

## CAO's Office

### REQUEST FOR QUOTATIONS

Snow and Ice Control, Mount Uniacke Library / RCMP  
Community Police Office  
RFQ50223 - Addendum 1

Release date: September 14, 2018

Quotations will be received up to  
3:00:00 pm local time on Tuesday, September 25 2018

Contact: Michael Hatfield  
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**EAST HANTS**  
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## 1. UPDATES AND CLARIFICATIONS

- 1.1. The Contractor may use markers to identify the boundaries of sidewalks and other areas to be cleared provided:
  - 1.1.1. The marker is not made of rebar or similar metal object capable of impalement;
  - 1.1.2. The marker is highly visible (painted, marked with reflective tape or otherwise acceptable to East Hants); and
  - 1.1.3. The markers are removed promptly at the end of the season and any divots repaired after removal.
- 1.2. Equipment may not be stored at the Location.
- 1.3. A Bidder commented that salt or salt/sand (or salt aggregate) mixture may be required to provide adequate ice control at the Location. After consideration of the comment, East Hants agrees that salt or a mixture of salt and aggregate may be necessary to ensure effective snow and ice control. We will therefore rely on the expertise of the successful Bidder to provide products and Services that will meet or exceed our specification.

The following changes to the documents are therefore necessary.

In the Instructions to Bidders, Section 1.10. has been updated to add the requirement for Bidders to provide prices for salt and for salt/sand (or salt and other aggregate) in their response.

### "1.10. PRICES

- 1.10.1. The prices provided in the Quotation must be in Canadian dollars, exclusive of harmonized sales tax (HST).
- 1.10.2. The prices submitted by the Bidder must be the total price the Bidder will charge to operate the equipment in order to provide the Services. The prices must represent all costs related to operating the equipment including, without limitation, overhead and profit, loading and handling, travel time, delivery the site specified by East Hants, unloading, set up time (if required), placement, fuel, maintenance, equipment costs, training costs, and any other such costs that may apply. Except where specified, the price must also include such labour and supervision as will be required to operate the equipment in a safe, competent, and professional manner sufficient to complete the Services in a timely fashion.
- 1.10.3. The Bidder is to provide Hourly Rates for snow and ice control operations as described in the Statement of Requirement, labour using small equipment or manual labour and Hourly Rates for snow and ice control operations using plow truck or other similar equipment.
- 1.10.4. The Bidder will provide the Rate they will charge for salt per tonne and the Rate they will charge for sand per cubic metre as specified in the table in Appendix A. The intent is that the vendor will invoice for their labour separately from the cost of sand or salt. The spreading of salt, for example, will be charged as two components; the time spent spreading (labour) and the tonnes of salt spread.
- 1.10.5. The Bidder will provide the Rate they will charge for salt mixed with sand or other aggregate, stating the approximate ratio of salt to sand they will typically use as specified in the table in Appendix A. The intent is that the vendor will invoice for their labour separately from the cost of salt/aggregate mixtures. The spreading of such material, for example, will be charged as two components; the time spent spreading (labour) and the amount of material spread."

- 1.4. As the actual amounts of each product (salt, sand, and salt/sand mixtures) is not known, the evaluation methodology in Section 1.12. will not be changed. Where we have requested Rates which will not be evaluated as part of the Price section, East Hants may consider these Rates when evaluating the overall value of the quotation.
- 1.5. Appendix A has been updated to reflect the additional products for which Prices are requested and it is included in this Addendum. Failure to use the revised Appendix A Quotation Form may result in the Bidder's Quotation being rejected.
- 1.6. Section 2.11. has been updated to reflect the acceptance of salt and salt mixtures for these Services.

#### "2.11. APPLICATION/SPREADING OF SALT AND SAND OR MIXTURES

- 2.11.1. Salt or salt/sand (or other salt mixtures acceptable to East Hants) should be applied in applicable areas after plowing operations are complete or when weather conditions dictate, such as freezing rain events, to provide a surface as bare as possible. Sand or other aggregate is to be used when daytime temperatures are below - 10 degrees Celsius or when salting is less effective to provide traction. Sand may also be used, with the permission of East Hants, where more appropriate to do so based on the situation or the composition of the surface on which it will be used.
- 2.11.2. The Contractor is to ensure that ice control products appropriate and sufficient for the conditions are used. The Contractor's equipment should allow for the adjustment of dispersal equipment and the contractor's staff must be experienced in the appropriate application of materials."

## 2. QUESTIONS

- 2.1. A vendor asked if East Hants requires any special "slip and fall" insurance.

The nature of the work of snow and ice control has certain inherent risks associated with it. The contract provided with the competition documents states that the Contractor must have Commercial General Liability insurance with provision for personal injury, bodily harm and death and it includes indemnification provisions which create obligations for the successful Bidder. Each Bidder should review the contract with their insurer to make sure they have adequate coverage. Our understanding is that performing this type of Service may affect a vendor's premium because of the additional exposure such Services create.

Please note the Certificate of Insurance provided by the successful Bidder after award will need to acknowledge that the Contractor is providing snow and ice control services.

END OF ADDENDUM

## APPENDIX A - QUOTATION FORM (REVISED)

Quotation completed by: \_\_\_\_\_  
(Print name)

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

The Bidder must complete the following table of Rates to be submitted with their Quotation.

Rates	Year 1	Year 2	Year 3 (Optional)
Snow Clearing and Ice Control (sidewalks, entrances, exits) - Power Equipment and Labourer - Hourly Rate			
Snow Clearing and Ice Control (sidewalks, entrances, exits) - Manual Equipment and Labourer - Hourly Rate			
Snow Clearing and Ice Control - Plow Equipment and Operator - Hourly Rate			
Salt, per Tonne			
Sand, per Cubic Metre			
Salt/Sand Mixture (percentage = _____%)			
Salt/Aggregate Mixture, if different than sand ((percentage = _____%)			

The Bidder hereby agrees to supply the Services described in Section 2, Statement of Requirements at the Rates indicated in the table above, inclusive of, without limitation, all fees, expenses or costs for which the Bidder may wish to be reimbursed, except HST. By signing this Quotation Form, the Bidder agrees they have examined the existing conditions, understand the requirements and agree to be bound by the terms of the Sample Agreement included in this RFQ document.

Name of Firm submitting Quotation: \_\_\_\_\_

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Title (Printed)

\_\_\_\_\_  
Date

