

# INFRASTRUCTURE & OPERATIONS

## REQUEST FOR PROPOSALS

Curbside Collection 2023  
RFP50458 - Addendum 3

Release date: March 25, 2022

Proposals will be received up to  
3:00:00 pm local Nova Scotia time on Tuesday, April 5th,  
2022



**EAST HANTS**  
**We live it!**

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## ADDENDUM 3

### QUESTIONS:

“Respecting the letter from the Surety company regarding the performance bond, will you accept a Surety’s Consent or Agreement to Bond form instead of a letter? Is the correct name to be used MUNICIPALITY OF EAST HANTS or MUNICIPALITY OF THE DISTRICT OF EAST HANTS (as noted on the Agreement pg 38 and the Insurance requirements, pg 44?”

We will accept a Surety’s Consent or Agreement to Bond.

Our preference is “Municipality of the District of East Hants” on legal documents, but “Municipality of East Hants” is generally acceptable.

“Could you please supply the following GIS layers for the Municipality of East Hants?

1. Civic address point file (metadata included with number of units on each property if possible).
2. PID polygon for all of East Hants (Property Management Units with associated landowner info would help)
3. Boundary showing the current collection days.
4. Transportation layer with current waste collection zones (clipped to Municipality boundary if possible)”

We have included a zipped file in with our addendum (“Addendum 3 Reference”). It includes:

- East Hants Data License - Waste Collection RFP.pdf : user agreement
- EH\_WasteCollectionAreas.shp : Area 1 and Area 2 determine which week collection occurs
- EH\_WasteCollectionRoads.shp: Roads with attributes including Area and collection day
- EH\_WasteCollectionCivics.shp: Civic addresses with attributes including number of units, Area, and Collection Day

In reference to the property data, that is a provincial dataset which we are not able to share at this time. We will investigate to see what, if any, of this dataset we may be able to share, but do not anticipate a response prior to the close of this RFP.

### CLARIFICATIONS:

- 1 Clause 173 of the sample agreement in the original RFP needs clarification:

The original reads:

“The Performance Bond must be an electronic bond provided in a format acceptable to East Hants and must be executed by a duly licensed Surety Company in an amount equal to 50% of the estimated annual value of the agreement;”

The intent is for the bond to cover the value of the contract for which the bond has been presented; if the bond has been provided with respect to the first two years of the agreement, for example, the bond value would represent 50% of the value for the first two years of the agreement. For clarity, the value of the agreement for this purpose will include Christmas Tree Special Collection and Electronics Special Collection, but will not include Green Cart Services or Special Organics Collection or Special Garbage Collection. Therefore, the following change to clause 173 is hereby made:

“The Performance Bond must be an electronic bond provided in a format acceptable to East Hants and must be executed by a duly licensed Surety Company in an amount equal to 50% of the value of the agreement for the period for which the bond provides contract security;”

- 2 The front page of Addendum 2 incorrectly indicates it as Addendum 1, though subsequent references are correct.
- 3 It has come to our attention there is an error in the evaluation table. Section D. Rated Criteria is updated as follows. Note that we have not included the entire text of D. but the intent is that the section headers for D.1 through D.4 are to be read as reflecting the revised Weighting.

## D. RATED CRITERIA (REVISED)

The following is an overview of the categories and weighting for the rated criteria of the RFP. Proponents who do not meet a minimum threshold score for a category will not proceed to the next stage of the evaluation process.

Appendix A, the Operational Questionnaire, addresses specific questions East Hants has about the way the proponent operates their business. These questions are complimentary to the information the proponent must include in their responses, but do not constitute a full and complete response on their own. East Hants will consider both the questionnaire and the written response when evaluating.

Appendix E may be considered when evaluating the proponent’s response.

<b>Rated Criteria Category</b>	<b>Weighting (Points)</b>	<b>Minimum Threshold</b>
D.1 Experience, References, and Presentation	10	N/A
D.2 Contingency Management	20	16
D.3 Fleet and Fleet Management Program	25	20
D.4 Proposed Methodology	15	N/A
<b>Total of Rated Criteria</b>	<b>70</b>	<b>56</b>
<b>E.1 Price</b>	<b>30</b>	<b>N/A</b>

END OF ADDENDUM