

Corporate Services

REQUEST FOR PROPOSALS

Asset Management Consulting Services
RFP50475 - Addendum 2

Release date: June 14, 2022

Proposals will be received up to
3:00:00 pm local time on June 20, 2022

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1. QUESTIONS

- 1.1. Section 41(b) of the sample agreement requires sub consultants to carry the same insurance amounts and types that the consultant is required to carry. These amounts and types could be disproportionate or not applicable to a sub consultant's scope of work, and it may be challenging for smaller firms to meet these requirements. Will East Hants revise section 41.(b) to state: "In the case where the Consultant will use subcontractors or third-party suppliers, such subcontractors and third-party suppliers must obtain and provide proof of all required and appropriate insurance that a prudent person in the business of the subcontractor would maintain."?

We are able to make the following adjustment: "In the case where the Consultant will use subcontractors or third-party suppliers, such subcontractors and third-party suppliers must obtain and provide proof that they have in place insurance applicable to the services they will provide, including, at minimum, Commercial General Liability insurance."

- 1.2. Would East Hants be able to provide the Facility Management Agreement to help prepare the scope of work associated with the Facility Condition Assessment that is in line with the Agreement?

Not as part of the competition package. We will share any relevant parts of the agreement with the successful Proponent after a contract has been signed.

- 1.3. Does Task 10 - East Hants Sportsplex Facility Condition Assessment include:

- Ice Rinks Yes - included
- Field House Yes - included
- Building Yes - included
- Skatepark No - this is excluded for the purposes of this RFP

- 1.4. We have assumed that roof access will be provided to the consultant. Is this correct?

Correct, however there is a roof hatch through which the Consultant may access the roof in order to provide the services.

- 1.5. Are the water and wastewater facilities (treatment plant(s), towers, etc.) included in Tasks 3-9?

No.

- 1.6. Do you have a budget planned for this work? We are working on our methodology for the facility component of Task 3-9 and it is dependent on the magnitude of effort you intend to receive from the consultant.

We had budgeted a maximum of \$55,000.00+ HST to complete the condition assessment of the Sportsplex and related buildings, covering all aspects of the assessment and any related expenses.

We have allocated is \$175,000.00 + HST specifically for the asset management tasks.

We had not originally planned to publish the budget for this work. But, having determined it makes sense to do, we also need to address the evaluation parameters to reflect this change. The following changes are hereby made to the evaluation table in Section 1.11:

1.11.1. East Hants will evaluate each Proposal using the criteria specified below.

Criteria	Available Points
Proposal Document	
Comprehension (<i>demonstrated understanding of the requirements and objectives in performing the Services</i>)	/15
Work Plan/Schedule (<i>detailed and reasonable approach to the requirements and objectives</i>)	/35
Completeness, Value, & Presentation (<i>degree to which Proposal addresses submission requirements and appearance of proposal as indicative of firm's work</i>)	/5
Example Projects of a Similar Nature (3)	/10
Firm Rating (<i>relevant experience on similar projects, adequate number and type of resources, references</i>)	/15
Staff Rating (<i>relevant training and experience</i>)	/15
Sub-Total	/95
Cost Rating	/5
Total	/100

END OF ADDENDUM

