



SCOPE

This policy applies to all non-profit organizations that apply to the Municipality of East Hants for financial assistance.

POLICY

It is the policy of the Municipality of East Hants to consider, within its financial capacity, modest financial support to non-profit organizations within the Municipality. This support is provided in recognition of the value these organizations provide to the well-being and growth of the community and in helping the Municipality retain strong community focus. The Municipality recognizes that supporting volunteer community-based organizations is often fundamental to maintaining our quality of life.

Types of Grants

The Municipality provides four types of grants:

1. Use of space at municipally owned facilities by non-profit organizations
2. School Bursaries under the Dr. James T. Snow Bursary Program
3. Grants to organizations whose mandates support the delivery of municipal services (written application required)
4. Grants to non-profit organizations who meet the eligibility criteria set out in the General Government Grants Policy (written application required)

Application Requirements

All applications for grants listed as #3 and #4 above shall be in writing to the Chief Administrative Officer specifying an amount requested and evidence that the organization is registered under the Nova Scotia Societies Act. Non-profit organizations affiliated with recognized organizations that provide the Municipality similar protection to that afforded under the Nova Scotia Societies Act; and, who provide services the Municipality would otherwise provide, may make application for funding to a maximum of \$500 on an annual basis. All requests for funding should provide the necessary information to enable a full evaluation of the request based on the eligibility criteria listed below. Requests received as part of general mass mailing or telemarketing campaigns will not be considered.

Eligibility Criteria

The following criteria will serve as a guide for the review of applications for financial assistance from the Municipality in the form of a grant.

1. Program/Service Obligation ~ supports a service delivered by the Municipality.
2. Public Need/Benefit ~ service or program is broad based and all residents will derive a benefit versus special interest group needs and benefit to specific residents.
3. Financial Need ~ application demonstrates financial need and identifies all other grants and fundraising activities. Copies of most recent Financial Statements and the current year's budget should accompany the request.
4. Quality of Life ~ service or program enhances the quality of life of residents.

In principle, the Municipality does not support core funding for organizations that are not providing a program that supports a service delivered by the Municipality. Consideration will however be given to applications that request funding for a one time project or initiative.

In the event an organization makes an application for funding that is not in support of a service delivered by the Municipality, or that is not for a one time project or initiative, Council will consider the application following a presentation from the organization in which the merits and benefits of the requested funding are outlined for the information of Council. The Municipality reserves the right to limit any one funding allocation to 20% of the total amount included in the budget for General Government Grants in any given year. Further, the Municipality reserves the right to limit the number of years to three that any one organization can receive funding under the General Government Grants program.

Application Deadline

Applications received prior to March 31st in any given year will be given priority. Applications received after March 31st will be considered only if there are any uncommitted funds available in the current fiscal year's budget for General Government Grants.

The amount for general government grants will be considered as part of the Municipality's annual budget process. Council may allocate funds over and above the amount approved in the budget process when requests for grants of an emergency or pressing nature are received that exceed the budget. Council reserves the right to grant or reject any application for funding that may or may not qualify in accordance with the guidelines set out in this policy.



EAST HANTS

GENERAL GOVERNMENT GRANTS POLICY

Council Administrative

VERSION LOG

Version Number	Amendment Description	Policy Owner	Approver	Approval Date
1.0		Director of Finance & Administration	Council	04/25/2012

CERTIFICATION

I, Connie Nolan, Municipal Clerk of the Municipality of East Hants, hereby certify that this policy was duly approved.

Connie Nolan
Municipal Clerk