,152
East Gore Community Club	3,187	Enfield & District Lion's Club Association	1,793
East Noel Community Club	726	Minasville Community Centre	1,362
East Walton Community Hall	1,085	East Hants Water Utility	13,156
Gore District Volunteer Fire Department	3,030	Trustees Clarksville	399
Upper Rawdon Community Hall	2,844	The CHArt Society	4,115
Milford Recreation Association	10,067	Four Points Community Centre	3,102
Lantz Recreation Society	3,320	East Hants Arena Association (Sportsplex)	415,746

Organization	Exemption (\$)	Organization	Exemption (\$)
Northern Hants Benevolent	3,546	Rawdon Hills Health Centre Association	3,610
Rainbow Community Club Hall	4,030	Tot's Academy Child Care Society	15,740
Trustees Of The Hardwood Land	3,639	East Hants Water Utility	211,946
Trustees Of N M R Community Hall	3,664	Municipality of East Hants leased to E.H. Horne School Preservation Society	6,089
Uniacke Lodge No 128 A F & A M	2,362	Municipality of East Hants leased to Enfield Earthkeepers	2,282
Upper Nine Mile River Hall Association	3,131		
			\$ 762,747

In addition to the amounts in the table above, organizations exempt from tax are not charged area rates applicable to their area; in some cases these could be thousands of dollars more.

## MUNICIPAL TAX ASSISTANCE PROGRAM

East Hants currently provides assistance to lower income families through the Municipal Tax Assistance Program (MTAP). In 2017/2018, \$96,169 of exemptions were provided to 58 families and 272 residents living alone in their home. Details on this program can be found on our website:

<https://www.easthants.ca/government/municipal-departments/finance/municipal-tax-assistance-program/>

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Exemptions Awarded	\$96,169	\$95,482	\$97,461	\$101,637	\$111,647
# of Families	58	67	74	71	99
# of Single Residents	272	262	267	300	309

## CONTRIBUTIONS TO PROVINCIAL SERVICES

East Hants is required by Provincial regulation to collect in our tax rate for Provincial Services. These mandatory Provincial contributions represent approximately 23% of East Hants' annual general operating expenditures. In 2017/2018, the budgeted contributions to provincial services made up \$0.3447 cents of the \$0.8585 general tax rate (40%).

Municipal Contribution to:	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Education	\$4,953,756	\$4,861,500	\$4,641,048	\$4,459,860	\$4,250,340
Social Services	\$59,788	\$63,130	\$61,121	\$71,747	\$63,769
Corrections	\$286,763	\$285,881	\$284,519	\$284,009	\$283,169
Regional Library	\$141,986	\$141,986	\$141,986	\$141,986	\$139,714
Property Valuation Services Corporation (PVSC)	\$385,009	\$383,622	\$382,798	\$380,086	\$378,665
<b>TOTAL</b>	<b>\$5,827,302</b>	<b>\$5,736,119</b>	<b>\$5,511,472</b>	<b>\$5,337,688</b>	<b>\$5,115,657</b>



Municipal Website Access Point



FTIC Tenth Anniversary

# TREASURER'S REPORT

**Kim Ramsay, CPA, CMA**  
**Deputy Chief Administrative Officer**  
**July 17th, 2018**



## MESSAGE FROM THE TREASURER



I am pleased to present the East Hants Treasurer's Report and audited consolidated financial statements for the year ending March 31, 2018.

The financial cycle for 2017/2018 began in October 2016 with the development of the operating and capital budgets. During business planning, staff endeavored to find efficiencies and cost savings where ever possible while ensuring an effective level of service and sustainable programs are delivered for the residents, business owners and visitors of East Hants. The general operating budget for 2017/2018, including area rates, was approved by Council at approximately \$29.6 million.

East Hants has a strong property assessment base and is fortunate to have a Council that is cognizant of the total tax burden of their taxpayers. With a property assessment cap increase of 1.4%, Council approved a 1.19 cent tax decrease in 2017/2018. With the increased assessment and the decrease in the tax rate, there was minimal change in the general residential tax burden for homes.

Council has invested \$5.5 million in our own infrastructure, primarily in water infrastructure and design of the new East Hants Aquatics Centre. This is the largest capital project in East Hants history; the project has a budget of \$19 million and an anticipated opening of fall 2019. An additional \$219,000 was advanced through the operating fund to a community-owned recreation facility for tennis courts (Milford).

This report includes an assessment of the provincial Financial Condition Indicators. The indicators present a general picture of the municipalities' financial condition and indicate the strengths, trends and risk areas where municipalities should focus. The data is a year behind other data in this report as it is compiled at the provincial level and released the following year. East Hants is very pleased with the results of the indicators for 2016/2017.

Consolidated financial statements are not always intuitive for the reader. The Financial Results section of this report aims to explain the variances from budget to actual, including various planned and unplanned transfers to reserve. These will be explained at the consolidated level (all funds together) as well as by General Tax, Urban Service Rate (the largest area rate), Water Utility operations and Reserves.

There are four required financial statements: **Statement of Financial Position; Statement of Operations; Statement of Changes in Net Debt;** and, **Statement of Cash Flow.** We are pleased to also offer several schedules in our financial statements to support the statements and provide clarification to the reader.

The delivery of this report is made possible through the continued efforts of East Hants staff and Council; together we strive for fiscal responsibility in our decision making, being accountable to our stakeholders and being transparent in what we do. My appreciation is extended to all departments for their ongoing cooperation and assistance. As my appointment as Treasurer comes to an end at March 31, 2018, I can assure you that the Municipality is in good hands with Susan Surette, CPA, CGA as the new Treasurer and Director of Finance.

A handwritten signature in blue ink, appearing to read 'Kim Ramsay', written over a light blue background.

Kim Ramsay, CPA, CMA  
Deputy Chief Administrative Officer

## Property Assessment in East Hants



Along with the approved tax rate, property assessment is the basis for the largest source of revenue for East Hants which are property taxes. The 2017 filed assessment roll showed an increase in assessment for both residential and commercial values. Despite the increase in commercial assessment the commercial sector still accounted for only 8.2% of the taxable base (see Table below). Significant effort continues to be placed on economic development in East Hants to address this residential/commercial split, which ideally would be at least 20% commercial and 80% residential. One of Council's key strategies is economic prosperity; all departments are involved in economic prosperity in one sense or another, which is reflected in the interconnections of the goals within the 2017-2020 Strategic Plan. The goal of the Municipality is to create a strong commercial and residential tax assessment base that supports the economic well-being of the community.

With assessments capped at a 1.4% increase for 2017, 96% of the residential assessment increase was related to an increase in market value of existing properties, including 105 new dwellings and renovations of others.

	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Number of Taxable Properties	14,650	14,520	14,502	14,194	14,114
Residential Assessment (000's)	1,506,291	1,450,694	1,420,417	1,357,200	1,304,283
Resource Assessment (000's)	47,893	48,163	46,467	44,686	44,032
Commercial Assessment (000's)	139,168	135,046	137,043	129,223	122,559
Residential/Commercial Split	91.8%/8.2%	91.7%/8.3%	91.5%/8.5%	91.6%/8.4%	91.7%/8.3%
Exempt Assessment (Assessment Act) (000's)	96,598	95,536	93,695	94,392	93,075
Exempt by Municipal Bylaw (000's)	29,135	29,427	29,461	29,000	26,356
Farm Acreage	36,720	37,442	37,288	37,463	36,972
Forest Acreage < 50,000 Acres	171,575	172,599	172,313	174,566	174,445
Forest Acreage > 50,000 Acres	56,085	56,092	56,283	57,673	74,533
Uniform Assessment (000's)	1,625,246	1,594,980	1,522,654	1,463,209	1,394,470

## Property Tax in East Hants

East Hants operates with an area rate property tax system, whereby expenses specific to an area are paid only by that area. Services such as wastewater, hydrant protection, sidewalks and streetlights are charged by area rate whereas general services such as RCMP (as one example of many) are paid for through the General Tax Rate. The general operating budget for 2017/2018, including area rates, was approved by Council at approximately \$29.6 million.

The individual rates for 2017/2018 compared to 2016/2017 were as follows (rates per \$100 of assessment):

	2017/2018	2016/2017
General tax rate - Residential/Resource	\$0.8585	\$0.8704
General tax rate - Commercial/Business Occupancy	2.6600	2.7100
Urban service rate (Enfield, Elmsdale, Lantz) - Residential	0.1230	0.1330
Urban service rate (Milford) - Residential	0.3200	0.3300
Urban service rate (Shubenacadie) - Residential	0.3430	0.3530
Urban service rate (Enfield, Elmsdale, Lantz) - Commercial	0.8140	0.8240
Urban service rate (Milford) - Commercial	1.2300	1.2400
Urban service rate (Shubenacadie) - Commercial	0.9140	0.9240
Streetlights - Enfield Horne Settlement	0.0180	0.0180
Streetlights - Mount Uniacke	0.0200	0.0200
Streetlights - Nine Mile River	0.0250	0.0250
Streetlights - Rawdon	0.0430	0.0430
Wastewater Management Fee ( <i>rate per 1000 gallons of water</i> )	7.00	7.00



The following table summarizes five years of Property Tax Information. This data demonstrates the stability of the East Hants tax structure. Variations in the tax rate reflect changing needs from year to year to provide sustainable services within the Municipality.



	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
<b>Property Tax Rates (per/\$100 of Assessment)</b>					
Residential/Resource Rate	\$0.8585	\$0.8704	\$0.8573	\$0.8706	\$0.8706
Percentage Change	-1.37%	1.53%	-1.53%	0.00%	-0.66%
Commercial Rate	\$2.66	\$2.71	\$ 2.70	\$2.70	\$2.70
<b>Tax Revenue</b>					
Residential/Resource	\$13,317,502	\$13,044,789	\$12,550,967	\$12,183,321	\$11,703,158
Commercial	\$3,698,025	\$3,648,582	\$3,662,959	\$3,452,664	\$3,298,068
Other (GIL, Farm, Forest)	\$356,664	\$367,765	\$364,141	\$354,800	\$353,457
<b>Uncollected Taxes (per FCI)</b>	3.9%	4.0%	3.9%	3.8%	3.9%
<b>Deed Transfer Tax Revenue</b>	\$1,275,822	\$1,297,861	\$1,190,500	\$1,329,663	\$1,157,070

<b>Assessment CAP Program</b>	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
Assessment Differential due to CAP Program Residential/Resource (000's)	\$203,000	\$221,000	\$223,000	\$245,000	\$237,000
Tax Rate Differential Due to CAP Program	0.10	0.11	0.11	0.13	0.13
Restated Rate without CAP	\$0.7585	\$0.7604	\$0.7473	\$0.7406	\$0.7406

The table above refers to the Assessment CAP Program, a Provincial program introduced in April 2005 that caps the annual increase in taxable assessment (of eligible residential and resource property) to a maximum of CPI. Various property types have been included in the CAP program making it easier for

homeowners to have their residential assessment capped. In 2013, 2014, 2015, 2016 and 2017 assessments were capped at 1.4%, 0.9%, 2.1%, 0.3%, and 1.4% respectively; this has had a profound effect on the distribution of tax burden in East Hants.

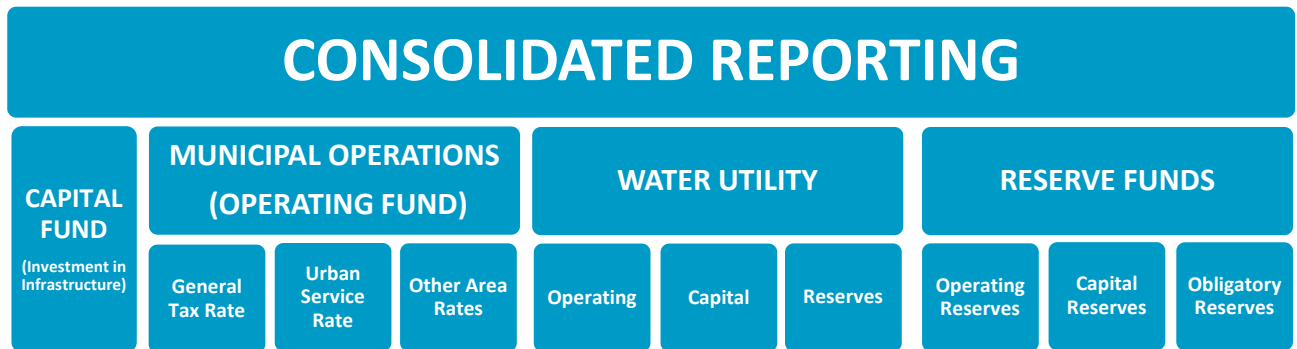
The table above shows the amount of assessment that is no longer taxable and the effect these changes have had on the residential tax rate in East Hants. The differential in the tax rate indicates the amount by which the tax rate could have been reduced had the CAP not been in place. This rate differential means that even though a home owner has a CAP value on their assessment, they may still be paying more in property tax than they would have otherwise been paying had the program not been put in place. New home owners and newly constructed or renovated homes (which are not part of the CAP) are most certainly paying a higher tax bill due to the CAP system being in place.



## FINANCIAL RESULTS 2017/2018

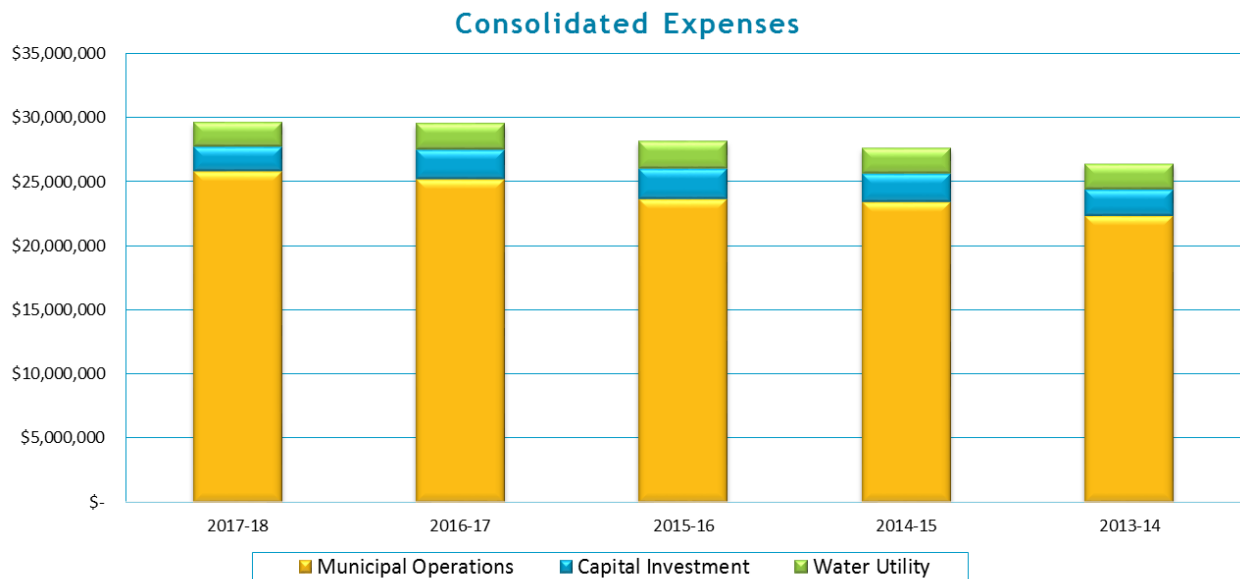
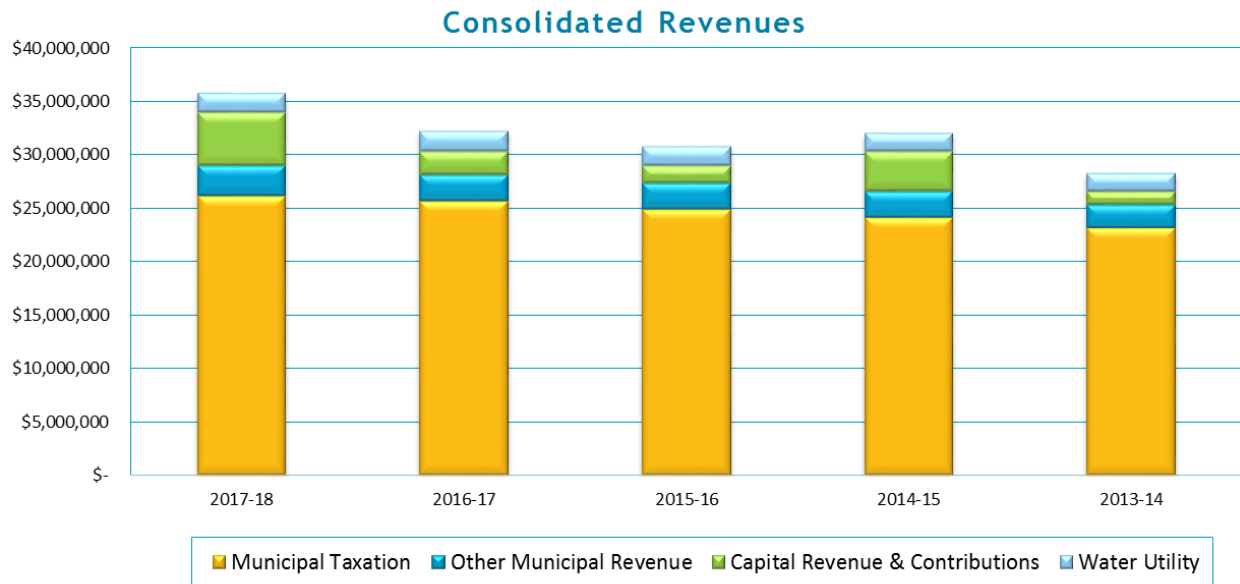
The Municipality of East Hants' Annual Report serves as an opportunity to communicate to stakeholders, residents and local businesses regarding the Municipality's 2017/2018 financial and operational performance.

The 2017/2018 financial results have been prepared on a consolidated basis and by General Tax, Urban Service Rate and Water Utility operations and reserves. This report explains the variance from budget to actual for each of these areas. Also outlined is the status of the three municipal reserve funds. The Capital Fund holds our investment in infrastructure discussed in this report under *Investing in our Infrastructure*. Our financial reporting structure is depicted below:



## CONSOLIDATED REVENUES AND EXPENSES

The following charts represent the consolidated revenues and expenses for the Municipality for the previous 5 years:



## Comparative Statement of Consolidated Revenues and Expenses

The following is a comparative summary of revenues by type and expenditures by function for fiscal 2017/2018. The financial statements include a detailed Consolidated Schedule of Operations by Function (Page 108 & 109) which gives the reader more details at the expenditure level (break down of expenditures into salaries/benefits, operating costs and fiscal service type expenditures).

CONSOLIDATED REVENUES								
For years ended March 31 (in thousands of dollars)	Budget		Actual		Actual		Budget to	Actual to
	2018		2018		2017		Actual Variance	Actual Variance
Taxation	\$ 26,322	76%	\$ 26,283	74%	\$ 25,822	81%	\$ (39)	\$ 461
Sale of services	989	3%	1,063	3%	944	3%	74	120
Other revenue from own sources	838	2%	1,185	3%	994	3%	347	192
Government Grants - Operating	325	1%	373	1%	624	2%	48	(251)
Water utility	1,866	5%	1,850	5%	1,766	5%	(16)	85
<b>Revenue before Other</b>	<b>30,340</b>		<b>30,753</b>		<b>30,150</b>		<b>414</b>	<b>606</b>
Government Grants - Capital	3,388	10%	3,626	10%	1,013	3%	238	2,614
Development & other contributions	879	3%	1,374	4%	969	3%	495	405
	<b>4,267</b>		<b>5,000</b>		<b>1,982</b>		<b>733</b>	<b>3,019</b>
<b>Total Revenue</b>	<b>\$ 34,607</b>		<b>\$ 35,754</b>		<b>\$ 32,132</b>		<b>\$ 1,147</b>	<b>\$ 3,624</b>
CONSOLIDATED EXPENSES								
General Government	\$ 5,626	18%	\$ 5,440	18%	\$ 5,491	20%	\$ (186)	\$ (52)
Protective Services	7,007	23%	7,345	24%	6,787	24%	338	558
Transportation	2,136	7%	1,987	7%	2,223	8%	(149)	(236)
Environmental Health Services	4,758	16%	4,483	15%	4,669	16%	(275)	(186)
Environmental Development	1,670	5%	1,442	5%	1,462	5%	(228)	(22)
Education & Social Services	5,019	16%	5,014	17%	4,925	17%	(6)	90
Recreation and Cultural Services	1,840	6%	1,946	7%	1,898	6%	107	47
Water Utility	2,493	8%	2,005	7%	2,090	7%	(488)	(85)
<b>Total expenses</b>	<b>30,548</b>		<b>29,661</b>		<b>29,545</b>		<b>(887)</b>	<b>113</b>
<b>SURPLUS</b>	<b>\$ 4,059</b>		<b>\$ 6,092</b>		<b>\$ 2,587</b>		<b>\$ 2,033</b>	<b>\$ 3,512</b>

Description	Amount
<b>Variations from Budget to Actual - Consolidated Surplus</b>	
General tax rate variance as per the general operations section (See Page 55-58)	\$ 611,544
Urban service tax rate variance as per urban service rate section (See Page 59 & 60)	60,576
Transfers (see Page 79)	397,305
Net gain on the sale/disposal of Municipal assets	873,237
Pension adjustment for the unamortized actuarial loss (Note 10 Financial Report)	(333,628)
Landfill liability adjustment based on PSAB requirements	56,671
Non-Urban Streetlights, variance to budgeted surplus	7,074
Water utility variance as per the water utility section (See Page 61 & 62)	117,343
Interest earned on capital reserves	272,281
Principal payments general fund - local improvement John Murray Drive (Provincial)	(12,600)
Principal payments general fund - Lantz fire department recoverable	(16,455)
<b>Net Variance from Budget to Actual</b>	<b>2,033,348</b>
Original planned surplus (see Page 83)	4,058,995
<b>Net Surplus end of Year</b>	<b>\$ 6,092,343</b>



## INVESTING IN OUR INFRASTRUCTURE (Capital Fund)

The five year Capital Investment Plan is approved each year by Municipal Council with several single and multi-year capital projects. The plan consolidates capital spending for urban service infrastructure, municipal operations and the East Hants Water Utility. The five year investment in infrastructure is as follows:



Description	2017/2018	2016/2017	2015/2016	2014/2015	2013/2014
General Government (Municipal Administration, Buildings, Information Systems, Legislative, Human Resource systems)	\$ 70,100	\$ 16,171	\$ 184,640	\$ 825,882	\$ 226,874
Transportation (Roads, Sidewalks, LED Streetlights)	20,916	13,826	159,178	185,713	2,828,075
Environmental Development (Economic Development, Industrial Parks, Tourism, Community Development)	36,178	66,910	1,135,995	49,997	82,286
Environmental Health (Wastewater, Waste Management, Environmental Stewardship)	51,257	133,187	215,311	710,775	597,840
Recreation & Cultural Services (Recreational Facilities, Parks, Libraries, Cultural Buildings)	927,567	1,667,935	443,053	-	-
Water Utility (Infrastructure and Equipment related to Water Treatment & Distribution)	4,387,539	210,208	275,202	275,781	87,071
<b>TOTAL</b>	<b>\$ 5,493,557</b>	<b>\$ 2,108,237</b>	<b>\$ 2,413,379</b>	<b>\$ 2,048,148</b>	<b>\$ 3,822,146</b>



## Infrastructure Highlights: Completed Projects in 2017/2018

### Elmsdale Business Park Signage

The Elmsdale Business Park pylon sign was installed this year to provide directional information to business park visitors and to promote East Hants as a business destination.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Special Reserves	\$ 32,000	\$ -	\$ -	\$ -
Capital out of Revenue	\$ -	\$ 14,520	\$ -	\$ 14,520
Temporary Financing*	\$ -	\$ 16,569	\$ -	\$ 16,569
<b>Total</b>	<b>\$ 32,000</b>	<b>\$ 31,089</b>	<b>\$ -</b>	<b>\$ 31,089</b>

\*Temporary financed from special reserves and to be repaid in 2018/2019.



## Enfield Water Transmission Main



This project involves the design and construction of a 4.25 kilometre water main of which 95% is located in Enfield and the other 5% is in Elmsdale. This project will serve the water customers in the communities of Enfield, Elmsdale, and Lantz. It will secure the long-term drinking supply, improve the water quality and provide stability to the supply of water for fire protection for the residents and business community of East Hants.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Clean Water & Wastewater Funding	\$ 1,469,160	\$ 1,430,712	\$ 38,448	\$ 1,469,160
Special Reserves	\$ 1,022,904	\$ 830,388	\$ 12,816	\$ 843,205
Water Infrastructure Reserves	\$ 146,916	\$ 116,916	\$ -	\$ 116,916
Depreciation Reserves	\$ -	\$ 38,448	\$ -	\$ 38,448
<b>Total</b>	<b>\$ 2,638,980</b>	<b>\$ 2,416,464</b>	<b>\$ 51,264</b>	<b>\$ 2,467,729</b>

## Lantz Water Transmission Main



This project involves the design and construction of a 2.2 kilometre water main of which 90% is located in Lantz and the other 10% is in Elmsdale. This project will serve the water customers in the communities of Enfield, Elmsdale, and Lantz. It will secure the long-term drinking supply, improve the water quality and provide stability to the supply of water for fire protection for the residents and business community of East Hants.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Clean Water & Wastewater Funding	\$ 1,106,250	\$ 1,078,997	\$ 27,253	\$ 1,106,250
Special Reserves	\$ 558,125	\$ 423,125	\$ 9,084	\$ 432,209
Water Infrastructure Reserves*	\$ 261,875	\$ 272,055	\$ -	\$ 272,055
Depreciation Reserves	\$ 68,750	\$ 96,003	\$ -	\$ 96,003
<b>Total</b>	<b>\$ 1,995,000</b>	<b>\$ 1,870,180</b>	<b>\$ 36,337</b>	<b>\$ 1,906,517</b>

\*\$95,000 approved by CAO; to be ratified by Council in July 2018.

## Wickwire Tree Planting

An orchard of apple, plum, and pear trees was planted at Wickwire Station Park in Milford.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Capital out of Revenue	\$ 5,000	\$ 4,803	\$ -	\$ 4,803
Playground/Parks Funding	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
<b>Total</b>	<b>\$ 10,000</b>	<b>\$ 9,803</b>	<b>\$ -</b>	<b>\$ 9,803</b>

## Wickwire Station Park Pavilion



A picnic pavilion was constructed at Wickwire Station Park in Milford.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Capital out of Revenue	\$ 15,000	\$ 14,599	\$ -	\$ 14,599
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ 14,599</b>	<b>\$ -</b>	<b>\$ 14,599</b>

## School Road Playground



A new playground structure was installed to replace an aging structure at the School Road Park in Elmsdale.

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Playground/Parks Funding	\$ 10,000	\$ 13,139	\$ -	\$ 13,139
Special Reserves	\$ 20,000	\$ 12,800	\$ -	\$ 12,800
<b>Total</b>	<b>\$ 30,000</b>	<b>\$ 25,939</b>	<b>\$ -</b>	<b>\$ 25,939</b>

## Infrastructure Highlights: Work-in-Progress Projects in 2017/2018

### Playgrounds/Parks

The parks playground project will provide upgrades to five different playgrounds/parks in East Hants over the next five years including:

- Logan Drive, Lantz - play structure with slides and a picnic shelter
- School Road, Elmsdale - picnic shelter
- Valley Gate Park, Mount Uniacke - playground
- Memorial Playground, Mount Uniacke - upgrades and replacement of playground equipment, and
- Elmwood Drive, Elmsdale - picnic shelter



Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Gas Tax Funding	\$ 110,000	\$ -	\$ -	\$ -
Capital out of Revenue	\$ 43,000	\$ -	\$ -	\$ -
Obligatory Reserves	\$ 22,000	\$ -	\$ -	\$ -
Parks Funding	\$ -	\$ 1,386	\$ -	\$ 1,386
Debt	\$ 345,000	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 520,000</b>	<b>\$ 1,386</b>	<b>\$ -</b>	<b>\$ 1,386</b>

### Water Meter Replacement Project

The meter replacement project will renew aging infrastructure and improve service to our customers. The replacement meters will read in cubic metres and have radio-read technology which will lead to improved readings, allow for more accurate leak detection and troubleshooting capabilities. This project was included in the water rate review and approved by Nova Scotia Utility and Review Board (NSUARB).

Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Depreciation Reserves	\$ 1,053,550	\$ 830	\$ -	\$ 830
<b>Total</b>	<b>\$ 1,053,550</b>	<b>\$ 830</b>	<b>\$ -</b>	<b>\$ 830</b>



## East Hants Aquatic Centre

The new Aquatics Centre will be a modern facility that offers recreational services to people of all ages. The Centre will make East Hants a more attractive place for people to live, work and play. The new facility will include a six-lane, 25-metre lap pool, an accessible leisure spray pool, a lazy river and other components such as an outdoor splash pad, a slide and a multi-purpose room. Once completed, with an expected opening in fall 2019, the centre will provide residents from across the region with increased options for year-round aquatic programming and recreational activities.



Project Funding	Total Budget	Actual Expenditures		
		2017/2018	Prior Years	Total
Federal Funding	\$ 5,821,282	\$ 11,902	\$ -	\$ 11,902
Capital out of Revenue	\$ 19,710	\$ -	\$ 42,532	\$ 42,532
Special Reserves	\$ 3,113,872	\$ 803,572	\$ 649,372	\$ 1,452,944
Debt	\$ 10,045,136	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 19,000,000</b>	<b>\$ 815,474</b>	<b>\$ 691,904</b>	<b>\$ 1,507,378</b>



## MUNICIPAL OPERATIONS (Operating Fund)

The **Schedule of Current Fund Operations** (Page 99) shows no change in the Operating Fund balance as the surplus in the general operations fund was transferred to reserves as required by the Provincial Financial Reporting Requirements.

Subsequent to various transfers to reserve and funding adjustments (see General Tax Rate section below), the General Operations surplus was recorded \$257,208 for 2017/2018 and transferred to the Operating Contingency Reserve. The full 2017/2018 surplus of \$333,018 can be broken down as follows:

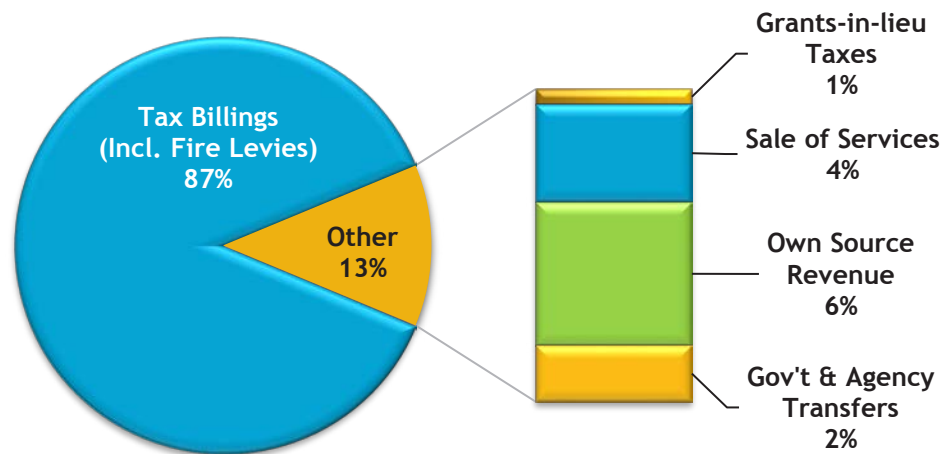
General Operations	\$	257,208
Urban Service Rates		58,319
Other Lights		17,491
<b>Total</b>	<b>\$</b>	<b>333,018</b>



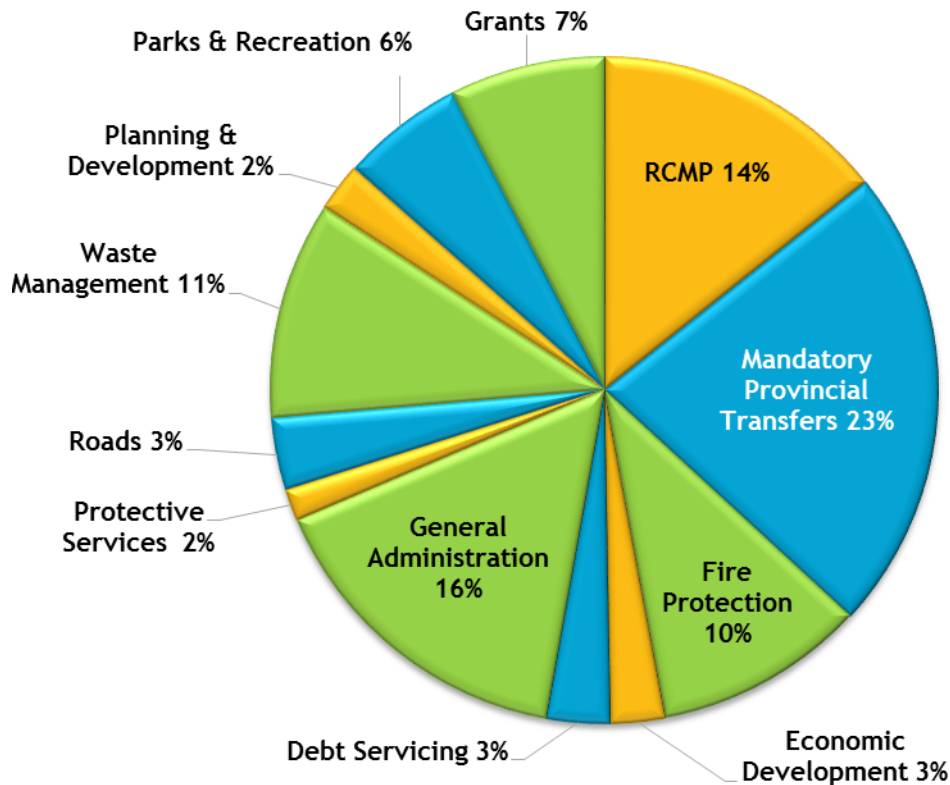
## General Tax Rate

The following pie charts represent the general tax rate revenues and expenses for the Municipality for 2017/2018 (excluding transfers to reserve, amortization expense, pension accounting and landfill closure entries):

### 2017/2018 General Operations Revenues



## 2017/2018 General Operations Expenditures



The total General Operations budget for 2017/2018 was set at \$26.8 million. The table below reflects a positive variance of \$611,544 (2.28% of budget). The significant variances in general operations revenue and expenses from budget to actual are as outlined and discussed in the following table:

Description	Amount
<b>(INCREASES) / DECREASES IN REVENUE</b>	
Tipping fee & RRFB Diversion Credit revenue	\$ (102,803)
Scrap metal - favourable current prices on the global trading markets	(45,873)
Pool program revenue	(38,984)
Bell Grant/NS Power/HST Offset	(25,906)
Protective service fines	(16,740)
Transfers from other governments - student funding	(13,501)
Student employment funding for Recreation Division summer students	
Interest on investments & receivables (net of bank fees)	(12,985)
Net taxes, including planned amount for assessment appeals of \$45,000	(12,112)
Provincial grants	(6,805)



Description	Amount
Building permits	(3,182)
Recreation grants	2,952
Grant in lieu	9,494
LEMC tenant rent (less square feet based on new BOMA measurement)	15,813
Administration fees	42,183
<b>Variance from budget to actual - Revenue</b>	<b>\$ (208,449)</b>
<b>INCREASES / (DECREASES) IN EXPENSES</b>	
Gas Tax Funds to fund Milford Tennis Courts \$219,118 & Hants North Multi-Purpose Pad \$6,657	\$ (225,775)
Municipal grants to Milford Recreation Association \$219,118 & Hants North Multi-Purpose Pad \$6,657	225,775
Wages & Honorariums	(192,408)
Savings in various unfilled positions primarily for Pool, Information Management & Operations offset by pension upgrades for retired employees.	
Promotion and advertising (CAO \$9K, Tourism \$9K, EBD \$15K, Waste \$7K)	(47,507)
Training education & associated travel	(45,390)
Shifting focus of staff training to internal training from the Workplace Education Program.	
Contracts and agreements (Tourism Sign \$9K, Derelict Contract \$7K, Waste \$5K, LEMC \$6K)	(35,146)
Snow removal	(29,759)
Power, heating fuel and water (LEMC savings in power \$26K - repairs to HVAC system)	(27,763)
Miscellaneous Items (includes postage, office supplies, publications & operational materials)	(25,932)
Vehicle maintenance and fuel (Fuel savings \$10.7K)	(16,773)
Printing costs (savings in Newsletter \$9K and various)	(14,884)
Conference registration and travel	(10,953)
Provincial mandated costs (Corrections, Education, Provincial Housing)	(10,863)
Professional Fees - Primarily savings for Environmental Protection at Waste Management Centre	(10,561)
Business development	(10,115)
Miscellaneous items	(9,636)
Municipal grants	(9,467)
Computer hardware, software, & support	(9,133)
Association memberships, committee & meeting expenses	(7,611)
Telephone and cell phone	(6,082)
Other building and property repairs & maintenance	(6,729)
Small equipment (includes purchases and rentals)	(5,513)
Tax exemptions	(2,537)
Solid Waste processing, transporting and collection	10,447
Insurance (new policy for errors & omissions for Aquatics Centre)	12,225
Mechanical maintenance required at the Municipal Office for HVAC system	12,658
Janitorial (unanticipated increase in new contract)	14,772
Legal Fees Related to Rezoning, Burntcoat, and General Services	24,902
Former Elmsdale school operations, services, & building maintenance offset by rental income	25,877

Description	Amount
RCMP costs (net of \$28,570 funding from reserves for 5% increase)	30,786
<b>Variance from budget to actual - Expense</b>	<b>\$ (403,095)</b>
<b>Variance from budget to actual surplus</b>	<b>(611,544)</b>
Transfer from Operations for Capital purposes - Aquatics Centre	79,569
Decrease in planned transfer to reserve for Aquatic Centre, based on 1.5 cents on general tax rate	(454)
Adjustment to Local Improvement loan reconciliation to offset local improvement debt	5,602
Original planned deficit/(surplus)	-
<b>Net Variance from Budget to Actual (Surplus)</b>	<b>\$ (526,827)</b>
Surplus transferred to 2018/2019 budget as per Council in June 2018:	
CAO's - Professional Fees - Elmsdale School	\$ 25,000
CAO's - Office Renovations	22,000
CAO's - Way finding Signage	15,000
CAO's - Website Design	10,000
Council - Sound System	5,000
Transfer Surplus to Contingency Reserve	257,208
Transfer to Waste Management Reserve for debt repayment plan	192,619
<b>Total</b>	<b>\$ 526,827</b>

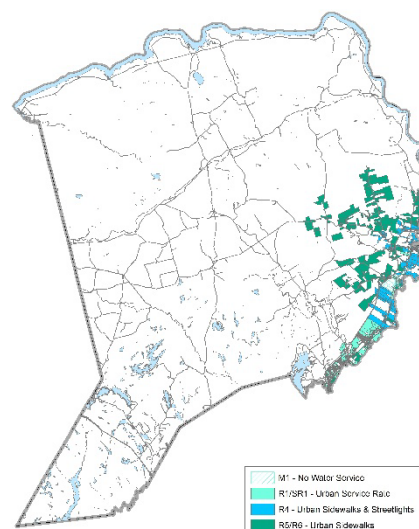


Warden & Town  
Crier 10<sup>th</sup>  
Anniversary Fundy  
Tidal Interpretive  
Centre

## URBAN SERVICE RATE

The Urban Service Rate (USR) is the largest of our area rates; charged to residents in the “Corridor” area (Shubenacadie to Enfield), this rate is reported on separately as it affects a significant number of residents and Councillors. The rate covers all urban services (streetlights, wastewater, hydrants and sidewalks) with the exception of some sub-urban streetlights.

The total USR operating budget for 2017/2018 was set at \$2.7 million. The final surplus was \$70,596, \$58,319 of which was transferred to the Contingency Reserve and the other \$12,277 to the 2018/2019 year to fund sidewalk repairs. The significant variances from budget for the Urban Service Rate are outlined and discussed in the following table:



Description	Amount
<b>(INCREASES) / DECREASES IN REVENUES</b>	
Irving Oil servicing agreement	\$ (493)
Federal grant in lieu	610
Sewer hook-up & usage revenue, net of reserves transfer	2,264
Urban service rate tax levies	13,067
<b>Variance from budget to actual - Revenue</b>	<b>\$ 15,448</b>
<b>INCREASES / (DECREASES) IN EXPENSES</b>	
Wages & benefits	\$(35,522)
Savings in wages and employer benefits from a vacant Engineer position.	
Computer & admin support - overall costs for administration, finance and IT support were less than budget.	(19,641)
Power savings at wastewater properties	(7,728)
Operational materials - primarily savings in chemicals	(6,814)
Other general operations - primarily from savings in shared system expenses (allsystems)	(6,528)
Snow removal for wastewater properties	(5,787)
Professional fees	(2,685)
Increase in Public Fire Protection paid to the Water Utility based on NSUARB Rules & Regulations	2,180
Contract for lateral installation as per bylaw 139-3	6,501
<b>Variance from budget to actual - Expense</b>	<b>\$ (76,024)</b>
<b>Variance from budget to actual (surplus)</b>	<b>(60,576)</b>
<b>Decrease in transfer from Operations for SCADA &amp; Public Works Truck</b>	<b>(156)</b>
<b>Original planned surplus</b>	<b>(9,864)</b>
<b>Net Variance from Budget to Actual (Surplus)</b>	<b>\$ (70,596)</b>
Surplus transferred to 2017/2018 budget as per Council in June 2017:	
USR contingency	(58,319)
Sidewalk repairs	(12,277)
<b>Net Surplus end of Year</b>	<b>\$ (70,596)</b>

## Reserves - Urban Service Rate

Reserve funds are funds set aside to help offset future financing requirements; these are drawn upon to finance capital and operating expenditures as designated by Council. Urban type services are very infrastructure intensive, requiring significant funding for most capital projects. For this reason, reserve fund balances are a fundamental component of managing the financial stability of the USR. The following amounts are being held in reserve at March 31, 2018, for the USR systems:

For Capital Purposes:	Amount
Sidewalks	\$ 792
Sewer	48,421
Storm Water	2,479
<b>Total</b>	<b>\$ 51,692</b>

For Operating Purposes:	Amount
Sidewalks	\$ 473,325
Sewer	187,659
Contingency	1,662,009
<b>Total</b>	<b>\$ 2,322,993</b>

Council has approved a plan to reduce debt payments in the Urban Service Rate by setting aside \$170,560 in the sidewalk operating reserves to fund the sidewalk debt payment due in 2018/2019.





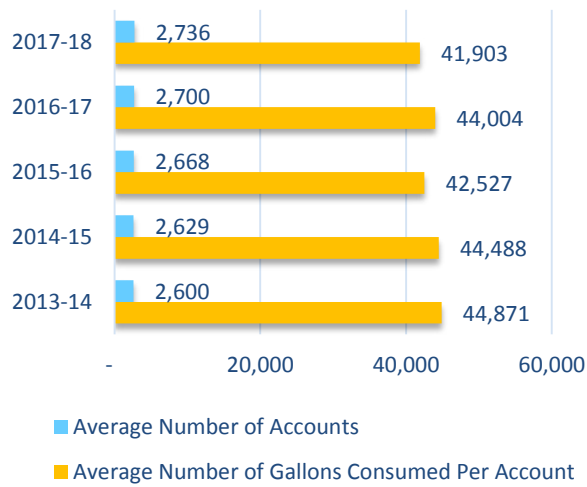
The East Hants Water Utility serves 2,748 customers in the communities of Shubenacadie, Lantz, Elmsdale and Enfield. The Utility also operates a bulk water station in Enfield that serves water haulers and residents throughout the region. The Municipality is accountable to the Nova Scotia Utility and Review Board (NSUARB) for all matters relating to water utility accounting and rate setting. East Hants received an approval from the UARB to increase rates effective July 1, 2017.

At March 31, 2018 the Utility showed an accumulated fund balance of \$962,975. Operating results for 2017/2018 reflect a positive change in fund balance (operating surplus) of \$54,485. This surplus is explained in the following table:

Description	Amount
<b>(INCREASES) / DECREASES IN REVENUES</b>	
Bulk water revenue increase as a result of a dry summer and a NSUARB rate increase	\$ (11,595)
Miscellaneous - increase in water meter connections, installations and disconnections	(1,487)
Interest and penalty revenue	(122)
Water charges - decrease in metered sales of \$33.4K offset by increase in base charge of \$6.6K	26,750
<b>Variance from budget to actual - Revenue</b>	<b>\$ 13,546</b>
<b>INCREASES / (DECREASES) IN EXPENSES</b>	
Wages & employer benefits	\$ (51,063)
Resulting from a vacant Engineer position, part time position, plus savings in employer benefits.	
Computer & admin support	(21,659)
The overall costs for administration, finance and IT support were less than budget.	
Professional fees - primarily savings in lab testing for source water supply	(19,871)
Snow removal	(19,774)
Equipment & property and grounds maintenance	(10,887)
Savings in repairs to the pumps, valves and monitors at the water treatment plants as well as repairs at the water towers.	
Amortization - delay in completion of EHWU capital projects	(7,873)
Other operating costs	(6,671)

Description	Amount
Savings in vehicle expenses - primarily in fuel	(2,680)
Operational materials - primarily increase in chemicals from commissioning new transmission mains	9,589
<b>Variance from budget to actual - Expense</b>	<b>(130,889)</b>
<b>Variance from budget to actual (surplus)</b>	<b>(117,343)</b>
Increase in transfer from Operations for Public Works Truck	242
<b>Original planned deficit</b>	<b>62,616</b>
<b>Net Surplus end of Year</b>	<b>\$ (54,485)</b>

### Average Water Consumption by Year



## RESERVES

Reserve funds are established by Council by setting aside money to help offset future financing requirements; when required the funds are drawn upon to finance capital and operating expenditures as designated by Council. Using reserve funds to minimize tax rate fluctuations (due to significant project or one-time budgeted expenditures, unanticipated expenditures and revenue shortfalls) is a fundamental component of financial management for East Hants.



Operating and capital reserves are consolidated within the Accumulated Surplus position on the Statement of Financial Position (Page 82); Obligatory reserves are reported in the liabilities section of the Statement of Financial Position (Page 82).

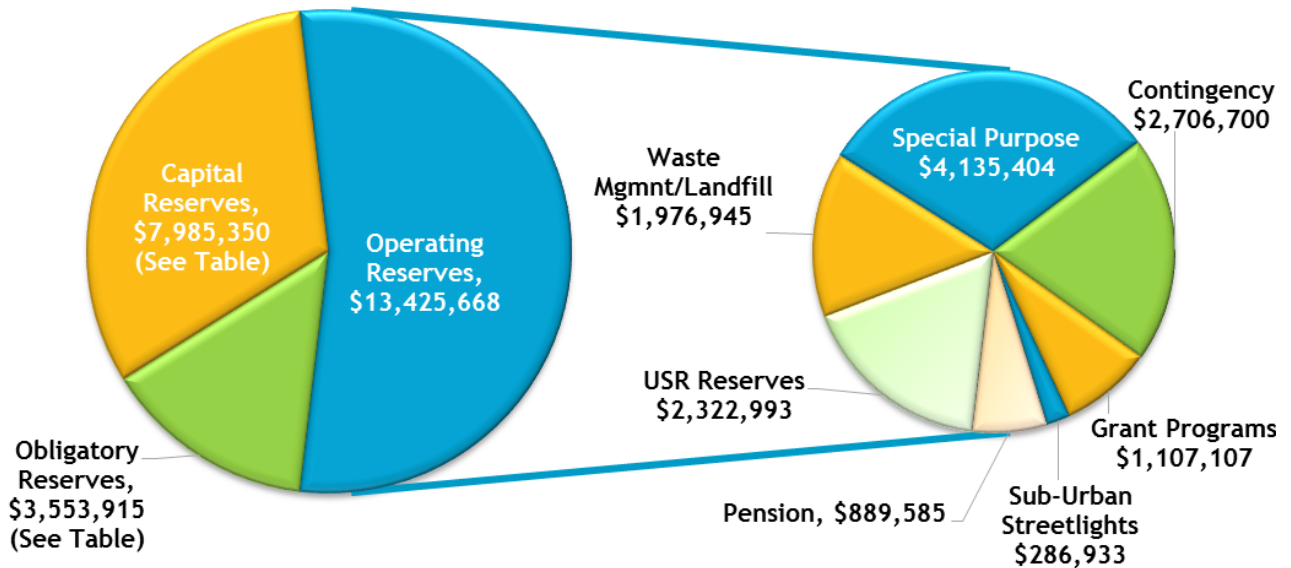


Reserves are key to the financial success of the Municipality and Council's ability to respond to the needs of East Hants residents and future development. Council needs to balance the desire to keep the tax burden as low as possible with the need for healthy reserve balances to ensure financial stability into the future.

The Municipality has approximately \$25 million in operating and capital reserves. Of this amount, \$8 million is set aside for capital work and \$13.4 million is being held in operating reserves. The Municipality of East Hants also has \$3.6 million in obligatory reserves, money collected specifically for open space and for sewer & water infrastructure.

Each reserve fund is further broken down for specific uses. For a detailed list of Reserve Fund balances, see Page 105, *Schedule of Reserve Operations*. The following graph summarizes the funds:

### 2017/2018 Reserves Held for Future Use - \$25M



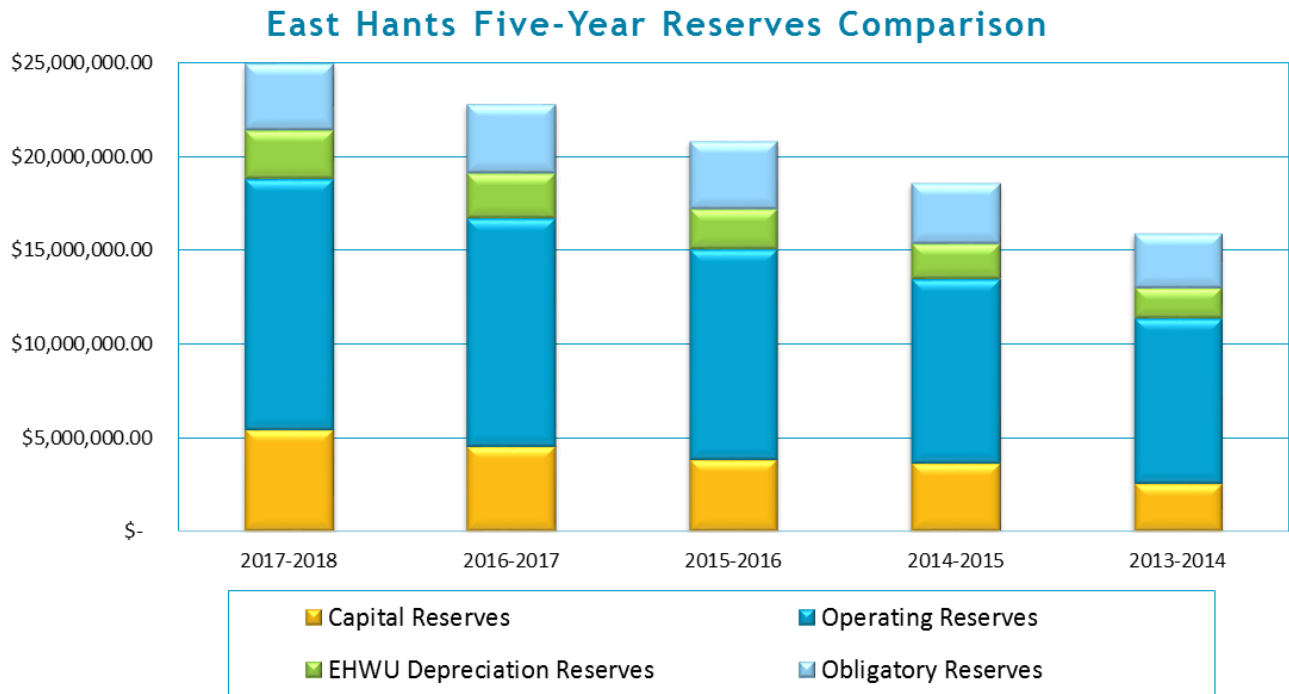
Capital Reserves	Amount	Obligatory Reserves	Amount
Water System Infrastructure	\$ 2,614,575	Sewer Infrastructure	\$ 2,636,907
USR Capital Reserves	51,692	Water Infrastructure	857,118
Industrial Park Expenditures	1,375,213	Green Space	59,890
Gas Tax Funding	2,575,595		
Landfill Site Post Closure	228,565		
Other	1,130,216		
Road Paving	9,494		
<b>Total</b>	<b>\$ 7,985,350</b>		<b>\$ 3,553,915</b>

The following amount represents future repayments to the operating contingency reserve fund:

- \$162,004 (\$291,523 in 2016/2017) will be repaid to the operating reserve fund as the residents in Shubenacadie pay off the accumulated deficit of the Shubenacadie Water Utility.



The chart below summarizes the reserve balances by of the municipality over the past five years:



## TYPES OF RESERVES

- Special Reserves (monies set aside for a specific purpose, both Capital and Operating)
- Special Reserves (monies set aside for future debt repayment)
- Contingency Reserves (surplus funds set aside for unanticipated expenditures)
- Obligatory Reserves - Infrastructure reserves (trunk sewer and water fees)
- Depreciation Reserves (Water Utility)

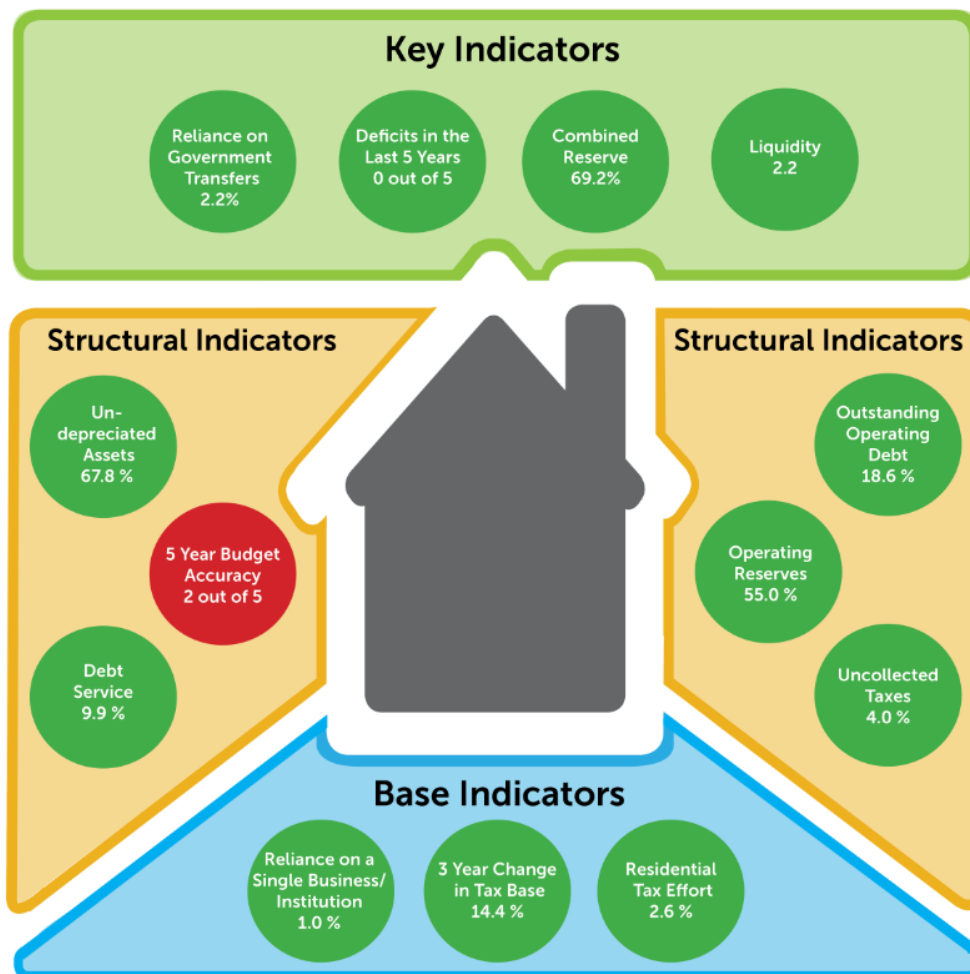
## FINANCIAL CONDITION INDICATORS

The Financial Condition Index helps municipal councils and other stakeholders make sense of municipal financial information by providing a variety of sources of information in a single document. The index is organized into three financial indicators that focus on the municipality's strengths, trends and risk areas.

The index was developed jointly by the Nova Scotia Government, the Union of Nova Scotia Municipalities and the Association of Municipal Administrators. Thresholds are based on jurisdictional scans, literature reviews, and municipal consultations. A **GREEN** circle around the indicator indicates low risk, **YELLOW** indicates moderate risk (none below) and **RED** indicators are a predictor of high risk situations.

The Province of Nova Scotia provided a five year comparison of the Financial Condition Indicators for all municipalities in the province in February 2018. East Hants' results (below) were very favourable.

The information in this report has been calculated using East Hants data for 2015/2016 and 2016/2017, with the recommended thresholds being provided by the Province. Below is a snapshot of East Hants indicators along with comments that are important to our stakeholders for understanding the results. The indicators for 2017/2018 will be calculated by the Province once the Financial Information Returns for all municipal units are filed. The detailed discussion of the results can be found on the East Hants website: <https://www.easthants.ca/government/municipal-departments/finance-administration/financial-condition-index/>.



## Key Indicators

	2016/2017	2015/2016	Recommended Threshold
Reliance on Government Transfers	2.2%	1.7%	Below 15%
Deficits in the Last 5 Years	0/5	0/5	0/5
Combined Reserve*	69.2%	N/A	Above 40%
Liquidity	2.2	3.9	Above 1.5

\* New indicator in 2016/2017

### Reliance on Government Transfers (%)

The Municipality of East Hants receives government operating grants for Solid Waste Programs, Farm Property Acreage and application based funding agreements. These grants range from 1% to 2% per year of the \$28 million to \$29 million budget. This represents a low percentage on funding from government grants. The Municipality of East Hants does not receive any Equalization funding from the Province.

### Deficits in the Last 5 Years (#)

Municipalities must prepare balanced operating budgets. Any deficits must be repaid in the following budget year. The Municipality of East Hants has not run a deficit in 25+ years. East Hants incurred surpluses for this period and is therefore assessed at a low risk.

### Combined Reserve (%)

The Municipality of East Hants sets aside funds each year for reserves in order to plan ahead and ensure large capital investments and operating expenditures can be met without an increased tax burden for residents. This indicator measures East Hants' combined reserve (includes operating, capital and water reserves) as a percentage of total operating and amortization costs. At 69.2% in 2016/2017, East Hants is above the target (40%) and has limited its future risk by maintaining a healthy reserve balance.

### Liquidity (#)

This indicator is calculated by Short Term Operating Assets divided by Short Term Operating Liabilities.

For East Hants, short term assets include cash, taxes receivable and other monies owing from external sources (grants, HST, Deed Transfer Tax, etc.). The short term liabilities include amounts owing for payroll, trade payables (amounts owing to suppliers at the end of the fiscal year) and deferred revenue (monies paid on taxes in advance, for swimming lessons, etc.).

## Structural Indicators

	2016/2017	2015/2016	Recommended Threshold
Undepreciated Assets	67.8%	69.9%	Above 50%
Five Year Budget Accuracy	2/5	2/5	0/5
Debt Service	9.9%	10.9%	Below 10%
Outstanding Operating Debt*	18.6%	N/A	Below 25%
Operating Reserves	55.0%	53.3%	Above 20%
Uncollected Taxes	4.0%	3.9%	Below 10%

\* New indicator in 2016/2017

### Undepreciated Assets (%)

The Municipality's significant investment in infrastructure over the past few years has resulted in a higher % for this indicator. New infrastructure has a higher book value and more remaining useful life than older infrastructure. Normal depreciation will decrease this percentage each year without significant additions to capital infrastructure, which has been the case in 2016/2017. It is expected that this percentage will increase when the East Hants Aquatics Centre (approximately \$19 million) is capitalized in a few years.

### Five Year Budget Accuracy (#)

The Municipality of East Hants Budgeted Accuracy indicator, as calculated, appears to be un-favourable. There are several factors at play when calculating East Hants budget to actual results each year:

- The budget is prepared with offsetting funding coming from operating reserves, which is not taken into consideration when calculating this indicator;
- The budget is prepared with a set percentage for Pension & Health Benefits - any remaining monies at year end are transferred to the Pension reserve to pay for plan upgrades and solvency deficits;
- The budget is prepared with large projects/studies being funded from reserve (funds not raised in one year on the tax rate); any monies not spent do not have an offsetting in from reserve transfer at year end;
- The actual surpluses recorded in the last few years are a result of a number of variances to budget, the large variances being in Salaries/Benefits related to maternity and other vacancies as well as the associated operating costs of those vacancies. Also affecting the budget are interest expenses relating to delayed capital projects and any variance in policing or education contracts also affect the actual numbers (East Hants budget is set prior to these transfer numbers being known usually resulting in a small percentage variance).

East Hants Council has strong budget management policies and practices. Council is engaged throughout the budget process and has strong reserves in place to fund operating and capital projects as they arise. This indicator does not always take these reserve management practices into account. All significant variances to budget are reported to the public in the annual Treasurer's Report.

## Debt Service (%)

The indicators around debt can be slightly misleading for a rural municipality investing heavily in urban infrastructure. In 2016/2017 the Municipality continued investing an additional \$200,000 in the Burntcoat Head Park Project, spent \$250,000 on a skate park in Mt Uniacke and \$250,000 on a Corridor skate park, \$263,000 on River Front Park Development and \$90,000 on sewer upgrades. Council approved a \$19 million Aquatics Facility of which close to \$700,000 was spent in 2016/2017 on design. These investments translate to high depreciation costs and play a role in a higher than normal (compared to other rural units) Debt Service.

## Outstanding Operating Debt (%)

This indicator is calculated by measuring East Hants' annual borrowing amount (debt) as compared to its borrowing limit, which is 50% of the combination of taxes levied and transfers from government. At 18.6%, East Hants is comfortably below the threshold limit of 25%.

## Operating Reserves (%)

Reserve funds are established by Council by setting aside money to help offset future financing requirements; when required, the funds are drawn upon to finance capital and operating expenditures as designated by Council. Using reserve funds to minimize tax rate fluctuations (due to significant one-time budgeted expenditures, unanticipated expenditures and revenue shortfalls) is a fundamental component of financial management for East Hants. Where the Municipality's capitalization threshold is \$10,000 and with restrictions on what capital reserves can be withdrawn for, Council has chosen to set aside the required funds for capital purchases in the operating reserve.

## Uncollected Taxes (%)

The Municipality of East Hants has a full time Collection Officer and actively collects through payment arrangements, tax sale and adherence to Council collection policies. The Uncollected Tax Calculation is favourable for both 2015/2016 and 2016/2017 due to the favorable collection of taxes.



## Base Indicators

	2016/2017	2015/2016	Recommended Threshold
Reliance on a Single Business or Institution	1.0%	1.1%	Below 10%
Three Year Change in Tax Base	14.4%	16.2%	3% or Above
Residential Tax Effort	2.6%	2.8%	Below 4%

### Reliance on a Single Business or Institution (%)

The ratio for reliance on a single business is low due to the variation of industry represented in East Hants, the large amount of farm and forest lands and our significant residential assessment. This indicator is favourable for East Hants for both 2015/2016 and 2016/2017.

### Three Year Change in Tax Base (%)

The Municipality of East Hants has a higher percentage for this indicator due to the high rate of assessment growth in East Hants. Overall the Three Year Change in Tax Base indicates that property assessments are increasing at a greater rate than inflation.

### Residential Tax Effort (%)

The ratio for both the 2015/2016 and 2016/2017 years meets the threshold set by the Province. East Hants tax effort for both years are higher than the rural average because East Hants provides urban services such as sewer, hydrants, sidewalks and streetlights to five communities in East Hants, thus resulting in a higher tax expense per dwelling unit. Although our median household income is higher than the rural median household income (\$72,898 vs. \$57,751), the higher tax burden from services results in a higher percentage for this indicator.



## MUNICIPAL GRANT PROGRAM - Investing in Our Community

The Municipal Grant Program supports several non-profit community groups in the delivery of their programs and services. The following table expands on the overall grant information in the Investing in Our Community section of the Annual Report (see Page 36). For those interested, the details of all grants issued by Council in 2017/2018 are:

Recipient	Cost Covered	Amount
<b>Annual Maintenance Grants for Municipally Owned Properties:</b>		
East Hants Museum Society (Tin Smith Shop)	2017/2018 Annual Maintenance at Tin Smith Shop	\$ 11,000
Walton Area Development Association	2017/2018 Annual Maintenance at Walton Lighthouse	4,000
<b>Sub-Total</b>		<b>\$ 15,000</b>

<b>Annual Staffing Grants for Municipally Owned and/or Leased Tourism Properties:</b>		
East Hants Museum Society	2017/2018 Staffing Grant	\$ 3,000
Walton Area Development Association	2017/2018 Staffing Grant	3,000
<b>Sub-Total</b>		<b>\$ 6,000</b>

<b>Beautification Grant:</b>		
Rawdon 2 Way 4H Club	Mowing and transplants for Rawdon Fire Hall	\$ 200
Church of the Holy Spirit	Flower beds & beautification of Church grounds	400
Shubie Hay Days Society	Street banners	1,500
Jill Griffin	Mount Uniacke beautification materials	549
Uniacke & District Legion Branch 165	Mulch around ramp	200
Mount Uniacke Navy League	Community cleanup Hwy 1 Garbage	600
Elmsdale Beautification Society	Flower baskets, maintenance of green area	1,600
East Gore Community Hall	Landscaping and mowing	1,800
Beth Ouellette	Flowers and Soil	125
Shubenacadie Community Development Association	Signage to MacInnis Trail & Village Garden	500
Milford Recreation Association	Trees, shrubs, gardening	300
Enfield in Bloom	Wreaths, flowers, re-sodding of corner	4,000
Elmsdale Beautification Society	Flags, flower baskets (maintenance)	400
North Noel Road Cemetery	General lawn maintenance mowing	1,200
Hants North Recreation Association	Install flagpole and flower garden	600
The CHArt Society	Season decor for bridge, shrubs	300
East Hants Historical Society	Maintenance to flower beds	300
Maitland Volunteer Fire Department Auxiliary	Fire hall grounds upkeep and helipad	300
Admiral Rock Memorial Society	Painting of hall and fixing roof leaks	300
Maitland District Development Association	Flower gardens, flower boxes, materials	300
Four Points Recreation	Ground preparation for flowers	300
Uniacke Beautification Society	Daffodils for flower box	20
Beth Ouellette	Wreath for welcome to Mount Uniacke flower box	25
<b>Sub-Total</b>		<b>\$ 15,819</b>

Recipient	Cost Covered	Amount
<b>Charitable Organization Tax Exemptions:</b>		
Landar Holdings	2017/2018 Taxes Bylaw F-400	\$ 4,358
Hants North Baseball Association	2017/2018 Taxes Bylaw F-400	1,793
Stanley Sport Aviation Association	2017/2018 Taxes Bylaw F-400	1,974
Maitland & District Development Association	2017/2018 Taxes Bylaw F-400	1,285
East Hants Historical Society	2017/2018 Taxes Bylaw F-400	32
Corridor Community Options	2017/2018 Taxes Bylaw F-400	15,693
Community Hall Maitland	2017/2018 Taxes Bylaw F-400	926
Community Hall Noel	2017/2018 Taxes Bylaw F-400	548
Community Hall Kennetcook	2017/2018 Taxes Bylaw F-400	1,782
East Gore Community Club	2017/2018 Taxes Bylaw F-400	3,187
East Noel Community Club	2017/2018 Taxes Bylaw F-400	726
East Walton Community Hall	2017/2018 Taxes Bylaw F-400	1,085
Gore District Volunteer Fire Department	2017/2018 Taxes Bylaw F-400	3,030
Upper Rawdon Community Hall	2017/2018 Taxes Bylaw F-400	2,844
Hall Foresters Maitland	2017/2018 Taxes Bylaw F-400	1,117
Hall Northfield	2017/2018 Taxes Bylaw F-400	370
Shubenacadie Community Development Association	2017/2018 Taxes Bylaw F-400	2
East Hants Municipal Housing	2017/2018 Taxes Bylaw F-400	172
Nine Mile River & District Volunteer Fire Department	2017/2018 Taxes Bylaw F-400	241
C W Saunders Lodge Hall 125	2017/2018 Taxes Bylaw F-400	1,761
Stanley & Mosherville Hall Association	2017/2018 Taxes Bylaw F-400	875
Shubenacadie Hall & Grounds	2017/2018 Taxes Bylaw F-400	4,695
Tennecape Community Club	2017/2018 Taxes Bylaw F-400	1,152
Enfield & District Lion's Club Association	2017/2018 Taxes Bylaw F-400	1,793
Minasville Community Centre	2017/2018 Taxes Bylaw F-400	1,362
East Hants Water Utility	2017/2018 Taxes Bylaw F-400	13,156
Trustees Clarksville	2017/2018 Taxes Bylaw F-400	399
The CHArt Society	2017/2018 Taxes Bylaw F-400	4,115
Milford Recreation Association	2017/2018 Taxes Bylaw F-400	10,067
Lantz Recreation Society	2017/2018 Taxes Bylaw F-400	3,320
Northern Hants Benevolent	2017/2018 Taxes Bylaw F-400	3,546
Rainbow Community Club Hall	2017/2018 Taxes Bylaw F-400	4,030
Trustees Of The Hardwood Land	2017/2018 Taxes Bylaw F-400	3,639
Trustees Of N M R Community Hall	2017/2018 Taxes Bylaw F-400	3,664
Uniacke Lodge No 128 A F & A M	2017/2018 Taxes Bylaw F-400	2,362
Upper Nine Mile River Hall Association	2017/2018 Taxes Bylaw F-400	3,131
Four Points Community Centre	2017/2018 Taxes Bylaw F-400	3,102
East Hants Arena Association (Sportsplex)	2017/2018 Taxes Bylaw F-400	415,746
Rawdon Hills Health Centre Association	2017/2018 Taxes Bylaw F-400	3,610
Tot's Academy Child Care Society	2017/2018 Taxes Bylaw F-400	15,740
East Hants Water Utility	2017/2018 Taxes Bylaw F-400	211,946



Recipient	Cost Covered	Amount
Municipality of East Hants leased to E.H. Horne School Preservation Society	2017/2018 Taxes Bylaw F-400	6,089
Municipality of East Hants leased to Enfield Earthkeepers	2017/2018 Taxes Bylaw F-400	2,282
Sub-Total		\$ 762,747

Community Grants:		
East Hants Family Resource Center	Annual family picnic	\$ 250
Citadel Amateur Boxing Association	Wyatt Sanford - Boxing Travel	100
East Hants Swim Team	Coaching wages	2,500
Noel & District Fire Ladies Aux	Teddy Bear Picnic	250
Cobequid 4-H Club	Replace uniforms and signage for rebranding	1,000
Shubie Hay Days	Canada Day celebrations	250
Association of NS Geocaching	Geocaching events at Burntcoat & FTIC	250
Marnie McLellan	Travel to competitions for 2017 NS U15 Provincial Baseball Team - Ethan McLellan	100
Linden van de Reit	Travel to Scotland & Disney for Highland Dance competition	100
Alyssa van de Reit	Travel to Scotland & Disney for Highland Dance competition	100
Cheema Aquatic Club Jackson Pero	Travel to Canoe Kayak championships in Ontario	100
Cheema Aquatic Club Camden Pero	Travel to Canoe Kayak championships in Ontario	100
Tyler Williams	Travel to Manitoba for Fast pitch 2017 Canada Games	100
Alex Anthony	Travel to Manitoba for Fast pitch 2017 Canada Games	100
Hants North Rec & Dev Association	Professional instructors for fitness programs July- Sept.	1,000
Hants North Bantam AA Baseball	Travel to Atlantics in PEI	350
Mason Koch	Travel to Olympic Hopes Regatta in Racice Czech Republic	100
Matthew Koch	Travel to Canoe Kayak Canada 2017 Nationals in Ontario	100
Corridor Minor Baseball	Peewee A Nationals - Redden	250
Cobequid 4H Club	Noel Christmas tree lighting	170
Special Olympics	Equipment for fast growing program	1,000
Shubenacadie Fire & Emergency	Shubie tree lighting - fireworks	250
Lantz Recreation Society	Lantz Fall Fun Fair and leadership grant	1,250
Uniacke District Scouting	Community tree lighting event	155
Hants North Jays	Travel to Cuba to play baseball and deliver supplies for children	350
EH Community Chorale	Travel to Carnegie Hall	1,300
Hants North Rec & Dev	International Women's day event	250
Mount Uniacke Youth on the Move	March break ski trip	1,250
Maitland Volunteer Fire Aux	Maitland Mid-Winter Mayhem	250
Rawdon 2 way 4H Club	4-H re branding - clothing & signage	1,000
East Hants Tennis Club	Startup costs	250
East Hants Soccer Club	Soccer nets	1,000
East Hants Minor Hockey	Hockey training aids equipment	1,000
Tri County Basketball	Basketball equipment	1,000
Sub-Total		\$ 17,575

Community Partnership Grants:		
Youth Links	To support hiring staff to administer programs and obtain insurance	\$ 6,000
East Hants Community Rider	Increase visibility and expansion of services to Hants North and Mount Uniacke	15,000
East Hants Family Resource Centre	Annual operating grant	10,000

Recipient	Cost Covered	Amount
East Hants Sport Heritage Society	Primarily funding the establishment of a website and covering costs of events and annual awards	5,000
Sub-Total		\$ 36,000

District Recreation Fund:		
Kennetcook Volunteer Fire Department	Replace shingles with metal roofing	\$ 8,000
CHArt Society	Insurance, lawn care and property maintenance	1,666
Hants North Recreation & Development Society	Construct a warming hut next to pond for skating	19,000
Drift climbers Snowmobile Club	Transport and installation of bridge	5,000
St Paul's CEC United Church	Refurbish brick exterior of building and replace 6 windows	16,445
East Hants Minor Hockey	Cross ice boards for younger age groups to play half ice	7,700
Mount Uniacke Mustangs	Ride on lawn mower for grounds maintenance	3,250
Maitland District Development Association	Insurance, grounds maintenance, playground & bathroom repairs	5,160
Shubenacadie Community Development Association	Restoration of Peoples Park & park benches	3,500
Milford Recreation Association	Tennis courts, fencing and windows replacement, trails maintenance, patio and retaining wall construction	28,755
Enfield Elmsdale & District Lions Club	Purchase mower and trimmer for lawn maintenance	4,387
Enfield Legion/ Corridor Minor Baseball	Repair backstop and outfield. Build a canteen, install safety topper on all fences, build bull pens, and install bat and helmet cupboards in dugouts.	20,700
Hants North Baseball Association	Winterize canteen and bathrooms and repair waterline	3,600
Stanley Mosherville Community Hall	New oil tank and insulate ceiling of hall	3,874
Uniacke & District Volunteer Fire	Kitchen renovations in fire hall	40,000
EH Horne School Preservation Society	Reimburse unused portion of prior year grant 2016	(5,467)
Sub-Total		\$ 165,570

Dr. JT Snow Bursary:		
Hants North Rural High School	High school bursary	\$ 1,000
Hants East Rural High School	High school bursary	1,000
Windsor and Area Education Fund Association (Avon View High School)	High school bursary	1,000
Sub-Total		\$ 3,000

EMO Grants:		
Ground Search & Rescue	2017/2018 annual operating grant	\$ 7,500
Emergency Management Office (EMO) 2017/2018 Contribution - East Hants Special Hazards Response Unit	2017/2018 annual operating grant	5,133
Sub-Total		\$ 12,633

Facility Access Grant:		
Youth Links	Facility rentals	\$ 2,860
Sub-Total		\$ 2,860

Fire Department Annual Operating Grants:		
Gore Volunteer Fire Department	2017/2018 annual operating grant	\$ 9,338
Walton Volunteer Fire Department	2017/2018 annual operating grant	9,338
Kennetcook Volunteer Fire Department	2017/2018 annual operating grant	9,338
Noel and District Volunteer Fire Department	2017/2018 annual operating grant	9,338
Rawdon District Volunteer Fire Department	2017/2018 annual operating grant	9,338
Maitland & District Volunteer Fire Department	2017/2018 annual operating grant	9,338
<b>Sub-Total</b>		<b>\$ 56,028</b>

Fire Department Emergency Grants:		
Maitland & District Volunteer Fire Department	Mold remediation testing on fire hall	\$ 7,935
Walton Volunteer Fire Department	Repair roof	17,106
Noel Volunteer Fire Department	Rebuild pump on fire truck	15,811
<b>Sub-Total</b>		<b>\$ 40,852</b>

Gas Tax Grants:		
Hants North Baseball Association	Hants North trail construction	\$ 10,000
Hants North Baseball Association	Multi-purpose pad	6,657
Milford Recreation Association	Tennis courts in Milford	219,118
<b>Sub-Total</b>		<b>\$ 235,775</b>

General Government Grants:		
NSCC	Support the Determination Ride	\$ 500
Hants County Christmas Angels Society	Support and assist Hants Country families and children at Christmas time.	1,000
East Hants Historical Society	2017/2018 annual operating grant	12,938
Canadian Red Cross	2017/2018 annual contribution to Canadian Red Cross campaign	4,423
SPCA	2017/2018 annual operating grant	3,000
Hants County Exhibition	Operating grant for Hants County Exhibition	300
Enfield, Elmsdale & District Lion's Club	Lion's club Enfield playground	1,000
Hants County Senior Safety	2017/18 grant	18,369
Canadian Mental Health Association	Funding for building campaign	5,000
<b>Sub-Total</b>		<b>\$ 46,530</b>

Heritage Incentive Program:		
Uniacke Union Church Trust Association	Work to raise the church building and replace the foundation	\$ 2,000
Nettah Burry	Replace roof shingles of roof at 8857 Highway 215, Maitland	2,000
Kenneth MacLeod	3 window inserts for 40 Cedar Road, Maitland	900
CHArt Society	Painting of the High Tide Community Hall in Maitland	1,400
East Noel Community Center	Work to repair and repaint the East Noel Community Club	1,331
<b>Sub-Total</b>		<b>\$ 7,631</b>

Insurance Premiums for Municipally Owned and/or Leased Tourism Properties:		
Walton Area Development Association	2017 Insurance grant	\$ 1,158
East Hants Museum Society	2017 Insurance grant	500
Sub-Total		\$ 1,658

MTAP Program:		
Various	Individual tax assistance based on Municipal Tax Assistance Program Council policy	\$ 96,169
Sub-Total		\$ 96,169

Rural Fire Capital Assistance Fund:		
Kennetcook Volunteer Fire Department	Replace roof	\$ 16,000
Walton Volunteer Fire Department	Hall addition	40,000
Gore Volunteer Fire Department	Truck equipment	4,576
Rawdon Volunteer Fire Department	Fire hall renovation	100,000
Noel Volunteer Fire Department	New truck	82,053
Maitland Volunteer Fire Department	New apparatus bay	100,000
Sub-Total		\$ 342,629

Tourism Grants:		
Walton Area Development Association	To support operations of the Walton Lighthouse and Walton Area Development Association	\$ 5,000
East Hants Museum Society	To support new website and signage for Tinsmith Museum	2,700
Maitland District Development Association	To support operations of Gallery 215 and Dawson Dowell Park, advertising and promotion, and insurance costs	12,300
CHart Society	To support Maitland Launch Festival and signage for High Tides Art & Community Centre	3,700
East Hants Historical Society	To support operations of the Lower Selma Museum	4,690
Sub-Total		\$ 28,390

<b>Grand Total</b>		<b>\$1,892,866</b>
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# CONSOLIDATED FINANCIAL STATEMENTS

## MARCH 31, 2018



The Municipality’s financial statements have been prepared by Management in accordance with the provincial Financial Reporting and Accounting Manual and the reporting standards set by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada (CPA Canada). The financial statements have been audited by Deloitte who have expressed their opinion that these statements present fairly, in all material aspects, the financial position of East Hants as at March 31, 2018.

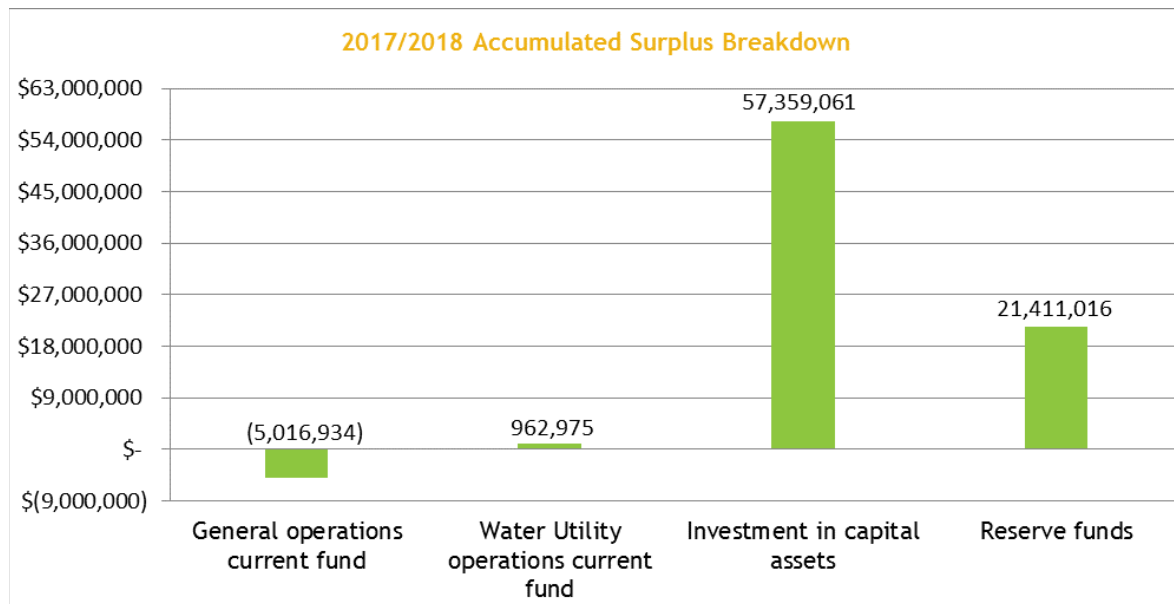
Management is responsible for such internal controls as determined necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error. The Audited Financial Statements are available on the Municipal website at [www.easthants.ca](http://www.easthants.ca).

There are four required PSAS financial statements: **Statement of Financial Position**; **Statement of Operations**; **Statement of Changes in Net Debt**; and, **Statement of Cash Flow**. We are pleased to also offer several schedules to support the statements and provide clarification to the reader.

## Consolidated Statement of Financial Position

This statement highlights the cash resources of the Municipality, the liabilities, the net debt (which is the difference between the financial assets and liabilities), the assets that are held for service provision and the accumulated surplus.

As a result of the significant investment in tangible capital assets, there is a large accumulated surplus (\$74.7M) and a significant net debt which must be recovered through future tax revenues (see Statement of Changes in Net Debt). The following table shows a breakdown of the accumulated surplus by fund.



## Consolidated Statement of Operations

The Consolidated Statement of Operations provides a summary of the revenues, expenses and surplus for the reporting period. The statement consists of the funds for the general operations, the water utility and capital.

The Consolidated Statement of Operations shows an annual surplus for the year of \$6,092,343 with a budgeted surplus of \$4,058,995. The variance of \$2,033,348 is accounted for as follows:

Description	Amount
<b>Variance from Budget to Actual - Consolidated Surplus</b>	
General tax rate variance as per the general operations section (Page 55-58)	\$ 611,544
Urban service tax rate variance as per the urban service rate section (Page 59 & 60)	60,576
Transfers (see below)	397,305
Net gain on the sale/disposal of Municipal assets	873,237
Pension adjustment for the unamortized actuarial loss (Note 10 Financial Report - Page 94)	(333,628)
Landfill liability adjustment based on PSAB requirements	56,671
Non-Urban Streetlights, variance to budgeted surplus	7,074
Water utility variance as per the water utility section (Page 61 & 62)	117,343
Interest earned on capital reserves	272,281
Principal Payments General Fund - Local Improvement - John Murray Drive (Provincial)	(12,600)
Principal Payments General Fund - Lantz Fire Department Recoverable	(16,455)
<b>Net Variance from Budget to Actual</b>	<b>\$ 2,033,348</b>

Council has established policies that require unspent funds in particular areas to be transferred at year end to an operating reserve. Also, throughout the year, Council decisions are made that affect transfers to and from reserves. The following is a list of Council approved transfers to (from) reserves that varied from the approved budget:

Description	Amount
LED Streetlight savings (USR)	\$ 9,138
Pension surplus - Budget pension expense at 10.5% (GTR \$64,750 & USR \$13,045)	77,795
Fire Department - Training	7,950
Professional Fees - as per Council policy, transfer unspent funds to reserve	78,500
Grants - as per Council policy, transfer unspent funds to reserve	(281,762)
Other variances affecting to (from) reserves (pool maintenance, contracts, snow removal, etc.)	320,485
Projects carried forward to 2018/2019 to be funded from reserves (Online Project, Disposal of Properties, SAP Integration, Tourism Initiatives & WMC Public Drop-Off)	185,200
<b>Total Transfers</b>	<b>\$ 397,305</b>

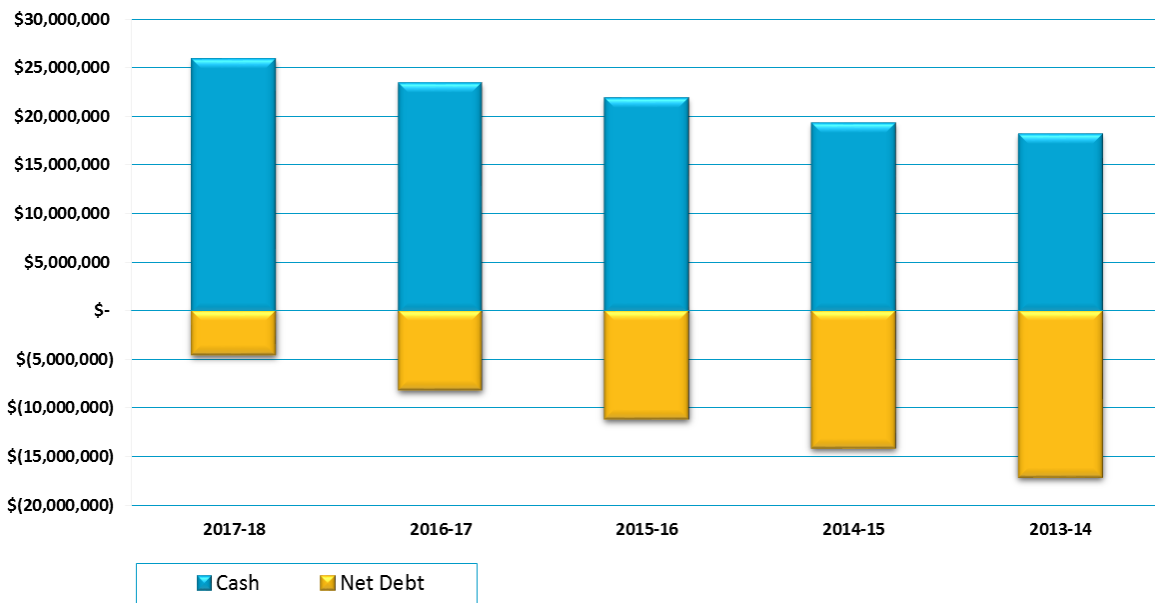
## Statement of Changes in Net Debt

The statement is unique to PSAS reporting; the statement outlines the changes in net debt as a result of annual operations, tangible capital asset transactions and changes in other non-financial assets (pre-paid expenses and inventories). East Hants is continuing to strengthen its financial position by reducing its net debt. Since 2014, East Hants has reduced its net debt by \$12.6 million or 280%.

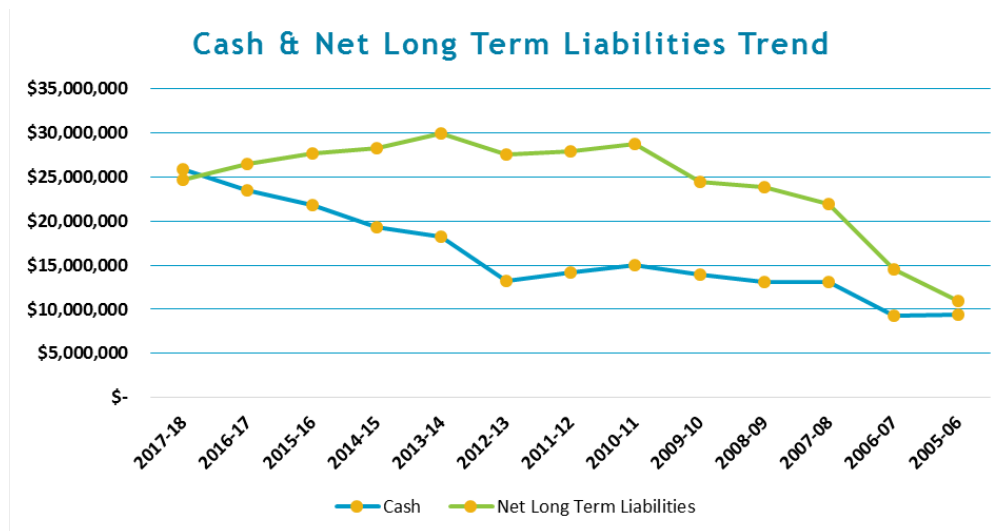
## Statement of Cash Flow

The Statement of Cash Flow reports changes in cash and cash equivalents resulting from operating activity and shows how the Municipality financed its activities during the year and met its cash requirements. East Hants values fiscal responsibility and as such has a reserve program; including reserve balance, as of 2018, the consolidated cash balance is \$25.9 million.

5 Year Cash vs. Net Debt



As of March 31, 2018, East Hants' consolidated cash balance (\$25.9 million) is greater than its total long term liabilities (\$24.7 million). This is the first time that this has occurred since the 2004/2005 fiscal year and reiterates the organization's goal to reduce debt and demonstrate overall fiscal responsibility, as shown in the below graph:





# MARCH 31, 2018 - CONSOLIDATED FINANCIAL STATEMENTS

Municipality of the District of East Hants

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March 31, 2018

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Municipality of the District of East Hants  
 Consolidated Statement of Financial Position  
 As at March 31, 2018

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash (Note 2)	\$ 25,904,233	\$ 23,461,556
Taxes and water rates receivable (Note 3)	2,506,376	2,519,597
Accounts receivable (Note 4)	1,501,240	1,175,707
	<u>29,911,849</u>	<u>27,156,860</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 5)	2,586,113	1,838,252
Deferred revenue - general	1,554,235	1,548,185
Deferred revenue - obligatory reserve (Note 6)	3,553,916	3,660,644
Employee future benefits (Note 9 & 10)	1,621,969	1,264,565
Tax sale surplus	337,122	377,356
Net Long-term liabilities (Note 8)	24,730,475	26,479,010
	<u>34,383,830</u>	<u>35,168,012</u>
<b>NET DEBT</b>	<u>(4,471,981)</u>	<u>(8,011,152)</u>
<b>NON FINANCIAL ASSETS</b>		
Tangible capital assets (Note 7)	72,276,659	75,098,580
Work in progress (Note 7)	6,407,201	1,275,973
Inventory and prepaid expenses	504,239	260,374
	<u>79,188,099</u>	<u>76,634,927</u>
<b>ACCUMULATED SURPLUS (Note 12d)</b>	<u>\$ 74,716,118</u>	<u>\$ 68,623,775</u>

Contingency (Note 15)

Approved on Behalf of the Municipality  
 of the District of East Hants

.....Warden

.....Clerk

Municipality of the District of East Hants  
Consolidated Statement of Operations  
Year Ended March 31, 2018

	2018 Budget Unaudited (Note 16)	2018 Actual	2017 Actual
<b>Revenues</b>			
Property taxes (Note 13)	\$ 26,133,806	\$ 26,104,755	\$ 25,636,758
Grants in lieu of taxes	188,114	178,010	188,129
Sale of services	989,004	1,063,209	943,658
Other revenue from own sources	837,942	1,184,595	993,510
Unconditional transfers from other governments	191,593	447,646	461,305
Conditional transfers from federal or provincial government	133,381	163,352	162,850
Government grants	3,388,247	3,388,247	1,012,845
Development and other contributions applied	879,178	454,178	503,593
Water utility	1,865,768	1,850,039	1,765,578
<b>Total Revenues</b>	<b>34,607,033</b>	<b>34,834,031</b>	<b>31,668,226</b>
<b>Expenses</b>			
General government services	5,625,766	4,738,669	5,491,222
Protective services	7,006,888	7,342,670	6,787,112
Education services (Note 13)	4,953,751	4,953,756	4,861,500
Social services (Note 13)	65,550	59,788	63,130
Transportation services	2,135,910	1,987,115	2,223,469
Environmental health services	4,757,892	4,586,177	4,660,564
Environmental development services	1,669,696	1,225,405	997,119
Landfill closure/post closure (recovery) costs	-	(56,671)	8,610
Recreation and cultural services	1,839,678	1,946,309	1,898,351
Water utility	2,492,907	1,958,470	2,090,407
<b>Total Expenses</b>	<b>30,548,038</b>	<b>28,741,688</b>	<b>29,081,484</b>
<b>Annual Surplus</b>	<b>4,058,995</b>	<b>6,092,343</b>	<b>2,586,742</b>
<b>Accumulated Surplus, Beginning of Year</b>	<b>68,623,775</b>	<b>68,623,775</b>	<b>66,037,033</b>
<b>Accumulated Surplus, End of Year</b>	<b>\$ 72,682,770</b>	<b>\$ 74,716,118</b>	<b>\$ 68,623,775</b>

Municipality of the District of East Hants  
 Consolidated Statement of Changes of Net Debt  
 Year Ended March 31, 2018

	2018 Budget Unaudited (Note 16)	2018 Actual	2017 Actual
Annual Surplus	\$ 4,058,995	6,092,343	\$ 2,586,742
<b>Tangible Capital Assets and Work-in-Progress</b>			
Acquisition of tangible capital assets	(11,962,705)	(5,555,151)	(2,357,616)
Amortization of tangible capital assets	2,775,511	2,775,511	2,740,804
Net gain on sale of tangible capital assets	(873,237)	(873,237)	(465,242)
Proceeds on sale of tangible capital assets	1,343,570	1,343,570	512,974
	(8,716,861)	(2,309,307)	430,920
<b>Other Non-Financial Assets</b>			
Decrease (increase) in inventory and prepaid expenses	-	(243,865)	6,052
<b>Decrease (Increase) in Net Debt</b>	<b>(4,657,866)</b>	<b>3,539,171</b>	<b>3,023,714</b>
<b>Net Debt, Beginning of Year</b>	<b>(8,011,152)</b>	<b>(8,011,152)</b>	<b>(11,034,866)</b>
<b>Net Debt, End of Year</b>	<b>\$ (12,669,018)</b>	<b>(4,471,981)</b>	<b>\$ (8,011,152)</b>

Municipality of the District of East Hants  
Consolidated Statement of Cash Flow  
Year Ended March 31, 2018

	2018	2017
<b>Operating Transactions</b>		
Annual surplus	\$ 6,092,343	\$ 2,586,742
Add amortization of tangible capital assets	2,775,511	2,740,804
	<u>8,867,854</u>	<u>5,327,546</u>
<b>Changes in Non-Cash Assets and Liabilities</b>		
(Increase) decrease in accounts receivable	(325,533)	332,342
Decrease (increase) in taxes receivable	13,221	(48,411)
Increase (decrease) in accounts payable and accruals	747,861	(1,044,307)
(Decrease) increase in tax sale surplus	(40,234)	119,063
(Decrease) increase in deferred revenue	(100,678)	151,569
Increase in employee benefits/other obligations	357,404	305,231
(Increase) decrease in inventory and prepaid expenses	(243,865)	6,051
Net gain on sale of tangible capital assets	(873,237)	(465,242)
	<u>(465,061)</u>	<u>(643,704)</u>
<b>Net Change in Cash From Operations</b>	<u>8,402,793</u>	<u>4,683,842</u>
<b>Financing Transactions</b>		
Long-term liabilities issued	-	340,000
Long-term liabilities retired (Note 8c)	(1,748,535)	(1,549,700)
	<u>(1,748,535)</u>	<u>(1,209,700)</u>
<b>Capital Transactions</b>		
Additions to tangible capital assets	(423,923)	(2,039,144)
Increase in work in progress	(5,131,228)	(318,472)
Proceeds on sale of tangible capital assets	1,343,570	512,974
	<u>(4,211,581)</u>	<u>(1,844,642)</u>
<b>Increase in Cash Position</b>	<u>2,442,677</u>	<u>1,629,500</u>
<b>Cash Position, Beginning of Year</b>	<u>23,461,556</u>	<u>21,832,056</u>
<b>Cash Position, End of Year</b>	<u>\$ 25,904,233</u>	<u>\$ 23,461,556</u>

1. **Significant Accounting Policies**

The consolidated financial statements of the Municipality of East Hants “Municipality” are the representations of management prepared in accordance with Canadian Public Sector accounting standards established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada (CPA Canada). Significant aspects of the accounting policies adopted by the Municipality of East Hants are as follows:

a) **Reporting Entity**

These consolidated financial statements reflect the assets, liabilities, revenues, expenditures, and changes in net debt and financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable to the Municipality for the administration of their financial affairs and resources and which are owned or controlled by the Municipality, namely:

- General Operating and Capital
- Water Utility Operating and Capital

Inter-departmental and inter-organizational transactions and balances between these entities and organizations are eliminated.

b) **Fund Accounting**

Funds within the consolidated financial statements consist of current, capital and reserve funds.

Council approves certain amounts to be set aside in reserves and reserve funds for future operating and capital purposes. Transfers between funds are recorded as adjustments to the appropriate fund balance.

c) **Revenue and Expenditure Recognition**

Revenues are recorded using the accrual basis of accounting as they are earned and measurable. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as Deferred Revenue - Obligatory Reserve Funds until used for the purpose specified. Expenditures are recognized using the accrual method of accounting.

Property tax revenue is based on assessments determined in accordance with the Province of Nova Scotia legislation. Tax rates are set annually. Taxation revenues are recorded at the time tax billings are issued. Assessments are subject to appeal. Penalties on overdue taxes are recorded in the period levied.

1. **Significant Accounting Policies (Continued)**

d) **Tangible Capital Assets**

Tangible capital assets are recorded in accordance with section 3150 of the PSAS Handbook and are recorded at cost less accumulated amortization.

Amortization has been calculated on a straight-line basis over an asset's useful life as follows:

Land Improvements	20 years
Municipal Buildings	40 years
Buildings - Plants	25 years
Machinery and Equipment	5 - 10 years
Vehicles - residual value \$10,000	4 years
Engineered Structures	
Roadway Systems	50 years
Sidewalks	20 years
LED Streetlights	10 years
Sewer Collection and Disposal	40 - 50 years
Landfill Infrastructure	25 years
Industrial Park Infrastructure	40 years

Water Utility assets are depreciated in accordance with the Nova Scotia Utility and Review Board Accounting and Reporting Handbook section 3040 and 3042.

e) **Deferred Revenue**

Deferred revenue consists of user charges and fees which have been collected but for which the related services have yet to be performed, at which time they will be recognized as revenues.

The Municipality receives infrastructure charge contributions and payments in lieu of green space under provisions of Municipal By-Laws. These funds by their nature are restricted in their use and until applied to applicable capital works, are recorded as Deferred Revenue - Obligatory Reserve Funds. As applied to capital projects, they are recorded as revenue in the year the funds are expended.

f) **Government Contributions**

Government contributions are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met. Exceptions to this are when the transfer includes stipulations which have not yet been met and cause the Municipality to incur a liability.

g) **Investment Income**

Investment income earned on surplus current funds, capital funds, and reserve funds (other than obligatory reserve funds) is reported as revenue in the period earned. Investment income earned on obligatory reserve funds is reported as part of the respective deferred revenue balance.

1. **Significant Accounting Policies (Continued)**

**h) Employee Future Benefits**

The present value of the cost of providing employees with future benefits programs is expensed as employees earn these entitlements through service. The cost of the benefits earned by employees is actuarially determined using the projected cost method pro-rated on service and management's best estimate of retirement ages of employees and expected health care and other costs.

**i) Budget Figures**

Council completes separate budget reviews for its operating, water utility and capital budgets each year. The approved operating and water utility budget for 2018 is reflected on the Schedule of Current Fund Municipal Operations and Schedule of Current Fund Water Utility. For capital spending, budgets are set for individual projects and funding for these activities is determined annually and made by transfers from reserve funds, transfers from the operating/water utility funds, by the application of applicable grants, other funds available and by debt financing. As many capital projects are carried out over one or more years, it is not practical to present annualized budget information on the Schedule of Capital Fund Operations.

**j) PSAS Budget**

The consolidated financial statements include an unaudited PSAS budget.

With the exception of the water utility budget, amortization and the gain/loss on the sale of assets were not contemplated during the development of the budget and, as such, have been included using actual figures for the budget value.

The reconciliation between the financial plan and the budget figures used in these statements is disclosed as a schedule - Reconciliation of the Financial Plan to the PSAS Budget.

**k) Use of Estimates**

The preparation of these statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and to disclose contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates. The Municipality relies on estimates to calculate the landfill liability, pension liability, sick leave liability, allowance for doubtful accounts and the amortization expenses.

**l) Segmented Information**

East Hants is a diversified municipal government that provides a wide range of municipal programs and services to its constituents, including fire, RCMP, waste and recycling services, water supply and distribution, wastewater treatment, libraries, recreation, and tourism. Segmented information has been prepared by major functional classification, consistent with the Consolidated Statement of Operations and provincially legislated requirements.



1. **Significant Accounting Policies (Continued)**

l) **Segmented Information (Continued)**

The major segments are as follows:

**General government services:** Activities that provide for the overall operation of the Municipality and that are common to, or affect all of the services provided by the Municipality. This includes the administrative arm of the Municipality (finance, taxation & collection, facilities management (including interest on debt charges), information services, Chief Administrative Officer and human resources) and legislative activities related to the Warden and Council of the Municipality, including their remuneration and expenses.

**Protective services:** Activities that provide for the public safety of the inhabitants of the Municipality, such as RCMP protection, transfers to correctional services, bylaw enforcement, building inspection, emergency measures, fire department grants and levies and fire hydrants.

**Education Services:** Mandatory education transferred to Chignecto-Central Regional School Board.

**Social Services:** Payments made to Housing Nova Scotia to cover the deficits of the public housing authorities in the region.

**Transportation services:** Activities, transfers and related debt for roads, sidewalks and LED lighting.

**Environmental health services:** Activities that provide environmentally regulated services, including sewage collection, treatment & disposal, waste management center operations, multi stream waste collection and disposal programs and engineering/environmental stewardship.

**Environmental development services:** Activities that support and control the Municipality's economic development including environmental planning and zoning, industrial park development, tourism and community development.

**Recreation and cultural services:** Activities that provide recreation and cultural services, including recreational facilities, libraries, and cultural buildings.

**Water Utility:** Activities related to the operations of the East Hants Water Utility, a 2,748 customer utility that operates two modern water treatment plants and related infrastructure.

2. **Cash**

Cash is comprised of:

	<u>2018</u>	<u>2017</u>
Bank	\$ 22,870,318	\$ 20,305,913
Restricted cash (obligatory reserves)	3,033,915	3,155,643
	<u>\$ 25,904,233</u>	<u>\$ 23,461,556</u>

**2. Cash (Continued)**

Administered bank accounts

The Municipality administers bank accounts for Lantz, Maitland, Milford, Mount Uniacke, Nine Mile River, Noel, Rawdon, Shubenacadie and Walton Fire Departments. These bank accounts are held in the name of the Municipality of the District of East Hants but do not belong to the Municipality and therefore these accounts are not included in these financial statements.

**3. Taxes and Water Rates Receivable**

Taxes and water rates receivable have been recorded net of an allowance for doubtful accounts of \$28,776 (2017 - \$31,967), representing management's estimate of uncollectible accounts.

**4. Accounts Receivable**

The balance for accounts receivable on the consolidated Statement of Financial Position totaled \$1,501,240 (2017 - \$1,175,707). The balance is comprised of the following:

	<u>2018</u>	<u>2017</u>
Amounts owing from government	\$ 535,186	\$ 234,923
Loan to Lantz fire department	253,671	270,484
Local Improvement Loan	106,800	119,400
Other	605,583	550,900
	<u>\$ 1,501,240</u>	<u>\$ 1,175,707</u>

In 2008/2009 the Municipality loaned the Lantz Volunteer Fire Department the amount of \$370,000 as per section 66(4)(e) of the Municipal Government Act (MGA). The loan period is for 15 years and it is interest bearing that escalates from 3.10% in year one to 5.48% in year 15. At this time the loan is in good standing but the Municipality has the ability (if needed) to withhold the Fire Levy as collateral on the loan.

**5. Accounts Payable and Accrued Liabilities**

	<u>2018</u>	<u>2017</u>
Liability for landfill closure/post closure	\$ 228,565	\$ 285,236
Salaries and wages payable	224,479	223,716
Trade payables and accruals	2,133,069	1,329,300
	<u>\$ 2,586,113</u>	<u>\$ 1,838,252</u>

Municipality of the District of East Hants  
Notes to the Consolidated Financial Statements  
Year Ended March 31, 2018

6. Deferred Revenue - Obligatory Reserve

	<u>2018</u>	<u>2017</u>
Sewer balance March 31, 2017	\$ 2,505,722	\$ 2,403,946
Sewer developer charges	99,828	92,987
Sewer developer interest	31,358	19,361
Transfer - Capital Projects	-	(7,115)
Transfer - Sewer Capacity Study	-	(3,457)
Sewer balance March 31, 2018	<u>\$ 2,636,908</u>	<u>\$ 2,505,722</u>
Water balance March 31, 2017	\$ 1,140,006	\$ 1,159,329
Water developer charges	93,828	77,882
Water developer interest	12,254	8,090
Transfer - Lantz & Enfield Easements	(388,971)	(105,295)
Water balance March 31, 2018	<u>\$ 857,117</u>	<u>\$ 1,140,006</u>
Green Space balance March 31, 2017	\$ 14,916	\$ 14,782
Green Space contributions	44,766	-
Green Space interest	209	134
Green Space balance March 31, 2018	<u>\$ 59,891</u>	<u>\$ 14,916</u>
Sewer Developer Charges	\$ 2,636,908	\$ 2,505,722
Water Developer Charges	857,117	1,140,006
Green Space Contributions	59,891	14,916
	<u>\$ 3,553,916</u>	<u>\$ 3,660,644</u>

Municipality of the District of East Hants  
Notes to the Consolidated Financial Statements  
Year Ended March 31, 2018

**7. Tangible Capital Asset Continuity Schedule**

	General Capital Assets					Infrastructure				2017 TOTAL
	Land & Land Improvements	Buildings	Machinery & Equipment	Vehicles	Engineered Structures	Industrial Parks	Water Utilities	Assets in WIP	2018 TOTAL	
<b>Cost</b>										
Opening Costs	\$ 4,213,998	\$ 13,033,007	\$ 2,839,802	\$ 356,053	\$ 57,062,762	\$ 6,301,004	\$ 23,942,953	\$ 1,275,973	\$ 109,025,552	\$ 106,715,667
Additions during year	131,655	23,683	57,429	88,844	20,916	31,089	70,306	5,134,094	5,558,016	2,908,239
Disposals & Write downs	(405,891)	-	-	(81,970)	-	-	(88,509)	(2,866)	(579,236)	(598,354)
Closing Costs	3,939,762	13,056,690	2,897,231	362,927	57,083,678	6,332,093	23,924,750	6,407,201	114,004,332	109,025,552
<b>Accumulated Amortization</b>										
Opening Accum. Amortization	-	3,595,600	2,050,408	174,624	20,110,804	1,431,732	5,287,831	-	32,650,999	29,910,194
Amortization in Year	41,013	323,477	200,079	41,724	1,647,472	165,723	356,023	-	2,775,511	2,740,805
Adj./Disposals - Accum Amort	-	-	-	(64,070)	-	-	(41,968)	-	(106,038)	-
Acc Amort - End of Year	41,013	3,919,077	2,250,487	152,278	21,758,276	1,597,455	5,601,886	-	35,320,472	32,650,999
<b>Net Book Value</b>	\$ 3,898,749	\$ 9,137,613	\$ 646,744	\$ 210,649	\$ 35,325,402	\$ 4,734,638	\$ 18,322,864	\$ 6,407,201	\$ 78,683,860	\$ 76,374,553

Municipality of the District of East Hants  
Notes to the Consolidated Financial Statements  
Year Ended March 31, 2018

**8. Long-Term Liabilities**

- a) Of the \$24,730,475 long-term liabilities (2017 - \$26,479,010) certain payments represent a burden on general Municipal Revenues, as they are to be recovered in future years from other sources.

	<u>2018</u>	<u>2017</u>
General revenues	\$ 2,595,832	\$ 2,895,497
Local improvement charges	148,506	214,245
Area rates	8,689,280	9,373,823
Sale of land in Business Parks	2,517,705	2,710,124
Water charges	4,309,122	4,529,546
Tenants rent	6,222,165	6,491,455
Loan to Lantz fire department	247,865	264,320
	<u>\$ 24,730,475</u>	<u>\$ 26,479,010</u>

- b) The total principal repayments in each of the next five years are as follows:

	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>	<u>2022/2023</u>
General Government	\$ 310,700	\$ -	\$ -	\$ -	\$ -
Transportation	746,878	406,386	404,013	408,274	1,317,077
Environmental Development	251,251	783,226	344,044	117,570	118,911
Environmental Health	89,351	62,989	66,140	623,265	363,204
Sewers	119,753	95,897	99,213	102,780	103,332
Recreation	149,162	156,046	163,522	171,568	180,156
Buildings	279,960	291,280	3,086,875	98,000	99,900
Water Utilities	229,162	228,213	237,421	1,615,340	1,623,463
Hospital	31,356	32,770	34,563	35,932	145,600
Lantz Fire Department	17,300	18,200	19,135	20,120	21,160
Tourism	28,000	28,000	28,000	28,000	28,000
Fire Dept Equipment	8,627	8,988	9,379	-	-
Total:	<u>\$ 2,261,500</u>	<u>\$ 2,111,995</u>	<u>\$ 4,492,305</u>	<u>\$ 3,220,849</u>	<u>\$ 4,000,803</u>

\* Principal Payments include balloon payments that may be re-financed

- c) Total charges for the year for long-term liabilities are as follows:

	<u>2018</u>	<u>2017</u>
Principal	\$ 1,748,535	\$ 1,549,700
Interest	1,137,064	1,200,254
	<u>\$ 2,885,599</u>	<u>\$ 2,749,954</u>

8. **Long-Term Liabilities (Continued)**

d) Total charges for the year for long-term liabilities were recorded as follows:

	<u>2018</u>	<u>2017</u>
General revenues	\$ 981,598	\$ 833,894
Local improvement charges	71,021	64,569
Area rates	1,106,322	1,119,784
Sale of land in business parks	298,107	301,511
Water charges	428,551	430,196
	<u>\$ 2,885,599</u>	<u>\$ 2,749,954</u>

9. **Employee Future Benefits**

The Municipality provides certain employee benefits that require funding in future periods. Under the personnel policies of the Municipality, unused sick leave can accumulate and employees may become entitled to a cash payment when they leave the Municipality's employment. An actuarial valuation of the sick leave liability was done last fiscal year and has been recorded in the Consolidated Statement of Financial Position.

10. **Pension Plan**

The Municipality operates a defined benefit pension plan, which provides benefits to employees upon retirement. The accrued benefit obligation as at March 31, 2018, is based on an actuarial valuation for accounting purposes as at December 31, 2016, with adjustments based on additional information provided to the actuary in 2017. The next actuarial valuation for accounting purposes is to be prepared as of December 31, 2017. The accrued benefit obligation has changed due to, among other assumption changes, a decrease in the discount rate used and the change in the mortality assumption. All plan assets are held by various Manulife Funds.

	Estimated <u>December 31, 2017</u>	Estimated <u>December 31, 2016</u>
Accrued Benefit Obligation	\$16,314,654	\$14,845,731
Fair Value Plan Asset	10,449,798	9,664,770
Funded Status - (Plan Deficit) Surplus	<u>\$(5,864,856)</u>	<u>\$(5,180,961)</u>

**10. Pension Plan (Continued)**

The significant actuarial assumptions adopted measuring the Municipality's accrued benefit obligation as at December 31, 2017 were as follows:

	<u>Dec. 31, 2017</u>	<u>Dec. 31, 2016</u>
Expected long-term rate of return on plan assets	6.25%	6.25%
Rate of compensation increase	3.00%	3.00%
Discount rate used to determine benefit obligation	3.50%	3.75%

The Post-retirement mortality assumption was based on CPM2014 Public Sector Mortality with generational projection. The assumption in the prior valuation was 1994 Uninsured Pensioners (UP94) projected to 2017.

An actuarial valuation of the pension plan was performed for accounting purposes using the projected benefit method prorated on service. The unamortized actuarial loss is amortized over the expected average remaining service life ("EARSL") of the employee group; EARSL in 2018 was 17 years and it was 17 years in 2017.

	<u>Dec. 31, 2017</u>	<u>Dec. 31, 2016</u>
Accrued benefit obligation, net of plan assets	\$5,864,856	\$5,180,961
Unamortized actuarial loss	<u>(4,467,972)</u>	<u>(4,117,705)</u>
Benefit liability recorded in the statement of financial position	<u>\$1,396,884</u>	<u>\$1,063,256</u>

During the year, the Municipality contributed \$474,462 (\$228,552 in 2017) and the employees contributed \$185,342 (\$163,127 in 2017) to the plan. Benefit payments for the year totaled \$516,083 (\$436,598 in 2017).

Administrative fees paid during the 2017/2018 fiscal year totaled \$13,286; Plan Valuation costs were \$7,625.

**11. Solid Waste Management Facilities Liabilities**

The Municipality owns one landfill site for which the permit to operate expired December 31, 2005. As of March 31, 2007, the site has been capped in accordance with all applicable environmental regulations. The site, although not used as a residual waste disposal site, will continue to be used as a construction and demolition disposal site into the future. In addition, the site has an organics and waste transfer facility in operation. East Hants waste has been shipped to a facility outside of its borders since January 1, 2006.

The liability of \$228,565 (2017 - \$285,236) is felt to approximate the present value of post closure costs of the site in accordance with current regulations and has been reported on the Consolidated Statement of Financial Position as an accounts payable and accrued liabilities. Costs relating to the post closure of this site include cost for maintenance of sedimentation ponds and testing of the monitoring wells on the site for 30 years after closure. Closure/post closure costs include managements' best estimates of what those costs will be, based on input from engineers on staff. Some costs are projected at an inflation rate of .1%. All costs are discounted using a rate of 6%.

The liability for closure/post closure has been fully funded.

**12. Municipal Fund Balances**

a) The current fund balance is comprised of the following:

	<u>2018</u>	<u>2017</u>
Long term liabilities issued to fund Hospital	\$ (792,472)	\$ (822,488)
Long term liabilities issued to fund Sportsplex	(2,599,013)	(2,741,836)
Unfunded pension liability	(1,396,884)	(1,063,256)
Landfill liability funded by reserves	(228,565)	(285,236)
	<u>\$ (5,016,934)</u>	<u>\$ (4,912,816)</u>
Water utility operation	962,975	908,490
	<u>\$ (4,053,959)</u>	<u>\$ (4,004,326)</u>

b) The capital asset fund balance is comprised of the following:

	<u>2018</u>	<u>2017</u>
Tangible capital assets	\$ 72,276,659	\$ 75,098,580
Work in progress	6,407,201	1,275,973
Funds yet to be provided from long term debt	(340,480)	(327,459)
Long term liabilities capital	(20,984,319)	(22,530,967)
	<u>\$ 57,359,061</u>	<u>\$ 53,516,127</u>

c) Reserves and reserve funds set aside for specific purposes by Council or required by legislation are comprised of the following:

	<u>2018</u>	<u>2017</u>
Working funds	\$ 13,425,667	\$ 12,199,210
Replacement of equipment/assets	7,756,784	6,627,528
Landfill closure/post closure liability	228,565	285,236
	<u>\$ 21,411,016</u>	<u>\$ 19,111,974</u>



12. Municipal Fund Balances (Continued)

d) Consolidated Accumulated Surplus:

	<u>2018</u>	<u>2017</u>
Current funds	\$ (4,053,959)	\$ (4,004,326)
Capital asset funds	57,359,061	53,516,127
Reserve funds	21,411,016	19,111,974
	<u>\$ 74,716,118</u>	<u>\$ 68,623,775</u>

13. Taxation

	<u>2018</u>	<u>2017</u>
Taxation from real property	\$ 26,104,755	\$ 25,636,758
Less: Taxation collected to pay mandatory provincial taxes for:		
Education Services	(4,953,756)	(4,861,500)
Social Services	(59,788)	(63,130)
Corrections	(286,763)	(285,881)
Net taxes available for municipal purposes	<u>\$ 20,804,448</u>	<u>\$ 20,426,247</u>

14. **Remuneration and Expenses Paid to Council Members and the CAO**

Council	<u>Stipend/Salary</u>	<u>Expenses</u>	<u>Total</u>
Warden James D. Smith	\$ 39,069	\$ 5,187	\$ 44,256
Cecil Dixon	20,063	544	20,607
Stephen King	20,063	779	20,842
Eldon Hebb	20,063	1,423	21,486
Pam Macinnis	20,574	2,794	23,368
Keith Rhyno	20,802	1,493	22,295
Wayne Greene	21,266	773	22,039
Heather A. Smith	20,063	3,206	23,269
Cyril McDonald	21,540	1,884	23,424
Elie Moussa	21,540	3,320	24,860
Eleanor Roulston	25,630	544	26,174
Chief Administrative Officer*	218,894	4,449	223,343
	<u>\$ 469,567</u>	<u>\$ 26,396</u>	<u>\$ 495,963</u>

\* CAO remuneration includes the value of retirement benefits

15. **Contingency**

The Municipality has guaranteed a loan on behalf of the Lantz Fire Department totaling \$247,865 (2017 - \$264,320).

16. **Budget Figures**

The Municipality's Operating, Water Utility, and Capital Budgets are approved by Council. The budget figures are not subject to audit procedures.

17. **Subsequent Event**

In June 2018, the Municipality will be finalizing a construction contract for approximately \$15 million for the East Hants Aquatics Centre, construction to be complete in Fall 2019.

Council has authorized the financing of this obligation.

Municipality of the District of East Hants  
 Schedule of Current Fund Operations - Municipal Operations  
 Year Ended March 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual
<b>Revenue</b>			
Property taxes	\$ 26,133,806	\$ 26,104,755	\$ 25,636,758
Grants in lieu of taxes	188,114	178,010	188,129
Sale of services	989,004	1,063,209	943,658
Other revenue from own sources	1,674,445	1,718,194	1,653,781
Unconditional transfers from other governments	191,593	447,646	461,305
Conditional transfers from federal or provincial government agencies	133,381	163,352	162,850
Development and other contributions applied	-	-	3,457
Other transfers	275,000	275,000	178,756
	<u>29,585,343</u>	<u>29,950,166</u>	<u>29,228,694</u>
<b>Expenses</b>			
General government services	5,850,540	5,672,800	5,729,520
Protective services	7,486,948	7,827,206	7,282,570
Education	4,953,751	4,953,756	4,861,500
Social services	65,550	59,788	63,130
Transportation services	1,098,155	949,360	1,191,327
Environmental health services	4,326,223	4,088,826	4,132,955
Environmental development services	1,498,577	1,270,499	1,290,751
Landfill closure/post closure costs (recovery)	-	(56,671)	8,610
Recreation and cultural services	1,857,849	1,966,365	1,962,676
	<u>27,137,593</u>	<u>26,731,929</u>	<u>26,523,039</u>
<b>Net Revenue</b>	<u>2,447,750</u>	<u>3,218,237</u>	<u>2,705,655</u>
<b>Financing and Transfers</b>			
Debt principal repayment	1,528,123	1,499,062	1,315,336
(Decrease) increase in amounts to be recovered	-	(276,957)	(292,844)
Transfer to capital fund	115,000	111,419	273,605
Transfer to capital reserves	209,160	204,856	305,505
Transfer to operating reserves	595,467	1,679,857	1,104,053
	<u>2,447,750</u>	<u>3,218,237</u>	<u>2,705,655</u>
<b>Change in Fund Balance</b>	-	-	-
<b>Opening Fund Balance</b>	(4,912,816)	(4,912,816)	(4,785,752)
<b>Change in Long-Term Liabilities</b>	172,836	172,839	165,781
<b>Change in Unfunded Pension Liability</b>	-	(333,628)	(284,235)
<b>Change in Landfill Liability</b>	-	56,671	(8,610)
<b>Closing Fund Balance (Note 12)</b>	<u>\$ (4,739,980)</u>	<u>\$ (5,016,934)</u>	<u>(4,912,816)</u>

Municipality of the District of East Hants  
 Schedule of Financial Position - Municipal Operations  
 Year Ended March 31, 2018

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash	\$ 3,958,221	\$ 4,243,691
Taxes and rates receivable	1,876,063	1,932,070
Accounts receivable	1,085,973	1,009,611
	<u>6,920,257</u>	<u>7,185,372</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	1,670,934	1,591,805
Deferred revenue - general	1,495,995	1,501,492
Deferred revenue - obligatory reserve	3,553,916	3,660,644
Employee benefits and other obligations	1,621,968	1,264,565
Tax sale surplus	337,122	377,356
Long term liabilities	3,746,154	3,948,043
	<u>12,426,089</u>	<u>12,343,905</u>
<b>NET DEBT</b>	<u>(5,505,832)</u>	<u>(5,158,533)</u>
<b>NON FINANCIAL ASSETS</b>		
Inventory and prepaid expenses	488,898	245,717
<b>ACCUMULATED SURPLUS</b>	<u>\$ (5,016,934)</u>	<u>\$ (4,912,816)</u>

Municipality of the District of East Hants  
 Schedule of Current Fund Operations - Water Utility  
 Year Ended March 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual
<b>Revenue</b>	<u>\$ 2,373,947</u>	<u>\$ 2,360,398</u>	<u>\$ 2,323,428</u>
<b>Expenses</b>			
Operating	2,038,615	1,490,597	1,617,908
Interest on debt	208,128	208,127	218,082
Amortization expense	363,896	356,023	354,329
	<u>2,610,639</u>	<u>2,054,747</u>	<u>2,190,319</u>
<b>Net Revenue</b>	<u>(236,692)</u>	<u>305,651</u>	<u>133,109</u>
<b>Transfers and Financing</b>			
Principal debt payment	220,424	220,424	212,114
Transfer from Obligatory Water Reserve	(425,000)	-	(105,295)
Transfer to capital	30,500	30,742	-
	<u>(174,076)</u>	<u>251,166</u>	<u>106,819</u>
<b>Change in Fund Balance</b>	<u>(62,616)</u>	<u>54,485</u>	<u>26,290</u>
<b>Opening Fund Balance</b>	<u>882,200</u>	<u>908,490</u>	<u>882,200</u>
<b>Closing Fund Balance</b>	<u>\$ 819,584</u>	<u>\$ 962,975</u>	<u>\$ 908,490</u>

Municipality of the District of East Hants  
 Schedule of Financial Position - Water Utility  
 Year Ended March 31, 2018

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash	\$ 381,910	\$ 394,028
Water rates receivable	630,313	587,527
Accounts receivable	25,974	36,540
	<u>1,038,197</u>	<u>1,018,095</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	50,492	88,815
Deferred revenue - general	40,071	35,447
	<u>90,563</u>	<u>124,262</u>
<b>NET ASSETS</b>	<u>947,634</u>	<u>893,833</u>
<b>NON FINANCIAL ASSETS</b>		
Inventory and prepaid expenses	15,341	14,657
<b>ACCUMULATED SURPLUS</b>	<u>\$ 962,975</u>	<u>\$ 908,490</u>

Municipality of the District of East Hants  
 Schedule of Capital Fund Operations - Municipal Operations  
 Year Ended March 31, 2018

	2018 Actual	2017 Actual
<b>Revenue</b>		
Government grants	\$ 2,541,136	\$ 229,293
Development and other contributions applied	454,178	394,841
	<u>2,995,314</u>	<u>624,134</u>
<b>Expenses</b>		
General government services	(425,442)	275,572
Protective services	25,823	62,394
Transportation services	1,037,755	1,032,140
Environmental health services	858,877	795,468
Environmental development services	(45,094)	(293,632)
Recreation and cultural services	94,333	49,291
	<u>1,546,252</u>	<u>1,921,233</u>
<b>Net</b>	1,449,062	(1,297,099)
<b>Financing and Transfers</b>		
Principal payments	(1,546,648)	(1,361,669)
Transfers from reserves	(705,063)	(460,261)
Transfers from operations	(142,161)	(273,605)
	<u>(2,393,872)</u>	<u>(2,095,535)</u>
<b>Change in Fund Balance</b>	3,842,934	798,436
<b>Opening Fund Balance</b>	53,516,127	52,717,691
<b>Closing Fund Balance (Note 12)</b>	<u>\$ 57,359,061</u>	<u>\$ 53,516,127</u>

Municipality of the District of East Hants  
 Schedule of Financial Position - Municipal Capital Fund  
 Year Ended March 31, 2018

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash	\$ 153,086	\$ -
Accounts receivable	389,293	129,556
	<u>542,379</u>	<u>129,556</u>
<b>LIABILITIES</b>		
Bank Indebtedness	-	288,137
Accounts payable and accrued liabilities	864,687	157,632
Deferred revenue - general	18,169	11,246
Net long term liabilities	20,984,322	22,530,967
	<u>21,867,178</u>	<u>22,987,982</u>
<b>NET DEBT</b>	<u>(21,324,799)</u>	<u>(22,858,426)</u>
<b>NON FINANCIAL ASSETS</b>		
Tangible capital assets	72,276,659	75,098,580
Work in progress	6,407,201	1,275,973
	<u>78,683,860</u>	<u>76,374,553</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 57,359,061</u>	<u>\$ 53,516,127</u>



Municipality of the District of East Hants  
 Schedule of Reserve Operations  
 Year Ended March 31, 2018

	2018 Actual	2017 Actual
<b>Revenue</b>		
Investment income	\$ 272,281	\$ 156,231
Government grants	847,111	783,553
	<u>1,119,392</u>	<u>939,784</u>
<b>Net Transfers From/To Other Funds</b>		
Transfers from Current Fund	(1,884,713)	(1,409,558)
Transfers to Capital Fund	705,063	460,261
	<u>(1,179,650)</u>	<u>(949,297)</u>
<b>Net Change in Reserve Funds</b>	2,299,042	1,889,080
<b>Opening Reserve Fund Balance</b>	19,111,974	17,222,894
<b>Closing Reserve Fund Balance (Note 12)</b>	<u>\$ 21,411,016</u>	<u>\$ 19,111,974</u>
<b>Analyzed as follows:</b>		
Reserves set aside for specific purposes		
Operating Contingencies/Surplus	\$ 3,660,824	\$ 3,308,689
Solid Waste Diversion Operations	-	13,445
General Government	2,137,401	942,871
Solid Waste Management Facilities/Equipment	2,019,032	1,589,613
Office Equipment	281,982	272,019
Computer Hardware/Software	380,452	298,908
Pool Building and Equipment	240,873	446,841
Transportation and Equipment	1,191,840	1,040,046
Recreation and Open Space	73,946	71,351
Emergency Measures	217,628	194,899
Passenger Vehicles	178,896	156,702
Gas Tax Excess	2,575,595	1,823,067
Resource Center	182,100	160,000
Business Park Land Development (fr Sales)	1,375,213	1,087,553
Landfill Closure/Post Closure Costs	228,565	285,236
District Beautification Funds	18,287	12,106
Emergency Grant Fund-Fire Departments	311,364	541,943
Tourism Grant Fund/Capital	142,891	127,113
Economic Development Operations	167,987	151,040
District Recreation Grant Fund	271,453	263,917
Tourism Economic Development Fund	126,834	120,000
Rural Economic Development Fund	237,787	207,787
CSR Contingencies	1,662,009	1,588,482
Lights Communities	144,964	146,126
Lights Other Surplus	141,667	128,335
Corridor Fire Protection System	-	1,230,873
Sportsplex	116,654	67,889
Sewer System	236,080	119,056
Sidewalks Excess Debenture/Operations	474,117	286,890
East Hants Water system	2,614,575	2,429,177
	<u>\$ 21,411,016</u>	<u>\$ 19,111,974</u>

Municipality of the District of East Hants  
 Schedule of Financial Position - Reserves Fund  
 Year Ended March 31, 2018

	2018	2017
<b>FINANCIAL ASSETS</b>		
Cash	\$ 21,411,016	\$ 19,111,974
	<u>21,411,016</u>	<u>19,111,974</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 21,411,016</u>	<u>\$ 19,111,974</u>

Municipality of the District of East Hants  
 Reconciliation of the Financial Plan to the PSAS Budget  
 Year Ended March 31, 2018

	Financial Plan General	Financial Plan Utility	Amortization (TCA)	Financial Plan Capital	Transfers Reserves	Debt Charges Principal	Elimination Entries	PSAS Budget
<b>REVENUE</b>								
Taxes	\$ 26,133,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,133,806
Water utility	-	2,373,947	-	-	-	-	(508,179)	1,865,768
Grants in lieu of taxes	188,114	-	-	-	-	-	-	188,114
Sale of services	989,004	-	-	-	-	-	-	989,004
Other revenue from own sources	1,674,445	-	-	-	-	-	(836,503)	837,942
Unconditional transfers from other	191,593	-	-	-	-	-	-	191,593
Conditional transfers from government	133,381	-	-	-	-	-	-	133,381
Government grants	-	-	-	3,388,247	-	-	-	3,388,247
Development and other contributions applied	-	425,000	-	454,178	-	-	-	879,178
Other transfers	275,000	-	-	-	-	-	(275,000)	-
Transfers from reserves (capital/operating)	-	-	-	-	-	-	-	-
Total revenue	<b>29,585,343</b>	<b>2,798,947</b>	-	<b>3,842,425</b>	-	-	<b>(1,619,682)</b>	<b>34,607,033</b>
<b>EXPENSES</b>								
General government services	5,850,540	-	275,826	-	-	-	(500,600)	5,625,766
Protective services	7,486,948	-	28,119	-	-	-	(508,179)	7,006,888
Education services	4,953,751	-	-	-	-	-	-	4,953,751
Social Services	65,550	-	-	-	-	-	-	65,550
Transportation services	1,098,155	-	1,037,755	-	-	-	-	2,135,910
Environmental health services	4,326,223	-	812,336	-	-	-	(380,667)	4,757,892
Water utility	-	2,610,639	-	-	-	-	(117,732)	2,492,907
Environmental development services	1,498,577	-	171,119	-	-	-	-	1,669,696
Landfill closure/post closure costs	-	-	-	-	-	-	-	-
Recreation and cultural services	1,857,849	-	94,333	-	-	-	(112,504)	1,839,678
Transfer to capital	115,000	30,500	-	-	(145,500)	-	-	-
Debt charges - principal payment	1,528,123	220,424	-	(1,546,648)	-	(201,899)	-	-
Transfer to reserves (capital/operating)	804,627	-	-	-	(804,627)	-	-	-
Total expenses	<b>29,585,343</b>	<b>2,861,563</b>	<b>2,419,488</b>	<b>(1,546,648)</b>	<b>(950,127)</b>	<b>(201,899)</b>	<b>(1,619,682)</b>	<b>30,548,038</b>
Surplus (Deficit)	\$ -	\$ (62,616)	\$ (2,419,488)	\$ 5,389,073	\$ 950,127	\$ 201,899	\$ -	\$ 4,058,995

Municipality of the District of East Hants  
 Consolidated Schedule of Operations by Function  
 Year Ended March 31, 2018

	*General Government	Protective Services	Transportation Services	Env. Health Services	Env. Developmt Services	Other
<b>REVENUE</b>						
Property taxes	\$ 20,900,629	2,556,833	\$ 84,156	\$ 2,256,386	\$ -	\$ -
Grants in lieu of taxes	166,853	-	-	11,157	-	-
Sale of services	322,099	-	-	518,950	14,610	-
Other revenue from own sources	1,247,946	117,419	-	188,604	88,342	272,280
Unconditional transfers from other governments	111,049	-	-	98,473	-	-
Conditional transfers from federal or provincial government	13,483	-	-	91,957	7,517	-
Government grants	-	-	-	-	-	3,388,247
Development and other contributions applied	-	-	-	-	-	454,178
Other transfers	-	-	-	275,000	-	-
Water utility	-	-	-	-	-	-
Elimination Entries	(805,879)	-	-	(275,000)	-	-
<b>Total revenue</b>	<b>\$ 21,956,180</b>	<b>\$ 2,674,252</b>	<b>\$ 84,156</b>	<b>\$ 3,165,527</b>	<b>\$ 110,469</b>	<b>\$ 4,114,705</b>
<b>EXPENSES</b>						
Salaries, wages and benefits	\$ 2,449,855	\$ 303,697	\$ -	\$ 1,096,245	\$ 967,851	\$ -
Operating costs	2,947,001	7,489,127	705,507	2,814,085	174,002	5,013,544
Elimination Entries	(508,689)	(510,359)	-	(361,526)	-	-
Amortization	275,826	28,119	1,037,755	812,336	171,119	-
Interest on long term debt	275,945	34,382	243,854	121,824	128,646	-
<b>Total expenses</b>	<b>\$ 5,439,938</b>	<b>\$ 7,344,966</b>	<b>\$ 1,987,116</b>	<b>\$ 4,482,964</b>	<b>\$ 1,441,618</b>	<b>\$ 5,013,544</b>
Net gain on sale of TCA	701,269	2,296	-	-	216,213	-
<b>Surplus (Deficit)</b>	<b>\$ 16,516,242</b>	<b>\$ (4,670,714)</b>	<b>\$ (1,902,960)</b>	<b>\$ (1,317,437)</b>	<b>\$ (1,331,149)</b>	<b>\$ (898,839)</b>

\* General government includes revenues and expenses that cannot be attributed to a particular sector.

Municipality of the District of East Hants  
 Consolidated Schedule of Operations by Function  
 Year Ended March 31, 2018

	Recreation and Cultural Services	Water Utility	2018 Total	2017 Total
<b>REVENUE</b>				
Property taxes	\$ 306,751	\$ -	26,104,755	\$ 25,636,758
Grants in lieu of taxes	-	-	178,010	188,129
Sale of services	207,550	-	1,063,209	943,658
Other revenue from own sources	75,884	-	1,990,475	1,810,012
Unconditional transfers from other governments	-	-	209,522	186,721
Conditional transfers from federal or provincial government	50,395	-	163,352	162,850
Government grants	238,124	-	3,626,371	1,287,429
Development and other contributions applied	-	-	454,178	398,298
Other transfers	-	-	275,000	178,756
Water utility	-	2,360,399	2,360,399	2,428,725
Elimination entries	-	(510,359)	(1,591,238)	(1,553,111)
<b>Total revenue</b>	<b>\$ 878,704</b>	<b>\$ 1,850,040</b>	<b>\$34,834,033</b>	<b>\$ 31,668,226</b>
<b>EXPENSES</b>				
Salaries, wages and benefits	\$ 772,350	\$ 529,285	\$ 6,119,283	\$ 6,104,029
Operating costs	1,069,729	961,311	\$21,174,306	21,054,748
Elimination entries	(114,389)	(96,275)	\$ (1,591,238)	(1,553,111)
Amortization	94,333	356,023	\$ 2,775,511	2,740,805
Interest on long term debt	124,286	208,127	\$ 1,137,064	1,200,254
<b>Total expenses</b>	<b>\$ 1,946,309</b>	<b>\$ 1,958,471</b>	<b>\$29,614,926</b>	<b>\$ 29,546,725</b>
Net gain on sale of TCA	-	(46,541)	873,237	465,242
<b>Surplus (Deficit)</b>	<b>\$ (1,067,605)</b>	<b>\$ (108,432)</b>	<b>\$ 6,092,343</b>	<b>\$ 2,586,742</b>



# EAST HANTS

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