

INFRASTRUCTURE & OPERATIONS

REQUEST FOR PROPOSALS

Curbside Collection 2023
RFP50458 - Addendum 1

Release date: March 16th, 2022

Proposals will be received up to
3:00:00 pm local Nova Scotia time on Tuesday, April 5th,
2022

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Procurement Officer
Municipality of East Hants
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We live it!

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ADDENDUM 1

East Hants held a site briefing on March 16, 2022 where East Hants provided an overview of their solid waste services and highlighted certain aspects of the RFP process, how to submit responses, and underlined some new or changed contract clauses (Changes in Legislation beginning at #71 and vehicle requirements under Equipment, clause #129). The slideshow presented in the meeting is provided with this Addendum.

One question was asked with respect to Private Roads and what the parameters would be to move to end-of-lane rather than curbside service (e.g. condition, no turnaround spot, backing up, etc.). Without limiting the contract provisions on this subject, East Hants' intent is to work closely with the Contractor to address such situations. East Hants does not want a Contractor to do anything unsafe or that would force them to use special equipment for a small percentage of collections.

In reviewing the contract provisions, we did notice a clause, Clause 146, which should have been deleted. The following is hereby removed from the sample agreement:

146 *Certain roads may not be suitable for regular curbside collection using a regular sized collection vehicle, especially during the winter months, in icy and/or snowy conditions. The Contractor must provide Services for these roads with a separate or smaller vehicle if deemed necessary by East Hants.*

END OF ADDENDUM

Solid Waste Management RFP Information Session

Presented by Andrea Trask
Manager of Solid Waste



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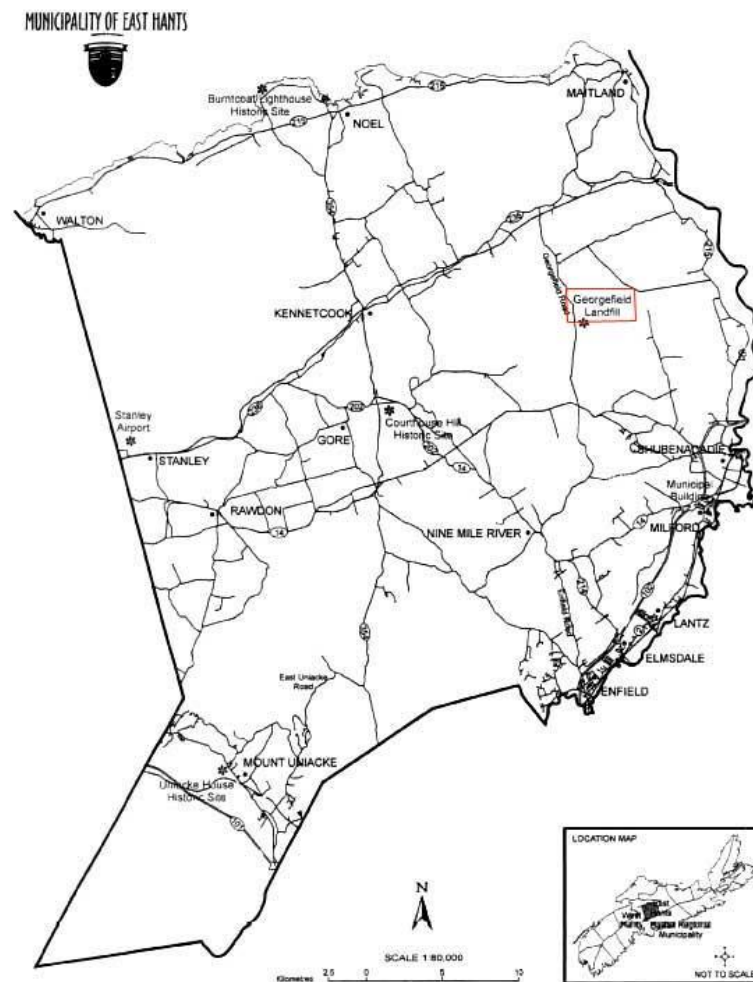
The Solid Waste Division provides collection services to ...

over 1,800 square kilometers and over 10,000 serviced units under our curbside collection contract.

Service units include all households and all apartment units and businesses that participate.

We provide services to Chignecto-Central Regional Centre for Education (CCRCE).

All municipal, provincial, and private roads are provided garbage, recycling, and organics collection, as well as our other collection services.



Municipal Collection Services – For Residents

The Municipality provides curbside collection services all our residents, understanding that service is provided on a bi-weekly basis, with the following limits

- Maximum 5 bags garbage
- Maximum 8 bags / bundles of recycling
- Maximum 1 green carts
- Leaf & yard material can be put out year-round in paper compostable bags (next to green cart)
- 1 large appliance
- 3 large pieces of furniture
- 1 electronic item (TV or Computer)
- 3 smaller pieces of metal



Municipal Collection Services – For Businesses

The Municipality provides curbside collection services all our residents, understanding that service is provided on a bi-weekly basis, with the following limits

- Maximum 10 bags garbage
- Maximum 16 bags / bundles of recycling
- Maximum 2 green carts
- 2 large appliances
- 2 large pieces of furniture
- 2 electronic item (TV or Computer)
- 3 smaller pieces of metal



East Hants Waste Management Centre

Our facility is located at 1306 Georgefield Road.



East Hants Waste Management Facility

Our facility includes;

- Scale House
- Public Drop-Off Bins
- C&D Landfill
- Waste Transfer Station
- Recycling Transfer Station
- Organics Transfer Station
- Admin/Maintenance Building
- Clean Wood Pile
- Metal Pile (* we remove CFCs onsite)
- Tire Pile
- EPRA NS Depot (electronics)
- Product Care Paint Collection
- Residential HHW Depot
- Closed 1st generation Landfill



Waste Management Centre Operation

There are 4 full-time staff at the site (WMC Foreman, 2 Equipment Operators, and a Scale Operator)

Hours of Operation:
Monday to Friday 8am - 4pm
Saturday 8am - 2pm
Sunday/Holidays Closed

There are no tipping fees or site user fees for residents, however there are tipping fees for commercial loads.



Waste Compliance Officer

The WCO is responsible to ensure residents and businesses are complying with the Provincial regulations related to waste. She has Special Constable status, which allows her to issue summary offence tickets where necessary.

The WCO conducts waste audits curbside, at the WMC, and at businesses. The goal is to identify areas that need improvement and then provide those education supports. One local business reported that they expect to save significant funds on private collection as a result of her work with them.

2015 Fall Waste Audit Results

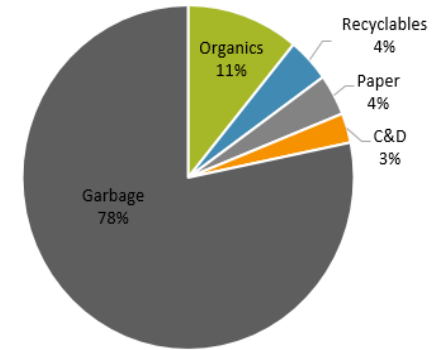


Figure 3: Fall 2015 Special Municipal Audit

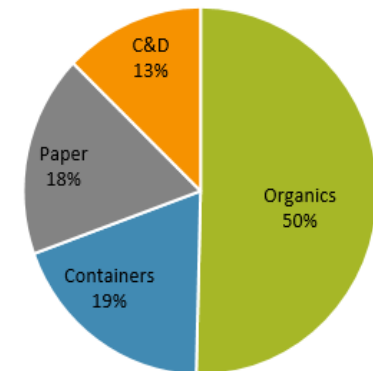


Figure 2: Fall 2015 Total Contamination Composition

Solid Waste - Customer Service Management System

Ticket 3063

Date: Sep 15, 2016
Time: 2:46 PM
IP Address:
Name: [Redacted] Cedar Road, Maitland
Submitted by: Mary Oliver (moliver)
Phone:
Department:
Director:
Problem type: Residential
Problem details: Green Cart Request (New or Damaged)
[Redacted] moved a mini home to this civic address and does not have an organics cart and mini bin
[Go back](#)

Work log
New entry: [Redacted]
Status: On hold
Target date: [Redacted]
[Update](#)

Sep 16, 2016 8:52 AM - Andrea Trask
Occupancy has not been issued yet. Will wait to hear from P/DEV.

Every call or email we receive is logged into our system. This allows us to track issues, and communicate the right information.

Since May 2015 we have recorded over 11,000 tickets. Tickets are entered by civic address so we are able to track the history of the property. So for each ticket there may only be the original call and then a response entry, or there could be longer history.

The system is used as part of our contract management.

Municipal Collection Resources



Since our launch in late November 2015 we've had:


- Collection schedules viewed over 95,000 times
- Almost 5000 reminders setup in the system (= over 30% of households have at least 1 person signed up)
- Over 80,000 items searched in the system for what goes where
- And our mobile app (launched April 2021) has almost 1700 downloads


Municipal Collection Resources


Solid Waste Management


Never miss a collection day or cancellation again! Sign up for regular collection notification or service alerts with the new online Collection Calendar tool.

What Goes Where?

My Schedule

What Goes Where?

Report Illegal dumping


Need help?

Type the name of an item and we'll tell you how to recycle or dispose of it.

Search

Terms of Service

[List of Materials](#)

Powered by 

Type your material here and the system will let you know how to handle it.

RESIDENTS

BUSINESS

VISITORS

GOVERNMENT

ELECTION 2016

Government > Municipal Departments > Infrastructure & Operations > Solid Waste Management

Government

Council Agendas and Minutes

Municipal Departments

Business

CAOs Office

Finance & Administration

Infrastructure & Operations

Parks, Recreation & Culture

Planning & Development

Policies & Bylaws

Heritage Program

Plan East Hants

Strategic Plan

Procurement Opportunities

Employment

Election 2016

Contact

Nova Scotia Environment - Recycling & Waste

RRFB Nova Scotia

EPRA Nova Scotia

ReGeneration

Enviro-Depots

Adopt-A-Highway

Great Canadian Shoreline Cleanup


Clean Foundation


Recycle My Cell


Solid Waste Management


Never miss a collection day or cancellation again! Sign up for regular collection notification or service alerts with the new online Collection Calendar tool.

What Goes Where?

My Schedule


What Goes Where?

Report illegal dumping

Need help?


[/ Toys](#)

Reuse


 Many items don't need to be thrown away - they can be reused!

You can donate items to a number of reuse centres or charities. Always call ahead to ensure the item can be donated.

You can also try "upcycling" the item into something new.



Garbage


 Put this item in your garbage.

Use black or green bags only.


Residential limits: 5 bags of garbage every-other-week.

Business limits: 10 bags of garbage every-other-week.

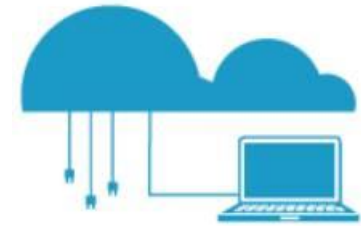
Set-out Time

 Material must be curbside for collection by 7:00 a.m. on your scheduled collection day.

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Municipal Open Data Resources

Head to easthants.ca/interactive then scroll down and click on Open Data:

Once there, go to Find Data and search for the following layers that might be useful:

- Civics
- Road Network
- Waste Collection Areas
- Waste Management Centre


When you click and open a layer it will show up in a map, and it can be downloaded by clicking the cloud download button:



PROCUREMENT with M. Hatfield

Procurement Competitions

RFP50458 Curbside Collection 2023

 Closes April 5, 2022 at 3:00 PM

Welcome, **Mike Hatfield**. Below you can manage your notifications and download documents for **RFP50458**. You can also respond to the competition by uploading documents.

Contact information

Municipality of East Hants
Suite 170, Box 230 15 Commerce Court
Belnan, NS B2S3K5
mhatfield@easthants.ca


☒ Remember my information in this browser for future competitions

[This is not my contact information, or I want to start over with different contact](#)

Notifications

Notifications are currently: **ON**

Notifications of updates to **RFP50458** will be sent to **mhatfield@easthants.ca**.

 Disable notifications



Or download individual documents:



[RFP50458_Curbside_Collection_for_Release.pdf](#) — 741 kB

RFP Document less Appendix E and Exhibits



[RFx Safety Questionnaire \(Nov 2021\) \(2\).pdf](#) — 78 kB

Appendix E



[Exhibit 1 Hot Spot or Stickered Location - sample.xlsx](#) — 17 kB

Exhibit



[Exhibit 2 Green Cart Work Order - sample.xlsx](#) — 11 kB

Exhibit



[Exhibit 3 School Report - sample.xlsx](#) — 16 kB

Exhibit



[Exhibit 4 Fuel Adjustment Report - sample.xlsx](#) — 42 kB

Exhibit



[Exhibit 7 Performance Report Card - sample.xlsx](#) — 15 kB

Exhibit



[Exhibit 8 2022 Waste Separation Guide.pdf](#) — 710 kB

Exhibit



[Exhibit 9_Maps.zip](#) — 9 MB

Exhibit



[Exhibit 10 Seasonal Roads Data.xlsx](#) — 11 kB

Exhibit




Submit Documents

! Your response must be submitted before April 5, 2022 at 3:00 PM

To respond to **RFP50458**, first add documents below. You can add some documents now and come back to add more later. Once all documents have been added, you must still submit your response below.

Allowed file types include PDF and most common image, audio, and video formats.

 Add a document

When you have uploaded all your documents, you may submit your response below. **Please be sure all documents have been included and are correct, as you will not be able to modify them after you submit.** You must submit your response before the competition closes on **April 5, 2022 at 3:00 PM**.

i If you wish to submit more than one response, you can [logout and start over](#) with another submission.

 Submit your response to **RFP50458**

Once submitted, you will receive a unique **reference number**. Please keep this number for your records.

If you submit in error, need to make changes, or wish to cancel a submission, please contact the Procurement Officer, **BEFORE THE CLOSING**, at procurement@easthants.ca. Be sure to have your unique **reference number** available when calling.

