

Address: Box 230, Suite 170, 15 Commerce Court, Elmsdale, NS, B2S 3K5 Phone: (902) 883-2299 Toll Free: 1-866-758-2299 [www.easthants.ca](http://www.easthants.ca)

East Hants Municipal Council has a progressive Municipal Tax Assistance Program. The program provides property tax assistance to households in East Hants who may be struggling to pay their property tax. Qualified applicants will receive a credit, applied directly to the tax account, a minimum of \$216 or up to 20% of their annual tax bill, whichever is the greater amount (based on a Council approved formula).

**TO QUALIFY:**

- You must own (or have a deeded life interest) AND live in the home.
  - Note: Only one property per household will receive the tax assistance.**
- Your total household taxable income, line 260 of all your 2016 Notice of Assessments from Canada Revenue Agency (CRA) was less than the amount indicated in Table A.

**Table A**

Household Size	Household Taxable Income (Line 260 - CRA Notice of Assessments)
1 adult	\$18,876
2 adults	\$23,622
1 adult + 1 child	\$35,875
3 persons	\$44,154
4 persons	\$53,537
5 persons	\$60,712
6+ persons	\$68,439

**Please Note:**

- Applications must be received no later than **August 31, 2017**
- Applicants must re-apply each year.

If you have questions or need help filling out your application form, please contact:


Margaret Ellis, Tax Administrator  
(902) 883-7098 ext. 227

**TO APPLY:**

- Complete the application form (on reverse).
- Attach copies of the following documents (which will be received from the Canada Revenue Agency after you file your 2016 income tax):
  - 2016 CRA Notice of Assessment for each adult residing in the home (see sample below).
  - 2016 CRA Notice of Child Tax Benefit (as proof of any dependent children - received in July).

**Note: If you have not yet received this Notice do not delay your application; you may send us your Notice of Child Tax Benefit after you submit your application for this program.**

**SAMPLE NOTICE OF ASSESSMENT FROM CANADA REVENUE AGENCY**

 <p>ST. JOHN'S NL A1B 3Z1</p> <p>John Doe 123 Neverland Dr Any Town, NS B0N 1J0</p> <p>Notice details</p> <p>Social insurance number: H3 (D)</p> <p>Tax year: 2016</p> <p>Date issued: April 28,</p> <p>Tax centre: St. John's NL A1B 3Z1</p>	<p><b>Tax assessment</b> <span style="float: right;">Page 2</span></p> <p>We calculated your taxes using the amounts below.</p> <p>We may review your return later to verify income you reported or deductions or credits you claimed. For more information, go to <a href="http://www.cra.gc.ca/reviews">www.cra.gc.ca/reviews</a>. Keep all your slips, receipts, and other supporting documents in case we ask to see them.</p> <p><b>Summary</b></p> <table border="1"> <thead> <tr> <th>Line</th> <th>Description</th> <th>(\$)</th> <th>Amount</th> <th>CR/DR</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>Total income</td> <td></td> <td></td> <td></td> </tr> <tr> <td>236</td> <td>Net income</td> <td></td> <td></td> <td></td> </tr> <tr> <td>260</td> <td>Taxable income</td> <td></td> <td></td> <td></td> </tr> <tr> <td>350</td> <td>Total federal non-refundable tax credits</td> <td></td> <td></td> <td></td> </tr> <tr> <td>6150</td> <td>Total Nova Scotia non-refundable</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Line	Description	(\$)	Amount	CR/DR	150	Total income				236	Net income				260	Taxable income				350	Total federal non-refundable tax credits				6150	Total Nova Scotia non-refundable			
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**EAST HANTS**

# APPLICATION FORM MUNICIPAL TAX ASSISTANCE PROGRAM

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<b>Tax Account #</b>	<b>Assessment Reference #</b>
<b>Property Owners Name(s)</b>	
<b>Civic Address</b>	
<b>Mailing Address</b>	
<b>City/Town, Province</b>	<b>Postal Code</b>
<b>Telephone # (home)</b>	<b>Telephone # (work)</b>
<b>Email</b>	
<b># of Adults Residing in the Home</b>	<b># of Children (under age 18) Residing in the Home</b>
I/We, residents of East Hants, the owners and occupants of the above property, swear that the information on this application is true and that the household income from all sources during 2016 was below the limits set out in Table A of this application (based on the household size).	
<b>Signature of Applicant</b>	<b>Date</b>
<b>Signature of Co-Applicant</b>	<b>Date</b>

**Please ensure that you have attached:**

- ✓ Proof of Income  
(Copy of 2016 CRA Notice of Assessment - for each adult living in the home)
- ✓ Proof of Dependants  
(Copy of 2016 CRA Notice of Child Tax Benefit)

**FOR OFFICE USE ONLY:**

Date Applied: \_\_\_\_\_

District: \_\_\_\_\_ Total Taxable Income: \_\_\_\_\_ Rate Code: \_\_\_\_\_

Assessment: \_\_\_\_\_ MTAP Amount: \_\_\_\_\_ Authorization: \_\_\_\_\_



All information provided by the applicant will be confirmed by Municipality of East Hants' own sources. All information provided is kept strictly confidential and will only be used to evaluate the circumstances of the application.