



Address: Box 230, Suite 170, 15 Commerce Crt., Elmsdale, NS, B2S 3K5 Phone: (902) 883-3387 Toll Free: 1-866-758-2299

Recreation facilities and community halls are the main gathering places in East Hants which are key to social connectedness and creating a sense of community. COVID-19 has placed hardships on many organizations who operate these facilities. The Municipality values the organizations and volunteers who operate these facilities which contribute to our *Strong Community* providing a great place to live, work and play.

Municipal Council has created a one-time COVID-19 Relief Grant Program to assist organizations who operate recreation facilities and community halls to keep the doors open.

Eligibility

- Not for Profit organizations that operate recreation facilities (with buildings) and community halls in East Hants who are registered with Nova Scotia Registry of Joint Stocks or Charitable Status.
- Volunteer fire departments with community halls operating within the boundaries of the Municipality of East Hants whose assessment base is less than seventy-five million dollars.

Ineligibility

- Organizations that have received COVID-19 Relief funding from other levels of government.
- Expenses related to operating parks, playgrounds, and trails.
- Expenses covered by municipal operating grants are not eligible.

Funding Options

- A. Basic Hall Support Grant - \$500 (simplified application process)
- B. Community Halls maximum \$2,500 funding
- C. Multi-use Recreation Facility maximum \$10,000 funding

Eligible Expenses

A demonstrated loss of revenue (rentals, fundraising, etc.) which affects organization's ability to cover ongoing expenses will be evaluated along with the following expenses:

- General operating expenses
 - Utilities (e.g. telephone, power, heating, water)
 - Insurance
 - Grounds Maintenance (plowing, mowing)
 - Janitorial
- COVID-19 related expenses (cleaning supplies, sanitizer, PPE, etc.)
- This funding is not to be used for debt repayment.

Evaluation

- Applications over \$500 will receive final approval by Council.

Requirements

- Complete Application Form
- Most recent Annual Financials (Options B & C only)
- Current Financials (highlighting expenses and revenues for current fiscal) (Options B & C only)
- Most Recent Bank Statement (Options B & C only)
- Additional Information may be requested

Application Deadline: April 1, 2021

After the applications are processed Council may be able to support additional qualifying groups if budgeted funds remain



EAST HANTS

Community Recreation Facilities COVID-19 Relief Grant

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Organization Information

Organization Name: _____

Mailing Address: _____

Contact Name: _____ Title: _____

Telephone Number: _____ Email Address: _____

Registered Society or Charity ID Number: _____

Funding Request:

A. Basic Hall Support Grant - \$500

B. Community Hall - up to \$2,500

C. Multi-Use Recreation Facility - up to \$10,000

Amount Requested: \$ _____

Has your organization received COVID-19 funding assistance from other levels of government? Yes No

If yes, from what funding program? _____

Funding Request Information:

Please attach additional documentation if necessary.

1. Please describe how COVID-19 has impacted your organization?

2. Do you have any outstanding bills? Yes No If yes, please explain:



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3. **Have you delayed any facility repairs or necessary maintenance?** Yes No If yes, please explain:

4. **Do you have savings for planned spending?** Yes No If yes, please explain:

5. **How do you intend to use the COVID-19 Relief funding if received from the Municipality?**

The next section is required for Options B & C only:

-
6. **Please provide a clear description of differences in revenues and expenses for your facility due to COVID-19. (i.e. activity & event cancellations, reduction in hall rentals/community usage, etc.).**

7. **What extra expenses has the organization incurred due to COVID-19 (i.e. hand sanitizer, extra cleaning costs, signage, etc.)?**

8. **Additional comments about your application:**



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Application Checklist

Please ensure the following is complete and submitted with your application:

Option A: Basic Hall Support Grant

Complete Application (Questions 6-8 may be omitted)

**Additional information
may be requested.**

Option B/C: Community Halls & Multi-Use Recreation Facilities

- Complete Application
- Most Recent Annual Financials
- Current financials (highlighting expenses and revenues for current fiscal year)
- Most Recent Bank Statement

Application Submission

Application Submission Deadline: April 1st, 2021

Please make sure application is complete and required supporting documents are enclosed.

Submission Methods:

Email jswinemer@easthants.ca

Mail c/o Department of Parks, Recreation & Culture
Municipality of East Hants
Box 230, Suite 170, 15 Commerce Court
Elmsdale, NS B2S 3K5

Drop-Off Box/Hand Deliver Lloyd E. Matheson Centre
Suite 170, 15 Commerce Court, Elmsdale

Applicant Declaration

We hereby certify that the information contained in this application is complete and accurate.

Board Executive Signature

Full Name (print)

Date

Board Executive Signature

Full Name (print)

Date