

PURPOSE

Vibrant and sustainable communities are where people feel a sense of pride and safety. Volunteer firefighters provide a very valuable service to our communities to ensure our safety by answering emergency calls. Many of our volunteers work in our communities and without the support of our business community the delivery of volunteer fire and emergency services might not be sustainable.

The purpose of this Policy is to recognize those businesses that allow volunteer firefighters to leave work in order to answer calls. It is also to provide an opportunity to recognize those business that provide financial support or donations of supplies and/or materials that aid in the delivery of fire and emergency services.

SCOPE

All fire departments in East Hants fall within the scope of this policy and must adhere to the policy statements contained within this document.

POLICY

POLICY STATEMENT

1. Nominations for recognition will be made by a Fire Chief.
2. Nominations will be presented to the Fire Advisory Committee for review and recommendation to Council.
3. A business will be eligible for recognition once every five (5) calendar years.
4. Municipal staff will ensure that a list of recipients will be read out loud at the annual municipal Volunteer Recognition event.

ELIGIBILITY CRITERIA

In order to be considered for recognition, a business must meet one of the following criteria:

- Allow its employees who are volunteer firefighters to leave work in order to perform their duties as a fire and emergency service first responder; or

- Allow its employees who are firefighters, who respond to a call through the night and are not home before their normal hours of work start time, to come in late after they have received a couple hours of rest so not to be in a state of unrest or possibility pose a safety hazard; or
- Make a financial contribution to the fire department that aids in the purchase of a piece of equipment or the ability to provide additional service; or
- Make a donation of supplies or material that support the delivery of fire and emergency services.

ROLES AND RESPONSIBILITIES

Title/Role	Responsibilities
Fire Chiefs	<ul style="list-style-type: none"> • Nominate business for recognition • Present certificate to businesses
Fire Advisory Committee	<ul style="list-style-type: none"> • Review nominations and make recommendations to Council
Council	<ul style="list-style-type: none"> • Approve recommendation to recognize a business
Warden	<ul style="list-style-type: none"> • Sign certificate on behalf of Council
Projects & Policy Officer	<ul style="list-style-type: none"> • Administer the policy • Review and update the policy as required

RELATED DOCUMENTATION

Document Name	Document ID	Document Type
Recognition for Support of Fire and Emergency Services Procedure		Procedure
Recognition for Support of Fire and Emergency Services Nomination Form		Form

RECOGNITION FOR SUPPORT OF FIRE & EMERGENCY SERVICES POLICY

Council Administrative

VERSION LOG

Version Number	Amendment Description	Amendment/Policy Editor	Amendment/Policy Owner	Approver	Approval Date
1.0		Manager of Administrative Services	Deputy CAO	Council	October 24, 2018
2.0	Removal of the process Section for presentation of certificates. To be included in the Procedure document and Addition of Section 4	Projects & Policy Officer	Deputy CAO	Council	March 26, 2020

CERTIFICATION

I, Kim Ramsay, Municipal Clerk for the Municipality of East Hants, hereby certify that this policy was duly approved.



Kim Ramsay, CPA, CMA
Municipal Clerk